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Central University of Jammu

Bagla (Rahya-Suchani), District Samba-181143, Jammu (J&K)
Tele: 01923 – 249643 & Website: www.cujammu.ac.in



No. CUJ/Proc./F.No.95/ 2023/678

19th December, 2023

EXPRESSION OF INTEREST

On behalf of the Central University of Jammu, (CUJ), this office invites sealed expression of interest from the interested parties (preferably local) within 10 km from Bagla Campus having own tractor cum trolley fitted with water tank of 4000 litres capacity and water pump including allied apparatus/fittings for the work" Watering of the plants, vegetation, grass and other green patches on the plains and slopes and the potted plants in the CUJ campus at Bagla with tractor fitted with water tank and allied apparatus including diesel operated water pump etc"

The interested parties may offer their rate in the sealed cover on the format of financial bid annexed - A herewith, by or before 8th January, 2024 upto 5.30 P.M. in the office of Deputy Registrar (Goods and Services Wing), Central University of Jammu at Rahya-Suchani (Bagla).

Scope of work:

- Watering of the plants, vegetation, grass and other green patches on the plains and slopes and the potted plants in CUJ campus at Bagla (approx. 15 days in a month).
- Shifting of material within University Campus (as and when needed).
- Supply of water from CUJ Tube Well to Kendriya Vidyalaya, Rahya Chowk (as and when needed).

The main terms and conditions shall be as under:

- The rate of trip shall includes cost of driver, maintenance cost, insurance and all taxes and fuel. Nothing extra shall be paid to the bidder.
- Bidder shall submit the copy of Registration of the Vehicle along with original RC in this office for verification. The original RC shall be returned after verification.
- Bidder shall raise the payment bill and submit to the Estates office on monthly basis.
- The period shall be for 180 actual working days which shall be further extendable with mutual consent of both the parties.
- The payment shall be made for actual trips only. The entry of the trip has to be made at the barrier point/security check post. The payment will be released only after verifications of entries made at check point as per the format attached as Annexure "B".
- The successful bidder should be registered owner of the tractor trolley having valid documents including registration certificate, fitness certificate, insurance, driving licence etc.
- The tractor should be fitted with water tanker of 4000 litres capacity, water pump atleast of 5 HP, Dynamo and allied fittings including atleast 100 feet long water pipe. The whole apparatus should be in perfect working conditions.

- viii. The quoted rate shall include cost of driver, maintenance cost, insurance and all taxes and fuel. Nothing extra shall be payable by the CUJ.
- ix. The working hours shall be from 8.30 AM to 5.30 PM. Maximum of 03 trips can be made with regard to watering of plants. However, with regard to shifting of material trips may exceed 3 and shall be verified by concerned officer.
- x. The last date of submission of the bid is 8th January, 2024 up to 5.30 P.M. in the office of the Deputy Registrar (GSW), Central University of Jammu at Rahya-Suchani (Bagla).
- xi. In case of holiday on the last date of submission, the bid shall be submitted on the next working day.
- xii. The bidders shall quote the rates in both figures, as well as, in words. In case of discrepancy, the rate quoted in words shall be considered.
- xiii. All taxes shall be borne by the bidder.
- xiv. All bids shall be submitted in the office of Deputy Registrar (goods and Services Wing), Central University of Jammu in a sealed envelope with the name of the work duly super scribed on the envelope containing the duly signed notice inviting quotation and form of financial bid. The unsealed quotations shall not be accepted.
- xv. The bidder shall quote the rate without any conditions. The conditional offer shall be rejected.
- xvi. There shall be approx. 15 working days in a month for Watering of the plants, vegetation, grass and other green patches on the plains and slopes and the potted plants in CUJ campus at Bagla. However, for shifting and supply of water, as mentioned, as B and C under Scope of Work, the bidder shall be called as and when needed by Stores and Engineering Wing.
- xvii. The rates for the work, as mentioned under scope of work, to be submitted by the bidder should be in format as per Annexure - "A".
- xviii. All the terms and conditions as mentioned in the bid document shall form part of this work order.

Sd/-
REGISTRAR



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ANNEXURE-A

Form of Financial Bid

S.No.	Name of work	Unit	Rates to be quoted by the bidder per trip (both in figures and words)
A	Watering of the plants, vegetation, grass and other green patches on the plains and slopes and the potted plants in CUJ campus at Bagla with tractor fitted with tank and allied apparatus including water pump etc.	Per trip	_____ (in figures) _____ (in words)
B	Shifting of material within Central University Campus	Per trip	_____ (in figures) _____ (in words)
C	Supply of water from CUJ Tube Well to Kendriya Vidyalya, Rahya Chowk.	Per trip	_____ (in figures) _____ (in words)

(Signature of the bidder) _____

Name of the bidder/firm _____

Address: _____

Contact No. : _____

