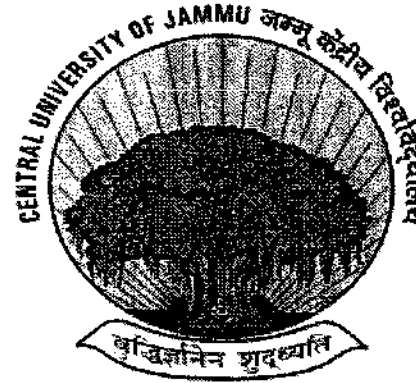


जम्मू केंद्रीय विश्वविद्यालय

**Central University of Jammu**

राया-सूचानी (बागला), जिला सांबा-181143, जम्मू (जम्मू एवं कश्मीर)  
Rahya-Suchani (Bagla), District: Samba – 181143, Jammu (J&K)



**ORDINANCES**

(Amended)

[Recommended by the 7th Meeting of the Academic Council held on 30th November, 2016]



# Central University of Jammu

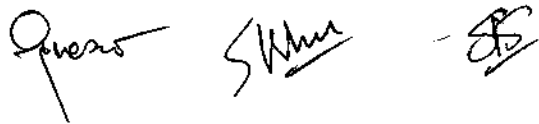
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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
01	<p style="text-align: center;"><b>ORDINANCE No. 1</b> governing <b>Departments of Studies</b> <small>(The Central Universities Act, 2009: Section 26(k) and Statute 15(5)(a))</small></p> <ol style="list-style-type: none"> <li>1. The Central University of Jammu shall have the Departments of Studies and Colleges in the respective Schools, as listed in Schedule I of this Ordinance.</li> <li>2. The Executive Council, on the recommendation of the Academic Council, may add such Department(s) to the list in Schedule I as it may deem proper, from time to time.</li> <li>3. Such Departments as decided by the Executive Council, on the recommendation of the Academic Council, may be established in a phased manner.</li> <li>4. This shall be deemed to have come into force with effect from 27<sup>th</sup> August, 2011.</li> </ol> <p style="text-align: center; margin-top: 20px;"><small>(Resolution No. 12, Executive Council Meeting dated 04.05.2012)</small></p>	<p style="text-align: center;"><b>Ordinance No. 1</b> <b>Governing</b> <b>Departments of Studies</b> <small>(The Central Universities Act, 2009: Section 26(k) and statute 15 (5)(a))</small></p> <ol style="list-style-type: none"> <li>1. The Central University of Jammu shall have the <b>Departments of Studies, Centres and Colleges</b> in the respective Schools, as listed in Schedule I of this Ordinance.</li> <li>2. The Executive Council, on the recommendation(s) of the Academic Council, may add such Department(s), <b>Centre(s) and College(s) in the respective schools</b> to the list in Schedule I as it may deem proper, from time to time.</li> <li>3. Such Departments, <b>Centres and Colleges in the respective Schools</b> as decided by the Executive Council, on the recommendation of the Academic Council, may be established in a phased manner.</li> <li>4. This shall be deemed to have come into force with effect from 27<sup>th</sup> August, 2011.</li> </ol>



# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>(See Clause 1 of Ordinance No. 1)</p> <p style="text-align: center;"><b>SCHEDULE-I</b></p> <ol style="list-style-type: none"> <li>1. ✓ <b>School of Business Studies</b> <ul style="list-style-type: none"> <li>• Department of Business and Financial Studies</li> <li>• Department of Human Resource Management &amp; Organizational Behaviour</li> <li>• Department of Production &amp; Operational Management</li> <li>• Department of Management Studies</li> <li>• Department of Marketing and Supply Chain Management</li> <li>• Department of Tourism &amp; Travel Management</li> <li>• Department of Hotel &amp; Hospitality Management</li> <li>• Department of Event, Trade &amp; Exhibition Management</li> </ul> </li> <li>2. <b>School of Knowledge Management, Information and Media Studies</b> <ul style="list-style-type: none"> <li>• Department of Library &amp; Information Science</li> <li>• Department of Mass communication &amp; New Media</li> <li>• Department of Communication Management &amp; Advertising</li> </ul> </li> <li>3. ✓ <b>School of Basic and Applied Sciences</b> <ul style="list-style-type: none"> <li>• Department of Geology</li> <li>• Department Geography</li> <li>• Department of Atmospheric &amp; Planetary Sciences</li> <li>• Department of Physics &amp; Astronomical Sciences</li> <li>• Department of Chemistry &amp; Chemical Sciences</li> <li>• Department of Nano Sciences &amp; Materials</li> <li>• Department of Mathematics</li> <li>• Department of Statistics</li> <li>• Department of Computer Sciences and Information Technology</li> </ul> </li> <li>4. ✓ <b>School of Education</b> <ul style="list-style-type: none"> <li>• Department of Educational Studies</li> <li>• Department of Special Education</li> <li>• Department of Physical Education</li> </ul> </li> </ol>	<p>(See Clause 1 of Ordinance No. 1)</p> <p style="text-align: center;"><b>SCHEDULE -I</b></p> <ol style="list-style-type: none"> <li>1. <b>School of Business Studies</b> <ol style="list-style-type: none"> <li>i. Department of Business and Financial Studies</li> <li>ii. Department of Human Resource Management &amp; Organizational Behaviour ✓</li> <li>iii. Department of Production and Operational Management</li> <li>iv. Department of Management Studies</li> <li>v. Department of Marketing and Supply Chain Management ✓</li> <li>vi. Department of Tourism and Travel Management ✓</li> <li>vii. Department of Hotel &amp; Hospitality Management</li> <li>viii. Department of Event, Trade &amp; Exhibition Management</li> </ol> </li> <li>2. <b>School of Basic and Applied Sciences</b> <ol style="list-style-type: none"> <li>i. Department of Geology</li> <li>ii. Department of Geography</li> <li>iii. Department of Atmospheric &amp; Planetary Sciences</li> <li>iv. Department of Physics and Astronomical Sciences ✓</li> <li>v. Department of Chemistry &amp; Chemical Sciences ✓</li> <li>vi. Department of Nano Sciences &amp; Materials ✓</li> <li>vii. Department of Mathematics ✓</li> <li>viii. Department of Statistics</li> <li>ix. Department of Computer Sciences and Information Technology ✓</li> </ol> </li> <li>3. <b>School of Education</b> <ol style="list-style-type: none"> <li>i. Department of Educational Studies ✓</li> <li>ii. Department of Special Education</li> <li>iii. Department of Physical Education</li> <li>iv. Department of Teacher Education</li> <li>v. Centre for Disability Studies</li> </ol> </li> </ol>

*Qureshi*

*S Khan*

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>5. ✓ <b>School of Humanities and Social Sciences</b> ✓</p> <ul style="list-style-type: none"> <li>• Department of Philosophy</li> <li>• Department of Comparative Religions &amp; Civilizations</li> <li>• Department of History, Culture &amp; Archaeology</li> <li>• Department of Museology</li> <li>• Department of Economics ✓</li> <li>• Department of Political Science</li> <li>• Department of Public Policy and Public Administration ✓</li> <li>• Department of Sociology and Social Work</li> <li>• Department of Psychology &amp; Behavioural Sciences</li> <li>• Department of International Relations</li> </ul> <p>6. ✓ <b>School of Languages</b></p> <ul style="list-style-type: none"> <li>• Department of English ✓</li> <li>• Department of Foreign Languages</li> <li>• Department of Hindi &amp; Other Indian Languages</li> <li>• Department of Sanskrit</li> <li>• Department of Dogri and other Native Languages</li> </ul> <p>7. <b>School of Law</b></p> <ul style="list-style-type: none"> <li>• Department of Law</li> </ul> <p>8. <b>School of Visual and Performing Arts</b></p> <ul style="list-style-type: none"> <li>• Department of Fine Arts</li> <li>• Department of Performing Art</li> <li>• Department of Indian Theatre</li> <li>• Department of Music and Musicology</li> </ul> <p>9.  <b>School of Medical &amp; Allied Sciences</b></p> <ul style="list-style-type: none"> <li>• College of Medical Sciences</li> <li>• College of Dental Science</li> <li>• College of AYUSH Studies</li> <li>• College of Nursing</li> <li>• College of Physiotherapy</li> <li>• College of Pharmaceutical Sciences</li> <li>• College of Institutional Management and Dietics</li> <li>• College for Radiation Biology</li> </ul>	<p>4. <b>School of Humanities and Social Studies</b></p> <ol style="list-style-type: none"> <li>i. Department of Philosophy</li> <li>ii. Department of Comparative Religions &amp; Civilizations</li> <li>iii. Department of History, Culture &amp; Archaeology</li> <li>iv. Department of Museology</li> <li>v. Department of Economics ✓</li> <li>vi. Department of Political Science</li> <li>vii. Department of Public Policy and Public Administration ✓</li> <li>viii. Department of Sociology and Social Work ✓</li> <li>ix. Department of Psychology &amp; Behavioural Sciences</li> <li>x. Department of International Relations</li> <li>xi. <b>Department of Anthropology</b></li> <li>xii. <b>Department of Library &amp; Information Science</b></li> <li>xiii. <b>Department of Mass Communication &amp; New Media</b> ✓</li> <li>xiv. <b>Department of National Security Studies</b> ✓</li> <li>xv. <b>Centre for Comparative Religions and Civilizations</b> ✓</li> <li>xvi. <b>Centre for Jammu and Kashmir Studies</b></li> <li>xvii. <b>Centre for Communication Management &amp; Advertising</b></li> <li>xviii. <b>Centre for Internal Security</b></li> <li>xix. <b>Centre for South Asian Studies</b></li> <li>xx. <b>Centre for Western Himalayan Region</b></li> <li>xxi. <b>Centre for Yoga</b> ✓</li> </ol> <p>5. <b>School of Languages</b></p> <ol style="list-style-type: none"> <li>i. Department of English ✓</li> <li>ii. Department of Foreign Languages</li> <li>iii. Department of Hindi and Other Indian Languages ✓</li> <li>iv. Department of Sanskrit</li> <li>v. Department of Dogri and other Native Languages</li> <li>vi. <b>Centre for Combined Competitive Coaching Classes</b> ✓</li> </ol> <p>6. <b>School of Law</b></p> <ol style="list-style-type: none"> <li>i. Department of Law</li> <li>ii. <b>Centre for Human Rights</b></li> <li>iii. <b>Centre for Law and Governance</b></li> </ol> <p>7. <b>School of Visual and Performing Arts</b></p> <ol style="list-style-type: none"> <li>i. Department of Fine Arts</li> <li>ii. Department of Performing Arts</li> <li>iii. Department of Indian Theatre</li> <li>iv. Department of Music and Musicology</li> </ol> <p>8. <b>School of Medical &amp; Allied Sciences</b></p> <ol style="list-style-type: none"> <li>i. College of Medical Sciences</li> <li>ii. College of Dental Sciences</li> <li>iii. College of AYUSH Studies</li> <li>iv. College of Nursing</li> <li>v. College of Physiotherapy</li> <li>vi. College of Pharmaceutical Sciences</li> <li>vii. College of Institutional Management and Dietics</li> <li>viii. College of Radiation Biology</li> </ol>

*Querna*

*S. Khan*

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>10. <b>School of Engineering Sciences &amp; Technology</b></p> <ul style="list-style-type: none"> <li>• Department of Civil &amp; Environmental Engineering</li> <li>• Department of Electrical Engineering</li> <li>• Department of Energy Technology</li> <li>• Department of Electronics &amp; Communication Engineering</li> <li>• Department of Mechanical Engineering</li> <li>• Department of Aerospace Engineering</li> <li>• Department of Chemical Engineering &amp; Chemical Technology</li> <li>• Department of Computer Engineering &amp; Robotics</li> <li>• Department of Metallurgy &amp; Mining Engineering</li> <li>• Department of Pharmaceutical Technology</li> <li>• Department of Production Engineering</li> <li>• Department of Architecture</li> <li>• Department of Food Processing and Food Technology</li> </ul> <p>11. ✓ <b>School of Life Sciences</b> ✓</p> <ul style="list-style-type: none"> <li>• Department of Animal Sciences and Wild Life</li> <li>• Department of Plant Sciences</li> <li>• Department of Microbiology</li> <li>• Department of Biochemistry &amp; Molecular Biology</li> <li>• Department of Structural Biology</li> <li>• Department of Environmental Sciences ✓</li> <li>• Department of Aquaculture and Fisheries</li> <li>• Department of Bio-technology &amp; Genomics</li> </ul> <p>12. ✓ <b>School of National Security Studies</b></p> <ul style="list-style-type: none"> <li>• Department of Internal Security ✓</li> <li>• Department of South Asian Studies</li> <li>• Department of National Security Studies</li> <li>• Department of Western Himalayan Region</li> </ul> <p>13. <b>School of Vocational Studies</b></p> <ul style="list-style-type: none"> <li>• Department of Apparel Production &amp; Management</li> <li>• Department of Fashion Retail Management &amp; Production</li> <li>• Department of Textile Designing</li> <li>• Department of Pharmaceutical Sales Management</li> <li>• Department of Security Operations &amp; Disaster Management</li> </ul>	<p>9. <b>School of Engineering Sciences &amp; Technology</b></p> <ol style="list-style-type: none"> <li>i. Department of Civil &amp; Environmental Engineering</li> <li>ii. Department of Electrical Engineering</li> <li>iii. Department of Energy Technology</li> <li>iv. Department of Electronics &amp; Communication Engineering</li> <li>v. Department of Mechanical Engineering</li> <li>vi. Department of Aerospace Engineering</li> <li>vii. Department of Chemical Engineering &amp; Chemical Technology</li> <li>viii. Department of Computer Engineering &amp; Robotics</li> <li>ix. Department of Metallurgy &amp; Mining Engineering</li> <li>x. Department of Pharmaceutical Technology</li> <li>xi. Department of Production Engineering</li> <li>xii. Department of Architecture</li> <li>xiii. Department of Food Processing and Food Technology</li> </ol> <p>10. <b>School of Life Sciences</b></p> <ol style="list-style-type: none"> <li>i. <b>Department of Zoology</b> ✓</li> <li>ii. <b>Department of Botany</b> ✓</li> <li>iii. Department of Microbiology</li> <li>iv. Department of Biochemistry &amp; Molecular Biology</li> <li>v. Department of Structural Biology</li> <li>vi. Department of Environmental Sciences ✓</li> <li>vii. Department of Aquaculture and Fisheries</li> <li>viii. Department of Bio-technology &amp; Genomics</li> <li>ix. <b>Centre for Molecular Biology</b> ✓</li> </ol> <p>11. <b>School of Vocational Studies</b></p> <ol style="list-style-type: none"> <li>i. Department of Apparel Production &amp; Management</li> <li>ii. Department of Fashion Retail Management &amp; Production</li> <li>iii. Department of Textile Designing</li> <li>iv. Department of Pharmaceutical Sales Management</li> <li>v. Department of Security Operations &amp; Disaster Management</li> <li>vi. <b>Community College</b> ✓</li> <li>vii. <b>Bachelor's Degree for Vocational Programme(s)</b> ✓</li> <li>viii. <b>Deen Dayal Upadhyay Kaushal Kendra</b></li> </ol>

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
02	<p><b>ORDINANCE No. 2</b> governing</p> <p><b>ADMISSION OF STUDENTS TO THE MASTER'S DEGREE PROGRAMMES</b> (The Central Universities Act, 2009 : Section 28(i)(a))</p> <p><b>1. General Rules</b></p> <p>a) Nobody shall be denied admission to a programme of study in the University on the basis of sex, caste, creed, race, class, religious belief or any of them.</p> <p>b) Admission to a programme of study in the University shall be made on the basis of merit determined through Admission Entrance Test (AET) conducted by the University either individually or jointly with any other University or Universities, and marks obtained by a candidate in the qualifying examination as provided in this Ordinance.</p> <p><i>Provided that for the academic session 2011-12, admission to the programmes of study shall be made on a composite score of the aggregate marks obtained by a candidate at the qualifying examination and the marks obtained in the concerned subject in Part I, II &amp; III examinations.</i></p> <p><i>In case of a tie, the admission shall be made on the basis of marks obtained by the candidates in the concerned subject in their Part I, II &amp; III examinations taken together at the qualifying examination.</i></p> <p>c) The AET shall be aimed at assessing knowledge, comprehension and aptitude of the candidates seeking admission to pursue higher studies.</p> <p>d) The academic calendar and commencement of class work for all programmes of study shall be in accordance with the guidelines/regulations of the UGC and other National Level Regulatory Bodies as issued and amended from time to time.</p> <p>e) The duration of programmes of study shall be prescribed by the Academic Council in conformity with requirements of regulations prescribed by the UGC and other National Regulatory Bodies from time to time.</p>	<p><b>Ordinance No. 2</b> governing</p> <p><b>ADMISSION OF STUDENTS TO THE MASTER'S DEGREE PROGRAMMES</b> (The Central Universities Act, 2009: Section 28(i)(a))</p> <p><b>1. General Rules</b></p> <p>a) <b>No person</b> shall be denied admission to a programme of study in the University on the grounds only of religion, race, caste, sex, place of birth or any of them.</p> <p>b) Admission to a programme of study in the University shall be made on the basis of merit determined through Admission Entrance Test (AET) conducted by the University either individually or jointly with any other University or Universities.</p> <p>c) The AET shall be aimed at assessing knowledge, comprehension and aptitude of the candidates seeking admission to pursue higher studies.</p> <p>d) The academic calendar and commencement of class work for all programmes of study shall be in accordance with the guidelines/regulations of the UGC and other National Level Regulatory Bodies as issued and amended from time to time.</p> <p>e) The duration of programmes of study shall be prescribed by the Academic Council in conformity with requirements of regulations prescribed by the UGC and other National Regulatory Bodies from time to time.</p>



# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>f) No student pursuing a full time programme of study in the University shall be allowed to take up a job without prior and explicit permission of the University.</p> <p>Provided that a student already employed at the time of admission shall submit, within ten days from the date of admission, a certificate, in original from his/her employer to the effect that the employer has granted him/her leave for the whole duration of the programme of study, failing which his/her admission to the programme of study shall stand cancelled.</p> <p>(g) Unless otherwise provided, no student pursuing a full time programme of study in the University shall be permitted to attend any other course or to take any other regular examination leading to another degree of this University or any other University/Educational Institution. Provided that this does not debar a student from appearing in an examination for a course of study for which he/she has already completed the instructional part.</p> <p>h) If at any time it is discovered that a candidate has made a false or incorrect statement or has furnished false or incorrect information or has used any other fraudulent means for securing admission his/her candidature shall be liable to be cancelled and if admitted his/her name shall be removed from the rolls of the University.</p> <p><b>2. Applications</b></p> <p>a) All admissions shall be based on the applications received in response to an admission notification.</p> <p>b) Applications for admission must be accompanied by a non-refundable prescribed application fee in the form of a Payee's Account Bank Draft/Pay Order (payable to the Central University of Jammu) or any other mode of payment notified by the University.</p> <p>c) The University will have a single common application form for admission to all programmes of study at Master's Degree level.</p> <p>d) Applicants for admission shall be required to indicate their choices of programmes of study in order of preference in their application forms to be submitted offline/online as per decision taken by the University from time to time.</p> <p>e) An applicant in employment shall enclose a certificate from his/her employer to the effect that the employer shall have no objection in his/her pursuing the course of study and he/she shall be granted leave for the entire period of study.</p>	<p>f) No student pursuing a full time programme of study in the University shall be allowed to take up a job during the course of studies.</p> <p>Provided that a student already employed at the time of admission shall submit, within ten days from the date of admission, a certificate, in original from his/her employer to the effect that the employer has granted him/her leave for the whole duration of the programme of study, failing which his/her admission to the programme of study stand cancelled.</p> <p>g) Unless otherwise provided, no student pursuing a full course programme of study in the University shall be permitted to attend any other course or to take any other regular examination leading to another degree of this University or any other University/Educational Institution. Provided that this does not debar a student from appearing in an examination for a course of study for which he/she has already completed the instructional part.</p> <p>h) If at any time it is found or brought to the notice of the University that a candidate has made a false or incorrect statement or has furnished false or incorrect information or has used any other fraudulent means for securing admission, his/her candidature shall be liable to be cancelled and if admitted his/her name shall be removed from the rolls of the University.</p> <p><b>2. Applications</b></p> <p>a) All admissions shall be based on the applications received in response to an admission notification.</p> <p>b) Applications for admission must be accompanied by a non-refundable prescribed application fee in the form of a Payee's Account Bank Draft/Pay Order (payable to the Finance Officer, Central University of Jammu) or any other mode of payment as may be notified by the University from time to time.</p> <p>c) The University will have a single common application form for admission to all programmes of study conducted by the University.</p> <p>d) Applicants for admission shall be required to indicate their choices of programmes of study in order of preference in their application forms to be submitted offline/online as per decision taken by the University from time to time.</p> <p>e) An applicant in employment shall enclose a certificate from his/her employer to the effect that the employer shall have no objection in his/her pursuing the course of study and he/she shall be granted leave for the entire period of study.</p>



# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																								
	<p><b>3. Prospectus</b></p> <p>a) The prospectus shall be published on the website of the University, and the attention of the prospective candidates and the general public shall be drawn to such publication on the website through advertisements in the prominent national and local dailies. Printed copies of the prospectus may also be available along with the application forms for admission at a notified price.</p> <p>b) Contents of the prospectus shall be such as approved by the Academic Council, and will interalia, contain intake capacity, procedure of admission, fee structure, eligibility conditions, admission schedule and information about Admission Entrance Test.</p> <p>c) Fee and other charges as prescribed from time to time, shall be charged from a student admitted to a programme of study in the University.</p> <p><b>4. Reservation of Seats</b></p> <p>There shall be reservation of seats for SC, ST, OBC and Differently Abled Persons in the following manner:</p> <table style="margin-left: 40px; border: none;"> <tr> <td style="padding-left: 20px;">i.</td> <td>Scheduled Caste (SC) Category</td> <td style="text-align: right;">15.0%</td> </tr> <tr> <td style="padding-left: 20px;">ii.</td> <td>Scheduled Tribe (ST) Category</td> <td style="text-align: right;">7.5%</td> </tr> <tr> <td style="padding-left: 20px;">iii.</td> <td>Other Backward Classes (OBC) Category</td> <td style="text-align: right;">27.0%</td> </tr> <tr> <td style="padding-left: 20px;">iv.</td> <td>Differently Abled Persons</td> <td style="text-align: right;">3.0%</td> </tr> </table> <p style="margin-left: 40px;"><b>Persons suffering from not less than forty per cent (40%) of any disability as certified by a competent medical authority, would be considered for admission under this category.</b></p> <p style="margin-left: 40px;"><b>Explanation:</b> For the purpose of calculation of number of seats under a Reserved Category, fraction of 0.5 or more shall be taken as one seat and fraction of less than 0.5 shall be ignored.</p> <p>4.1 Candidates seeking admission under the reserved categories shall be required to fulfill the prescribed conditions of admission criteria of the Course.</p> <p>4.2 Application form of a candidate under a reserved category must be submitted along with the requisite certificate issued by the competent authority as per the prescribed proforma.</p>	i.	Scheduled Caste (SC) Category	15.0%	ii.	Scheduled Tribe (ST) Category	7.5%	iii.	Other Backward Classes (OBC) Category	27.0%	iv.	Differently Abled Persons	3.0%	<p><b>3. Prospectus</b></p> <p>a) The prospectus shall be <b>uploaded</b> on the website of the University in order to draw the attention of the prospective candidates and the general public. <b>The notifications relating to admissions shall also be published</b> in the prominent national and local dailies. Printed copies of the prospectus <b>may also be available</b> along with the application forms for admission at a notified price.</p> <p>b) Contents of the prospectus shall be such as approved by the Academic Council, and will interalia, contain intake capacity, procedure of admission, fee structure, eligibility conditions, admission schedule and information about Admission Entrance Test.</p> <p>c) Fee and other charges as prescribed from time to time, shall be charged from a student admitted to a programme of study in the University.</p> <p><b>4. 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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)						
	<p>4.3 Application form received without the requisite certificate(s) shall be liable to be rejected.</p> <p>5. <b>Minimum Eligibility Conditions</b> To be eligible for admission to a master's degree programme of study, a candidate must have secured a minimum of 50% of the aggregate marks or an equivalent grade at Bachelor's Degree (10+2+3 pattern) of a recognized University with the concerned subject, in which admission is sought, unless otherwise prescribed by the Academic Council.</p> <p>6. <b>Relaxation in Minimum Qualifying Marks</b> Relaxation in minimum qualifying marks up to a maximum of 5% shall be made in case of candidates belonging to Scheduled Caste, Scheduled Tribe and Persons with Disabilities.</p> <p>7. <b>Criteria for Selection</b></p> <p>a) The admission shall be made strictly on the bases of merit of the Composite Score of the selection criteria in accordance with the preference of the candidate.</p> <p>b) The composite score shall be determined as under</p> <table border="1" style="margin-left: 20px; margin-bottom: 10px;"> <thead> <tr> <th style="text-align: left;">Components of the Composite Score</th> <th style="text-align: center;">Weightage</th> </tr> </thead> <tbody> <tr> <td>Scores obtained in the Admission Entrance Test</td> <td style="text-align: center;">70%</td> </tr> <tr> <td>Marks in the qualifying degree examination</td> <td style="text-align: center;">30%</td> </tr> </tbody> </table> <p>Tie, if any, shall be resolved on the basis of the score obtained by the candidates in the admission entrance test. If the tie is still not resolved, it shall be decided on the basis of marks obtained in the qualifying degree examination.</p> <p>c) <b>Syllabus, components and weightage of the Admission Entrance Test</b> The components, weightage and the syllabus of the Admission Entrance Test shall be prescribed by the Standing Committee of the Academic Council of the University.</p> <p>Provided that in case of joint entrance test, the components, weightage and syllabus of the test shall be prescribed by the University entrusted with the responsibility of conducting the test in the respective year.</p> <p>d) Notwithstanding the above provisions, the University may also admit students, in case of a programme of study where the number of intake is small, on the basis of marks obtained in the qualifying examination. It would be done on the</p>	Components of the Composite Score	Weightage	Scores obtained in the Admission Entrance Test	70%	Marks in the qualifying degree examination	30%	<p>4.3 Application form received without the requisite certificate(s) shall be rejected summarily.</p> <p>5. <b>Minimum Eligibility Conditions</b> To be eligible for admission to a master's degree programme of study, a candidate must have secured a minimum of 50% of the aggregate marks or an equivalent grade at Bachelor's Degree (10+2+3) of a recognized University in the concerned subject, in which admission is sought, unless otherwise prescribed by the Academic Council.</p> <p>6. <b>Relaxation in Minimum Qualifying Marks</b> Relaxation in minimum qualifying marks up to a maximum of 5% shall be made in case of candidates belonging to Scheduled Caste(s), Scheduled Tribe(s) and Differently abled category or any other category as per UGC guidelines or otherwise in force from time to time and approved by the Executive Council of the University.</p> <p>7. <b>Criteria for Selection</b></p> <p>a) The admission shall be made on the basis of merit in AET.</p> <p>b) The candidate must have scored a minimum of 40% marks in Admission Entrance Test. <u>However, candidates belonging to SC/ST/PWD categories shall be given relaxation of 5% marks in AET.</u></p> <p>Provided further that where the number of seats in the department remains unfilled vis-a-vis intake capacity, the vice-chancellor on the recommendations of Deans of various schools may decide lower cut off of minimum marks for filling up the vacant seats.</p> <p>Tie, if any, shall be resolved on the basis of marks obtained in the qualifying examination. If the tie is still not resolved, it shall be decided on the basis of marks obtained in the final year of qualifying examination.</p> <p>C) <b>Syllabus and weightage of the Admission Entrance Test.</b> The syllabus of the Admission Entrance Test shall be prescribed by the Standing Committee of the Academic Council of the University.</p> <p>Provided that in case of joint entrance test, the syllabus of the test shall be prescribed by the University entrusted with the responsibility of conducting the test in the respective year.</p>
Components of the Composite Score	Weightage							
Scores obtained in the Admission Entrance Test	70%							
Marks in the qualifying degree examination	30%							



## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>recommendation of the Dean of the School concerned, approved by the Vice-Chancellor. In such cases the weightage of different components of selection criteria shall be adjusted accordingly.</p> <p>8. <b>Supernumerary Seats for Admission of the Foreign Nationals/NRIs/PIOs</b></p> <p>a) In a course of study, 15% seats may be filled as supernumerary seats meant for Foreign Nationals (FN), Non-Resident Indians (NRI) and Persons of Indian Origin (PIO) category candidates.</p> <p>b) Candidates belonging to the FN/NRI/PIO categories shall not be required to appear in the Admission Entrance Test of the University but will have to fulfill minimum eligibility conditions for admission on the basis of equivalence of the qualifying examination determined by the Government of India from time to time.</p> <p>d) Admission to these categories of students shall be granted on the merit based on the qualifying examination.</p> <p>e) Candidates seeking admission under the above quota of Supernumerary Seats shall be required to submit their applications on prescribed forms along with the certified copies of all the documents required as per the policy laid down by the Government of India not later than the prescribed date.</p> <p>f) Candidates seeking admission under FN/NRI/PIO category shall be required to pay the prescribed fees and other charges as applicable to their category.</p> <p>g) Students admitted under the FN/NRI/PIO category shall be required to undergo a medical test (including test for HIV AIDS) within a week from the date the admission.</p> <p>h) Candidates admitted under the FN/PIO category shall be required to produce STUDENT VISA within one month of the date of completion of the admission but prior to the commencement of the academic session and submit a copy of the same to the Dean of the School concerned, failing which their admission shall stand cancelled.</p>	<p>8. <b>Supernumerary Seats for Admission of the Foreign Nationals/NRIs/PIOs/Kashmiri Migrants</b></p> <p>a) In a course of study, 15% seats may be filled as supernumerary seats meant for Foreign National (FN), Non-Residential Indians (NRI) and Persons of Indian Origin (PIO) category candidates.</p> <p>b) Candidates belonging to the FN/NRI/PIO categories shall not be required to appear in the Admission Entrance Test of the University but will have to fulfill minimum eligibility conditions for admission on the basis of equivalence of the qualifying examination determined by the Government of India from time to time.</p> <p>c) Admission to these categories of students shall be granted on the merits secured in the qualifying examination.</p> <p>d) Candidates seeking admission under the above quota of Supernumerary Seats shall be required to submit their applications on prescribed forms along with the certified copies of all the documents required as per the policy laid down by the Government of India not later than the prescribed date.</p> <p>e) Candidates seeking admission under FN/NRI/PIO category shall be required to pay the prescribed fees and other charges as applicable to their category.</p> <p>f) Candidates admitted under the FN/NRI/PIO category shall be required to undergo a medical test (including test for HIV AIDS) within a week from the date of admission.</p> <p>g) Candidates admitted under the FN/PIO category shall be required to produce STUDENT VISA within one month of the date of completion of the admission but prior to the commencement of the academic session and submit a copy of the same to the Dean of the School concerned, failing which their admission shall stand cancelled.</p> <p>h) In a course of study the seats for Kashmiri migrants may be filled as per UGC guidelines issued from time to time.</p>

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>9. Completion of Admissions</b></p> <p>a) No candidate shall be entitled to claim admission as a matter of right. The University reserves the right to refuse admission to any individual case, without assigning any reason.</p> <p>b) A candidate shall be considered as admitted to a programme of study and be eligible to avail the privileges of a student of the University only after he/she has completed all admission formalities including payment of the prescribed fee. If a candidate fails to complete the admission formalities by the prescribed date, he/she will forfeit his/her right of admission.</p> <p>c) List of selected candidates shall be displayed on the University Website and on the Notice Boards of the Controller of Examinations and School/Department concerned. No intimation to the selected candidates will be sent by post.</p> <p>d) The candidates shall be required to get their admissions completed by the notified dates.</p> <p>e) The selected candidates shall be required to produce, for verification, on or before the date prescribed for completion of the admission formalities, the following documents in original:</p> <ol style="list-style-type: none"> <li>i. certificates, Diplomas, Degrees, Mark-Sheets of all educational qualifications;</li> <li>ii. In case of employed candidates, no objection certificate (NOC) from the employer clearly mentioning that the employer has no objection in the candidate pursuing higher education at the University as a regular student.</li> <li>iii. In case of gap between the qualifying examination and the year of seeking admission in the University, the candidates shall be required to submit an affidavit for their engagements during the intervening period.</li> </ol> <p>f) Admission will be granted to only those candidates whose results of the qualifying examinations are complete in all respects.</p> <p>g) Admission of candidates to a programme of study shall be subject to the approval of the Vice-Chancellor or any other authority nominated by him/her.</p>	<p><b>9. Completion of Admissions</b></p> <p>a) No candidate shall be entitled to claim admission as a matter of right. The University reserves the right to refuse admission without assigning any reason.</p> <p>b) A candidate shall be considered as admitted to a programme of study and be eligible to avail the privileges of a student of the University only after he/she has completed all admission formalities including payment of the prescribed fee. If a candidate fails to complete the admission formalities by the prescribed date, he/she will forfeit his/her right of admission.</p> <p>c) List of selected candidates shall be displayed on the University Website and on the Notice Boards of the School/Department concerned. No intimation to the selected candidates will be sent by post.</p> <p>d) The candidates shall be required to get their admissions completed by the notified dates.</p> <p>e) The selected candidates shall be required to produce, for verification, on or before the date prescribed for completion of the admission formalities, the following documents in original:</p> <ol style="list-style-type: none"> <li>i. certificates, Diplomas, Degrees, Mark-Sheets of all educational qualifications;</li> <li>ii. In case of employed candidates, no objection certificate (NOC) from the employer clearly mentioning that the employer has no objection in the candidate pursuing higher education at the University as a regular student.</li> <li>iii. <b>No student pursuing a full time programme of study in the University shall be allowed to take up a job during the course of studies.</b>  <b>Provided that a student already employed at the time of admission shall submit, within ten days from the date of admission, a certificate, in original from his/her employer to the effect that the employer has granted him/her leave for the whole duration of the programme of study, failing which his/her admission to the programme of study shall stand cancelled.</b></li> <li>iv. In case of gap between the qualifying examination and the year of seeking admission in the University, the candidates shall be required to submit an affidavit in the format prescribed by the University for their engagements during the intervening period.</li> </ol> <p>f) Admission will be granted to only those candidates whose results of the qualifying examinations are complete in all respects.</p> <p>g) Admission of candidates to a programme of study shall be subject to the approval of the Vice-Chancellor or any other authority nominated by him/her.</p>

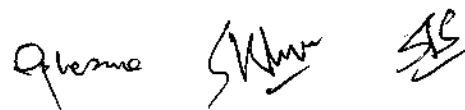
# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>h) At the time of admission, every student shall be required to sign a declaration to the effect that he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and other authorities of the University.</p> <p>i) All the students admitted to a programme of study shall be required to submit Migration Certificates in original within 30 days from the date of admission, failing which their admissions in the university shall be liable to be cancelled.</p> <p>10. <b>Conduct and Administration of Admission</b></p> <p>a) The administration, conduct and logistics including maintenance of confidentiality and secrecy and preparation of the list of candidates on the basis of the merit of the AET, shall be the responsibility of a person or a Committee specifically appointed by the Vice-Chancellor for the purpose. Accordingly, it shall be the responsibility of such person or Committee, as the case may be, specifically appointed to ensure that the provisions of the Act, Statutes and Ordinances with regard to admission of students are strictly adhered to. The said person or Committee shall, inter alia,</p> <p>i) coordinate the task of preparation of the University Prospectus;</p> <p>ii) issue notification for admission specifying the date of issue of application form and the last date for its receipt;</p> <p>iii) receive, verify and process application forms, allot roll numbers and issue admit cards;</p> <p>iv) obtain the approval of the Vice-Chancellor for appointment of paper setter(s), evaluator(s), coder-decoder(s) and get the answer scripts coded;</p> <p>v) take care of the logistics and conduct of Admission Entrance Test;</p> <p>vi) get the answer scripts evaluated and decoded;</p> <p>vii) tabulate the scores obtained by the candidates in the components of the Selection Criteria as specified in these Ordinances and prepare the list of candidates finally selected for admission to various programmes of study in accordance with the merit of the composite score;</p> <p>viii) notify the merit list, of the selected candidates, based on composite score and forward the same to the Chairman of the Admission Committee concerned for completion of admission.</p> <p>(b) There shall be an Admission Committee at the level of each School comprising (a) the Dean of the School concerned as Chairman, (b) Head of each Department in the School and (c) two nominees of the Vice-Chancellor.</p>	<p>h) At the time of admission, every student shall be required to sign a <b>declaration in the format prescribed by the University</b> to the effect that he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and other authorities of the University.</p> <p>i) All the students admitted to a programme of study shall be required to submit Migration Certificates in original within 30 days from the date of admission failing which their admissions in the University shall be liable to be cancelled <b>In case there is any genuine problem beyond the control of the candidate, a relaxation of time in such cases may be granted by the Vice Chancellor.</b></p> <p>10. <b>Conduct and Administration of Admission</b></p> <p>a) The administration, conduct and logistics including maintenance of confidentiality and secrecy and preparation of the list of candidates on the basis of the merit of the AET, shall be the responsibility of a person or a Committee specifically appointed by the Vice-Chancellor for the purpose. Accordingly, it shall be the responsibility of such person or Committee, as the case may be, specifically appointed to ensure that the provisions of the Act, Statutes and Ordinances with regard to admission of students are strictly adhered to. The said person or Committee shall, inter alia,</p> <p>i coordinate the task of preparation of the University Prospectus,</p> <p>ii. issue notification for admission specifying the date of issue of application form and the last date for its receipt;</p> <p>iii. receive, verify and process application forms, allot roll numbers and issue admit cards;</p> <p>iv. obtain the approval of the Vice-Chancellor for appointment of paper setter(s), evaluator(s), coder-decoder(s) and get the answer scripts coded;</p> <p>v. take care of the logistics and conduct of Admission Entrance Test.</p> <p>vi get the answer scripts evaluated and decoded;</p> <p>vii. tabulate the scores obtained by the candidates in the components of the Selection Criteria as specified in these Ordinances and prepare the list of candidates finally selected for admission to various programmes of study in accordance with the <b>inter-se-merit</b>.</p> <p>viii. notify the merit list of the selected candidates, based on <b>inter-se-merit</b> and forward the same to the Chairperson of the Admission Committee concerned for completion of admission.</p> <p>b) There shall be an Admission Committee at the level of each School comprising (a) the Dean of the School concerned as Chairperson, (b) Head of each Department in the School and (c) two nominees of the Vice-Chancellor.</p>



## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>(c) Question papers for the Admission Entrance Test, each year shall be set by the Expert(s) appointed by the Vice-Chancellor.</p> <p>Provided that in case of joint entrance test, the question paper will be set by Experts appointed by the University entrusted with the responsibility of conducting the test in the respective year.</p> <p>11. <b>Appellate Committee</b></p> <p>A candidate aggrieved by the decision of the Admission Committee may file an appeal within ten days; from the last date of admission, on the prescribed form and payment of prescribed fee, to the Appellate Committee through the Dean concerned. The Appellate Committee shall consist of the following:</p> <ol style="list-style-type: none"> <li>(a) Vice-Chancellor or his nominee</li> <li>(b) Dean of the concerned school</li> <li>(c) Head of the Department concerned</li> <li>(d) The person appointed by the Vice-Chancellor for conducting the Admission Entrance Test</li> </ol> <p>12. Appellate Committee shall decide the appeal on merit.</p> <p>13. This shall be deemed to have come into force with effect from 27<sup>th</sup> August, 2011.</p> <p style="text-align: center;">(Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>	<p>c) Question papers for the Admission Entrance Test, each year shall be set by the Expert(s) appointed by the Vice-Chancellor.</p> <p>Provided that in case of joint entrance test, the question paper will be set by Experts appointed by the University entrusted with the responsibility of conducting the test in the respective year.</p> <p>11. <b>Appellate Committee</b></p> <p>A candidate aggrieved by the decision of the Admission Committee may file an appeal within ten days, from the last date of admission, on the prescribed form and payment of prescribed fee, to the Appellate Committee through the Dean concerned. The Appellate Committee shall consist of the following:</p> <ol style="list-style-type: none"> <li>i. Vice-Chancellor or his nominee</li> <li>ii. Dean of the concerned school</li> <li>iii. Head of the Department concerned</li> <li>iv. The person appointed by the Vice-Chancellor for conducting the Admission Entrance Test.</li> </ol> <p>12. Appellate Committee shall <b>dispose off</b> the appeal on merit.</p> <p>13. This shall be deemed to have come into force with effect from 27<sup>th</sup> August, 2011.</p>



# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>Ordinance No. 3 governing Master's Degree Programmes: Curriculum and Conditions for Award of Degree (The Central Universities Act, 2009: Section 28(1) (d))</b></p> <p><b>Curriculum</b></p> <p>1. The curriculum of the University shall provide the best that is known and taught in the world today. It is designed to enhance the abilities and skills through incorporation of sophisticated technical expertise and make pupils conversant with socially-relevant values, so as to turn out scholars who are progressive, efficient, modern and logical in outlook and generous at heart, steeped in ancient wisdom, at the same time displaying scientific temper and intellectual curiosity.</p> <p>The curricula and pedagogy of a programme of study shall be:</p> <p>(i) to incorporate current and emerging knowledge so as to keep students thoroughly up-to-date and capable of translating this knowledge into practice;</p> <p>(ii) to develop in them the habit of analyzing, drawing inferences based on data generated during conduct of project works and review of literature etc;</p> <p>(iii) to pursue and ensure growth in their intellectual faculty to make them able to critically think, evaluate and apply knowledge in solving emerging problems;</p> <p>2. With a view to discourage rote learning, the curricula of all programmes of study shall aim at assessing the total learning outcomes by assessing performance of students in terms of knowledge, comprehension, application, analysis and synthesis.</p> <p>3. Assessment and evaluation of students shall be based on Total Student Efforts (TSE). Accordingly, it shall take into account the accomplishment of students across the total workload specifications comprising the:</p> <p>a. Contact Hours/Organized Classroom Activities;</p> <p>b. Practicals/ Lab Work/ Tutorials/ Teacher-led Activities;</p> <p>c. Individual/ Group Work;</p> <p>d. Obligatory/ Optional Work Placement;</p> <p>e. Literature Survey / Library Work;</p> <p>f. Data Collection / Field Work/ Project Work;</p> <p>g. Papers/ Projects/ Dissertation/ Thesis/ Seminars;</p> <p>h. Assignments/ Quizzes/ Mid-Semester Examinations and</p> <p>i. End-Semester Examination.</p>	<p><b>Ordinance No. 3 governing Master's Degree Programmes: Curriculum and Conditions for Award of Degree (The Central Universities Act, 2009: Section 28(1)(d))</b></p> <p><b>Curriculum</b></p> <p>1. The curriculum of the University shall provide the best that is known and taught in the world today. It is designed to enhance the abilities and skills through incorporation of sophisticated technical expertise and make pupils conversant with socially-relevant values, so as to turn out scholars who are progressive, efficient, modern and logical in outlook and generous at heart, steeped in ancient wisdom, at the same time displaying scientific temper and intellectual curiosity.</p> <p>The curricula and pedagogy of a programme of study shall be:</p> <p>i. to incorporate current and emerging knowledge so as to keep students thoroughly up-to-date and capable of translating this knowledge into practice.</p> <p>ii. to develop in them the habit of analyzing, drawing inferences based on data generated during conduct of project works and review of literature etc.</p> <p>iii. to pursue and ensure growth in their intellectual faculty to make them able to critically think, evaluate and apply knowledge in solving emerging problems.</p> <p>2. With a view to discourage rote learning, the curricula of all programmes of study shall aim at assessing the total learning outcomes by assessing performance of students in terms of knowledge, comprehension, application, analysis and synthesis.</p> <p>3. A Course shall be referred to, as 'papers' is a component of a programme. All Courses need not carry the same weightage. The Courses shall define learning objectives and learning outcomes. A Course may be defined to comprise the following:</p> <p>a. Contact Hours/Organized Classroom Activities;</p> <p>b. Practical/Lab Work/Tutorials/Teacher-led Activities/ Field Work/Outreach activities/Vocational Training/Term Papers/Presentations;</p> <p>c. Individual/Group Work;</p> <p>d. Obligatory/Optional work placement;</p> <p>e. Literature Survey/Library Work/Self Study;</p> <p>f. Papers/Project/Dissertation/Thesis/Seminars;</p> <p>g. Assignments/Quizzes/Mid-Semester Examinations and</p> <p>h. End-Semester Examination.</p>





# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																																														
	<p><b>Semester System</b></p> <p>4. All programmes of study offered by the University shall be based on the Semester System. Each Semester shall have a minimum of 90 working days.</p> <p><b>Choice Based Credit System (CBCS)</b></p> <p>5. All programmes of study in the University shall be based on a Comprehensive Choice-Based Credit System (CBCS). For successful completion of a programme of study, a student shall be required to accumulate a total of 80 credits as under:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th>Course Type</th> <th>Credits</th> <th>Contact Hours</th> <th>Field Work/ Lab work/ Practicals/ Tutorials (hours)</th> <th>Other work load (hours)</th> <th>TSE work load (hours)</th> </tr> </thead> <tbody> <tr> <td>Department Wide Core Courses</td> <td>48</td> <td>480</td> <td>240</td> <td></td> <td>1440</td> </tr> <tr> <td>Department Wide Electives</td> <td>16</td> <td>160</td> <td>80</td> <td>240</td> <td>480</td> </tr> <tr> <td>University Wide Electives</td> <td>16</td> <td>160</td> <td>80</td> <td>240</td> <td>480</td> </tr> <tr> <td><b>Total</b></td> <td><b>80</b></td> <td><b>800</b></td> <td><b>400</b></td> <td><b>1200</b></td> <td><b>2400</b></td> </tr> </tbody> </table> <p style="text-align: center; margin: 5px 0;"><b>Note: 80 credits shall be equally spread over the four semesters</b></p> <p>1. Provided that for a programme of study of three years duration there shall be an increase of 50% in all the components mentioned in the above cited table. In such case, a student shall have to accumulate a total of 120 credits, equally spread over six semesters.</p> <p>6. In order to enable students to decide their pathways and exercise choice for different courses in each semester, they will be assisted by Faculty Advisor, nominated by the Department, who will guide them in exercising their choice.</p> <p>7. The School Boards shall specify broad framework, set standards and benchmarks be pre-specifying educational components, learning outcomes and workloads to be followed by Departments in designing and delivery of courses.</p> <p><b>Course Catalogue</b></p> <p>8. The nomenclature/ title, educational components, course-requirements including pre-requisites and credits shall be reviewed, regularly updated and specified by the Board of Studies within the broad framework specified by the School Board.</p> <p>1. Proviso Inserted by clause 1 of (amendment) Ordinance No. 54 approved by the Executive Council in its meeting held on 02-12-2013 vide resolution No. 18.</p>	Course Type	Credits	Contact Hours	Field Work/ Lab work/ Practicals/ Tutorials (hours)	Other work load (hours)	TSE work load (hours)	Department Wide Core Courses	48	480	240		1440	Department Wide Electives	16	160	80	240	480	University Wide Electives	16	160	80	240	480	<b>Total</b>	<b>80</b>	<b>800</b>	<b>400</b>	<b>1200</b>	<b>2400</b>	<p><b>Semester System</b></p> <p>4. All programmes of study offered by the University shall be based on the Credit based Semester-System. Each Semester will consist of 18 weeks of academic work equivalent to 90 actual teaching days. Two consecutive semesters (odd + even) constitute the Academic Year. The odd semester may be scheduled from July to December and even semester from January to June.</p> <p>5. <b>Choice based Credit System (CBCS)</b></p> <p>a. <b>Choice based Credit System (CBCS):</b> The CBCS provides choice for students to select from the prescribed courses (core, elective or minor or soft skill courses). Courses in a programme may be of three kinds: Core, Elective and Foundation</p> <p>i. <b>Core Course:</b> There may be a Core Course in every semester. This is the course which is to be compulsorily studied by a student as a core requirement to complete the requirement of a programme in a said discipline of study</p> <p>ii. <b>Elective Course:</b> Elective Course is a course which can be chosen from a pool of papers. It may be:</p> <ul style="list-style-type: none"> <li>• Supportive to the discipline of study</li> <li>• Providing an expanded scope</li> <li>• Enabling an exposure to some other discipline/domain</li> <li>• Nurturing student's proficiency/skill</li> </ul> <p>An elective may be 'Generic Elective' focusing on those courses which add generic proficiency to the students. An elective may be 'Discipline Centric' or may be chosen from an unrelated discipline i.e. Inter-disciplinary specific elective.</p> <p>iii. <b>Foundation Course:</b> The Foundation Courses may be of two kinds: Compulsory Foundation and Elective Foundation. 'Compulsory Foundation' courses are the courses based upon the content that leads to knowledge enhancement. They are mandatory for all disciplines. 'Elective Foundation' courses are value based and aimed at man-making education. It will be general or skill based course.</p> <p>b. All programmes of study in the University shall be based on a Choice Based Credit System (CBCS). For a successful completion of a programme of study, a student shall be required to accumulate a total of minimum of 80 or more as per the approved Course credits as under:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th>Types of Course</th> <th>Credits</th> </tr> </thead> <tbody> <tr> <td>Core Courses</td> <td>48</td> </tr> <tr> <td>Discipline specific elective</td> <td>16</td> </tr> <tr> <td>Interdisciplinary specific elective</td> <td>08</td> </tr> <tr> <td>Foundations Course</td> <td></td> </tr> <tr> <td>    a) Compulsory</td> <td>04</td> </tr> <tr> <td>    b) Elective (Skill Based)</td> <td>04</td> </tr> <tr> <td><b>Total</b></td> <td><b>80</b></td> </tr> </tbody> </table> <p>Note: As far as practicable total credits shall be equally spread over the four semesters. The minimum Credits under CBCS shall be 60 in two year programme and 120 in three years. However, if some departments desire to add more credits to their work either due to the requirement of National Regulatory Body or it is a Course requirement the respective Board of Studies can plan accordingly. The foundation course is a compulsory requirement.</p> <p>ii. Credit: A unit by which the course work is measured. It determines the number of hours of instructions required per week. One Credit equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work or one and a half hours of project work/dissertation per week.</p> <p>iii. In case of major project On the Job Training for a Complete Semester, the student shall take up minor project offered by the other Department in lieu of Open Elective Course or the Credits for the Open Elective may be adjusted in the semesters other than that which is devoted to major project or On the Job Training</p> <p>iv. No Elective subject may be offered if the number of students opting for the same is less than 10.</p> <p>v. In case number of students opting for an elective subject is more than the number of seats, selection of students shall be on the basis of composite score</p> <p>vi. The total period provided for contact teaching shall not be less than 30 hours a week</p> <p>vii. The time provided for practicals, field work, library, utilization of computer and such other facilities shall not be less than 10 hours a week.</p> <p>viii. A student with the permission of the Head of the Department may offer courses more than the prescribed ones, subject to maximum of 08 credits such courses shall be non-credit courses.</p> <p><b>Course Catalogue</b></p> <p>6. The nomenclature/title, educational components, course-requirements including pre-requisite and credits shall be reviewed, regularly updated and specified by the Board of Studies within the broad framework specified by the School Board.</p>	Types of Course	Credits	Core Courses	48	Discipline specific elective	16	Interdisciplinary specific elective	08	Foundations Course		a) Compulsory	04	b) Elective (Skill Based)	04	<b>Total</b>	<b>80</b>
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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>9. All courses as specified shall be approved by the Academic Council and listed with brief outline in the Course Catalogue.</p> <p><b>Course Registration</b></p> <p>10. After admission to a programme of study and at the commencement of each subsequent semester, a student shall be required to register for the courses he/she intends to undergo during the semester. The registration for courses shall be made in consultation with the Faculty Advisor(s) on the prescribed format and it shall be submitted to the Head of the Department.</p> <p>11. A student may be permitted to change the course(s) wherever feasible, within 7 days from the date of course registration.</p> <p><b>Detailed Course Outline</b></p> <p>12. In order to make programme offering dynamic, flexible, multi-disciplinary and inter-disciplinary, individual faculty members shall be required to prepare detailed course outline for each course to be taught by them in a particular semester and shall make the same available to each student registered to take the course, at the commencement of each semester.</p> <p>13. The detailed course outline shall be prepared by the Board of Studies and shall be approved by the Academic Council and shall include such specific details about the particular course as, completion requirements, assessment criteria unit wise course contents, lecture plan, prescribed texts, reading lists, planned activities for students' efforts/ teacher-led activities etc.</p> <p><b>Assignment of Credits</b></p> <p>14. Credit assigned to a particular course will be decided with due regard to Specified Learning Outcomes, Educational Components and Workload requirements.</p> <p>15. As a general rule, a course of one credit shall require a work load of thirty hours comprising:</p> <ol style="list-style-type: none"> <li>i. 10 Hours of Lectures/Organized Classroom Activities/ Contact Hours.</li> <li>ii. 05 Hours of Laboratory Work/Practicals/Field Work/Tutorials/Teacher led activities.</li> <li>iii. 15 Hours of other workloads such as independent individual/group work; obligatory/optional work placement; literature survey/ library work; data collection/ field work; writing of papers/ projects/ dissertation/ thesis; seminars etc.</li> </ol>	<p>7. All Courses as specified shall be provided by the Academic Council and listed with brief outline in the Course Catalogue</p> <p><b>Course Registration</b></p> <p>8. After admission to a programme of study and at the commencement of each subsequent semester, a student shall be required to register for the courses he/she intends to undergo during the semester. The registration for courses shall be made in consultation with the Faculty Advisor(s) on the prescribed format and it shall be submitted to the Head of the Department.</p> <p>9. A student may be permitted to change the course(s) wherever feasible, within 7 days from the date of course registration.</p> <p><b>Detailed Course Outline</b></p> <p>10. In order to make programme offering dynamic, flexible, multi-disciplinary and inter-disciplinary, individual faculty members shall be required to prepare detailed course outline for each course to be taught by them in a particular semester and shall make the same available to each student registered to take the course, at the commencement of each semester.</p> <p>11. The detailed course outline shall be prepared by the Board of Studies and shall be approved by the Academic Council and shall include such specific details about the particular course as, completion requirements, assessment criteria unit-wise course contents, lecture plan, prescribed texts, reading lists, planned activities for students' efforts/teacher-led activities etc.</p> <p><b>Assignment of Credits</b></p> <p>12. Credit assigned to a particular course will be decided with due regard to Specified Learning Outcomes, Educational Components and Workload requirements. The credits shall be decided in the light of instructional strategy to be followed. Following are the modes out of which BOS may be follow any one as given below.</p> <p>13. "Subject to the provisions of Clause 5 of this Ordinance, individual School/Department may with the approval of the Vice Chancellor, modify the specified credits or increase the number of credits, depending upon the specific needs and requirements of a course."</p>



# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>16. <sup>2</sup> Individual School/Department may, with the approval of the Vice Chancellor, modify the specified credits, depending upon the specific needs and requirements of a course subject to the condition that a student shall accumulate a minimum of 80 credits in case of a programme of study of two years duration and 120 credits in case of a programme of study of three years duration. One credit course would entail a minimum total student effort/ workload of thirty hours.</p> <p><b>Programmes of Study</b></p> <p>17. All programmes of study shall be in general adherence to the minimum eligibility conditions, duration, credit requirements and other conditions of minimum standards as prescribed by the UGC/National Regulatory Bodies/Professional Councils.</p> <p><b>Minimum and Maximum Duration of Programmes of Studies</b></p> <p>18. Subject to the requirements of the UGC/Regulatory Body/Professional Councils concerned, the minimum and maximum duration of all programmes of study introduced and offered by the University shall be such as approved by the Academic Council of the University.</p> <p><b>Conditions for the Award of Degree</b></p> <p>19. <sup>3</sup>A student admitted to a programme of study shall be awarded Master Degree in the concerned subject, if he/she successfully completes four semesters with minimum of 80 credits or six semesters with minimum 120 credits, as the case may be, and additional credits specified for the purpose by the individual School/ Department.</p> <p>20. This shall be deemed to have come into force with effect from 27<sup>th</sup> August, 2011</p> <hr/> <p>2. Substituted by clause 2 of (amendment) Ordinance No. 54 approved by the Executive Council in its meeting held on 02-12-2013 vide resolution No. 18.</p> <p>3. Substituted by clause 3 of (amendment) Ordinance No. 54 approved by the Executive Council in its meeting held on 02-12-2013 vide resolution No. 18.</p>	<p><b>Programmes of Study</b></p> <p>14. All programmes of study shall in general adhere to the minimum eligibility conditions, duration, credit requirements and other conditions of minimum standards as prescribed by the UGC/National Regulatory Bodies/Professional Councils.</p> <p><b>Minimum and Maximum Duration of Programmes of Studies</b></p> <p>15. Subject to the requirements of the UGC/Regulatory Body/Professional Councils concerned, the minimum and maximum duration of all programmes of study introduced and offered by the University shall be such as approved by the Academic Council of the University</p> <p><b>Conditions for the Award of Degree</b></p> <p>16. A student admitted to a programme of study shall be awarded Master Degree in the concerned subject, if he/she successfully completes four semesters with minimum of 80 for two year programme and 120 credits for three year programme or additional credits specified for the purpose by the individual School/Department.</p> <p>17. This shall be deemed to have come into force with effect from August, 2011.</p>

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;"><b>ORDINANCE No. 4</b> governing</p> <p style="text-align: center;"><b>Medium of Instruction, Examination, Evaluation, Grading System and Declaration of Result for Master's Degree Programmes Other than the Research Degree Programme</b> (The Central Universities Act 2009 : Section 28(1)(r) and (g))</p> <p><b>Medium of Instruction &amp; Examination</b></p> <ol style="list-style-type: none"> <li>1. The medium of instruction in respect of all Programmes of Studies offered by the Schools, Departments of Studies shall be English, except in cases of studies in Languages other than English.</li> <li>2. Question Papers of all examinations shall be set and answered in English language, except in case of examinations in languages/literature, where the question papers may be set and answered in the respective languages either in totality or in part, depending upon the requirements of the course.</li> <li>3. Project Work/Project Report/Dissertation/Field Work Report/Training Report etc., if any, shall have to be written in English, except in case of the Programmes of Study in languages/literature, where the same may be required to be written in the respective languages.</li> </ol> <p><b>Examination System</b></p> <ol style="list-style-type: none"> <li>4. The Programmes of Studies shall be offered under Semester System and Examination and evaluation of students shall be through Comprehensive Continuous Internal Assessment (CCIA).</li> </ol> <ol style="list-style-type: none"> <li>5. As a general principle, the Comprehensive Continuous Internal Assessment shall comprise the following components:               <ol style="list-style-type: none"> <li>5.1 Continuous Internal Assessment.....25%</li> <li>5.2 Mid Semester Examination..... 25%</li> <li>5.3 End Semester Examination.....50%</li> </ol> </li> <li>6. Depending upon the nature and requirements of a particular course, Department shall, within the overall framework of Comprehensive Continuous Internal Assessment(CCIA) prescribed by the School Board concerned, have freedom to prescribe additional/different components and their weightages. Provided that the weightage of the End-Semester Examination shall not be less than 50%.</li> </ol>	<p style="text-align: center;"><b>Ordinance No. 4</b> governing</p> <p style="text-align: center;"><b>Medium of Instruction, Examination, Evaluation, Grading System and Declaration of Result for Master's Degree Programmes Other than the Research Degree Programme</b> (The Central Universities Act, 2009: Section 28(1)(c) and (g))</p> <p><b>Medium of Instruction and Examination</b></p> <ol style="list-style-type: none"> <li>1. The Medium of instruction in respect of all Programmes of Studies offered by the University, shall be English/Hindi/State language, except in cases of Studies in Languages other than English.</li> <li>2. Question Papers of all examinations shall be set in English/Hindi language and answered in English/Hindi as per the choice of the students, except in case of examinations in languages/literature, where the question papers may be set and answered in the respective languages either in totality or in part, depending upon the requirements of the course.</li> <li>3. Project Work/Project Report/Dissertation/Field Work Report/Training Report etc., if any, shall have to be written in English, except in case of the Programmes of Study in languages/literature, where the same may be required to be written in the respective languages.</li> </ol> <p><b>Examination System</b></p> <ol style="list-style-type: none"> <li>4. The programme of studies shall be offered under semester system and examination and evaluation of students shall be through the comprehensive continuous internal assessment (CCIA). As a general principle, CCIA shall comprise the following components:               <ol style="list-style-type: none"> <li>i. Continuous Internal Assessment – 25%</li> <li>ii. Mid Semester Examination – 25%</li> <li>iii. End-Semester Examination – 50%</li> </ol> </li> <li>5. Depending upon the nature and requirements of a particular course, Department shall, within the overall framework of Comprehensive Continuous Internal Assessment (CCIA) prescribed by the School Board concerned, have freedom to prescribe additional/different components and their weightages. Provided that the weightage of the End-Semester Examination shall not be less than 50%.</li> <li>6. Weightages for each of the component viz., Continuous Internal Assessment (25%), in Mid Semester (25%) and End Semester Examination (50%). The candidate, therefore, is required to obtain 50% marks in Continuous Internal Assessment and Mid Semester Examination in combination and 50% marks in End Semester Examination separately.</li> </ol>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>7. Detailed distribution and break-up of the Continuous Internal Assessment shall be specified by the teacher concerned in the Detailed Course Outlines for each course taught by him/her during a semester.</p> <p>8. The question papers for the Mid-Semester Examination shall be as follows:-</p> <p>A. In four credit course, the paper shall be of 2 (two) hours duration and shall comprise the following sections:</p> <p>8.1 Section A shall have 10 (Ten) objective type questions (Multiple Choice) of one mark each. All questions in this Section shall be compulsory (Total 10 Marks);</p> <p>8.2 Section B shall have 5 (Five) Short Answer Questions (SAQ) of 6 (Six) Marks each, out of which the examinees shall be required to attempt any three (Total 18 Marks);</p> <p>8.3 Section C shall have 2 (Two) Essay/Long Answer Questions (one from each unit with internal choice), of 11(Eleven) Marks each (Total 22 Marks); alternatively, if the course so requires, this section may comprise a Case Study of 11 marks and one question with internal choice of 11 Marks;</p> <p>B. In two credit course, the paper shall be of 1½ hours duration and shall comprise the following:-</p> <p>8.4 Section A shall have 5(Five) objective type questions of one mark each. All questions in this section shall be compulsory (Total 5 marks.)</p> <p>8.5 Section B shall have 4 (four) short answer questions of 3 marks each out of which examinees shall be required to attempt 2(two) (Total 5 marks)</p> <p>8.6 Section C shall have 2 (Two) essay/long answer questions (LAQ) one from each unit with internal choice of 7(Seven) marks each (Total 14 marks)</p> <p>9. The question papers for the End-Semester Examination shall be as follows:-</p> <p>A. In four credit course, the paper shall be of 3 (three) hours duration and shall comprise the following sections:</p>	<p>7. The students who have obtained 50% in Continuous Internal Assessment and Mid-Semester Examination clubbed together shall only be eligible to appear in course(s) of the programme in End Semester Examination.</p> <p>8. The candidate shall be declared to have passed a course(s) of programme if he/she obtains 50% in both the components separately.</p> <p>9. The candidates getting less than 50% marks shall be given one additional chance to re- appear in Mid Semester Examination in the same or subsequent session.</p>



## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>9.1 Section A shall have 10 (Ten) objective type questions (Multiple Choice) of 1 (one) Mark each. All questions in this Section shall be compulsory. (Total 10 Marks)</p> <p>9.2 Section B shall have 8 (Eight) Short Answer Questions (SAQs) of 6(Six) Marks each, out of which the examinees shall be required to attempt any five questions; (Total 30 Marks)</p> <p>9.3 Section C shall have 5 (Five) Essay/Long Answer Questions ( one from each unit with internal choice) of 12 (Twelve) Marks each (Total 60 Marks); Alternatively, if the course so requires, this section may comprise a Case Study of 24 Marks and three questions with internal choice of 12 Marks;</p> <p>B In two credit course, the paper shall be of 2 hours duration and shall comprise the following:-</p> <p>9.4 Section A 10(Ten) objective type questions of one mark each (Total 10 Marks)</p> <p>9.5 Section B shall have 6(Six) short answer questions of 4(Four) marks each out of which examinees shall be required to attempt any 4(Four) (Total 16 marks)</p> <p>9.6 Section C shall have 3(Three) Essay/Long Answer questions (LAQ) (at least one question from each unit) with internal choice of 8(Eight) marks. (Total 24 Marks)</p> <p><b>Paper Setting &amp; Evaluation</b></p> <p>10. The overall framework of the Comprehensive Continuous Internal Assessment (CCIA), including the broad guidelines regarding the content, format, duration and timings of different components of examination and evaluation shall be as decided by the School Board.</p> <p>11. Within the overall framework of examination and evaluation as decided by the School Board, the content, format, duration of various components of the CCIA shall be decided by the concerned faculty members and notified to students along with the detailed course outline provided at the commencement of each course.</p>	<p>10. The question papers for the Mid Semester examinations shall be as follows:</p> <p><b>A. In four credit course, the paper shall be of 2 (two) hours duration and shall comprise the following sections:</b></p> <p>Section A shall have 10 (Ten) objective Type questions (Multiple Choice) of one mark each. All questions in this Section shall be compulsory (Total 10 marks).            Section B shall have 5 (five) short answer questions (SAQ) of 6 marks each, out of which the examinees shall be required to attempt any three (Total 18 marks).            Section C shall have 2 (two) Essay/Long Answer Questions (one from each unit with internal choice), of 11 (eleven) marks each (Total 22 marks); alternatively, if the course so requires, this section may comprise a case study of 11 marks and one question with internal choice of 11 marks;</p> <p><b>B. In two credit course, the paper shall be 1.5 hours duration and shall comprise of:</b></p> <p>Section A shall have 5 (five) objective Type questions of one mark each. All questions in this section shall be compulsory (Total 5 marks).            Section B shall have 4 (four) short answer questions of 3 marks each out of which examinees shall be required to attempt 2 (two) (Total 6 marks)            Section C shall have 2 (two) Essay/Long Answer Questions (LAQ) one from each unit with internal choice of 7(seven) marks each (Total 14 marks)</p> <p><b>11. Pattern for paper setting of PG courses including M.Tech. courses other than MBA-HRM and MBA-TTM for End Semester Examination</b></p> <p>There shall be three sections A, B and C            In four credit course, the paper shall be of 3 (Three) hours duration and shall comprise the following three sections:  <b>Section A</b> shall have Ten multiple choice questions, two from each unit. Each question shall be of 1.5 marks (Total 15 marks). All the questions in this section shall be compulsory  <b>Section B</b> shall consist of ten short answer questions, two from each unit. Each question shall be of eight marks. The candidate is required to attempt any five questions selecting one from each unit (Total 40 marks).  <b>Section C</b> shall consist of five Long Answer Questions, one from each unit. Each question shall be of fifteen marks. The candidate is required to attempt any three questions (Total 45 marks).</p>



## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>12. Since the University follows Choice Based Credit System (CBCS) and CCIA, the question paper for examination of a course shall be set by the faculty member who is teaching that course and that he/she shall also be the evaluator. Provided that for the End-Semester Examinations, the paper shall be set by an External Examiner to be appointed by the Dean out of the panel, of at least five experts, submitted by the concerned Board of Studies through the Dean, and approved by the Vice-Chancellor.</p> <p>13. In case of examinations involving Viva-Voce and practicals, in a course offered by a Department, the evaluation shall be done by a panel comprising the Head of the Department, the concerned faculty member and an external examiner to be appointed by the Dean of the School concerned, out of the panel of Examiners approved by the Vice-Chancellor.</p> <p>14. Project work/Project Report/Dissertation/Field Work Report/Training Report shall be evaluated by a panel of examiners comprising the Head of the Department, the Supervisor of the concerned student and an external examiner to be appointed by the Dean out of the panel, of at least five experts, submitted by the concerned Board of Studies through the Dean and approved by the Vice-Chancellor.</p> <p style="padding-left: 40px;">In case of Viva-Voce based on the Project Work/Project Report/Dissertation/Field Work Report/Training Report etc., evaluation shall be done by the aforesaid panel of Examiners.</p> <p><b>Guidelines for Paper Setting</b></p> <p>15. The question papers for the Mid-Semester Examination shall be based on at least 50% of the course content prescribed for the Semester</p> <p>16. The question papers for the End Semester Examination shall be based on the total course content prescribed for the Semester.</p> <p>17. The question papers for the Mid-Semester and End-Semester Examinations shall be set such as to encompass total course contents covered with limited internal choices such as to make it imperative for the student to study the prescribed course content in full and deter them from selective study.</p> <p>18. The paper setter shall set the question paper for the Mid-Semester Examination in the prescribed format and shall arrange to make adequate number of</p>	<p><b>12. Pattern for paper setting of MBA-HRM/MBA-TTM/MBA Supply Chain Management.</b></p> <p>There shall be three sections A,B and C. In four credit course, the paper shall be of 3 (Three) hours duration and shall comprise the following sections: <b>Section A</b> shall have Ten multiple type questions, two from each unit. Each question shall be of 1.5 marks (Total 15 marks). The candidate is required to attempt all questions. <b>Section B</b> shall consist of ten short answer questions, two from each unit. Each question shall be of eight marks. The candidate is required to attempt any five questions selecting atleast one from each unit (Total 40 marks). <b>Section C</b> shall consist of five Long Answer Questions, out of which one question pertains to a case study. Each question shall be of fifteen marks. The candidate is required to attempt any three questions including case study question which is compulsory (Total 45 marks).</p> <p><b>13. In two credit course, the paper shall be of 2 hours duration and shall comprise the following three sections:-</b></p> <p><b>Section A</b> shall have Eight objective type questions of 1.5 mark each (Total 12 Marks) <b>Section B</b> shall have Six short answer questions out of which the student shall have to attempt three questions of six marks each (Total 18 marks). <b>Section C</b> shall have Three long answer Questions and a student shall have to attempt two questions of 10 marks each (Total 20 marks).</p> <p><b>Guidelines for Paper Setting</b></p> <p>14. The question papers for the Mid-Semester Examination shall be based on at least 50% of the course content prescribed for the Semester.</p> <p>15. The question papers for the End Semester Examination shall be based on the total course content prescribed for the Semester.</p> <p>16. The question papers for the Mid-Semester and End-Semester Examinations shall be set such as to encompass total course contents covered making it imperative for the student to study the prescribed course content in full and deter them from selective study.</p> <p>17. <b>The faculty teaching the course</b> shall set the question paper for the Mid Semester Examination in the prescribed format and shall arrange to make adequate number of copies/printouts, which shall be submitted in sealed cover marked as Confidential to the Head of the Department at least ten days prior to the commencement of the Mid-Semester Examination.</p> <p>18. Each paper setter shall be responsible for ensuring secrecy and confidentiality of the question paper set by him/her.</p>

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	<p>copies/printouts, which shall be submitted in sealed cover marked as Confidential to the Head of the Department at least ten days prior to the commencement of the Mid-Semester Examination.</p> <p>19. Each paper setter shall be responsible for ensuring secrecy and confidentiality of the question paper set by him/her;</p> <p>20. For Mid-Semester Examination the Head of the Department shall keep the question papers received from the paper setters in the safe custody till the date of examination and shall arrange to issue the same on the date of examination to the superintendent concerned appointed by him/her for conduct of examination.</p> <p>21. The paper setter for the End-Semester Examination shall set the question paper as per prescribed format and shall submit the same in sealed cover marked as Confidential to the Controller of Examinations, at least fifteen days prior to the commencement of the End Semester Examination;</p> <p>22. Each Paper Setter shall also be required to submit in a separate sealed cover the key to the objective type questions and detailed marking schemes for the SAQs and LAQs to the Controller of Examinations along with the question paper set by him/her.</p> <p>23. Any complaint in respect of a question paper shall be submitted to the Head of the Department within two days after the conduct of the paper in respect of which the complaint is made and shall be considered by a Committee consisting of (i) Dean of the School (ii) Head of the Department and (iii) teacher concerned. The recommendations of the Committee shall be submitted to the Vice-Chancellor for appropriate action in the matter.</p> <p><b>Guidelines for Evaluation</b></p> <p>24. It shall be the bounden duty of the concerned faculty members to:</p> <p>(a) evaluate all assignments, quizzes and answer scripts of mid-semester examination and given the same to the students for their perusal within one week of the date of such examination;</p> <p>(b) address questions of students, explain and satisfy them about the marks/grades awarded to them;</p>	<p>19. For Mid-Semester Examination the Head of the Department shall keep the question papers received from the faculty teaching the course in the safe custody till the date of examination and shall arrange to issue the same on the date of examination to the superintendent concerned appointed by him/her for conduct of examination.</p> <p>20. The paper setter for the End-Semester Examination shall set the question paper as per prescribed format and shall submit the same in sealed cover marked as Confidential to the Controller of Examinations, at least fifteen days prior to the commencement of the End Semester Examination. <b>In case the office of the Controller of Examinations does not receive external question paper within the stipulated period, the Dean of the School shall make the alternative arrangement.</b></p> <p>21. Each Paper Setter shall also be required to submit in a separate sealed cover the key to the objective type questions and detailed marking schemes for the SAQs and LAQs to the Controller of Examinations along with the question paper set by him/her.</p> <p>22. <b>Since the University follows Choice Based Credit System (CBCS) and CCIA, the question paper for examination of a course shall be set by the faculty member who is teaching that course and that he/she shall also be the evaluator. Provided that for the End-Semester Examination, the paper for 50% of the Core subjects shall be set as well as assessed by external examiners to be appointed by the Dean, out of the panel, of atleast five experts, submitted by the concerned Board of Studies through the School Board, and approved by the Vice-Chancellor. In case, external examiner declines to evaluate the scripts due to circumstances beyond his control, in that event, Dean of the concerned school may make any other alternative arrangement out of the panel already approved by the Vice Chancellor.</b></p> <p>23. In case of examination involving Viva Voce and practicals, in a course offered by a Department, the evaluation shall be done by a panel comprising the Head of the Department, the concerned faculty member and an external examiner to be appointed by the Dean of the School concerned, out of the panel of examiners approved by the Vice Chancellor.</p> <p>24. Project work/Project Report/Dissertation/Field work/Training report shall be evaluated by a panel of examiners comprising the Head of the Department, the Supervisor of the concerned student and an external examiner to be appointed by the Dean out of panel, of at least five experts, submitted by the concerned Board of Studies through Dean and approved by the Vice-Chancellor. In case of Viva-Voce based on the Project work/Project Report/Dissertation/Field Work Report/Training Report etc., evaluation shall be done by the aforesaid panel of Examiners.</p> <p>25. <b>Any complaint in respect of a question paper shall be submitted to the Head of the Department within two days after the conduct of the paper in respect of which the complaint is made and shall be considered by a committee consisting of (i) Dean of the School (ii) Head of the Department (iii) Teacher concerned. The recommendation of the Committee shall be submitted to the Vice Chancellor for appropriate action in the matter.</b></p> <p><b>Guidelines for Evaluation</b></p> <p>26. It shall be the duty of the concerned faculty members to:</p> <p>(a) evaluate all assignments, quizzes and answer scripts of mid-semester examination and handover the same to the students for their perusal within one week of the date of such examination;</p> <p>(b) address questions of students, explain and satisfy them about the marks/grades awarded to them;</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>(c) display the marks/grades awarded to each student on the notice board of the Department; and</p> <p>(d) submit the marks/grades awarded to the students to the Head of the Department concerned.</p> <p>Assignments, quizzes and answer scripts of mid-semester examination shall be retrieved back from the students and submitted to the Head of the Department for record.</p> <p>25. The examiner appointed by the Head of the Department shall be required to evaluate the answer scripts of the End-Semester Examination within one week of the date of examination. The evaluated answer scripts along with the award list shall be returned to the Head of the Department.</p> <p>26. Head of the Department concerned, shall forward to the Controller of Examinations, a consolidated award list of marks/grades awarded to the students in the Continuous Internal Assessment, Mid-Semester and End Semester Examinations of each course, offered by the Department, through the Dean of the School concerned.</p> <p>27. All the candidates shall be shown their answer scripts before declaration of the result as per the schedule notified by the Head of the Department. The evaluator shall address to their queries, if any. The candidate(s) not satisfied with the award may submit a representation to the Head of the Department which will be considered by a Committee consisting of Dean of the School, Head of the Department and the teacher concerned. The decision of the Committee shall be final.</p> <p><b>Declaration of Result</b></p> <p>28. The Controller of Examinations on receipt of the awards from the Head of the Department after completion of the evaluation process shall get the result of the candidates tabulated. Summary of the result such as number of candidates appeared in each course, number of candidates passed, pass percentage and grades awarded, etc. along with other relevant information shall be placed before a committee consisting of Dean and Heads of the Departments in a School. After due consideration by the Committee, the result shall be declared by the Controller of Examinations.</p>	<p>(c) display the marks/grades awarded to each student on the notice board of the Department; and</p> <p>(d) submit the marks/grades awarded to the students to the Head of the Department concerned.</p> <p>Assignments, quizzes and answer scripts of mid-semester examination shall be retrieved back from the students and submitted to the Head of the Department for record.</p> <p>27. The examiner appointed by the <b>Dean of the concerned School</b> shall be required to evaluate the answer scripts of the End-Semester Examination within one week of the date of the examination. In case of table evaluation or external evaluation, the external paper setter shall be invited at the venue fixed and shall be required to evaluate the script in one or two days. The evaluated answer scripts along with the award list shall be returned to the Head of the Department.</p> <p>28. All the candidates shall be shown their answer scripts before declaration of the result as per the schedule notified by the Head of the Department. A meeting shall be arranged with external evaluator in his presence when table evaluation is done at the University Centre. The evaluator shall address to their queries, if any. The candidate(s) not satisfied with the award may submit a representation to the Head of the Department which will be considered by a Committee consisting of Dean of the School, Head of the Department and the teacher concerned. The decision of the Committee shall be final.</p> <p>29. Head of the Department concerned, shall forward to the Controller of Examination, a consolidated award list of marks/grade awarded to the students in the Continuous Internal Assessment, Mid-Semester and End-Semester Examinations of each course, offered by the Department, through the Dean of the School concerned.</p> <p><b>Declaration of Result</b></p> <p>30. The Controller of Examinations on receipt of the awards from the Head of the Department after completion of the evaluation process shall get the result of the candidates tabulated. Summary of the result such as number of candidates appeared in each course, number of candidates passed, pass percentage and grades awarded, etc. along with other relevant information shall be placed before a committee consisting of Dean and Heads of the Departments in a School. After due consideration by the Committee, the result shall be declared by the Controller of Examinations.</p>

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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>Confidential Result</b></p> <p>29. if a candidate has sought admission for higher studies in any other university or selected/likely to be selected for a job on the basis of an examination of this university taken by him/her, his/her provisional result may be communicated by the Controller of Examinations confidentially to the Head of the concerned institution/organization before declaration of the result of the concerned examination on payment of fee prescribed from time to time along with postal expenses. In case a candidate desires to send the result to more than one institution/organization, the fee will be payable separately for each institution/organization.</p> <p><b>Marks-Grade Card</b></p> <p>30. Marks-Grade Card shall be prepared by the Controller of Examinations' office at the end of the Semester and dispatched to the candidates within five days of the declaration of the result. The marks-grade card shall contain the following:</p> <p>30.1 Course Credits Registered</p> <p>30.2 Course Credits Earned.</p> <p>30.3 Grade</p> <p>30.4 Grade Point Average (GPA)</p> <p>30.5 Cumulative Grade Point Average</p> <p><b>Provisional Certificate</b></p> <p>31. A candidate having passed an examination may, after declaration of his/her result and before the issue of degree certificate, apply to the Controller of Examinations for a provisional certificate of having passed the examination of this university on payment of prescribed fee. The Controller of Examinations shall issue such certificate.</p> <p><b>Degree Certificate</b></p> <p>32. Degree certificates to all the candidates who have passed the degree and post-degree examinations in various schools, signed by the Controller of Examinations and the Vice-Chancellor, shall be awarded at the University Convocation in accordance with the provisions of the statutes and the Ordinances relating to convocation.</p> <p>33. Certificates of all the candidates, who have passed Certificate and Diploma Courses Examinations, shall be signed by the Controller of Examinations.</p> <p><b>Duplicate Degree</b></p>	<p><b>Confidential Result</b></p> <p>31. If a candidate has sought admission for higher studies in any other university or selected/likely to be selected for a job on the basis of an examination of this university taken by him/her, his/her provisional result may be communicated by the Controller of Examinations confidentially to the Head of the concerned institutions/organization before declaration of the result of the concerned examination on payment of fee prescribed from time to time along with postal expenses. In case a candidate desires to send the result to more than one institution/organization, the fee will be payable separately for each institution/organization.</p> <p><b>Marks-Grade Card:</b></p> <p>32. Marks-Grade Card shall be prepared by the Controller of Examinations' office at the end of the Semester and dispatched to the candidates within five days of the declaration of the result. The marks-grade card shall contain the following:</p> <ol style="list-style-type: none"> <li>1. Course Credits Registered</li> <li>2. Course Credits Earned</li> <li>3. Grade</li> <li>4. Grade Point Average (GPA)</li> <li>5. Cumulative Grade Point Average</li> </ol> <p><b>Provisional Certificate</b></p> <p>33. A candidate having passed an examination may, after declaration of his/her result and before the issue of degree certificate, apply to the Controller of Examinations for a provisional certificate of having passed the examination of this University on payment of prescribed fee. The Controller of Examinations shall issue such certificate.</p> <p><b>Degree Certificate</b></p> <p>34. Degree certificates to all the candidates who have passed the degree and post-degree examinations in various schools, signed by the Controller of Examinations and the Vice-Chancellor, shall be awarded at the University Convocation in accordance with the provisions of the Statutes and the Ordinances relating to convocation.</p> <p>35. Certificates of all the candidates, who have passed Certificate and Diploma Courses Examinations, shall be signed by the Controller of Examinations.</p>


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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																
	<p>34. Duplicate of a university certificate shall not be issued except in very special cases in which the Vice-Chancellor is satisfied by production of an affidavit duly sworn in by the applicant before a Magistrate First Class to the effect that the applicant has lost his/her certificate, or that it has been destroyed. In the former case, the applicant shall submit along with his/her application sufficient evidence to show the efforts put in by him/her in tracing the same through Police, Press or his/her sources and in the later case, the evidence in support of genuineness of his/her request according to the circumstances of the case. In all such cases, the duplicate of a certificate shall be issued by the competent authority on payment of the prescribed fee and after a public notice is published in at least one newspaper.</p> <p><b>Issue of transcripts of documents</b></p> <p>35. Transcripts of marks sheets and other relevant document will be made available on payment of fee prescribed from time to time along with postal expenses by desirous candidate. The transcripts will be sent by the university directly to the designated authority of the institution/organization as specified by the candidate.</p> <p><b>Grading System</b></p> <p>36. The University shall have a Grading System on a Seven-Point Scale of Evaluation viz. O, A+, A, B+, B, C and F (with Grade Points ranging from Zero to Ten) based on the performance of students in terms of percentage of marks obtained by them in all the papers/courses within semesters of a course of study. For the purpose, the percentage of marks obtained by the students in the examinations of all semesters in a course of study shall be converted first to the respective Letter Grade then to the corresponding Grade Point and Credit Point Obtained by the students. Based on these values, Grade Point Average for every examinee in every semester is calculated. On the basis of Grade Point Average of an examinee in all the semesters in a course of study Cumulative Grade Point Average (CGPA) is computed.</p> <p>Percentage of Marks and corresponding Letter Grades and Grade Points are as under:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Percentage of Marks</th> <th style="text-align: center;">Letter Grade</th> <th style="text-align: center;">Grade Point</th> <th style="text-align: center;">Description of Performance</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">80 and above</td> <td style="text-align: center;">O</td> <td style="text-align: center;">10</td> <td style="text-align: center;">Outstanding</td> </tr> </tbody> </table>	Percentage of Marks	Letter Grade	Grade Point	Description of Performance	80 and above	O	10	Outstanding	<p><b>Duplicate Degree</b></p> <p>36. Duplicate of a university certificate shall not be issued except in very special cases in which the Vice-Chancellor is satisfied by production of an affidavit duly sworn in by the applicant before a Magistrate First Class to the effect that the applicant has lost his/her certificate, or that it has been destroyed. In the former case, the applicant shall submit along with his/her application sufficient evidence to show the efforts put in by him/her in tracing the same through Police, Press or his/her sources and in the later case, the evidence in support of genuineness of his/her request according to the circumstances of the case. In all such cases, the duplicate of a certificate shall be issued by the competent authority on payment of the prescribed fee and after a public notice is published in at least one newspaper.</p> <p><b>Issue of transcripts of documents</b></p> <p>37. Transcripts of marks sheets and other relevant document(s) will be made available on payment of fee prescribed from time to time along with postal expenses by desirous candidate. The transcripts will be sent by the university directly to the designated authority of the institution/organization as specified by the candidate.</p> <p><b>Grading System:</b></p> <p>38. The University shall have a Grading System on a ten-Point Scale of Evaluation viz. O, A+, A, B+, B, C, P and F (with Grade Points ranging from Zero to Ten) based on the performance of students in terms of percentage of marks obtained by them in all the papers/courses within semesters of a course of study. For this purpose, the percentage of marks obtained by the students in the examinations of all semesters in a course of study shall be converted first to the respective Letter Grade then to the corresponding Grade Point and Credit Point Obtained by the students. Based on these values, Grade Point Average for every examinee in every semester is calculated. On the basis of Grade Point Average of an examinee in all the semesters in a course of study Cumulative Grade Point Average (CGPA) is computed.</p> <p>Note: For Non-Credit Courses satisfactory or unsatisfactory shall be indicated in the marks cum grade sheet instead of letter grade and this will not be counted for computation of SGPA/CGPA.</p> <p>Percentage of Marks and corresponding Letter Grades and Grade Points (Absolute Grading) are as under:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Percentage of Marks</th> <th style="text-align: center;">Letter Grade</th> <th style="text-align: center;">Grade point</th> <th style="text-align: center;">Description of Performance</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">86 and above</td> <td style="text-align: center;">O</td> <td style="text-align: center;">10</td> <td style="text-align: center;">Outstanding</td> </tr> </tbody> </table>	Percentage of Marks	Letter Grade	Grade point	Description of Performance	86 and above	O	10	Outstanding
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A student who has successfully completed all the courses to accumulate the minimum specified number of credits under the Comprehensive Choice Based Credit System shall be deemed to have completed the Programme of Studies.</p> <p><b>Attendance</b></p> <p>38. No student shall be permitted to sit for the End-Semester examination in the course in which he/she has secured less than 75% of attendance.</p>	70 - 79	A+	9	Excellent	65 - 69	A	8	Very Good	60 - 64	B+	7	Good	55 - 59	B	6	Average	50 - 54	C	5	Below Average	Less than 50	F	Zero	Fail	<table border="1" style="margin: auto; border-collapse: collapse;"> <tr><td style="text-align: center;">80-85</td><td style="text-align: center;">A+</td><td style="text-align: center;">9</td><td style="text-align: center;">Excellent</td></tr> <tr><td style="text-align: center;">74-79</td><td style="text-align: center;">A</td><td style="text-align: center;">8</td><td style="text-align: center;">Very good</td></tr> <tr><td style="text-align: center;">68-73</td><td style="text-align: center;">B+</td><td style="text-align: center;">7</td><td style="text-align: center;">Good</td></tr> <tr><td style="text-align: center;">62-67</td><td style="text-align: center;">B</td><td style="text-align: center;">6</td><td style="text-align: center;">Average</td></tr> <tr><td style="text-align: center;">56-61</td><td style="text-align: center;">C</td><td style="text-align: center;">5</td><td style="text-align: center;">Below Average</td></tr> <tr><td style="text-align: center;">50-55</td><td style="text-align: center;">P</td><td style="text-align: center;">4</td><td style="text-align: center;">Pass</td></tr> <tr><td style="text-align: center;">Less than 50</td><td style="text-align: center;">F</td><td style="text-align: center;">Zero</td><td style="text-align: center;">Fail</td></tr> <tr><td style="text-align: center;">--</td><td style="text-align: center;">AB</td><td style="text-align: center;">0</td><td style="text-align: center;">Absent</td></tr> </table> <p><b>Computation of SGPA and CGPA</b></p> <p>The UGC recommends the following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):</p> <ol style="list-style-type: none"> <li>i. The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e. <math>SGPA (S_i) = \frac{\sum (C_i \times G_i)}{\sum C_i}</math> where <math>C_i</math> is the number of credits of the <math>i</math>th course and <math>G_i</math> is the grade point scored by the student in the <math>i</math>th course.</li> <li>ii. The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e. <math>CGPA = \frac{\sum (C_i \times S_i)}{\sum C_i}</math> where <math>S_i</math> is the SGPA of the <math>i</math>th semester and <math>C_i</math> is the total number of credits in that semester.</li> <li>iii. The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.</li> </ol> <p><b>For the successful completion of the Master Degree Programme in a Course of Study, a student must secure a CGPA of at least 4.0 point.</b></p> <ol style="list-style-type: none"> <li>i. A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.</li> <li>ii. For non credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.</li> </ol> <p>39. A student who has successfully completed all the courses to accumulate the minimum specified number of credits under the Choice Based Credit System shall be deemed to have completed the Programme of Studies.</p> <p><b>Attendance</b></p> <p>40. No student shall be permitted to sit for the End-Semester examination in the course in which he/she has secured less than 75% of attendance.</p>	80-85	A+	9	Excellent	74-79	A	8	Very good	68-73	B+	7	Good	62-67	B	6	Average	56-61	C	5	Below Average	50-55	P	4	Pass	Less than 50	F	Zero	Fail	--	AB	0	Absent
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68-73	B+	7	Good																																																							
62-67	B	6	Average																																																							
56-61	C	5	Below Average																																																							
50-55	P	4	Pass																																																							
Less than 50	F	Zero	Fail																																																							
--	AB	0	Absent																																																							



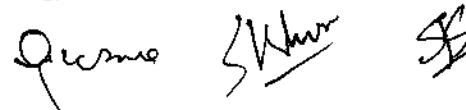
## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>39. The teacher incharge of a course shall be responsible for maintaining a record of attendance of students registered for the course and shall display on the Notice-Board of the Department the monthly attendance record of each student.</p> <p>40. All teachers shall intimate the Head of the Department concerned, at least fifteen calendar days before the last instruction day in the semester, particulars of all students who have secured less than 75% of attendance in one or more courses.</p> <p>41. The Head of the Department shall display on the Notice-Board of the Department, names of all students, who will not be eligible to take the End-semester examination in the course(s) and send a copy of the same to the Dean of the School concerned.</p> <p>42. The Head of the Department concerned may grant relaxation to the extent of five (5) percent to a student who has failed to obtain the minimum prescribed 75% of attendance for valid reasons.</p> <p>43. Students deputed by the University to take part in the extra co-curricular events be given a concession of up to 5% attendance, if necessary, in addition to the relaxation in the attendance requirement as provided in the clause immediately proceeding. Such concessions would be available for the days of actual participation in the event, including journey time with the prior approval of the Dean of the Students Welfare.</p> <p><b>Promotion &amp; Progression</b></p> <p>44. A student shall be required to participate in all the components of Comprehensive Continuous Internal Assessment, as specified in the Detailed Course Outlines; failing which he/she shall be deemed to have NOT COMPLETED the course.</p> <p>45. A student who falls short of attendance or has not completed the course(s), as per Clause 41 above, shall be required to re-register for the same course(s), when offered in the next semester(s), or shall have to register for another course(s) under the overall framework of credit accumulation under the Comprehensive Choice Based Credit System to be able to successfully complete the minimum specified credit requirements for completion of the Programme of Study.</p> <p>46. A student shall be deemed to have successfully completed a course except in case where he/she has been awarded the "F" Grade.</p> <p>47. A student who has successfully completed a course with CGPA less than six points may be permitted to improve his/her grade by appearing in one or more papers</p>	<p>41. The teacher incharge of a course shall be responsible for maintaining a record of attendance of students registered for the course and shall display on the Notice-Board of the Department the monthly attendance record of each student.</p> <p>42. All teachers shall intimate the Head of the Department concerned, at least fifteen calendar days before the last instruction day in the semester, particulars of all students who have secured less than 75% of attendance in one or more courses.</p> <p>43. The Head of the Department shall display on the Notice-Board of the Department, names of all students, who will not be eligible to take the End-Semester examination in the course(s) and send a copy of the same to the Dean of the School concerned.</p> <p>44. The Head of the Department concerned may grant relaxation to the extent of five (5) percent to a student who has failed to obtain the minimum prescribed 75% of attendance for valid reasons.</p> <p>45. Students deputed by the University to take part in the co-curricular events be given a concession of up to 5% attendance, if necessary, in addition to the relaxation in the attendance requirement as provided in the clause immediately proceeding. Such concessions would be available for the days of actual participation in the event, including journey time with the prior approval of the Dean of the Students Welfare.</p> <p><b>Promotion and Progression</b></p> <p>46. A student shall be required to participate in all the components of Continuous Internal Assessment, as specified in the Detailed Course Outlines, failing which he/she shall be deemed to have NOT COMPLETED the course</p> <p>47. A student who falls short of attendance or has not completed the course(s), as per Clause 40 above, shall be required to re-register for the same course(s), when offered in the next semester(s), or shall have to register for another course(s) under the overall framework of credit accumulation under the Choice Based Credit System to be able to successfully complete the minimum specified credit requirements for completion of the Programme of Study.</p>

*Quese*      *S. W. J.*      *S/S*

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>provided that no student shall be permitted to avail more than two additional chances after the completion of the last semester.</p> <p>48. If a student has been awarded "F" Grade, he/she shall be required to repeat only the End-Semester Examination i.e. he/she shall be required to reappear in End-Semester Examination of that course when the course is offered next. Provided that a student shall not be permitted to repeat/reappear in the Continuous Internal Assessment and/or the Mid-Semester Examination and that the marks/grade obtained by him/her earlier shall be carried forward for declaring the result.</p> <p>49. A student with "F" Grade in a course shall be permitted to repeat/reappear in the End-Semester Examination of the Course for maximum number of three times i.e. a student with arrears on account of "F" Grade, shall be permitted to repeat/reappear in the End Semester Examination for a maximum of three times (including the first appearance), along with the subsequent End Semester Examinations.</p> <p>50. If a student secures "F" Grade in a Project Work/Project Report/Dissertation/Field Work Report/Training Report he/she shall be required to resubmit the revised Project Work/Project Report/Dissertation/Field Work Report/Training Report for a maximum of two times (including the first submission).</p> <p>51. There shall be no system of compartmental/supplementary examination.</p> <p>52. All students admitted to an Odd Semester shall be eligible for promotion to the Even Semester. To be eligible for promotion from an Even Semester to the Odd Semester, a student shall be required to successfully complete at least 50% of all the courses registered by him/her. All such students who are not promoted to the next semester shall be treated as Ex-Students and shall continue to remain so till they become eligible for promotion to the next semester.</p> <p><b>Disposal of Answer Books</b></p> <p>53. Unless otherwise required, the University shall dispose of the evaluated answer books by auction after two years of the respective examination is completed. However, the award rolls shall be destroyed three years after the declaration of the results of the respective examinations to which the award rolls pertain.</p> <p>54. <u>This shall be deemed to have come into force with effect from 27<sup>th</sup> August, 2011.</u> (Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>	<p>48. A student shall be deemed to have successfully completed a course except in case where he/she has been awarded the "F" Grade.</p> <p>49. A student who has successfully completed a course with CGPA less than five points may be permitted to improve his/her grade by appearing in one or more papers provided that no student shall be permitted to avail more than two additional chances after the completion of the last semester.</p> <p>50. If a student has been awarded "F" Grade, he/she shall be required to repeat the End-Semester Examination i.e. he/she shall be required to reappear in End-Semester Examination of that course when the course is offered next. Provided that a student shall not be permitted to repeat/reappear in the Continuous Internal Assessment and/or the Mid-Semester Examination and that the marks/grade obtained by him/her earlier shall be carried forward for declaring the result.</p> <p>51. A student with "F" Grade in a course shall be permitted to repeat/reappear in the End-Semester Examination of the Course for maximum number of three times i.e. a student with <b>backlogs</b> on account of "F" Grade, shall be permitted to repeat/reappear in the End Semester Examination for a maximum of three times (including the first appearance), along with the subsequent End Semester Examinations. <b>Any student who fails to appear in any subsequent end semester examination shall be deemed to have availed the chance. The Vice-Chancellor on the recommendations of HoD &amp; Dean of concerned School, if deems it fit may accord one mercy chance on case to case basis, if any student is still left out to qualify the course.</b></p> <p>52. If a student secures "F" Grade in a Project Work/Project Report/Dissertation/Field Work Report/Training Report he/she shall be required to resubmit the revised Project Work/Project Report/Dissertation/Field Work Report/Training Report for a maximum of two times (including the first submission).</p> <p>53. There shall be no system of compartments/supplementary examination.</p> <p>54. All students admitted to an Odd Semester shall be eligible for promotion to the Even Semester. To be eligible for promotion from an Even Semester to the Odd Semester, a student shall be required to successfully complete at least 50% of all the courses registered by him/her in all previous even and odd semester. All such students who are not promoted to the next semester shall be treated as Ex-Students and shall continue to remain so till they become eligible for promotion to the next semester.</p> <p><b>Disposal of Answer Books</b></p> <p>55. Unless otherwise required, the University shall dispose off the evaluated answer books by auction after two years of the respective examination is completed. The award rolls shall be destroyed three years after the declaration of the results of the respective examinations to which the award rolls pertain. <b>However, the matters related to examinations which are sub-judice in the Court of Law, the evaluated answer scripts as well as award rolls be preserved till the final disposal of the case.</b></p>



# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>Ordinance No. 5</b> governing <b>M. Phil. Programme</b> (The Central Universities Act 2009: Section 28(1)(b) &amp;(d))</p> <ol style="list-style-type: none"> <li>1. There shall be M. Phil. Programmes in the University viz. Schools, Departments and Centres as determined by the Academic Council of the University. For the Academic session 2011-12, the University shall have M. Phil. Programme only in the Department of English in the School of Humanities and Languages.</li> <li>2. The objectives of M. Phil. Programme shall be to provide advanced specialized knowledge in a particular area of study and initiation to research. Its components shall be course work including research methodology as well as research work. The course would aim at providing advanced training in inter-disciplinary studies as well as opportunity for undertaking research.</li> <li>3. The number of seats in M. Phil. Programme in each Department or Centre shall be determined by the Board of Research Studies on the recommendation of Head of the concerned Department/Centre routed through the Dean of the concerned School. For the Academic Session 2011-12, the number of seats in the M. Phil. Programme in English shall be five.</li> </ol> <p><b>Eligibility Criteria</b></p> <ol style="list-style-type: none"> <li>5. No person with less than 55% marks or equivalent grade points at the Master Degree in the subject concerned shall be eligible for admission to the M. Phil. Programme in the University. Provided that 5% relaxation in the qualifying marks shall be given to Scheduled Caste, Scheduled Tribe candidates and Persons with Disabilities.</li> </ol> <p><b>Course Credit</b></p> <ol style="list-style-type: none"> <li>6. M. Phil. Programme shall be a 2-semester programme carrying 40 credits. First Semester shall comprise four courses including a course on Research Methodology. The dissertation shall be taken up in the Second Semester. For completion of the M. Phil. Programme leading to the award of the M. Phil. degree, a student shall be required to accumulate a total of 40 credits as under:</li> </ol>	<p><b>Ordinance No. 5</b> Governing <b>M.Phil. Programme</b> (The Central Universities Act, 2009: Section 28(1)(b) &amp; (d))</p> <p><i>The University has discontinued M.Phil. programme from the session 2016-17. The Ordinance No.5 relating to M.Phil. programme stands omitted and replaced by Community College.</i></p> <p><b>Ordinance No. 5</b> Governing <b>Community College</b> (The Universities Act, 2009, 28 (1) (b) &amp; (d))</p> <ol style="list-style-type: none"> <li>1. <b>General Rules</b> <ol style="list-style-type: none"> <li>a) No person shall be denied admission to a programme of study in the University on the grounds only of religion, race, caste, colour, creed, sex, etc or any of them.</li> <li>b) Focus of Community College will be on providing vocational programme with multiple exit points such as Certificate, Diploma and Advanced Diploma under National Skill Qualification Framework (NSQF) comprising of level 4, 5 and 6 spread over two years. It shall incorporate qualification packs suggested by respective sector skill councils with specific job roles in line with National Occupation Standards (NOS).</li> <li>c) The Certificate, Diploma and Advanced Diploma course shall be divided in one, two and four semesters respectively and university examination will be held at the end of every semester in the months of November/December (for Semester I &amp; III) and May/June (for Semester II &amp; IV) or as fixed by the Board of Management (BoM) of Community College. Short term courses of three months are any other skilled course may be started after seeking approval of the Vice Chancellor.</li> <li>d) Admission to Certificate/Diploma/Advance Diploma programmes under Community College shall be made on the basis of academic merit in the qualifying examination or any other test which so ever the University may deem fit.</li> <li>e) The academic calendar and commencement of class work for all programmes of study shall be in accordance with the guidelines/regulations of the UGC and other National Level Regulatory Bodies as issued and amended from time to time.</li> <li>f) The duration of programmes of study shall be prescribed by the Board of Management (BoM) in conformity with requirements of regulations prescribed by the UGC and other National Regulatory Bodies from time to time.</li> </ol> <p>No student pursuing a full time programme in the College shall be allowed to take up a job without prior and explicit permission of the College. Provided that a student already employed at the time of admission shall submit, within ten days from the date of admission, a certificate in original from his/her employer to the effect that the employer has granted him/her leave for the whole duration of the programme of study, failing which his/her admission to the programme of study shall stand cancelled.</p> </li> </ol>

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)															
	<ul style="list-style-type: none"> <li>• Course work = 20 Credits</li> <li>• Dissertation = 20 Credits</li> </ul> <p>7. A student admitted to M. Phil. Programme shall be required to take up four courses of study in the First Semester and dissertation in the Second Semester. Each course of study shall carry 100 marks and the dissertation shall carry 400 marks out of which 100 marks shall be reserved for Viva-Voce examination.</p> <p style="text-align: center;">Provided that in the subjects included in the Schools of Science, there shall be only two courses of study in the First Semester and dissertation (including practical work) spread over First and Second Semesters. Each course of study shall carry 100 marks and dissertation 600 marks out of which 100 marks be reserved for its Viva-Voce.</p> <p>8. Admission to the M. Phil. Programmes shall be on the basis of an All India Entrance Test conducted by the University separately or combined with any other University or Universities.</p> <p style="text-align: center;"><b>Selection Criteria for Admissions</b></p> <p>9. Admission to M. Phil. Programmes shall be on the basis of score obtained in Admission Entrance Test (AET), qualifying examination and interview as mentioned below:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="width: 5%;">Sr. No.</th> <th style="width: 75%;">Components of the Composite Score</th> <th style="width: 20%;">Weightage</th> </tr> </thead> <tbody> <tr> <td>1)</td> <td>Scores obtained in Admission Entrance Test (AET)</td> <td style="text-align: center;">50%</td> </tr> <tr> <td>2)</td> <td>Percentage of Marks in PG degree</td> <td style="text-align: center;">40%</td> </tr> <tr> <td>3)</td> <td>Interview</td> <td style="text-align: center;">10%</td> </tr> <tr> <td></td> <td><b>Total</b></td> <td style="text-align: center;"><b>100%</b></td> </tr> </tbody> </table> <p>8.1 The JRF/NET/SLET/SET qualified candidates shall be exempted from AET for admission to M. Phil. Programmes. For the purpose of calculating composite score, the JRF qualified candidates shall be deemed to have scored 100% marks in the AET whereas, the NET/SLET/SET qualified candidates shall be deemed to have scored marks equivalent to the marks scored by the topper of that year's AET.</p> <p>8.2 Subject to the fulfillment of the minimum eligibility conditions for admission to M. Phil. Programmes, a teacher who has been awarded Teacher Research Fellowship by the UGC and is working in any institution of higher education shall be exempted</p>	Sr. No.	Components of the Composite Score	Weightage	1)	Scores obtained in Admission Entrance Test (AET)	50%	2)	Percentage of Marks in PG degree	40%	3)	Interview	10%		<b>Total</b>	<b>100%</b>	<p>g) Unless otherwise provided, no student pursuing a full course/programme of study in the College shall be permitted to attend any other course or to take any other regular examination leading to another diploma of this college or any other University/Educational Institution. Provided that this does not debar a student from appearing in an examination for a course of study for which he/she has already completed the instructional part and attained the eligibility for appearing in the said examination.</p> <p>h) If at any time, it is discovered that a candidate has made a false or incorrect statement or has furnished false or incorrect information or has used any other fraudulent means for securing admission, his/her candidature shall be liable to be cancelled and if admitted his/her name shall be removed from the rolls of the College.</p> <p>i) There shall be no age bar for admission to Vocational Courses/Programmes offered under the aegis of Community College.</p> <p>j) Admission to the Vocational Programmes will be done throughout the year in batches in each course offered under Community College, to facilitate a steady stream of learners joining the college and moving out as trained work force to the job market. The intake of batch size shall be decided by the Principal of the College as per the available infrastructure</p> <p>k) Community College (CC) shall offer Programmes/Courses in domain areas which have significant demand in the job market locally as envisaged in the UGC guidelines.</p> <p>l) Community College shall provide skill based education to students currently pursuing higher education but actually interested in entering the workforce at the earliest opportunity.</p> <p>m) Community College (CC) shall provide employable and certifiable skills based on National Occupational Standards (NOSs) with necessary general education to Senior Secondary School pass-outs, with general education and /or vocational education background.</p> <p>n) Community College (CC) shall provide for up-gradation and certification of traditional / acquired skills of the learners irrespective of their age;</p> <p>o) Community College (CC) shall provide opportunity for vertical mobility to move to higher education in future;</p> <p>p) Community College (CC) shall offer bridge courses to certificate holders of general /vocational education, so as to bring them at par with appropriate NSQF level</p> <p>q) Community College (CC) shall provide entrepreneurial orientation along with required skill training for self-employment and entrepreneurship development</p> <p>r) All the programmes offered under CC will be full time courses</p> <p>s) CC may appropriately use technology to improve the effectiveness of the delivery of courses</p>
Sr. No.	Components of the Composite Score	Weightage															
1)	Scores obtained in Admission Entrance Test (AET)	50%															
2)	Percentage of Marks in PG degree	40%															
3)	Interview	10%															
	<b>Total</b>	<b>100%</b>															





# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)												
	<p>from the requirement of appearing in AET and that he/she shall be considered at par with NEET/SLET/SET qualified candidates, for the purpose of calculating composit score.</p> <p>8.3 Subject to the minimum of cut off marks as prescribed by the School Board from time to time, candidates equivalent to three times the number of seats shall be called for personal interview (PI) strictly on the basis of merit of Admission Entrance Test. The Admission Committee shall conduct personal interview of the candidates for admission to M. Phil. Programme.</p> <p><b>Components of Admission Entrance Test</b></p> <p>10. The components of Admission Entrance Test shall be prescribed by the Board of Research Studies from time to time. However, for admission to M. Phil. Programme in English for the academic session 2011-12, the test components shall be as under:</p> <p>Broadly, aptitude based test comprising 180 Multiple Choice Questions (MCQs) of 3 Hours duration, shall have the following components:</p> <p>9.1 <b>Verbal Ability:</b> This section intends to test the candidates' understanding of the basic rules of grammar and English usage and will cover Pronouns, Misplaced Modifiers, Subject-Verb agreement, Parallel Construction, Verbs, Quantifiers, Comparatives and Idiomatic Expression, Vocabulary, Synonyms and Antonyms and Sentence completion.</p> <p>9.2 <b>Critical Reasoning:</b> This Section intends to assess aspirants' ability to analyse arguments, find underlying assumptions, discern flaws in arguments and ascertain their validity and also to assess aspirants' ability to critically evaluate statements and situations. The questions in this part shall be based on short passages.</p> <p>9.3 <b>Reading Comprehension:</b> Intended to assess candidates' ability to understand and analyze information presented in text and also to assess aspirants' ability to apply concepts and information presented in a passage to parallel situations, in this part, candidates shall be provided one or more passages accompanied by sets of questions.</p> <p>9.4 <b>Quantitative Aptitude and Numerical Ability:</b> This section is intended to assess the quantitative aptitudes of the applicants to evaluate their understanding and ability to apply the knowledge of basic mathematical concepts. This section shall have questions pertaining to functions, algebra, coordinate system, inequalities, time, speed, distance, ratios and proportions, sets, profit and loss.</p>	<p><b>2. Applications</b></p> <p>a) All admissions shall be based on the applications received in response to an admission notification.</p> <p>b) Applications for admission must be accompanied by a non-refundable prescribed application fee in the form of a Payee's Account Bank Draft/Pay Order (payable to the Principal Community College, Central University of Jammu) or any other mode of payment notified by the Community College/University.</p> <p>c) The Community College will have a single common application form for admission to all Vocational courses/programmes.</p> <p>d) Applicants for admission shall be required to indicate their choices of Vocational programmes in order of preference in their application forms to be submitted offline/online as per decision taken by the College from time to time.</p> <p><b>3. Prospectus</b></p> <p>a) The prospectus shall be published on the website of the Community College/University and the attention of the prospective candidates and the general public shall be drawn to such publication hosted on the website through advertisements in the prominent national and local dailies.</p> <p>b) Contents of the prospectus shall be such as approved by the Academic Council, and will inter-alia, contain intake capacity, procedure of admission, fee structure, eligibility conditions, admission schedule etc.</p> <p>c) Fee and other charges as prescribed from time to time, shall be charged from a student admitted to a programme of study in the Community College.</p> <p><b>4. Reservation of seats</b></p> <p>There shall be reservation of seats for SC, ST, OBC and Differently Abled Persons in the following manner:</p> <table style="margin-left: 40px; border: none;"> <tr> <td style="padding-left: 20px;">i.</td> <td>Scheduled Castes (SC) Category</td> <td style="text-align: right;">15.0%</td> </tr> <tr> <td style="padding-left: 20px;">ii.</td> <td>Schedule Tribes (ST) Category</td> <td style="text-align: right;">7.5%</td> </tr> <tr> <td style="padding-left: 20px;">iii.</td> <td>Other Backward Classes (OBC) Category</td> <td style="text-align: right;">27.0%</td> </tr> <tr> <td style="padding-left: 20px;">iv.</td> <td>Differently Abled Persons</td> <td style="text-align: right;">3.0%</td> </tr> </table> <p>Persons suffering from not less than forty per cent (40%) of any disability as certified by a competent medical authority would be considered for admission under this category.</p> <p><b>Explanation:</b> For the purpose of calculation of number of seats under a Reserved Category, fraction of 0.5 or more shall be taken as one seat and fraction of less than 0.5 shall be ignored.</p>	i.	Scheduled Castes (SC) Category	15.0%	ii.	Schedule Tribes (ST) Category	7.5%	iii.	Other Backward Classes (OBC) Category	27.0%	iv.	Differently Abled Persons	3.0%
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iv.	Differently Abled Persons	3.0%												



# Central University of Jammu

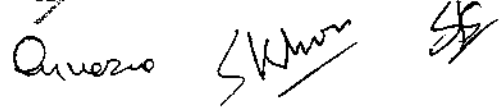
Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																
	<p>simple and compound interest and elementary statistics central tendency, dispersion, probability etc.</p> <p>9.5 <b>Data Analysis and Data Sufficiency:</b> Intended to measure candidates' ability to analyze a situation and make decisions based on available data, this section shall have questions based on data given either in a tabular form or in the form of diagrams of different types, this section shall comprise questions based on graphs, tables, bar charts etc.</p> <p>9.6 <b>Reasoning and General Intelligence:</b> Intended to assess aspirants' ability and capacity to draw inferences from various given situations and their ability to use logic and general intelligence, this section will have questions that will require aspirants to use logic to draw inferences and make effective decisions.</p> <p><b>Note:</b> There shall be no negative marking in the AET for M. Phil. Programmes.</p> <p><b>Admission</b></p> <p>11. Admission to M. Phil. Programmes in different Departments/Centres concerned shall be made by the Admission Committee comprising the following:-</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">1. Head of the Department/Centre concerned</td> <td style="width: 40%;">Chairman</td> </tr> <tr> <td>2. Nominee of the Vice-Chancellor</td> <td>Member</td> </tr> <tr> <td>3. Nominee of the Dean of School</td> <td>Member</td> </tr> <tr> <td>4. Two teachers of the Department nominated by the Head of the Department on rotation basis</td> <td>Members</td> </tr> </table> <p style="text-align: center;"><b>Majority shall form the quorum</b></p> <p><b>Reservation</b></p> <p>11. There shall be reservation of seats in the M. Phil. Programme for SC, ST, OBC and Persons with Disabilities in the following manner:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">i. Scheduled Caste (SC) Category</td> <td style="width: 40%;">15.0%</td> </tr> <tr> <td>ii. Scheduled Tribe (ST) Category</td> <td>7.5%</td> </tr> <tr> <td>iii. Other Backward Classes (OBC) Category</td> <td>27.0%</td> </tr> <tr> <td>iv. Persons with Disabilities (PWD)</td> <td>3.0%</td> </tr> </table> <p>Persons suffering from not less than forty per cent (40%) of any disability as certified by a competent medical authority, would be considered for admission under this category.</p>	1. Head of the Department/Centre concerned	Chairman	2. Nominee of the Vice-Chancellor	Member	3. Nominee of the Dean of School	Member	4. Two teachers of the Department nominated by the Head of the Department on rotation basis	Members	i. Scheduled Caste (SC) Category	15.0%	ii. Scheduled Tribe (ST) Category	7.5%	iii. Other Backward Classes (OBC) Category	27.0%	iv. Persons with Disabilities (PWD)	3.0%	<p>4.1 Candidates seeking admission under the reserved categories shall be required to fulfill the prescribed conditions of admission criteria of the Course.</p> <p>4.2 Application form of a candidate under a reserved category must be submitted along with the requisite certificate issued by the competent authority as per the prescribed performa.</p> <p>4.3 Application form received without the requisite certificate(s) shall be liable to be rejected.</p> <p><b>5. Minimum Eligibility Conditions</b></p> <p>a) To be eligible for admission to a vocational Certificate/Diploma/Advance Diploma programme of study, a candidate must have passed +2 level of a recognized Board of School Education or an equivalent grade/NSQF certification level, admission to first semester or level 4 of vocational diploma programme under NSQF can be made as per following categorization unless otherwise prescribed by the UGC/Board of Management (BoM) of Community College:</p> <p><b>Category-1:</b> Candidates who have already acquired prescribed NSQF certification level in a particular industry sector and opted for admission in the vocational diploma programme under same sector for which he / she was previously certified at school level.</p> <p><b>Category-2:</b> Students who have acquired requisite NSQF certification Level but may like to change their sector and may enter into Community College in Diploma course in a different industry sector.</p> <p><b>Category-3:</b> Students who have passed 10+2 examination with conventional schooling without any background of vocational training. The community college will develop curriculum and arrange for skill intensive training / teaching for the learners belonging to the category-2 and 3 as above during the first six months who will be assessed and certified for NSQF Level 4 of skill competency by concerned SSC at the end of first semester.</p> <p>However, learners belonging to category-1 will not require such certification as they already have NSQF level 4 certificates in same industry sector/ job role required for specified skill credits. All the learners continuing to Diploma courses or further will be treated at par from second semester onwards. Students may exit after six months with a CC Certificate (NSQF Level 4) or may continue for diploma or advanced diploma level courses.</p>
1. Head of the Department/Centre concerned	Chairman																	
2. Nominee of the Vice-Chancellor	Member																	
3. Nominee of the Dean of School	Member																	
4. Two teachers of the Department nominated by the Head of the Department on rotation basis	Members																	
i. Scheduled Caste (SC) Category	15.0%																	
ii. Scheduled Tribe (ST) Category	7.5%																	
iii. Other Backward Classes (OBC) Category	27.0%																	
iv. Persons with Disabilities (PWD)	3.0%																	

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																				
	<p style="text-align: center;"><b>Explanation:</b> For the purpose of calculation of number of seats under a Reserved Category, fraction of 0.5 or more shall be taken as one seat and fraction of less than 0.5 shall be ignored.</p> <p>11.1 Candidates seeking admission under the reserved categories shall be required to fulfill the prescribed conditions of admission criteria of the Course.</p> <p>11.2 Application Form of a candidate for the reserved category must be submitted along with the Caste/Tribe/Non-creamy layer certificate issued by the competent authority as per the prescribed proforma.</p> <p>11.3 Application Form received without the required certificate(s) shall be rejected.</p> <p>11.4 If a candidate in the reserved category qualifies for admission under the general category he/she shall be treated as a general category candidate. If sufficient number of candidates are not available to fill up the seats reserved for Scheduled Tribes, these may be filled up by suitable applicants belonging to the Scheduled Caste Category and vice-versa.</p> <p>12. Admission to M. Phil. Programmes shall be approved by the Dean of the School concerned.</p> <p style="text-align: center;">After completion of admission the Head of the Department/Centre shall submit to the Controller of Examinations a list of students admitted in the form of Registration Returns within 30 days from the last date of admission.</p> <p>13. Admission to the M. Phil. Programme shall be followed by an interview to be organized by the Department/Centre concerned. At the time of interview, the candidates are expected to discuss their areas of research.</p> <p>14. Admission of the candidates to the M. Phil. Programme shall be subject to their conduct having been certified to be satisfactory during their studies in the Master Degree Programme and in case of more than six months have elapsed from the termination of the Master Degree Programme, from a Gazetted Officer or Magistrate First Class.</p> <p style="text-align: center;"><b>School Board</b></p> <p>15. The M. Phil. Programme in a Department/Centre of Study in the University shall be administered by the School Board concerned.</p> <p>16. The School Board shall perform the following functions with respect to M. Phil Programme on the recommendations of the Board of Studies:</p>	<p>An academic progression for the students in vocational stream is illustrated below:</p> <p><b>Community College Courses</b> 10+2 Students Of Category- 2&amp;3</p> <table style="width: 100%; text-align: center;"> <tr> <td></td> <td>Certificate</td> <td>Diploma</td> <td>Advanced Diploma</td> </tr> <tr> <td>10+2 Students Of Category- 1</td> <td></td> <td>B. Voc</td> <td></td> </tr> <tr> <td></td> <td>Degree</td> <td></td> <td>Towards B. Voc Degree</td> </tr> <tr> <td>06 Months</td> <td>01 Years</td> <td>02 Years</td> <td>03 Years</td> </tr> </table> <table style="width: 100%; text-align: center;"> <tr> <td>NSQF Level 4 Assessment</td> <td>NSQF Level 5 Assessment</td> <td>NSQF Level 6 Assessment</td> <td>NSQF Level 7 Assessment</td> </tr> </table> <p><b>Category-4:</b> Students who have qualified equivalent examination from ITI in the same field may also be considered eligible. Equal weightage, at par with other subjects, would be given to vocational subjects at +2 level while considering candidates for admission</p> <p><b>6. Criteria for Selection</b> Admission to a vocational programme in the Community College shall be made on the basis of CUCET or any other test which so ever the University may deems fit.</p> <p><b>7. Completion of Admissions</b></p> <p>a) No candidate shall be entitled to claim admission as a matter of right. The Community College reserves the right to refuse admission to any individual case, without assigning any reason.</p> <p>b) A candidate shall be considered as admitted to a programme of study and be eligible to avail the privileges of a student of the Community College/University only after he/she has completed all admission formalities including payment of the prescribed fee. If a candidate fails to complete the admission formalities by the prescribed date, he/she will forfeit his/her right of admission.</p>		Certificate	Diploma	Advanced Diploma	10+2 Students Of Category- 1		B. Voc			Degree		Towards B. Voc Degree	06 Months	01 Years	02 Years	03 Years	NSQF Level 4 Assessment	NSQF Level 5 Assessment	NSQF Level 6 Assessment	NSQF Level 7 Assessment
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10+2 Students Of Category- 1		B. Voc																				
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06 Months	01 Years	02 Years	03 Years																			
NSQF Level 4 Assessment	NSQF Level 5 Assessment	NSQF Level 6 Assessment	NSQF Level 7 Assessment																			

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>a) Draw up details of the courses;</p> <p>b) Appoint Supervisor to guide and supervise dissertation work of a student;</p> <p>c) Approve topics for dissertation;</p> <p>d) Appoint examiners for the evaluation of dissertations and Conduct of Viva-voce examinations;</p> <p>e) Recommend the award or otherwise of M. Phil. degree to the students on the basis of their cumulative performance.</p> <p>17. The School Board shall be competent to cancel admission of a student in this programme if the student remains absent without permission of the Head of the Department/Centre for a period of thirty days continuously.</p> <p><b>Minimum Attendance</b></p> <p>18. M. Phil. Programme shall be whole time course and a student admitted to this Programme of Study shall devote himself/herself exclusively to its pursuit. There shall be at least three contact hours per week for each course of study. Every student shall also be required to participate in Seminars/Group Discussions organized by the Department/Centre during the programme of study. In order to be eligible to appear in the examination the minimum attendance required shall not be less than 75% of the lectures delivered in each course of study. Every student must also have participated in at least three seminars/group discussion sessions.</p> <p>19. A student falling short of attendance in the First Semester shall not be eligible to be promoted to the Second Semester and he/she shall have to seek fresh admission following the prescribed procedure.</p> <p><b>Examination</b></p> <p>20. The duration of examination in each course will be three hours. The examination in practical/research methodology/assignments will be wholly internal and the mode of the assessment and maintenance of record shall be determined by the Board of studies.</p> <p>21. The question paper for the examination in each course shall be drawn by the faculty member who conducted the course. The evaluation will be done by the internal examiner to be appointed by the School Board. The evaluation of the answer script/s has to be completed within fifteen days of the termination of the examination and awards be forwarded to the Controller of Examinations for declaration of the result.</p> <p>22. A student who fails to qualify any one or more courses of the First Semester may be permitted to continue his/her Studies in the Second Semester and appear in the paper(s)/course(s) of First Semester in which he/she had not qualified along with the students of the next following batch on payment of the prescribed fee. In case there is no admission in the next following session, the examination shall be held for</p>	<p>c) List of selected candidates shall be displayed on the University Website and on the Notice Boards of the Community College. No intimation to the selected candidates will be sent by post/e-mail.</p> <p>d) The candidates shall be required to get their admissions completed by the notified dates.</p> <p>e) The selected candidates shall be required to produce, for verification, on or before the date prescribed for completion of the admission formalities, the following documents in original:</p> <ul style="list-style-type: none"> <li>v. certificates, Diplomas, Mark-Sheets of all educational qualifications,</li> <li>vi. In case of employed candidates, no objection certificate (NOC) from the employer clearly mentioning that the employer has no objection in the candidate pursuing Vocational Programme at the Community College as a regular student and shall be on authorised leave during the course of study.</li> </ul> <p>f) Admission will be granted to only those candidates whose results of the qualifying examinations are complete in all respects.</p> <p>g) Admission of candidates to a programme of study shall be subject to the approval of the Vice-Chancellor or any other authority nominated by him/her.</p> <p>h) At the time of admission, every student shall be required to sign a declaration to the effect that he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and other authorities of the Community College/University.</p> <p><b>8. Conduct and Administration of Admission</b></p> <p>a) The administration, conduct and logistics including maintenance of confidentiality and secrecy and preparation of the list of candidates on the basis of the merit of the candidates, shall be the responsibility of Principal and Nodal Officer or a Committee specifically appointed by the Vice-Chancellor for the purpose. Accordingly, it shall be the responsibility of such person or Committee, as the case may be, specifically appointed to ensure that the provisions of the Ordinances with regard to admission of students are strictly adhered to. The said person (s) or Committee shall, inter-alia,</p> <ul style="list-style-type: none"> <li>i. coordinate the task of preparation of the Prospectus,</li> <li>ii. issue notification for admission specifying the date of issue of application form and the last date for its receipt;</li> <li>iii. receive, verify and process application forms for admission</li> <li>iv. take care of the logistics for admission</li> <li>v. prepare the list of candidates finally selected for admission to various programmes of study;</li> <li>vi. Completion of admission.</li> </ul> <p>b) There shall be an Admission Committee for Vocational Programme(s) offered under Community College comprising of: (a) Principal, Community College as Chairperson, (b) Nodal Officer of Community College and (c) Assistant Registrar Admissions.</p>


# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																								
	<p>him at the time when it would have been held had there been admission for the next following session. Provided that he/she passes the said examination in all the papers within a period of not exceeding two next following terms failing which his/her candidature to M. Phil Programme/examination shall stand cancelled.</p> <p>23. A candidate who earns not less than C grade in each prescribed course of First Semester shall be deemed to have successfully completed the First Semester of M. Phil Programme.</p> <p><b>Assigning the Supervisor</b></p> <p>24. After completion of the course work, the School Board concerned, on the recommendations of the Board of Studies, shall appoint a member of the Faculty of the Department/Centre as a supervisor to guide and supervise the work of the student. Provided that in case of School of Science, the supervisor may be appointed simultaneously with the course work of First Semester. If a situation so warrants, the School Board may appoint Co-Supervisor/s in any particular case from within or outside the University.</p> <p>25. The School Board may authorize apart from Professor and Associate Professor, an Assistant Professor of this University who has Ph. D degree and at least two year's research/PG teaching experience, to guide and supervise M. Phil. Dissertation work.</p> <p style="padding-left: 40px;">Provided that in case a supervisor, under whose guidance and supervision dissertation has been prepared in part, ceases to be the teacher of the University, he/she may subject to his/her availability be continued as such by the School Board concerned.</p> <p>26. A supervisor shall not have more than five M. Phil. students working under his/her supervision at any given time.</p> <p><b>Submission of Dissertation</b></p> <p>27. M. Phil dissertation shall be submitted in the Department for onward transmission to the Controller of Examinations only when the Supervisor is satisfied that the dissertation is worthy of consideration in partial fulfillment of the requirements for the award of M. Phil. Degree. The student may incorporate in his dissertation the contents of any work which may have been published by him on the subject and will inform the examiner having done so.</p> <p>28. A student shall submit his/her dissertation within thirty days from the date of end of the second semester of the M. Phil. Programme. The Board of Studies may in exceptional cases extend this period by fifteen days; failing which he/she shall not be allowed to submit his/her dissertation unless he/she re-registers himself/herself</p>	<p>c) Fee: The fee shall be fixed by the committee constituted by the University for Vocational Programmes offered under the aegis of Community College which would essentially include Principal of the College, Finance Officer or his nominee, Nodal Officer, Community College and one nominee of the Vice Chancellor or as per fee committee of the University. The course fee would be reviewed after every two year or as per the need based on Sector Skill requirement.</p> <p><b>9. Appellate Committee</b></p> <p>A candidate aggrieved by the decision of the Admission Committee may file an appeal within ten days, from the last date of admission, on the prescribed form and payment of prescribed fee, to the Appellate Committee. The Appellate Committee shall consist of the following</p> <ol style="list-style-type: none"> <li>i. Vice-Chancellor or his nominee</li> <li>ii. Principal, Community College</li> <li>iii. Assistant Registrar Admissions or One faculty from amongst the faculty members of the college</li> <li>iv. Nodal Officer, Community College</li> </ol> <p>Appellate Committee shall decide the appeal on merit.</p> <p><b>10. Curriculum</b></p> <p>The curriculum for Vocational programmes under the aegis of Community College in each year of the programme would be a suitable mix of skill development and general education components. The weight-age for skill development would be 60 % and general education component 40%. The 60:40 credit weightage should be maintained on completion of each level. The curriculum and courseware be aligned as per the Qualification Pack (QP) of the respective Sector Skill Council. The changes if any would be incorporated as per UGC/NSDC guidelines issued from time to time keeping in view the needs of the local industry as well. Presently the vocational programme(s) shall follow the following credit scheme for each of the years.</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>NSQF Level</th> <th>Skill Component Credits</th> <th>General Education Credits</th> <th>Total Credits for Award</th> <th>Duration</th> <th>Exit points/ Awards</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>18</td> <td>12</td> <td>30</td> <td>One Sem.</td> <td>Certificate</td> </tr> <tr> <td>5</td> <td>36</td> <td>24</td> <td>60</td> <td>Two Sem.</td> <td>Diploma</td> </tr> <tr> <td>6</td> <td>72</td> <td>48</td> <td>120</td> <td>Four Sem.</td> <td>Advanced Diploma</td> </tr> </tbody> </table> <p><b>i) Skill Development Component:</b></p> <p>The focus of skill development components shall be to equip students with appropriate knowledge, practice and attitude, so as to become work ready. The skill development components should be relevant to the industries as per their requirements.</p> <ol style="list-style-type: none"> <li>i) The curriculum would necessarily embed within itself, National Occupational Standards (NOSs) of specific job roles within the industry sector(s). This would enable the students to meet the learning outcomes specified in the NOSs.</li> </ol>	NSQF Level	Skill Component Credits	General Education Credits	Total Credits for Award	Duration	Exit points/ Awards	4	18	12	30	One Sem.	Certificate	5	36	24	60	Two Sem.	Diploma	6	72	48	120	Four Sem.	Advanced Diploma
NSQF Level	Skill Component Credits	General Education Credits	Total Credits for Award	Duration	Exit points/ Awards																					
4	18	12	30	One Sem.	Certificate																					
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6	72	48	120	Four Sem.	Advanced Diploma																					



# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)												
	<p>In the second semester of the next following session after payment of a fee of Rs. 1000/-. This concession may be available only once and thereafter, his/her candidature to M. Phil. Programme shall stand cancelled.</p> <p>29. The dissertation must be accompanied by a certificate from the supervisor as to the following:-</p> <ol style="list-style-type: none"> <li>i. That the dissertation embodies the work of the student himself/herself;</li> <li>ii. That the student has worked under his/her guidance and supervision for the period required under the relevant Ordinance; and</li> <li>iii. That he/she has put in the required attendance and seminars/group discussions in the Department/Centre concerned.</li> </ol> <p>30. Prior to submission of the dissertation, the student shall make a pre-submission presentation in the Department/Centre that will be open to all faculty members and research scholars, for getting feedback and comments which may be suitably incorporated in the dissertation under the advice of the supervisor.</p> <p>31. The student shall submit two type-written or printed copies of the dissertation on a paper of 28 cms x 21 cms within margin of 3 cms. on the left side and at least one cm. on the other. Essentially, both sides of the paper are to be used. It may be paper bound with the name of the author, the supervisor and title on the cover page.</p> <p>The Examiner's views and recommended changes, if any, be incorporated and the final hard-bound two copies should be handed over to the Head of the Department/Centre to be forwarded to the Controller of Examinations along with the Viva-voce report.</p> <p>32. The dissertation shall be submitted in English provided that in case of the subject of the Indian Classical or Modern Indian Languages, the dissertation may be written either in English or in the Classical Language concerned or Modern Indian Language.</p> <p>33. The dissertation shall be evaluated by an external examiner to be appointed by the Dean out of the panel submitted by the Board of Studies on the recommendation of the supervisor concerned. The supervisor shall be the internal examiner</p> <p>34. The examiner shall evaluate the dissertation in terms of marks and place him/her in the appropriate letter grade.</p> <p>35. Viva-voce examination shall be compulsory component of M. Phil. Programme and shall be conducted by a committee consisting of the following:</p> <ol style="list-style-type: none"> <li>1. Head of the Department concerned</li> </ol>	<ol style="list-style-type: none"> <li>ii) Community College may adopt the model curriculum developed by the concerned Sector Skill Council (s) wherever available or adapt it in consultation with the local industry partners.</li> <li>iii) National Occupational Standards (NOS) is not available for a specific area/job role, the department would get the curriculum developed in consultation with industry experts.</li> <li>iv) The curriculum would be designed to focus on work-readiness skills in each of the years.</li> <li>v) Adequate attention shall be given in curriculum design to practical work, on the job training, development of student portfolios and project work.</li> <li>vi) At least one job role at the concerned NSQF Level be covered in the curriculum as per National Occupational Standards (NOS).</li> <li>vii) The normal training hours for skilling should be proportionate to the weightage for skill credits and an appropriate component of skill training may be imparted as on-site training at actual work place.</li> </ol> <p><b>II) General Education Component:</b> The general education component of the curriculum shall be decided by the Board of Studies (BoS) of the Community College. While doing so, Community College may work towards aligning the curriculum with the National Occupational Standards being developed by the respective/allied Sector Skill Councils. The general education component should emphasize on courses which provide holistic development and not exceeding 40% of the overall curriculum.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th>NSQF Level</th> <th>Vocational Skill Building (Hrs)</th> <th>General Learning (Hrs)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">4</td> <td style="text-align: center;">275</td> <td style="text-align: center;">225</td> </tr> <tr> <td style="text-align: center;">5</td> <td style="text-align: center;">550</td> <td style="text-align: center;">450</td> </tr> <tr> <td style="text-align: center;">6</td> <td style="text-align: center;">600</td> <td style="text-align: center;">400</td> </tr> </tbody> </table> <p><b>12) Semester System</b> The programmes of study offered by the Community College shall be based on the Semester-System. Each Semester shall have a minimum of 90 working days. The broad framework specified by concerned sector skill council about national occupational standards, qualification packs by pre-specifying general and skill components, learning outcomes and workloads to be followed by Community College in designing and delivery of courses.</p> <p><b>13) Course Catalogue</b> The nomenclature/title, educational components, course-requirements including pre-requisite and credits shall be reviewed, regularly updated in light of UGC guidelines issued from time to time or as per the framework of concerned sector skill council and specified by the Board of Studies (BoS) within the broad framework specified by the Board of Management. All Courses as specified shall be approved by the Board of Management (BoM) of Community College and listed with brief outline in the Course Catalogue.</p>	NSQF Level	Vocational Skill Building (Hrs)	General Learning (Hrs)	4	275	225	5	550	450	6	600	400
NSQF Level	Vocational Skill Building (Hrs)	General Learning (Hrs)												
4	275	225												
5	550	450												
6	600	400												



## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>2. The External Examiner who examined the thesis. In case of his/her non-availability any other examiner to be appointed by the Dean of the School, and</p> <p>3. The supervisor.</p> <p>36. The School Board after consideration of evaluation of course work, dissertation and performance of the candidate in viva-voce examination shall recommend, to the Academic Council, the award of M. Phil degree.</p> <p>37. Subject to the provision of these Ordinances, the Controller of Examinations shall publish the results on receipt of the decision of the School Board concerned and shall issue a provisional certificate to the effect that the M. Phil. degree has been awarded in accordance with the UGC Regulations. If the candidate fails, he/she has to re-register himself/herself in the second semester in the next following session subject to the provisions of these Ordinances.</p> <p>38. A student for the M. Phil degree may be permitted to publish his/her work after successful completion of the programme in the original or revised form.</p> <p>39. Following the successful completion of the evaluation and announcement of the award of M. Phil degree, the Controller of Examinations shall submit a soft copy of the M. Phil dissertation to the UGC within a period of thirty days for hosting the same in INFUBNET accessible to all Institutions/Universities.</p> <p>40. <b>Grading System</b> The University shall have a <b>Grading System</b> on a <b>Seven-Point Scale of Evaluation</b> viz. <b>O, A<sup>+</sup>, A, B<sup>+</sup>, B, C and F</b> (with <b>Grade Points ranging from Zero to Ten</b>) based on the performance of students in terms of percentage of marks obtained by them in all the papers/courses within semesters of an <b>M. Phil Programme</b>. For this purpose, the percentage of marks obtained by the students in the examinations of the two semesters of <b>M. Phil Programme</b> shall be converted first to the respective <b>Letter Grade</b> then to the corresponding <b>Grade Point</b> and <b>Credit Point</b> Obtained by the students. Based on these values, <b>Grade Point Average</b> for every examinee in every semester is calculated. On the basis of <b>Grade Point Average</b> of an examinee in the two semesters of <b>M. Phil Programme</b> <b>Cummulative Grade Point Average (CGPA)</b> is computed.</p>	<p><b>14) Course Registration</b> After admission to a vocational programme of study and at the commencement of each subsequent semester, a student shall be required to register for the courses he/she intends to undergo during the semester. The registration for courses shall be made in consultation with Nodal Officer on the prescribed format and it shall be submitted to the Principal of the Community College.</p> <p><b>15) Detailed Course Outline</b> The detailed course outline shall be prepared by the Board of Studies (BoS) and shall be approved by the BoM of Community College and shall include such specific details about the particular course as, completion requirements, assessment criteria unit-wise course contents/modules, lecture plan, prescribed texts, reading lists, planned activities for students' efforts/teacher-led activities etc.</p> <p><b>16) Programmes of Study</b> All vocational programme(s) shall in general adhere to the minimum eligibility conditions, duration, credit requirements and other conditions of minimum standards as prescribed by the UGC/National Regulatory Bodies/Professional Councils.</p> <p><b>17) Minimum and Maximum Duration of Vocational Programme(s)</b> Subject to the requirements of the UGC/Regulatory Body/Professional Councils concerned, the minimum and maximum duration of programmes introduced and offered by the Community College shall be two years after completion of the duration of the course.</p> <p><b>18) Conditions for the Award of Certificate/Diploma/Advanced Diploma/Degree</b> A student admitted to a programme of study shall be awarded Certificate/ Diploma/ Advanced Diploma in the concerned discipline, if he/she successfully completes General Educational &amp; Skill Component in each semester with minimum credits for award of certificate, Diploma, Advanced Diploma, with minimum credits at each level for exit as specified in the NSQF scheme, as the case may be, and additional credits specified for the purpose by the BoM/BoSof the Community College/Sector Skill Council.</p> <p><b>19) Medium of Instruction and Examination</b></p> <ol style="list-style-type: none"> <li>i) The Medium of instruction in respect of all Vocational Programmes of Studies offered by the Community College shall be English/Hindi/State languages depending upon the requirements of the course.</li> <li>ii) Question Papers of all examinations shall be set and answered in English/Hindi language or any other language depending upon the requirements of the course.</li> <li>iii) Project Work/Project Report/Field Work Report/Training Report etc., if any, shall have to be written in English/Local Language, except in case of the Programmes of Study where the same may be required to be written in the respective languages.</li> </ol>



# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																																								
	<p>Percentage of Marks and corresponding Letter Grades and Grade Points are as under:</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>Percentage of Marks</th> <th>Letter Grade</th> <th>Grade Point</th> <th>Description of Performance</th> </tr> </thead> <tbody> <tr> <td>80 and above</td> <td>D</td> <td>10</td> <td>Outstanding</td> </tr> <tr> <td>70 - 79</td> <td>A<sup>+</sup></td> <td>9</td> <td>Excellent</td> </tr> <tr> <td>65 - 69</td> <td>A</td> <td>8</td> <td>Very Good</td> </tr> <tr> <td>60 - 64</td> <td>B<sup>+</sup></td> <td>7</td> <td>Good</td> </tr> <tr> <td>55 - 59</td> <td>B</td> <td>6</td> <td>Average</td> </tr> <tr> <td>50 - 54</td> <td>C</td> <td>5</td> <td>Below Average</td> </tr> <tr> <td>Less than 50</td> <td>F</td> <td>Zero</td> <td>Fail</td> </tr> </tbody> </table> <p style="text-align: center;">GPA and CGPA are calculated as under:-</p> <p><b>GPA</b> = <math>\frac{\text{Sum of (Registered Course Credit} \times \text{Grade Point Received) for all courses in the Semester}}{\text{Sum of all registered course credits of the Semester}}</math></p> <p><b>Registered Course Credit</b> = Credit allotted to a course within a semester</p> <p><b>Grade Point Received</b> = Numerical grade point obtained by a candidate in a paper/course on the basis of performance in the examination</p> <p><b>Credit Point Obtained in a course/paper</b> = Registered Course Credit in the paper/course <math>\times</math> Grade Point in the paper/course</p> <p><b>CGPA</b> = Cumulative Grade Point Average</p> <p style="text-align: center;">= <math>\frac{\text{Sum of Grade Point average of the semesters of M.Phil Programme}}{\text{Total Number of Semesters in the M. Phil Programme}}</math></p> <p><i>For the successful completion of the M. Phil. Programme, a student must secure a CGPA of at least 5.0 points.</i></p> <p>41. A student for the M. Phil degree may be permitted to publish his/her work after successful completion of the programme in the original or revised form.</p> <p>42. Following the successful completion of the evaluation and announcement of the award of M. Phil, the Controller of Examinations shall submit a soft copy of the M. Phil dissertation to the UGC within a period of thirty days for hosting the same in INFLIBNET accessible to all Institutions/Universities.</p>	Percentage of Marks	Letter Grade	Grade Point	Description of Performance	80 and above	D	10	Outstanding	70 - 79	A <sup>+</sup>	9	Excellent	65 - 69	A	8	Very Good	60 - 64	B <sup>+</sup>	7	Good	55 - 59	B	6	Average	50 - 54	C	5	Below Average	Less than 50	F	Zero	Fail	<p><b>20) Examination and Assessment System</b></p> <p>I) The vocational programmes under Community College shall be offered under Semester System and Examination and Evaluation of students shall be divided into general education and skill component assessment. The assessment for the general education component shall be done by the Community College. However, in order to check the domain/applicative knowledge of theoretical precepts of students' skill component shall be assessed as per the guidelines of UGC/Sector Skill Council. The evaluation of skill component shall be done by respective Sector Skill Council and / or University, as the case may be.</p> <p>II) Semester examination will be open to regular candidates who have been on the rolls and fulfill the attendance and other requirements as prescribed in the University statutes.</p> <p>III) Evaluation of students shall be through Continuous Internal Assessment of General education and Skill component. The Continuous Internal Assessment shall comprise the following components:</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>Break-up of Evaluation Criteria and Weightage (%)</th> <th>General Education and Skill Component</th> <th>Award</th> </tr> </thead> <tbody> <tr> <td>Continuous Internal Assessment (25%)</td> <td rowspan="3">To be conducted by Community College and Respective Sector Skill as per UGC / NSDC guidelines for Vocational Courses.</td> <td rowspan="3">To be issued by the University and / or by Sector Skill Council as per guidelines.</td> </tr> <tr> <td>Mid Semester Examination (25%)</td> </tr> <tr> <td>End Semester Examination (50%)</td> </tr> </tbody> </table> <p>IV) Depending upon the nature and requirements of a particular course by the Board of Management/Board of Studies of Community College have freedom to prescribe additional/different component and their weightages for continuous internal assessment (CIA). Provided that the weightage of the End-Semester Examination shall not be less than 50% in case of General Education Component.</p> <p><b>V) Paper Setting &amp; Evaluation</b></p> <p>a) The overall framework of the Continuous Internal Assessment (CIA), including the broad guidelines regarding the content, format, duration and timings of different components of examination and evaluation shall be as decided by the BOM of Community College.</p> <p>b) Within the overall framework of examination and evaluation as decided by the BOM, the content, format, duration of various components of the CIA shall be decided by the concerned faculty members in consultation with Principal/Nodal Officer and be notified to students along with the detailed course outline provided at the commencement of each course. Preferably CIA should include following components attendance (5%), class participation (5%), unit tests/skill tests (10%) and student portfolio (5%).</p>	Break-up of Evaluation Criteria and Weightage (%)	General Education and Skill Component	Award	Continuous Internal Assessment (25%)	To be conducted by Community College and Respective Sector Skill as per UGC / NSDC guidelines for Vocational Courses.	To be issued by the University and / or by Sector Skill Council as per guidelines.	Mid Semester Examination (25%)	End Semester Examination (50%)
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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																																																												
	<p>43. This shall be deemed to have come into force with effect from 2<sup>nd</sup> AUGUST, 2011.</p> <p><b>FEE STRUCTURE</b></p> <p>44. Fees as prescribed from time to time by the Ordinances shall be charged from a student admitted to M. Phil Programme. Provided that for the academic session 2011-12, following fees is prescribed:-</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tbody> <tr><td>1.</td><td>Admission Fee</td><td style="text-align: right;">1000.00</td></tr> <tr><td>2.</td><td>Registration Fee</td><td style="text-align: right;">200.00</td></tr> <tr><td>3.</td><td>Tuition Fee</td><td style="text-align: right;">2000.00</td></tr> <tr><td>4.</td><td>Examination Fee</td><td style="text-align: right;">1500.00</td></tr> <tr><td>5.</td><td>Computer &amp; Internet Fee</td><td style="text-align: right;">1000.00</td></tr> <tr><td>6.</td><td>Sports Fee</td><td style="text-align: right;">100.00</td></tr> <tr><td>7.</td><td>Students Welfare Fee</td><td style="text-align: right;">100.00</td></tr> <tr><td>8.</td><td>Medical &amp; Healthcare</td><td style="text-align: right;">100.00</td></tr> <tr><td>9.</td><td>Library Security Deposit (Refundable)</td><td style="text-align: right;">5000.00</td></tr> <tr><td>10.</td><td>Library Fee</td><td style="text-align: right;">500.00</td></tr> <tr><td>11.</td><td>IQAC</td><td style="text-align: right;">100.00</td></tr> <tr><td>12.</td><td>Alumni Membership</td><td style="text-align: right;">100.00</td></tr> <tr><td>13.</td><td>Campus Development</td><td style="text-align: right;">1000.00</td></tr> <tr><td>14.</td><td>Identity Card</td><td style="text-align: right;">50.00</td></tr> <tr><td>15.</td><td>Cultural Activities</td><td style="text-align: right;">100.00</td></tr> <tr><td>16.</td><td>Magazine Fee</td><td style="text-align: right;">100.00</td></tr> <tr><td>17.</td><td>Local Picnic</td><td style="text-align: right;">200.00</td></tr> <tr><td>18.</td><td>Dissertation Work</td><td style="text-align: right;">1000.00</td></tr> <tr><td>19.</td><td>Examination Fee for Re-appear in one paper/course</td><td style="text-align: right;">1000.00</td></tr> <tr><td>20.</td><td>Examination Fee for Re-appear in more than one paper/course</td><td style="text-align: right;">1500.00</td></tr> </tbody> </table> <p style="margin-top: 20px;">(Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>	1.	Admission Fee	1000.00	2.	Registration Fee	200.00	3.	Tuition Fee	2000.00	4.	Examination Fee	1500.00	5.	Computer & Internet Fee	1000.00	6.	Sports Fee	100.00	7.	Students Welfare Fee	100.00	8.	Medical & Healthcare	100.00	9.	Library Security Deposit (Refundable)	5000.00	10.	Library Fee	500.00	11.	IQAC	100.00	12.	Alumni Membership	100.00	13.	Campus Development	1000.00	14.	Identity Card	50.00	15.	Cultural Activities	100.00	16.	Magazine Fee	100.00	17.	Local Picnic	200.00	18.	Dissertation Work	1000.00	19.	Examination Fee for Re-appear in one paper/course	1000.00	20.	Examination Fee for Re-appear in more than one paper/course	1500.00	<p>c) The question paper for examination of a course shall be set by the faculty member who is teaching that course and that he/she shall also be the evaluator except for the courses for which examination has to be conducted by Sector Skill Council.</p> <p>d) In case of examinations involving Viva-Voce/Practical(s), in a course offered by Community College under General Education Component, the evaluation shall be done by a panel comprising of the Nodal Officer, the concerned faculty member and an external examiner to be appointed by the Principal, out of the panel of Examiners approved by the Vice-Chancellor.</p> <p>e) Project Report/Field Work Report/Training Report shall be evaluated by a panel of examiners comprising the Principal, Nodal Officer and faculty member associated with concerned programme. In case of Viva-Voce based on the Project Work/Project Report/Field Work Report/Training Report etc., evaluation shall be done by the aforesaid panel of Examiners.</p> <p><b>VI) Guidelines for Paper Setting</b></p> <p>a) The overall framework of the Continuous Internal Assessment (CIA), including the broad guidelines regarding the content, format during and timings of different components of examination and evaluation shall be as decided by the Advisory Committee. Preferably CIA should include following components Attendance (5%), Class Participation (5%), Unit Tests/ Skill Tests (10%) and Student Portfolio (5%).</p> <p>b) Within the overall framework of examination and evaluation as decided by the Advisory Committee, the content, format, duration of various components of the CIA shall be decided by the concerned faculty members in consultation with Head or his/her nominee And be notified to student along with the detailed course outline provided at the Commencement of each course.</p> <p>c) The question paper for examination of a course shall be set by the faculty member who is teaching that course and that/she shall also be the evaluator except for the courses for which examination to be conducted by Sector Skill Council.</p> <p>d) In case of examinations involving Viva-Voce/Practical, in a course offered by a Department under General Education Component, the evaluation shall be done by a panel comprising of Head, the concerned faculty member and an external examiner approved by the Vice-Chancellor out of the panel of Examiners.</p> <p>e) Project Report/Field Work Report/Training Report in case of general education component shall be evaluated by a panel of examiners comprising the Head of the Department and faculty member associated with B.Voc. programme. In case of Viva-Voce based on the Project Work/Project Report/Field Work Report/Training Report etc., evaluation shall be done by the aforesaid panel of examiners. However, in case of skill component the same may be evaluated by the expert from the concerned industry/sector skill council representative as per Sector Skill Council/UGC guidelines.</p>
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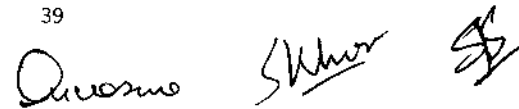
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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
		<p>I. Guidelines for Paper Setting</p> <p>a) The question paper for the Mid-Semester Examination shall be based on at least 50% of the course content prescribed for the semester. The question papers for the general education component for the end semester examination shall be based on the total course content prescribed for the semester and for skill component as per respective sector skill council norms.</p> <p>b) The question papers for the mid-semester and end semester examination shall be set such as to encompass total course content covered with internal choices such as to make it imperative for the student to study the prescribed course content in full and deter them from selective.</p> <p>c) The paper setter shall set the question paper for the mid-semester examination in the prescribed format and shall arrange to make adequate number of copies/printouts, which shall be submitted in sealed cover marked as confidential to the head or his/her nominee at least five days prior to the commencement of the mid semester Examination.</p> <p>d) Each paper setter shall be responsible for ensuring secrecy and confidentiality of the question paper set by him/her.</p> <p>e) For mid-semester examination, the head or his/her nominee shall keep the question papers received from the paper setters in the safe custody till the date of examination and shall arrange to issue the same on the date of examination to the superintendent concerned appointed by head for conduct of examination.</p> <p>f) The paper setter for the end semester examination shall set the question paper as per prescribed format and shall submit the same in sealed cover marked as confidential to the controller of examination, at least ten days prior to the commencement of the end semester examination.</p> <p>g) Each paper setter shall also be required to submit in a separate sealed cover the key to the objective type question to the controller of examination along with the question paper set by him/her.</p> <p>h) The question papers for the Mid Semester Examination shall be as follows:  <b>For courses with 3 or more credits the paper shall be of 2 (two) hour's duration and shall comprise the following sections:</b>  <b>Section A:</b> shall have 10 (ten) Objective Type Question / Multiple Choice of 0.5 mark each. (Total 05 Marks) and 03 (three) Short Answer Type Questions of 02 (two) marks each (Total 6 marks);  <b>Section B:</b> shall have 2 (Two) Essay/Long Answer Type Questions preferably one from each unit with internal choice of 07 (seven) marks each (Total 14 marks);  <b>In two credit course, the paper shall be of 1<sup>1/2</sup> hours duration and shall comprise the following:</b>  <b>Section A:</b> shall have 06 (six) Objective Type Question / Multiple Choice of 0.5 marks each (Total 3 marks), 03 (three) Short Answer Type Question of 1.5 marks each (Total 4.5 marks). 01 question in this section shall be compulsory.</p>



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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
		<p><b>Section B:</b> shall have 02 (two) Essay/ Long Answer Type Question preferably one from each unit out of which examinees shall be required to attempt 01 (one) (Total 02 marks).</p> <p>i) The question paper for the End-Semester Examination shall be as follows: For courses with three or more credits, the paper shall be of 03 (three)hour duration and shall comprise the following section: <b>Section A:</b> shall have 10 (Ten) Objective Type Questions / Multiple Choice of 1<sup>1/2</sup> mark each. All questions in this Section shall be compulsory. (Total 15 Marks); <b>Section B:</b> shall have 07 Short Answer Type Questions of 08 (eight) marks each preferably covering all the units out of which the candidate shall attempt 05 questions. (Total 40 marks); <b>Section C:</b> shall have 05 (five) Essay/Long Answer Type Questions of 15 (fifteen) marks each (Total 45 marks), out which the examiners shall be required to attempt any 03 (three) questions; <i>In two credit course, the paper shall be of 2 hours duration and shall comprise the following:</i> <b>Section A:</b> shall have 08 (eight) Objective Type Questions of 1.5 marks each (Total 12 marks); <b>Section B:</b> shall have 06 (six) Short Answer Type Questions out of which examinees shall be required to attempt any 03 (three) questions of 06 marks each (Total 18 marks); <b>Section C:</b> shall have 03 (three) Essay/Long Answer Type Questions at least one question from each unit out of which examinees shall be required to attempt any 02 (two) questions of 10 marks each (Total 20 marks).</p> <p>Vii) Any complaint in respect of a question paper shall be submitted to the Principal/Nodal Officer within two days after the conduct of the paper in respect of which the complaint is made and shall be considered by a Committee consisting of (i) Principal (ii) Nodal Officer and (iii) teacher concerned. The recommendations of the Committee shall be submitted to the Vice-Chancellor for appropriate action in the matter.</p> <p>Viii) <b>Guidelines for Evaluation:</b> It shall be the bounden duty of the concerned faculty members: (a) To evaluate all assignments, quizzes and answer scripts of mid-semester examination and given the same to the students for their perusal within one week of the date of such examination; (b) To address questions of students, explain and satisfy them about the marks/grades awarded to them; (c) To display the marks/grades awarded to each student on the notice board of the College, and (d) To submit the marks/grades awarded to the students to the Principal/Nodal Officer of the college. Assignments, quizzes and answer scripts of mid-semester examination shall be retrieved back from the students and submitted to the Principal/Nodal Officer for record.</p>

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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																																								
		<p>(IX) Nodal Officer shall forward to the Controller of Examinations, a consolidated award list of marks/grade awarded to the students in the Continuous Internal Assessment, Mid-Semester and End-Semester Examinations of each course, offered by the College, through the Principal of the College</p> <p>(X) All the candidates shall be shown their answer scripts before declaration of the result as per the schedule notified by the Principal. The evaluator shall address to their queries, if any. The candidate(s) not satisfied with the award may submit a representation to the Nodal Officer which will be considered by a Committee consisting of Principal, Nodal Officer and the teacher concerned. The decision of the Committee shall be final.</p> <p>(XI) <b>Letter Grades and Grade Points:</b> The UGC 10-point grading system as prescribed in revised guidelines of UGC for Community Colleges shall be followed with the following letter grades: <b>Percentage of Marks and corresponding Letter Grades and Grade Points are as under:</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th>Percentage of Marks</th> <th>Letter Grade</th> <th>Grade point</th> <th>Description of Performance</th> </tr> </thead> <tbody> <tr> <td>96-100</td> <td>O</td> <td>10</td> <td>Outstanding</td> </tr> <tr> <td>90-95</td> <td>A+</td> <td>9</td> <td>Excellent</td> </tr> <tr> <td>80-89</td> <td>A</td> <td>8</td> <td>Very good</td> </tr> <tr> <td>70-79</td> <td>B+</td> <td>7</td> <td>Good</td> </tr> <tr> <td>60-69</td> <td>B</td> <td>6</td> <td>Above Average</td> </tr> <tr> <td>51-59</td> <td>C</td> <td>5</td> <td>Average</td> </tr> <tr> <td>41-49</td> <td>P</td> <td>4</td> <td>Pass</td> </tr> <tr> <td>Less than 40</td> <td>F*</td> <td>0</td> <td>Fail</td> </tr> <tr> <td>Absent</td> <td>Ab</td> <td>0</td> <td>Absent</td> </tr> </tbody> </table> <p>*A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.</p> <p>(XII) <b>Computation of SGPA and CGPA:</b> Following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be adopted:</p> <ul style="list-style-type: none"> <li>• The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the course components taken by a student and the sum of the number of credits of all the courses undergone by a student in a semester viz.</li> </ul> <p><b>SGPA (S<sub>i</sub>) = <math>\Sigma(C_i \times G_i) / \Sigma C_i</math></b>          Where 'C<sub>i</sub>' is the number of credits of the i<sup>th</sup> course component and 'G<sub>i</sub>' is the grade point scored by the student in the i<sup>th</sup> course component.</p> <ul style="list-style-type: none"> <li>• The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme viz.</li> </ul> <p><b>CGPA = <math>\Sigma(C_i \times S_i) / \Sigma C_i</math></b>          Where 'S<sub>i</sub>' is the SGPA of the i<sup>th</sup> semester and C<sub>i</sub> is the total number of credits in that semester.</p> <ul style="list-style-type: none"> <li>• The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.</li> </ul>	Percentage of Marks	Letter Grade	Grade point	Description of Performance	96-100	O	10	Outstanding	90-95	A+	9	Excellent	80-89	A	8	Very good	70-79	B+	7	Good	60-69	B	6	Above Average	51-59	C	5	Average	41-49	P	4	Pass	Less than 40	F*	0	Fail	Absent	Ab	0	Absent
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		<p><b>XI(f)</b> Marks-Grade Card shall be issued to candidates for general education component by the Controller of Examinations' office in accordance with guidelines issued by UGC for Community Colleges from time to time.</p> <p><b>21) Governance of Community College:</b> The Community College would be governed by the Board of Management (BoM) and Board of Studies (BOS). The two tier system as envisaged in the scheme for its effective governance shall be constituted to monitor the progress. Separate Board of Studies shall be constituted for each course.</p> <p><b>I) Composition, Powers and Functions of the Board of Management of Community College</b></p> <p><b>1. Composition</b> The board of management shall consist of the following members:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 5%;">a.</td> <td style="width: 80%;">Vice Chancellor</td> <td style="width: 15%;">Chairperson</td> </tr> <tr> <td>b.</td> <td>One representative each of Sector Skill Council (on rotation basis)</td> <td>Co- chairperson</td> </tr> <tr> <td>c.</td> <td>One representative from National Skill Development Council (NSDC)</td> <td>Member</td> </tr> <tr> <td>d.</td> <td>One representative each, associated with the concerned industry</td> <td>Member</td> </tr> <tr> <td>e.</td> <td>One professional expert each, not in the service of the University to be nominated by the Principal from concerned specialization</td> <td>Member</td> </tr> <tr> <td>f.</td> <td>Nodal Officer (Community College)</td> <td>Member</td> </tr> <tr> <td>h.</td> <td>Principal (Community College)</td> <td>Member Secretary</td> </tr> </tbody> </table> <p><b>2. Term of Office</b> The term of office of the members other than Vice Chancellor, Principal and Nodal Officer in the Board of Management shall be three years.</p>	a.	Vice Chancellor	Chairperson	b.	One representative each of Sector Skill Council (on rotation basis)	Co- chairperson	c.	One representative from National Skill Development Council (NSDC)	Member	d.	One representative each, associated with the concerned industry	Member	e.	One professional expert each, not in the service of the University to be nominated by the Principal from concerned specialization	Member	f.	Nodal Officer (Community College)	Member	h.	Principal (Community College)	Member Secretary
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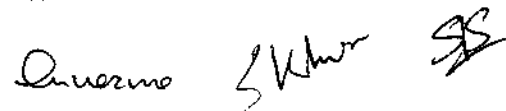
# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
		<p><b>3. Powers and Functions</b>                      The Board of Management (BoM) perform the functions given below:-</p> <ol style="list-style-type: none"> <li>a. To prescribe the qualifications and procedures for admission of the candidates to the various vocational courses in the community college</li> <li>b. To co-ordinate the teaching, evaluation and industry-academia interface in the community college;</li> <li>c. To consider and approve subjects for various Vocational Certificates/Diploma/ Advance Diploma courses and other requirements of vocational courses as recommended by the Board of Studies.</li> <li>d. To constitute Committees to organize the teaching and concerned industry/sector skill council inputs in subjects or areas which do not fall within the sphere of any programme and to supervise the work of such Committees;</li> <li>e. To consider Schemes for the advancement of the standards of teaching and training;</li> <li>f. To frame general rules for continuous internal evaluation and end-semester examinations;</li> <li>g. To consider and act on any proposal regarding the welfare of the students of the Community College;</li> <li>h. To invite faculty from concerned Vocational Programme offered by Community College/industry representative depending upon the requirement if any as special invitees in case a course is not adequately represented or maximum 02</li> <li>i. To invite one nominee each from State Govt. Technical Education/Skill or organization promoting entrepreneurship as special invitees</li> <li>j. To perform all other functions which may be prescribed by the UGC Guidelines/ Ordinances, and to consider all such matters as may be referred to it by the Executive Council, the Academic Council or the Vice Chancellor; and</li> <li>k. To delegate to the Principal/Nodal Officer, or to any other member of the BoM or to BoM such powers, general or specific, as may be decided by the BoM from time to time.</li> </ol> <p><b>4. Meetings</b>                      (a) The Committee shall hold at least two ordinary meetings in an Academic Year, one in each semester;                      (b) The Vice Chancellor may convene special meetings of the committee at his /her own initiative or at the suggestion of the Principal/Member Secretary or on a written request from at least one third of the members of the Board.</p> <p><b>5. Quorum</b>                      The quorum for the meeting of the BOM shall be one third of its total members.</p> <p><b>6. Notice</b>                      Notice for any meeting of the Board of Management Community College shall be issued at least 14 days before the date fixed for the meeting. The Vice Chancellor may convene emergency meeting of the Committee at short notice.</p>



## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																					
		<p><b>II) Composition of Board of Studies of Community College and Term of Office of its Members</b></p> <p>1 Board of Studies comprises of the following members:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; text-align: center;">a.</td> <td style="width: 85%;">Principal, Community College</td> <td style="width: 10%; text-align: center;">Chairperson</td> </tr> <tr> <td style="text-align: center;">b.</td> <td>One industry representative from concerned specialization to be nominated by Principal, Community College</td> <td style="text-align: center;">Co-Chairperson</td> </tr> <tr> <td style="text-align: center;">c.</td> <td>One representative from National Skill Development Council (NSDC)</td> <td style="text-align: center;">Member</td> </tr> <tr> <td style="text-align: center;">d.</td> <td>One representative from the respective Sector Skill Council (SSC)</td> <td style="text-align: center;">Member</td> </tr> <tr> <td style="text-align: center;">e.</td> <td>One subject expert (faculty) to be nominated by Principal from amongst the faculty members of the Community College, on rotation / seniority basis.</td> <td style="text-align: center;">Member</td> </tr> <tr> <td style="text-align: center;">f.</td> <td>One subject expert each, not in the service of the University to be nominated by the Principal, Community College</td> <td style="text-align: center;">Member</td> </tr> <tr> <td style="text-align: center;">g.</td> <td>Nodal Officer (Community College)</td> <td style="text-align: center;">Member Secretary</td> </tr> </table> <p><b>Term of office.</b></p> <ol style="list-style-type: none"> <li>1. The term of office of members other than a and g shall be three years.</li> <li>2. A member specified in a, e and g above shall cease to be member if he/she ceases to be a Principal/Nodal Officer/faculty member of the college.</li> <li>3. A member specified in e and f above shall cease to be member if he/she ceases to be associated with respective Sector Skill Council/National Skill Development Corporation</li> <li>4. Any casual vacancy may be filled for the residual period</li> </ol> <p><b>Meetings</b></p> <ol style="list-style-type: none"> <li>1. The Board of Studies shall ordinarily meet at least twice a year and on such occasions as may be determined by the Vice-Chancellor. Provided that when Principal, Community College on the recommendation of the Nodal Officer, Community College is of the opinion that a particular issue needs urgent consideration and it is not expedient that a meeting of Board of Studies be convened, the matter may be disposed off by circulation among members of Board of Studies and he/she may issue necessary instructions to that effect.</li> <li>2. The quorum of the Board of Studies meeting shall be 50% of the members which shall include at least one outside subject expert and one sector skill council/industry representative.</li> <li>3. Principal of the Community College shall convene and preside over the meetings of the Board of Studies.</li> <li>4. Principal may invite faculty from concerned Vocational Programme offered by Community College/industry representative depending upon the requirement if any as special invitees in case a course is not adequately represented or maximum 02</li> </ol>	a.	Principal, Community College	Chairperson	b.	One industry representative from concerned specialization to be nominated by Principal, Community College	Co-Chairperson	c.	One representative from National Skill Development Council (NSDC)	Member	d.	One representative from the respective Sector Skill Council (SSC)	Member	e.	One subject expert (faculty) to be nominated by Principal from amongst the faculty members of the Community College, on rotation / seniority basis.	Member	f.	One subject expert each, not in the service of the University to be nominated by the Principal, Community College	Member	g.	Nodal Officer (Community College)	Member Secretary
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		<p>5. In the absence of the Chairman, senior-most member present shall act as Chairperson for that meeting.</p> <p>6. Special meeting may be called by Chairperson at his/her own initiative or on a written request of at least 50% of the members of the Board of Studies. All members who have requested for the meeting will have to be present.</p> <p>7. Notice for any meeting of the Board shall be issued at least 14 days before the date fixed for the meeting.</p> <p><b>22) Local Purchase Committee</b></p> <p>a) Principal, Community College</p> <p>b) Nominee of Finance Officer</p> <p>c) One faculty to be nominated by Principal from amongst the faculty members of the college or teaching departments of the University</p> <p>d) Nodal Officer, Community College</p> <p><b>23) Nomination of Principal</b></p> <p>The Principal shall be nominated by the Vice-Chancellor from amongst the teachers of university. The term of office of the Principal shall be as decided over by the Vice Chancellor.</p> <p><b>24) Nomination of Nodal Officer</b></p> <p>Nodal Officer shall be nominated by the Vice-Chancellor from amongst the teachers of the University for smooth functioning of the programme. The term of office of the Nodal Officer shall be as decided over by the Vice Chancellor.</p> <p>25) In case, there is no provision mentioned against any of the issues emerging thereafter, the general provision of the ordinances for other courses shall be applicable to the vocational courses offered by the Community College</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;"><b>Ordinance No. 6 governing Award of Integrated M. Phil. - Ph. D. Degree</b> (The central Universities Act 2009: Section 28(1) (b) (d))</p> <ol style="list-style-type: none"> <li>There shall be Integrated M. Phil. - Ph. D. programmes in the University viz. Schools, Departments and Centres as determined by the Academic Council of the University from time to time.</li> <li>The objectives of Integrated M. Phil. - Ph. D. programmes shall be to provide advanced specialized knowledge in a particular area of study. M. Phil. Programme aims at initiation of a student to research and will be a pre-Ph. D. programme. The components of Integrated M. Phil. - Ph. D. shall be course work including research methodology and research work. The course would aim at providing advanced training in inter-disciplinary areas of research as well as opportunity for undertaking research.</li> <li>The Integrated M. Phil. - Ph. D. programmes shall be of three and a half years (seven semesters) duration out of which one and a half years (three semesters) shall be devoted to M. Phil. Programme for which a degree shall be awarded on fulfillment of conditions laid down in this Ordinance. Unless a student admitted to the Integrated M. Phil. - Ph. D. programmes exercises his/her option to exit after completion of the M. Phil. Programme he/she shall be registered for Ph. D. programme subject to the provisions of this Ordinance.</li> <li>Depending upon the availability of faculty positions and research facilities, the number of seats in Integrated M. Phil. - Ph. D. programme in each Department or Centre shall be determined, in advance, by the Board of Research Studies on the recommendation of Head of the concerned Department/Centre routed through the Dean of the concerned School.</li> </ol> <p><b>Eligibility Criteria</b></p> <ol style="list-style-type: none"> <li>No person with less than 55% marks or equivalent grade at the Master's Degree in the subject concerned or allied subject to be determined by the Academic Council, from a recognized University shall be eligible for admission to the Integrated M.Phil. - Ph.D. Programme in the University. Provided that 5% relaxation in the qualifying marks shall be given to Scheduled Caste, Scheduled Tribe and persons with Disabilities candidates. <ol style="list-style-type: none"> <li>Provided further that a candidate having qualified Master's Degree in the allied subject will be considered for admission only if Integrated M.Phil. - Ph.D. Programme in that subject is not run by the University.</li> </ol> </li> </ol> <p>1. Proviso inserted by clause 1 of (amendment) Ordinance No. 55 approved by the Executive Council in its meeting held on 02-12-2013 vide resolution No. 19.</p>	<p style="text-align: center;"><b>Ordinance No. 6 Governing Award of Integrated M.Phil - Ph. D. Degree</b> (The Central Universities Act, 2009: Section 28(1)(b) (d))</p> <ol style="list-style-type: none"> <li>There shall be Integrated M. Phil - Ph. D. Programme in the University viz. 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D. programme exercises his/her option to exit after completion of the M. Phil. Programme he/she shall be registered for Ph. D. programme subject to the provisions of this Ordinance.</li> <li>Depending upon the availability of faculty positions and research facilities, the number of seats in integrated M Phil - Ph. D. Programme in each Department or Centre shall be determined, in advance, by the Board of Research Studies on the recommendations of Head of the concerned Department/Centre routed though the Dean of the concerned School.</li> </ol> <p><b>Eligibility Criteria</b></p> <ol style="list-style-type: none"> <li>No person with less than 55% marks or equivalent grade points at the Master Degree in the subject concerned or allied subject to be determined by the Academic Council, from a recognized University shall be eligible for admission to the Integrated M. Phil - Ph. D. programme in the University. 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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																											
	<p>6. Admission to the Integrated M. Phil. - Ph. D. programme shall be on the basis of an All India Admission Entrance Test (AET) conducted by the University separately or combined with any other University or Universities. Provided that no candidate securing less than 40% marks (35% in case of SC, ST and Persons with Disabilities) in the Admission Entrance Test shall be eligible for admission to the Integrated M. Phil. - Ph. D. Programme.</p> <p><b>Selection Criteria for Admission</b></p> <p>7. <sup>2</sup> Admission to Integrated M.Phil-Ph.D Programme shall be on the basis of merit of Composite score obtained in Admission Entrance Test (AET), qualifying examination, and interview as mentioned below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Sr. No.</th> <th>Components of the Composite Score</th> <th>Weightage</th> </tr> </thead> <tbody> <tr> <td>1)</td> <td>Score obtained in Admission Entrance Test (AET)</td> <td>80%</td> </tr> <tr> <td>2)</td> <td>Percentage of marks in the PG degree</td> <td>20%</td> </tr> <tr> <td>3)</td> <td>Interview</td> <td>20%</td> </tr> <tr> <td></td> <td><b>Total</b></td> <td><b>100%</b></td> </tr> </tbody> </table> <p>7.1 <sup>2</sup> The JRF/NET/SLET/SET qualified candidates shall be exempted from AET for admission to Integrated M.Phil- Ph.D Programme. For the purpose of calculating composite score, JRF qualified candidates shall be deemed to have scored 100% marks in the AET whereas, the NET/SLET/SET qualified candidates shall be deemed to have scored marks equivalent to the marks scored by the topper of that year's AET.</p> <p>Provided that if a JRF/NET/SLET/SET qualified candidate appears in the AET, at his/her own discretion, he/she shall be awarded the actual marks scored in the AET by him/her, and he/she shall not be deemed have scored 100% marks or the marks scored by the topper of that year's AET respectively</p> <p>Provided further that a candidate, who has passed Master's Degree Examination in an allied subject, shall have either to qualify JRF/NET/SLET/SET or the AET in the subject in which admission is sought.</p> <p><b>Explanation:-</b> For the purpose of this Clause "topper of that year's AET", means a candidate who is non JRF/NET/SLET/SET and has obtained the highest marks in the AET amongst the candidates who have applied for admission to the Central University of Jammu in the relevant category in which NET/SLET/SET qualified candidate will be eligible to be considered.</p> <p>7.2 Subject to the fulfillment of the minimum eligibility conditions for admission to Integrated M. Phil. - Ph. D. programme, a teacher who has been awarded Teacher Research Fellowship by the UGC and is working in any institution of higher education shall be exempted from the requirement of appearing in AET and that he/she shall be considered at par with NET/SLET/SET qualified candidates, for the purpose of calculating composite score.</p> <p>2. Substituted by clause 2 of (amendment) Ordinance No. 55 approved by the Executive Council in its meeting held on 02-12-2013 vide resolution No. 19.</p>	Sr. No.	Components of the Composite Score	Weightage	1)	Score obtained in Admission Entrance Test (AET)	80%	2)	Percentage of marks in the PG degree	20%	3)	Interview	20%		<b>Total</b>	<b>100%</b>	<p>6. Admission to the Integrated M. Phil. - Ph. D. Programme shall be on the basis of an All India Admission Entrance Test (AET) conducted by the University separately or combined with any other University or Universities. 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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																
	<p style="text-align: center;"><b>Components of Admission Entrance Test</b></p> <p>8. The components of Admission Entrance Test shall be prescribed by the Board of Research Studies from time to time. Provided that in case of Joint entrance test, the components of the test shall be prescribed by the university entrusted with the responsibility of conducting the test in the respective year.</p> <p style="text-align: center;"><b>Reservation</b></p> <p>9. There shall be reservation of seats in the Integrated M. Phil. – Ph. D Programmes for SC, ST, OBC and persons with Disabilities in the following manner:</p> <table style="margin-left: 40px; border: none;"> <tr> <td style="padding-left: 20px;">I. Scheduled Caste (SC) Category</td> <td style="text-align: right;">15.0%</td> </tr> <tr> <td style="padding-left: 20px;">II. Scheduled Tribe (ST) Category</td> <td style="text-align: right;">7.5%</td> </tr> <tr> <td style="padding-left: 20px;">III. 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Application form of a candidate seeking admission under the reserved category must be accompanied by the requisite certificate(s) issued by the competent authority as per the prescribed proforma.</li> <li>iii. Application form received without the required certificate(s) shall be rejected.</li> <li>iv. If a candidate belonging to reserved qualifies for admission under the general category he/she shall be treated as a general category candidate. If sufficient number of candidates are not available to fill up the seats reserved for Scheduled Tribes, these may be filled up by suitable applicants belonging to the Scheduled Caste category and vice-versa.</li> </ol> <p style="text-align: center;"><b>Admission</b></p> <p>10. Admission to Integrated M. Phil. – Ph. D. programmes in different Departments/Centers shall be made by the Board of Studies concerned.</p> <p>11. Admission to Integrated M. Phil. – Ph. D. programmes shall be approved by the Dean of the School concerned and notified accordingly.</p> <p>12. After completion of admissions the Head of the Department/Centre concerned shall submit to the Controller of Examinations a list of students admitted in the form of Registration Returns within 30 days from the last date of admission.</p>	I. Scheduled Caste (SC) Category	15.0%	II. Scheduled Tribe (ST) Category	7.5%	III. Other Backward Classes (OBC) Category	27.0%	IV. Persons with Disabilities	3.0%	<p style="text-align: center;"><b>Components of Admission Entrance Test</b></p> <p>8. The components of Admission Entrance Test shall be prescribed by the Board of Research Studies from time to time. Provided that in case of Joint Entrance test, the components of the test shall be prescribed by the University entrusted with the responsibility of conducting the test in the respective year.</p> <p style="text-align: center;"><b>Reservation</b></p> <p>9. 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	<p>13. The students already admitted to M. Phil. Programme of this University in the session 2011-12 shall have option to shift to Integrated M. Phil. – Ph. D. programmes. This option shall be exercised before commencement of the first semester of M. Phil. Examination. The option once exercised shall be final. The students opting for integrated M. Phil. – Ph. D programme shall be deemed to have been admitted under this Ordinance.</p> <p>14<sup>3</sup> (i) Subject to the minimum cut off marks candidates equivalent to three times the number of seats shall be called for interview strictly on the basis of merit of cumulative score of AET and marks obtained at Master's Degree.</p> <p style="padding-left: 2em;">(ii) Interview shall be organized by the Department/Centre concerned and conducted by AC Committee consisting of Head of Department; One Professor, One Associate Professor, and One Assistant Professor to be nominated by the Head of Department, and a Dean's Nominee. At the time of interview, candidates are expected to discuss their areas of research.</p> <p style="text-align: center;"><b>School Board</b></p> <p>15. Subject to the overall control of the Board of Research Studies, the Integrated M. Phil. – Ph. D. programme in a Department/Centre in the University shall be administered by the School Board concerned.</p> <p>16. The School Board shall perform the following functions with respect to M. Phil./Ph. D. programme on the recommendations of the Board of Studies:</p> <ol style="list-style-type: none"> <li>a) Draw up details of the courses,</li> <li>b) Appoint supervisors to guide and supervise research work of a student,</li> <li>c) Approve topics for research,</li> <li>d) Appoint examiners for evaluation of thesis and conduct of viva-voce examinations, and</li> <li>e) Recommend the award or otherwise of Integrated M. Phil. – Ph. D. degree to the students on the basis of their cumulative performance</li> </ol> <p>17. The School Board shall be competent to cancel admission of a student in this programme if he/she remains absent without permission of the head of the Department/Centre for a period of thirty days continuously.</p> <p style="text-align: center;"><small>3. Substituted by clause 3 of (amendment) Ordinance No. 55 approved by the Executive Council in its meeting held on 02-12-2013 vide resolution No. 19.</small></p>	<p>13. The students already admitted to M. Phil. Programme of this University in the session 2011-12 shall have option to shift to Integrated M. Phil – Ph. D. Programme. This option shall be exercised before commencement of the first semester of M. Phil examination. The option once exercised shall be final. The students opting for integrated M. Phil – Ph. D. Programme shall be deemed to have been admitted under this Ordinance.</p> <p>14 (i) Subject to the minimum cut off marks, candidates equivalent to <b>five</b> times the number of seats shall be called for interview strictly on the basis of merit of AET.</p> <p style="padding-left: 2em;">(ii) Interview shall be organized by the Department/Centre concerned and conducted by a Committee consisting of Head of Department; One Professor, One Associate Professor, and One Assistant Professor to be nominated by the Head of Department, and a Dean's Nominee. At the time of interview, candidates are expected to discuss their areas of research</p> <p style="text-align: center;"><b>School Board</b></p> <p>15. Subject to the overall control of the Board of Research Studies, the Integrated M.Phil- Ph. D. Programme in a Department/Centre in the University shall be administered by the School Board concerned.</p> <p>16. The School Board shall perform the following functions with respect to M. Phil/Ph.D programme on the recommendations of the Board of Studies:</p> <ol style="list-style-type: none"> <li>a) Draw up details of the courses,</li> <li>b) Appoint supervisors to guide and supervise research work of a student,</li> <li>c) Approve topics for research,</li> <li>d) Appoint examiners for evaluation of thesis and conduct of viva-voce examinations, and</li> <li>e) Recommend the award or otherwise of Integrated M. Phil-Ph.D. degree to the students on the basis of their cumulative performance.</li> </ol> <p>17. The School Board shall be competent to cancel admission of a student in this programme if he/she remains absent without permission of the Head of the Department/Centre for a period of thirty days continuously</p>



## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																
	<p><b>M. Phil Programme</b></p> <p>38 M. Phil Programme shall be a three semester programme carrying 40 credits. First semester shall comprise four courses including a course on research methodology which may include quantitative methods and computer applications. It may also involve reviewing of published literature and advanced training in interdisciplinary areas of research. The next two semesters shall be devoted to the research work. The course work shall comprise four courses carrying 100 marks each and the research work shall carry 400 marks out of which 100 marks shall be reserved for viva-voce examination. In order to earn M.Phil Degree, a student shall have to accumulate a total of 40 credits as under:-</p> <table style="margin-left: 40px;"> <tr> <td>i.</td> <td>Course Work</td> <td>=</td> <td>20 Credits</td> </tr> <tr> <td>ii.</td> <td>Thesis</td> <td>=</td> <td>20 Credits</td> </tr> </table> <p><b>Minimum Attendance</b></p> <p>19 M. Phil. programme shall be whole time course and a student admitted to this programme of study shall devote himself/herself exclusively to its pursuit. There shall be at least three contact hours per week for each course of study. Every student shall also be required to participate in Seminars/Group Discussions organized by the Department/Centre during the programme of study. In order to be eligible to appear in the examination the minimum attendance required shall not be less than 75% of the lectures delivered in each course of study. Every student must also have participated in at least three seminars/group discussion sessions.</p> <p>20 A student falling short of attendance in the first semester shall not be eligible to be promoted to the second semester and he/she shall have to seek fresh admission by following the prescribed procedure.</p> <p><b>Examination</b></p> <p>21 The duration of examination in each course will be three hours. The examination in practical/research methodology/assignments will be wholly internal and the mode of assessment and maintenance of record shall be determined by the Board of studies.</p> <p>22 The question paper for the examination in each course of first semester shall be drawn by the faculty member who conducted the course. The evaluation will be done by the internal examiner (s) to be appointed by the School Board. The evaluation of the answer script/s has to be completed within fifteen days of the</p>	i.	Course Work	=	20 Credits	ii.	Thesis	=	20 Credits	<p><b>M. Phil. Programme</b></p> <p>18. M. Phil. Programme shall be a three semester programme carrying 40 credits. First semester shall comprise four courses including a course on research methodology which may include quantitative methods and computer applications. It may also involve reviewing of published literature and advanced training in interdisciplinary areas of research. 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	<p>termination of the examination and awards be forwarded to the Dean of the School concerned who shall forward the same to the Controller of Examinations for declaration of the result.</p> <p>23. A student who fails to qualify any one or more courses of the first semester may be permitted to continue his/her studies in the second semester and appear in the course(s) of first semester in which he/she had not qualified along with the students of the next following batch on payment of the prescribed fee. In case there is no admission in the next following session, the examination shall be held for him at the time when it would have been held had there been admission for the next following session. Provided that he/she passes the said examination in all the papers within a period of not exceeding two next following semesters failing which his/her candidature to Integrated M. Phil. - Ph. D programme shall stand cancelled.</p> <p>24. A candidate who earns not less than C grade in each prescribed course of first semester shall be deemed to have successfully completed the first semester of Integrated M. Phil. - Ph.D. programme.</p> <p><b>Topic for research work and assigning the supervisor</b></p> <p>25. After completion of the course work, the School Board concerned, on the recommendations of the Board of Studies, shall approve the topics of research and assign supervisors to guide and supervise research work for the M.Phil student(s) from amongst the faculty as per the areas of their research specialization. If a situation so warrants, the School Board may appoint Co-Supervisor/s in any particular case from within or outside the University.</p> <p>26. The School Board may authorize apart from Professor and Associate Professor, an Assistant Professor of the University who has Ph.D. degree and at least two year's research/PG teaching experience, to guide and supervise M. Phil. research work.</p> <p>Provided that in case a supervisor, under whose guidance and supervision, a thesis has been prepared in part, ceases to be the teacher of the University, he/she may subject to his/her availability be continued as such by the School Board concerned.</p>	<p>23. A student who fails to qualify any one or more courses of the first semester may be permitted to continue his/her studies in the second semester and appear in the course(s) of first semester in which he/she had not qualified along with the students of the next following batch on payment of the prescribed fee. In case there is no admission in the next following session, the examination shall be held for him at the time when it would have been held had there been admission for the next following session. Provided that he/she passes the said examination in all the papers within a period of not exceeding two next following semesters failing which his/her candidature to Integrated M. Phil. - Ph. D. programme shall stand cancelled.</p> <p>24. A candidate who earns not less than C grade in each prescribed course of first semester shall be deemed to have successfully completed the first semester of Integrated M. Phil. - Ph. D. Programme.</p> <p><b>Topic for research work and assigning the supervisor</b></p> <p>25. After completion of the course work, the School Board concerned, on the recommendations of the Board of Studies, shall approve the topics of research and assign supervisors to guide and supervise research work for the M. Phil students(s) from amongst the faculty as per the areas of their research specialization. If a situation so warrants, the School Board may appoint Co-Supervisor/s in any particular case from within or outside the University.</p> <p>26. The School Board may authorize apart from Professor and Associate Professor, an Assistant Professor of the University who has Ph. D. degree and at least two year's research/PG teaching experience, to guide and supervise M. Phil. Research work.</p> <p>Provided that in case a supervisor, under whose guidance and supervision, a thesis has been prepared in part, ceases to be the teacher of the University, he/she may subject to his/her availability be continued as such by the School Board concerned.</p>



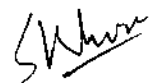

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>27 A supervisor, if professor, shall not have more than eight, if Associate Professor not more than five and if Assistant Professor not more than three Integrated M. Phil.-Ph. D. scholars working under his/her supervision at any given time.</p> <p><b>Submission of Thesis</b></p> <p>28 An M. Phil. thesis shall be submitted in the Department/Centre for onward transmission to the Controller of Examinations only when the supervisor is satisfied that the thesis is worthy of consideration in partial fulfillment of the requirements for the award of M. Phil. degree. The student may incorporate in his/her thesis the contents of any work which may have been published by him/her on the subject and will inform the examiner having done so.</p> <p>29 A student shall submit his/her M. Phil. thesis within the stipulated period (before the end of the 3<sup>rd</sup> semester). The Board of Studies may in exceptional cases extend this period by one month failing which he/she shall not be allowed to submit his/her thesis unless he/she re-registers himself/herself in the second semester of the next following session after payment of the prescribed fee. This concession may be available only once and thereafter, his/her candidature to M. Phil. Programme shall stand cancelled.</p> <p>30 The thesis must be accompanied by a certificate from the supervisor as to the following:</p> <ol style="list-style-type: none"> <li>i. that the thesis embodies the work of the student himself/herself,</li> <li>ii. that the student has worked under his/her guidance and supervision for the period required under the relevant Ordinance, and</li> <li>iii. that he/she has put in the required attendance and participation in seminars/group discussions in the Department/Centre concerned.</li> </ol> <p>31 Prior to submission of the thesis, the student shall make a pre-submission presentation in the Department/Centre that will be open to all faculty members and research scholars, for getting feedback and comments which may be suitably incorporated in the thesis under the advice of the supervisor.</p> <p>32 The student shall submit two printed copies of the thesis on a paper of 28 cms x 21 cms with a margin of 3 cms. on the left side and at least one cm. on the other. Essentially, both sides of the paper are to be used. It may be paper bound with the name of the scholar, the supervisor and title on the cover page.</p>	<p>27 A supervisor, if professor, shall not have more than eight, if Associate Professor not more than five and if Assistant Professor not more than three Integrated M. Phil.- Ph. D. scholars working under his/her supervision at any given time.</p> <p><b>Submission of Thesis</b></p> <p>28. An M. Phil. Thesis shall be submitted in the Department/Centre for onward transmission to the Controller of Examinations only when the supervisor is satisfied that the thesis is worthy of consideration in partial fulfillment of the requirements for the award of M. Phil Degree. The student may incorporate in his/her thesis the contents of any work which may have been published by him/her on the subject and copies of the reprints be annexed therein.</p> <p>29. A student shall submit his/her M. Phil. Thesis within the stipulated period (before the end of the 3<sup>rd</sup> Semester). The Board of Studies may in exceptional cases extend this period not exceeding six months failing which he/she shall not be allowed to submit his/her thesis. This concession may be available only once and thereafter, his/her candidature to M. Phil. Programme shall stand cancelled.</p> <p>30. The thesis must be accompanied by a certificate from the supervisor as to the following</p> <ol style="list-style-type: none"> <li>i. that the thesis embodies the work of the student himself/herself.</li> <li>ii. that the student has worked under his/her guidance and supervision for the period required under the relevant Ordinance, and</li> <li>iii. that he/she has put in the required attendance and participation in seminars/group discussion in the Department/Centre concerned.</li> </ol> <p>31. Prior to submission of the thesis, the student shall make a pre-submission presentation in the Department/Centre that will be open to all faculty members and research scholars, for getting feedback and comments which may be suitably incorporated in the thesis under the advice of the supervisor.</p> <p>32. The student shall submit two printed copies of the thesis on a paper of 28 cms x 21 cms with a margin of 3 cms. on the left side and at least one cm. on the other. Essentially, both sides of the paper are to be used. It may be paper bound with the name of the scholar, the supervisor and title on the cover page.</p>



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33	The thesis shall be submitted in English. Provided that in case of the subject of the Indian Classical or Modern Indian Languages, the thesis may be written either in English or in the Classical/ Modern Indian Language/or both.	33. The thesis shall be submitted in English. Provided that in case of the subject of the Indian Classical or Modern Indian Languages, the thesis may be written either in English or in the Classical/Modern Indian Language/or both.
34	The thesis shall be evaluated by an external examiner to be appointed by the Dean of the School, out of the panel of three experts, submitted by the Board of Studies on the recommendation of the supervisor concerned. The supervisor shall be the internal examiner. The external examiner shall not be lower in rank than Associate Professor.	34. The thesis shall be evaluated by an external examiner to be appointed by the Dean of the School, out of the panel of three experts, submitted by the Board of Studies on the recommendations of the supervisor concerned. The supervisor shall be the internal examiner. The external examiner shall not be lower in rank than Associate Professor.
35	The examiners shall evaluate the thesis in terms of marks and place him/her in the appropriate letter grade.	35. The examiners shall evaluate the thesis in terms of marks and place him/her in the appropriate letter grade
36	Viva-voce examination shall be compulsory component of M. Phil. programme and shall be conducted by a committee consisting of the following: i. Head of the Department concerned ii. The External Examiner who examined the thesis. In case of his/her non-availability, any other examiner, out of the panel referred herein before, to be appointed by the Dean, and iii. The supervisor.	36. Viva-voce examination shall be compulsory component of M. Phil. Programme and shall be conducted by a committee consisting of the following: i. Head of the Department concerned ii. The External Examiner who examined the thesis. In case of his/her non-availability, any other examiner, out of the panel referred herein before, to be appointed by the Dean, and iii. The supervisor.
37	The School Board after consideration of evaluation of course work, thesis and performance of the candidate in viva-voce examination shall recommend, to the Academic Council, the award of M. Phil degree.	37. The School Board after consideration of evaluation of course work, thesis and performance of the candidate in viva-voce examination shall recommend, to the Academic Council, the award of M. Phil degree.
38	Subject to the provision of this Ordinance, the Controller of Examinations shall publish the results on receipt of the decision of the Academic Council and shall issue a provisional certificate to the effect that the M. Phil. degree has been awarded in accordance with the UGC Regulations. If the candidate fails, he/she has to re-register himself/herself in the second semester in the next following session subject to the provisions of this Ordinance.	38. Subject to the provision of this Ordinance, the Controller of Examinations shall publish the results on receipt of the decision of the Academic Council and shall issue a provisional certificate to the effect that the M. Phil Degree has been awarded in accordance with the UGC Regulations. If the candidate fails, he/she has to re-register himself/herself in the second semester in the next following session subject to the provisions of this Ordinance
39	A student for the M. Phil degree may be permitted to publish his/her work after successful completion of the programme in the original or revised form.	39. A student for the M. Phil degree may be permitted to publish his/her work after successful completion of the programme in the original or revised form.
40	Following the successful completion of the evaluation and announcement of the award of M. Phil degree, the Controller of Examinations shall submit a soft copy	40. Following the successful completion of the evaluation and announcement of the award of M. Phil degree, the Controller of Examinations shall submit a soft copy of the M. Phil dissertation to the UGC within a period of thirty days for hosting the same in INFLIBNET accessible to all Institutions/Universities.

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	<p>of the M. Phil dissertation to the UGC within a period of thirty days for hosting the same in INFLIBNET accessible to all Institutions/Universities.</p> <p><b>Grading System</b></p> <p>41 The University shall have a <b>Grading System on a Seven-Point Scale of Evaluation viz. O, A<sup>+</sup>, A, B<sup>+</sup>, B, C and F (with Grade Points ranging from Zero to Ten)</b> based on the performance of students in terms of percentage of marks obtained by them in all the papers/courses within semesters of an M. Phil. Programme. For this purpose, the percentage of marks obtained by the students in the examinations of the two semesters of M. Phil. Programme shall be converted first to the respective <b>Letter Grade</b> then to the corresponding <b>Grade Point and Credit Point Obtained</b> by the students. Based on these values, <b>Grade Point Average</b> for every examinee in every semester is calculated. On the basis of <b>Grade Point Average</b> of an examinee in the two parts (course work and thesis) of M. Phil. programme <b>Cummulative Grade Point Average (CGPA)</b> is computed.</p> <p><b>Percentage of Marks and corresponding Letter Grades and Grade Points are as under:</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="text-align: center;">Percentage of Marks and above</th> <th style="text-align: center;">Letter Grade</th> <th style="text-align: center;">Grade Point</th> <th style="text-align: center;">Description of Performance</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">80 and above</td> <td style="text-align: center;">O</td> <td style="text-align: center;">10</td> <td style="text-align: center;">Outstanding</td> </tr> <tr> <td style="text-align: center;">70 -79</td> <td style="text-align: center;">A<sup>+</sup></td> <td style="text-align: center;">9</td> <td style="text-align: center;">Excellent</td> </tr> <tr> <td style="text-align: center;">65 - 69</td> <td style="text-align: center;">A</td> <td style="text-align: center;">8</td> <td style="text-align: center;">Very Good</td> </tr> <tr> <td style="text-align: center;">60 - 64</td> <td style="text-align: center;">B<sup>+</sup></td> <td style="text-align: center;">7</td> <td style="text-align: center;">Good</td> </tr> <tr> <td style="text-align: center;">55 - 59</td> <td style="text-align: center;">B</td> <td style="text-align: center;">6</td> <td style="text-align: center;">Average</td> </tr> <tr> <td style="text-align: center;">50 - 54</td> <td style="text-align: center;">C</td> <td style="text-align: center;">5</td> <td style="text-align: center;">Below Average</td> </tr> <tr> <td style="text-align: center;">Less than 50</td> <td style="text-align: center;">F</td> <td style="text-align: center;">Zero</td> <td style="text-align: center;">Fail</td> </tr> </tbody> </table> <p style="text-align: center;">GPA and CGPA are calculated as under:-</p> <p>GPA = <math display="block">\frac{\text{Sum of (Registered Course Credits x Grade Point Received) for all courses in the Semester}}{\text{Sum of all registered course credits of the Semester}}</math></p> <p>Registered Course Credit = Credit allotted to a course within a semester</p>	Percentage of Marks and above	Letter Grade	Grade Point	Description of Performance	80 and above	O	10	Outstanding	70 -79	A <sup>+</sup>	9	Excellent	65 - 69	A	8	Very Good	60 - 64	B <sup>+</sup>	7	Good	55 - 59	B	6	Average	50 - 54	C	5	Below Average	Less than 50	F	Zero	Fail	<p><b>Grading System</b></p> <p>41 The University shall have a <b>Grading System on a Seven-Point Scale of Evaluation viz. O, A<sup>+</sup>, A, B<sup>+</sup>, B, C and F (with Grade Points ranging from Zero to Ten)</b> based on the performance of students in terms of percentage of marks obtained by them in all the papers/courses within semesters of an M. Phil Programme. For this purpose, the percentage of marks obtained by the students in the examinations of the two semesters of M. Phil Programme shall be converted first to the respective Letter Grade then to the corresponding <b>Grade Point and Credit Point Obtained</b> by the students. Based on these values, <b>Grade Point Average</b> for every examinee in every semester is calculated. On the basis of <b>Grade Point Average</b> of an examinee in the two parts (course work and thesis) of M. Phil. 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*Awesome* *SK* *JS*

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	<p>Grade Point Received = Numerical grade point obtained by a candidate in a paper/course on the basis of performance in the examination</p> <p>Credit Point Obtained in a course/paper = Registered Course Credit in the paper/course x Grade Point in the paper/course</p> <p>CGPA = Cumulative Grade Point Average</p> $= \frac{\text{Sum of Grade Point average of the semesters of M.Phil Programme}}{\text{Total Number of Semesters in the M. Phil Programme}}$ <p>For the successful completion of the M. Phil. Programme, a student must secure a CGPA of at least 5.0 points.</p> <p><b>Ph. D. Programme</b></p> <p>42 Ph. D. programme shall be a two years whole time course.</p> <p><b>Registration</b></p> <p>43 After successful completion of M. Phil. programme, a student may, on prescribed application form, apply to the Head of the Department concerned to be registered for Ph. D. programme. He/She shall also pay the prescribed application fee. The student shall specify the topic of research with brief outlines. The Head of the Department will place such applications before the Board of Studies. If the Board of Studies is satisfied, it will recommend the application(s) for consideration of the School Board concerned.</p> <p>Provided that no student shall be eligible to be registered for Ph. D. programme unless he/she has successfully completed M. Phil with a CGPA of 7.0(B*) on a seven-point scale of evaluation (with grade points ranging from zero to ten). However, in case of SC, ST or persons with disabilities, the required CGPA shall be 6.0(B).</p> <p>44 The School Board concerned after considering the recommendations made by the Board of Studies, if deems fit, may approve the topic and grant registration. The Board of Studies shall satisfy itself.</p> <ol style="list-style-type: none"> <li>i. that research on the proposed subject can be profitably pursued;</li> <li>ii. that the research work can be suitably undertaken in the University.</li> </ol>	<p>Grade Point Received = Numerical grade point obtained by a candidate in a paper/course on the basis of performance in the examination.</p> <p>Credit point obtained in a Course/paper = Registered Course Credit in the paper/course x Grade point in the paper/course</p> <p>CGPA = Cumulative Grade Point Average</p> $= \frac{\text{Sum of Grade Point Average of the semester of M. Phil Programme}}{\text{Total Number of Semesters in the M. Phil Programme}}$ <p>For the successful completion of the M. Phil Programme, a student must secure a CGPA of at least 5.0 points.</p> <p><b>Ph.D. Programme</b></p> <p>42 Ph.D. Programme shall be a two years whole time course.</p> <p><b>Registration</b></p> <p>43 After successful completion of M.Phil. programme, a student may, on prescribed application form, apply to the Head of the Department concerned to be registered for Ph.D. programme. He/she shall also pay the prescribed application fee. The student shall specify the topic of research with brief outlines. The Head of the Department will place such applications before the Board of Studies. If the Board of Studies is satisfied, it will recommend the application(s) for consideration of the School Board concerned.</p> <p>Provided that no student shall be eligible to be registered for Ph.D. programme unless he/she has successfully completed M.Phil. with a CGPA of 7.0(B*) on a seven point scale of evaluation (with grade points ranging from zero to ten). However, in case of SC, ST or persons with disabilities, the required CGPA shall be 6.0(B).</p> <p>44. The School Board concerned after considering the recommendation made by the Board of Studies, if deems fit, may approve the topic and grant registration w.e.f. date of submission of M.Phil thesis or completion of One and half years of M.Phil programme whichever happens to be later subject to the fulfillment of eligibility conditions.</p> <p>The Board of Studies shall satisfy itself.</p> <ol style="list-style-type: none"> <li>i. That research on the proposed subject can be profitably pursued;</li> <li>ii. That the research work can be suitably undertaken in the University.</li> </ol>



## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>45 After grant of registration, the student shall pay the prescribed fee within the stipulated time.</p> <p><b>Allocation of Supervisor</b></p> <p>46 The scholar will pursue research work preferably under the guidance and supervision of the same supervisor under whose supervision M. Phil thesis was completed.</p> <p><b>Minimum Attendance</b></p> <p>47 A scholar in order to earn eligibility shall be required to accumulate at least 75% of attendance, deliver one seminar every six months and participate in at least three-fourth of the seminars/group discussion sessions held in the Department for related areas of studies.</p> <p><b>Submission of thesis</b></p> <p>48 A thesis must be based on original research resulting in either discovery of new facts or a fresh interpretation of known facts and theories. In either case, the thesis should evince the research scholar's clear understanding of the subject and his/her critical judgment and it should be well presented.</p> <p>49 No student shall be permitted to submit his/her thesis for award of Ph. D. degree unless he/she has pursued research at the University for a period not less than two years after his/her registration to Ph.D. programme.</p> <p>Provided that a student may have a break of not more than one year during Ph. D programme with the permission of the Head of the Department. Such period shall be added to the minimum of two years period provided for submission of his/her thesis.</p> <p>50 No student shall be permitted to submit his/her thesis after completion of five years from the date of registration, failing which he/she shall not be allowed to submit his/her thesis unless he/she re-registers himself/herself after payment of the prescribed fee. In that case he/she shall not be permitted to submit his/her thesis before completion of one year and after two years from the date of re-registration. This concession may be available only once.</p>	<p>45 After grant of registration, the student shall pay the prescribed fee within the stipulated time.</p> <p><b>Allocation of Supervisor</b></p> <p>46 The scholar will pursue research work preferably under the guidance and supervision of the same supervisor under whose supervision M. Phil thesis was completed.</p> <p><b>Minimum Attendance</b></p> <p>47 A scholar in order to earn eligibility shall be required to accumulate at least 75% of attendance, deliver one seminar every six months and participate in at least three-fourth of the seminars/group discussion sessions held in the Department for related areas of studies.</p> <p><b>Submission of thesis</b></p> <p>48 A thesis must be based on original research resulting in either discovery of new facts or a fresh interpretation of known facts and theories. In either case, the thesis should evince the research scholar's clear understanding of the subject and his/her critical judgment and it should be well presented.</p> <p>49 No student shall be permitted to submit his/her thesis for award of Ph. D. degree unless he/she has pursued research at the University for a period not less than two years after his/her registration to Ph.D. programme.</p> <p>Provided that a student may have a break of not more than one year during Ph. D programme with the permission of the Head of the Department. Such period shall be added to the minimum of two years period provided for submission of his/her thesis.</p> <p>50 No student shall be permitted to submit his/her thesis after completion of five years from the date of registration, failing which he/she shall not be allowed to submit his/her thesis unless he/she re-registers himself/herself after payment of the prescribed fee. In that case he/she shall not be permitted to submit his/her thesis before completion of one year and after two years from the date of re-registration. This concession may be available only once.</p>



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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>51 The student shall publish at least one research paper in a referred journal before submission of thesis and provide evidence in the form of acceptance letter or the reprint. Any other related literary publication(s) may also be appended to the thesis</p> <p>52 Prior to submission of the Ph. D. thesis, the scholar shall make a pre-submission presentation in the Department/Centre that will be open to all faculty members and research scholars, for getting feedback and comments which may be suitably incorporated in the thesis under the advice of the supervisor.</p> <p>53 The thesis must be accompanied by a certificate from the supervisor as to the following:-</p> <ol style="list-style-type: none"> <li>i. that the thesis embodies the work of the student himself/herself;</li> <li>ii. that the student has worked under his/her guidance and supervision for the period required under the relevant Ordinance; and</li> <li>iii. that he/she has put in the required attendance and has also delivered and attended seminars/group discussion sessions in the Department/Centre concerned.</li> </ol> <p>54 The thesis shall be submitted in the Department for onward transmission to the Controller of Examinations only when the supervisor is satisfied that the thesis is worthy of consideration for award of the degree of Doctor of Philosophy. The student may incorporate in his/her thesis the contents of any work which might have been published by him/her on the subject and will declare this fact in the thesis. However, he/she shall not submit as his/her thesis any work for which a degree had already been conferred on him/her by any university.</p> <p>55 The student shall submit three printed copies of the thesis on a paper of 28 cms x 21 cms with a margin of 3 cms. on the left side and at least one cm. on the other. Essentially, both sides of the paper are to be used. It may be paper bound with the name of the scholar, the supervisor and title on the cover page.</p> <p>56 The thesis shall be submitted in English. Provided that in case of the subject of the Indian Classical or Modern Indian Languages, the thesis may be written either in English or in the Classical/ Modern Indian Language/or both:</p> <p>57 Besides the supervisor(s), the thesis shall be evaluated by three examiners to be appointed by the Vice-Chancellor, out of the panel submitted by the Board of</p>	<p>51 The student shall publish at least one research paper in a referred journal before submission of thesis and provide evidence in the form of acceptance letter or the reprint. Any other related literary publication(s) may also be appended to the thesis</p> <p>52 Prior to submission of the Ph. D. thesis, the scholar shall make a pre-submission presentation in the Department/Centre that will be open to all faculty members and research scholars, for getting feedback and comments which may be suitably incorporated in the thesis under the advice of the supervisor.</p> <p>53 The thesis must be accompanied by a certificate from the supervisor as to the following:-</p> <ol style="list-style-type: none"> <li>i. that the thesis embodies the work of the student himself/herself;</li> <li>ii. that the student has worked under his/her guidance and supervision for the period required under the relevant Ordinance; and</li> <li>iii. that he/she has put in the required attendance and has also delivered and attended seminars/group discussion sessions in the Department/Centre concerned.</li> </ol> <p>54 The thesis shall be submitted in the Department for onward transmission to the Controller of Examinations only when the supervisor is satisfied that the thesis is worthy of consideration for award of the degree of Doctor of Philosophy. The student may incorporate in his/her thesis the contents of any work which might have been published by him/her on the subject and will declare this fact in the thesis. However, he/she shall not submit as his/her thesis any work for which a degree had already been conferred on him/her by any university.</p> <p>55 The student shall submit three printed copies of the thesis on a paper of 28 cms x 21 cms with a margin of 3 cms. on the left side and at least one cm. on the other. Essentially, both sides of the paper are to be used. It may be paper bound with the name of the scholar, the supervisor and title on the cover page.</p> <p>56 The thesis shall be submitted in English. Provided that in case of the subject of the Indian Classical or Modern Indian Languages, the thesis may be written either in English or in the Classical/ Modern Indian Language/or both:</p> <p>57 Besides the supervisor(s), the thesis shall be evaluated by three examiners to be appointed by the Vice-Chancellor, out of the panel submitted by the Board of</p>

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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Studies through the School Board. The panel of at least six experts shall emanate from the supervisor concerned. Out of the external examiners, at least one shall be from outside the State.</p> <p>58 The examiner shall state in his/her report: Whether the thesis be: a. accepted, b. revised and resubmitted, or c. rejected d. whether the thesis is fit for publication in its original form or revised form.</p> <p>59 The thesis shall be accepted for award of Ph. D degree, if it is accepted by all or majority of the external examiners. In case, one of the examiners recommends revision of the thesis, the changes may be incorporated to the satisfaction of the Head of the Department and the Supervisor before conduct of Viva-voce examination.</p> <p>60 If a thesis is rejected by majority of the external examiners, the candidate shall have to re-register himself/herself in the next following session subject to the provisions of this Ordinance.</p> <p>61 If a candidate is advised to revise the thesis by majority of the external examiners, the same shall have to be revised and resubmitted not before one year and later than two years from the date the decision is communicated to him/her.</p> <p>62 In case one of the examiners accepts the thesis, the other rejects it and the third asks for its revision, the reports shall be considered by a Committee consisting of the following members: 1) Dean of the School 2) Head of Department 3) Supervisor</p> <p>The Committee may co-opt an expert in the subject if it deems necessary. The Committee after considering the reports shall make recommendations to the Vice-Chancellor whether the thesis may be revised and submitted or evaluated by another examiner whose decision shall be final. In the later case, the Vice-Chancellor may appoint an examiner out of the panel already approved.</p>	<p>Studies through the School Board. The panel of at least six experts shall emanate from the supervisor concerned. Out of the external examiners, at least one shall be from outside the State.</p> <p>58 The examiner shall state in his/her report: Whether the thesis be: a. accepted, b. revised and resubmitted, or c. rejected d. whether the thesis is fit for publication in its original form or revised form.</p> <p>59 The thesis shall be accepted for award of Ph. D degree, if it is accepted by all or majority of the external examiners. In case, one of the examiners recommends revision of the thesis, the changes may be incorporated to the satisfaction of the Head of the Department and the Supervisor before conduct of Viva-voce examination.</p> <p>60 If a thesis is rejected by majority of the external examiners, the candidate shall have to re-register himself/herself in the next following session subject to the provisions of this Ordinance.</p> <p>61 If a candidate is advised to revise the thesis by majority of the external examiners, the same shall have to be revised and resubmitted not before one year and later than two years from the date the decision is communicated to him/her.</p> <p>62 In case one of the examiners accepts the thesis, the other rejects it and the third asks for its revision, the reports shall be considered by a Committee consisting of the following members: 1) Dean of the School 2) Head of Department 3) Supervisor</p> <p>The Committee may co-opt an expert in the subject if it deems necessary. The Committee after considering the reports shall make recommendations to the Vice-Chancellor whether the thesis may be revised and submitted or evaluated by another examiner whose decision shall be final. In the later case, the Vice-Chancellor may appoint an examiner out of the panel already approved.</p>

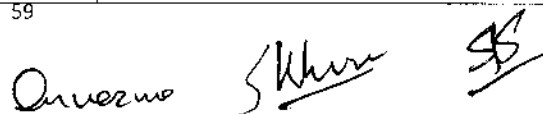
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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>63 The reports of the examiners, received by the Controller of Examinations will be forwarded to the Dean of the concerned school. The Committee mentioned in Clause 62 above, shall review the reports and fix the viva-voce examination in consultation with the external examiner, appointed for the purpose.</p> <p>In case, examiners have desired some corrections/changes in the thesis, the supervisor(s) shall ensure their incorporation in the thesis besides getting it hard bound before conduct of the viva-voce examination.</p> <p>64 Viva-voce examination shall be a compulsory component of Ph. D. programme.</p> <p>65 The Viva-voce examination shall be conducted by:-  a) Head of the Department;  b) One of the External Examiners, who had examined the thesis, to be appointed by the Dean  c) The supervisor</p> <p>66 After viva-voce examination, the scholar shall make a detailed presentation of his/her research work and shall have to openly defend his/her research work. The presentation shall be attended by the faculty, scholars and students of the Department/Centre.</p> <p>67 Evaluation of performance of the scholar in the viva-voce examination and the details of his/her presentation shall be submitted to the Chairman School Board concerned by the Head of the Department.</p> <p>68 The School Board after consideration of the evaluation reports, evaluation of performance of the scholar in the viva-voce examination and the details of presentation may recommend, to the Academic Council, the award of degree of Doctor of Philosophy to the scholar.</p> <p>69 Subject to the provision of this Ordinance, the Controller of Examinations shall publish the results on receipt of the decision of the Academic Council and shall issue a provisional certificate to the effect that the Ph. D. degree has been awarded in accordance with the UGC Regulations.</p> <p>70 A scholar for the Ph.D. degree may be permitted to publish his/her work after successful completion of the programme in the original or revised form.</p>	<p>63 The reports of the examiners, received by the Controller of Examinations will be forwarded to the Dean of the concerned school. The Committee mentioned in Clause 62 above, shall review the reports and fix the viva-voce examination in consultation with the external examiner, appointed for the purpose.</p> <p>In case, examiners have desired some corrections/changes in the thesis, the supervisor(s) shall ensure their incorporation in the thesis besides getting it hard bound before conduct of the viva-voce examination.</p> <p>64 Viva-voce examination shall be a compulsory component of Ph. D. programme.</p> <p>65 The Viva-voce examination shall be conducted by:-  a) Head of the Department;  b) One of the External Examiners, who had examined the thesis, to be appointed by the Dean  c) The supervisor</p> <p>66 After viva-voce examination, the scholar shall make a detailed presentation of his/her research work and shall have to openly defend his/her research work. The presentation shall be attended by the faculty, scholars and students of the Department/Centre.</p> <p>67 Evaluation of performance of the scholar in the viva-voce examination and the details of his/her presentation shall be submitted to the Chairman School Board concerned by the Head of the Department.</p> <p>68 The School Board after consideration of the evaluation reports, evaluation of performance of the scholar in the viva-voce examination and the details of presentation may recommend, to the Academic Council, the award of degree of Doctor of Philosophy to the scholar.</p> <p>69 Subject to the provision of this Ordinance, the Controller of Examinations shall publish the results on receipt of the decision of the Academic Council and shall issue a provisional certificate to the effect that the Ph. D. degree has been awarded in accordance with the UGC Regulations.</p> <p>70 A scholar for the Ph.D. degree may be permitted to publish his/her work after successful completion of the programme in the original or revised form.</p>



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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>71. Following the successful completion of the evaluation and notification of the award of Ph. D. degree, the Controller of Examinations shall submit a soft copy of the Ph. D. thesis to the UGC within a period of thirty days for hosting the same in INFLIBNET accessible to all Institutions/Universities.</p> <p style="text-align: right; margin-top: 20px;">(Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>	<p>71. Following the successful completion of the evaluation and notification of the award of Ph.D. Degree, the Controller of Examinations shall submit a soft copy of the Ph.D. thesis to the UGC within a period of thirty days for hosting the same in INFLIBNET accessible to all Institutions/Universities.</p> <p>72. All candidates getting registered for Ph.D. Shall be governed by the provisions for Ph.D. degree programme of Ordinance No. 6 A. However, the candidates registered for the Ph.d. programme on or after July 11, 2009 till the notification of revised regulations of July 11, 2016 shall be governed by the provisions of the UGC (Minimum Standards and Procedure for awards of Ph.D. degree) regulation, 2009.</p>

*Anwar*      *S Khur*      *SB*

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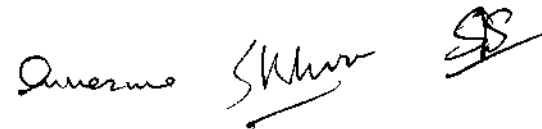
Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
6 A*	<p style="text-align: center;">Ordinance No. 6 A* governing Part-time Ph.D. Programme for in-service Academic and Administrative Personnel</p> <p style="text-align: center;">(The Central Universities Act 2009: Section 28 (1) (b) and (d))</p> <ol style="list-style-type: none"> <li>1. There shall be a part-time Ph.D. programme leading to the Ph.D. degree for in-service academic and administrative personnel in the programmes of studies as determined by the Academic Council on the recommendations of the concerned School Board.</li> <li>2. The object of the programme shall be to encourage in service personnel (academic and administrative) to undertake research and enrich the subjects of their concerns through inputs of their academic attainments and professional experiences.</li> </ol> <p>Eligibility</p> <ol style="list-style-type: none"> <li>3. Candidates seeking admission to a part-time Ph.D. programme shall fulfill the eligibility conditions laid down under Clause 5 of Ordinance No. 6 of the Central University of Jammu, with the proviso that it will not be necessary for the person seeking admission to the part-time Ph.D. Programme to pass the All India Admission Entrance Test as given in Clause 6 of Ordinance No. 6, nevertheless qualifying in the entrance test conducted by the concerned School shall be a pre-condition for admission to the course. The School Board shall prescribe the mechanism and procedure for the test with the approval of the Vice Chancellor [.....].</li> <li>4. Candidates seeking admission to part-time Ph.D. programme shall have minimum experience of 10 years in the service of Central or State Government, or Defence/Paramilitary forces or Central/State Universities.</li> </ol> <p style="text-align: center;">Provided that for Candidates employed as teachers in Higher Education institutions, a minimum of 2 years of regular service is essential.</p> <p>Resolution No17, Executive Council Meeting dated 02-12-2013.</p> <p>1. Omitted by (Amendment) Ordinance No 56, clause 1, approved vide resolution No. 6, Executive Council Meeting dated 05.05.2014.</p>	<p style="text-align: center;">Ordinance No. 6 A Governing Ph.D. Programme</p> <p style="text-align: center;">(The Central Universities Act, 2009: Section 28(1) (b) and (d))</p> <ol style="list-style-type: none"> <li>1. Ph.D. Programme (Through Direct Mode)             <ol style="list-style-type: none"> <li>i) There shall be a Ph. D. programme in the University in various Schools, Departments and Centres as may be determined by the Academic Council of the University from time to time.</li> <li>ii) The Ph. D Programme would aim at providing advanced knowledge in some specified areas of the concerned subject; training in interdisciplinary areas of research, research methodology and computer applications. The programme shall have two components viz i) Course work and ii) Thesis. The course work, its components and courses, instructional pattern, conduct of examination, evaluation and minimum marks required for pass will be same as prescribed by the UGC. The course work including the conduct of examination, evaluation and the declaration of the result shall have to be completed within six months. The scholar shall have to choose the topic of his Thesis and prepare detailed synopsis in consultation with and under the supervision of the allotted Supervisor by School Board.</li> <li>iii) The candidates seeking admissions to Ph.D. Programme who have already an M Phil degree in the subject concerned or in allied subject shall be exempted from Course Work and start their preliminary work for Thesis immediately after seeking admission.</li> <li>iv) No candidate admitted to this programme on full time basis shall undertake any employment in Govt./Semi Govt./private or join any other course before completing the requirement of residency period (2 years including course work). The status of registration in that event will change to Part-time scholars.</li> </ol> </li> <li>2. Eligibility Criteria             <ol style="list-style-type: none"> <li>2 (a) Full Time: No person with less than 55% marks or equivalent grade at the Master's Degree in the subject concerned or allied subject or a professional degree declared equivalent to the Masters Degree by corresponding statutory regulatory body with 55% marks in aggregate or its equivalent grade "B" in the UGC 7 point scale from a recognised University as may be determined by the Academic Council, shall be eligible to apply for admission to the Ph.D programme in the University.</li> </ol> </li> </ol>





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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>5. The scholars shall ordinarily pursue Ph.D. in the discipline in which one has obtained one's Master's Degree with the proviso that in case of other disciplines considered to be inter-disciplinary, the eligibility criteria shall be post-graduation in any discipline subject to the approval by the School Board</p> <p><b>Admission</b></p> <p>6. Admission to the Part-time Ph.D. Programme shall be made by the School Board concerned.</p> <p>7. Admission of a scholar shall be subject to satisfactory progress as evidenced by half-yearly progress reports to be submitted to the Head of the Department through the Research Supervisor. In case of unsatisfactory performance the Head of the Department shall submit progress report through <u>Doctoral Committee</u><sup>2</sup> to the School Board. The School Board may deregister a scholar after giving him/her an opportunity of being heard.</p> <p>8. Over the entire tenure of his/her Ph.D. Programme, a scholar shall spend a minimum of six months in the University Campus interacting with one's supervisor and other faculty of the School to which he/she has been admitted. This period may be covered over eight semesters with each stay being of at least two weeks <u>including field work, if necessary, with the approval of Doctoral Committee</u><sup>3</sup>.</p> <p><b>Supervisor and Topics of Research</b></p> <p>9. A scholar shall be allotted normally a Research Supervisor of his/her choice willing to accept such scholar, provided that there are vacancies with such Supervisor. In case of no such choice available, the School Board on the recommendations of the Board of Studies concern shall allot a <u>supervisor/co-supervisor</u><sup>4</sup> from among the eligible members of the Department or allied sister Department within the School after due consultation.</p> <p>2. Substituted by clause 4 ibid. 3. Added by clause 2 ibid. 4. Substituted by clause 3 ibid.</p>	<p>Provided that a relaxation of 5% of marks, from 55% to 50 %, or an equivalent relaxation of the grade, may be allowed for those belonging to SC/ST/OBC (non – creamy layer)/Differently-abled and other categories of candidates as per the decision of the UGC notified from time to time.</p> <p>Admission to the Ph.D. programme shall be on the basis of Admission Entrance Test (AET) conducted by the University separately or combined with any other University or Universities. Provided that no candidate securing less than 50% marks (45% in case of SC, ST, OBC (non-creamy layer) and Persons with Disabilities (PWDs) in the admission entrance test shall be eligible for admission to the Ph.D programme unless otherwise reviewed/lowered by the Vice Chancellor.</p> <p>Candidates who have cleared the M.Phil. course work with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) and on completion of the M.Phil. Degree shall be eligible to undertake research work leading to the Ph.D. Degree.</p> <p>Provided that the candidates who have qualified JRF/NET/SLET/SET/GATE/M.Phil. passed/Teacher Fellowship holder, etc. shall be exempted from Admission Entrance Test (AET).</p> <p>A person whose dissertation has been evaluated and the viva voce is pending may be admitted to the Ph.D. programme.</p> <p>Candidates possessing a degree equivalent to M.Phil. Degree of an Indian Institution or from a foreign educational institution accredited by an Assessment and Accreditation Agency which is recognized or authorized by an established or incorporated under a law in its home country or any other statutory authority in the country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions ,shall be eligible for admission to Ph.D. programme.</p> <p>2 (b) Part – Time Ph D Programme for in-service candidates</p> <p>i) Candidates seeking admission to a part-time Ph D Programme shall fulfil the eligibility conditions laid down under Clause 4(a) of the ordinance 6 of the Central University of Jammu with the provision that it shall be necessary for the person seeking admission to the part – time Ph.D. Programme to pass the Admission Entrance Test with at least 50% of the marks in entrance test [except M.Phil /JRF or who have qualified NET/SET/SLET/GATE/Teache Fellowship holder].</p>



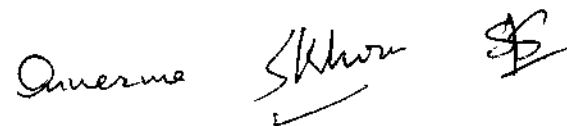
## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>10. The number of scholars with individual supervisor shall be in accordance with clause 7 of Ordinance No. 6 of the University.</p> <p>11. The topic of research chosen by the scholar with the due consent of the Research Supervisor shall be approved by the School Board on the recommendation of the Board of Studies.</p> <p><b>Course Work Evaluation Test</b></p> <p>12. After completion of one year work, the scholar shall be required to take a test. The pattern, components and mode of evaluation shall be internal and to be decided by the Doctoral Committee. The result, after evaluation, shall be submitted to the Dean of School through Head of the Department<sup>5</sup>.</p> <p style="padding-left: 40px;">A scholar who scores a CGPA of at least 5 points shall be deemed to have completed the course work successfully.</p> <p><b>Period of Study</b></p> <p>13. In case of a scholar admitted for Part-time Ph. D. Programme, the minimum period of requirement for submission of the thesis shall be three and half years.</p> <p style="padding-left: 40px;">Provided that a scholar with M.Phil Degree recognized by the University may be allowed to submit his/her thesis after completion of two and half years.</p> <p style="padding-left: 40px;">Provided further that the Vice Chancellor on recommendations of Doctoral Committee, in his/her discretion, grant six months relaxation in submission of thesis to a scholar who has published at least two research papers, related to the subject/topic of the doctoral research, in refereed National/ International journals with impact factor<sup>6</sup>.</p> <p>14. A scholar shall have to submit his or her thesis within five years of admission including half yearly extensions, granted by School Board on recommendations of Doctoral Committee. Failure of submission of thesis within 5 years shall lead to cancellation of admission. However, the scholar will have option to re-register for part-time Ph.D Programme<sup>7</sup>.</p> <p><small>5. Substituted by clause 5 ibid. 6. Substituted by clause 7 ibid. 7. Substituted by clause 8 ibid.</small></p>	<p>Provided that no candidate securing less than 50% marks (45% in case of SC, ST, OBC (Non-creamy layer) and Persons with Disabilities (PWD) in Admission Entrance Test shall be eligible for admission to Part-time Ph.D. programme unless otherwise reviewed/lowered by the Vice Chancellor.</p> <p>ii) Candidates seeking admission to part - time Ph. D Programme should have minimum experience of 5 years permanent service in the Central/State Government, or Defence/ Paramilitary forces/Auonomous/Universities/Colleges.</p> <p>Provided that candidates employed as teachers in recognised Colleges/Universities, should have a minimum of 3 years of regular service as a confirmed teacher after having been selected by a duly constituted Selection Committee by the University/Public Service Commission against a permanent position.</p> <p>In-service candidates (including Teaching/Non-Teaching staff of Central University of Jammu) shall be considered only if they have obtained study/academic leave/any other leave to fulfill the residency requirement of the programme.</p> <p>Such candidates shall only be considered for admission if they have obtained No Objection Certificate prior to moving the application for admission and if qualified, for appearing in Interview and for attending course work with proper leave of six months.</p> <p>Provided further that one confirmed teacher in a Department may be only considered in an academic year on the recommendations of Board of Studies and approved by the School Board. The decision of School Board will have to be ratified by the Vice Chancellor.</p> <p>Provided further that the non-teaching staff of Central University of Jammu desirous of seeking admission to Ph.D. programme should have minimum five years of service as confirmed employee of this University. Such candidates shall only be considered for admission if they have obtained No Objection Certificate prior to moving the application for admission and if qualified, for appearing in Interview and for attending course work. Before issuing NOC, it may be ascertained to what extent the Ph.D. programme to be pursued by the applicant employee (Non-Teaching) shall be in the interest of administration and beneficial to the corporate life of the University.</p>

*Ames no*      *SK*      *SJS*

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><u>Doctoral Committee</u></p> <p>15. Doctoral Committee shall comprise the following:-</p> <ol style="list-style-type: none"> <li>1. Head of the Department concerned. (Chairperson).</li> <li>2. One Professor of the Department by rotation in order of seniority.</li> <li>3. One Associate Professor of the Department by rotation in order of seniority.</li> <li>4. One Assistant Professor of the Department by rotation in order of seniority.</li> <li>5. An external expert may be co-opted by Head of the Department, if required</li> </ol> <p>Term of office of members at ser No 2, 3 and 4 above shall be three<sup>6</sup> years.</p> <p>16. The rules relating to submission of thesis, evaluation and matters not covered in this Ordinance will be in accordance with Clauses 48 to 71 of Ordinance No. 6 of the University.</p> <p><small>6. Inserted by clause 9 ibid</small></p>	<p>3. Duration of the Programme Ph.D programme shall be for a minimum duration of three years, including course work and a maximum of six years.</p> <p>The women candidates and Persons with Disabilities (not more than 40% disability) may be allowed a relaxation of one year for M.Phil. and two years for Ph.D. in the maximum duration. In addition, the women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of Ph.D. for up to 240 days with proper leave of six months.</p> <p>4. Procedure for Admission</p> <ol style="list-style-type: none"> <li>i. The departments shall decide on an annual basis the number of Ph.D. scholars to be admitted depending on the number of available Research Supervisors and other infrastructural facilities available in the Departments, keeping in mind the norms for registration.</li> <li>ii. The University shall notify well in advance on the website and through Advertisement in atleast two (2) national papers of which one shall be in the regional language, the number of seats for admission subject/discipline – wise, distribution of available seats, criteria for admission, procedure for admission, examination centre(s) where the entrance test (s) shall be conducted and all other relevant information for the benefit of the candidates.</li> </ol> <p>The University shall adhere to the National level reservation policy as applicable from time to time</p> <ol style="list-style-type: none"> <li>iii. Admission to the Ph. D Programme shall be on the basis of an Admission Entrance Test (AET) conducted by the University separately or combined with any other University or Universities.</li> <li>iv. The components of Admission Entrance test shall be prescribed by the Board of Studies from time to time , provided that in case of joint Entrance test , the components of the test shall be prescribed by the University entrusted with the responsibility of conducting the test in the respective year. The syllabus of the Entrance Test shall consist of 50% of research methodology and 50% shall be subject specific</li> </ol>



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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
		<p>v. The JRF/NET(UGC/CSIR)/SLET/SET/GATE/M.Phil./Teacher Fellowship holder qualified candidates shall be exempted from AET for admission to Ph.D. programme. However, such exempted candidates shall have to apply for admission to Ph.D. programme, pay necessary fee and get registered for the Central Universities Common Entrance Test (CUCET) or Admission Entrance Test (AET), whichever is earlier, failing which their candidature shall not be considered. As such, the JRF/NET (UGC/CSIR)/SLET/SET/GATE qualified candidates shall not have to appear in the AET.</p> <p>Provided that if a JRF/NET (UGC/CSIR)/SLET/SET/GATE qualified candidate appears in the AET, at his/her own discretion, he/she shall be considered on the basis of actual marks scored in the AET by him/her.</p> <p>Provided that a candidate, who has passed Masters Degree Examination in an allied Subject, shall have to qualify JRF/NET(UGC/CSIR)/SLET/SET/GATE or the AET in the subject in which the admission is sought.</p> <p>The qualifications of M.Phil./JRF/NET/SLET/SET/GATE shall be considered as eligibility condition.</p> <p>Subject to the fulfilment of minimum eligibility conditions for admission to Ph.D. Programme, a teacher who has been awarded Teacher Research Fellowship by UGC and is working in any Institution of Higher Education shall be exempted from the requirement of appearing in AET and that such candidates shall be considered at par with NET/(UGC/CSIR)/SLET/SET/GATE qualified candidates..</p> <p>vi. Subject to the minimum cut off marks. candidates equivalent to five times the number of available seats shall be called for interview in order of merit.</p> <p>vii. Interview shall be organised by the Department / Centre concerned and conducted by a Departmental Research Committee consisting of Head of the Department; one Professor one Associate Professor, and one Assistant Professor to be nominated by the Head of the Department and Dean's Nominee Foreign Nationals and NRIs, residing abroad may be admitted to the programme according to the policy guidelines laid down by the Govt. of India and adopted by the University Executive Council from time to time</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																
		<p>viii. The candidates shall be required to make a presentation before the Departmental Research Committee (DRC). The Interview / Viva Voce shall also consider the following aspects viz., (i) the candidate possesses the competence for the proposed research (ii) the research work can be suitably undertaken (iii) the proposed area of research can contribute to new / additional knowledge.</p> <p>ix. The distribution of interview marks shall be as under:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Domain Knowledge</th> <th style="text-align: center;">Presentation</th> <th style="text-align: center;">Performance</th> <th style="text-align: center;">Total</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">20</td> <td style="text-align: center;">10</td> <td style="text-align: center;">20</td> <td style="text-align: center;">50</td> </tr> </tbody> </table> <p>The final selection shall be made on the basis of marks awarded by the Committee.</p> <p><b>5. Reservation of seats</b>            There shall be reservation of seats in the Ph.D. Programme for ST/SC/OBC and Persons with Disabilities as follows:-</p> <table style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td style="padding-left: 20px;">I. Scheduled Caste (SC) Category</td> <td style="text-align: right;">15.0%</td> </tr> <tr> <td style="padding-left: 20px;">II. Scheduled Tribe (ST) Category</td> <td style="text-align: right;">7.5%</td> </tr> <tr> <td style="padding-left: 20px;">III. Other Backward Classes (OBC) category</td> <td style="text-align: right;">27.0%</td> </tr> <tr> <td style="padding-left: 20px;">IV. Persons with Disability</td> <td style="text-align: right;">0.3%</td> </tr> </tbody> </table> <p>Persons suffering from not less than forty percent (40%) of any disability as certified by a competent medical authority would be considered for admission under this category.</p> <p><b>Explanation:-</b> For the purpose of calculation of number of seats under a Reserved Category, fraction of 0.5 or more shall be taken as one and fraction of less than 0.5 shall be ignored.</p> <p>I. Candidates seeking admission under the reserved categories shall be required to fulfil the prescribed conditions of admission criteria of the Course.</p> <p>II. Application form of a candidate seeking admission under the reserved category must be accompanied by the required certificate (s) issued by the competent authority as per the prescribed proforma.</p> <p>III. Application form received without the certificate (s) shall be rejected.</p>	Domain Knowledge	Presentation	Performance	Total	20	10	20	50	I. Scheduled Caste (SC) Category	15.0%	II. Scheduled Tribe (ST) Category	7.5%	III. Other Backward Classes (OBC) category	27.0%	IV. Persons with Disability	0.3%
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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
		<p>IV. If a candidate belonging to reserved Category qualifies for admission under the general category, he/she be treated as a general category candidate. If sufficient number of Candidates are not available to fill the seats reserved for the Scheduled Tribes, these may be filled up by suitable candidates belonging to the Scheduled Castes category and vice-versa.</p> <p>The University shall maintain the list of the Ph.D. students on its website on year – wise basis . The list shall include the name of the registered candidate , topic of his /her research , name of his/her supervisor/ co – supervisor , date of enrolment / registration, etc.</p> <p>6. <b>The Departmental Research Committee shall perform the functions of Research Advisory Committee.</b> This Committee shall have the following responsibilities:</p> <ul style="list-style-type: none"> <li>i) To prepare or revise the Course work , if desired</li> <li>ii) To review the research proposal and topic of research</li> <li>iii) To guide the research scholar to develop the study, design and methodology of research and identify the course (s) that he / she may have to pursue.</li> <li>iv) To periodically review and assist in the progress of the research work of the research scholar.</li> <li>v) A research scholar shall appear before the <b>Departmental Research Committee</b> once in six months to make a presentation of the progress of his/her work for evaluation and further guidance. The six monthly progress reports shall be submitted by the Departmental Research Committee to the University with a copy to the research Scholar.</li> <li>vi) In case, the progress of the research scholar is unsatisfactory, the <b>Departmental Research Committee</b> shall record the same with reasons and suggest corrective measures. If the research scholar fails to implement these corrective measures, the <b>Departmental Research Committee</b> may recommend to the School Board through Board of Studies with specific reasons for cancellations of the registration of the research scholar.</li> </ul>

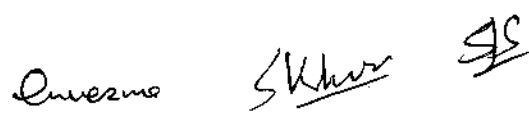
## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
		<p>7. <b>School Board:</b> The School Board shall perform the following functions with respect to Ph.D. on the recommendations of Board of Studies:-</p> <ol style="list-style-type: none"> <li>a. approve the details of the Course Work</li> <li>b. Appoint Supervisor(S) to guide and supervise research work of a student</li> <li>c. Approve topics of research</li> <li>d. Appoint examiners for evaluation of Thesis and conduct of viva-voce examination, and</li> <li>e. Recommend the award or otherwise of Ph.D. Degree to the students on the basis of their cumulative performance.</li> </ol> <p>Subject to overall control of the academic council, the Ph.D. Programme in a Department / Centre in the University shall be administered by the School Board concerned.</p> <ol style="list-style-type: none"> <li>f. The School Board shall be competent to cancel the admission of a student in this programme if i) he/she remains absent without permission of the Head of the Department / Centre for a period of thirty days continuously. ii) if the student indulges in any form of indiscipline or any act which is detrimental to the interests of the Institution.</li> </ol> <p>8. After the completion of admissions, the Head of the Department / Centre concerned shall submit to the Controller of Examinations a list of students admitted in the form of Registration returns within 30 days from the date of admission as per Calendar for otherwise as approved by the Vice – Chancellor .</p> <p>9. <b>Allocation of Research Supervisor:</b> Eligibility criteria to be a Research Supervisor/Co-Supervisor and number of Ph.D. Scholars permissible per supervisor, etc.</p> <ol style="list-style-type: none"> <li>i) Any regular Professor of the University with at least five publications in referred journals and any regular Associate / Assistant Professor of the university with a Ph.D. degree and at least two years teaching experience in the University after obtaining Ph.D. degree and two research publications in referred journals may be recognised as Research Supervisor. (Regular Professor/Associate Professor/Assistant Professor means and includes a faculty member appointed through a procedure duly approved by the Executive Council of Central University of Jammu vide resolution 6 of EC meeting dated 29<sup>th</sup> June, 2013. An external, visiting, adjunct or part-time teacher in a University can't be the core supervisor.</li> </ol> <p>Provided that in areas / disciplines where there is no or only a limited number of referred Journals, the University may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.</p>



## Central University of Jammu


Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
		<p>ii) The allocation of Research Supervisor for a selected research scholar shall be decided by the Department concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview/viva voce.</p> <p>iii) In case of topics which are of inter-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the department may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor and a Co-Supervisor from outside the Department or otherwise as Board of Studies may deem fit.</p> <p>iv) A Supervisor / Co – supervisor who is a Professor, at any given point of time, cannot guide more than three (3) M-Phil and Eight (8) Ph.D. scholars. An Associate Professor as Research Supervisor can guide up to a maximum of Two (2) M.Phil and six(6) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of one (1) M.Phil, and four (4) Ph D Scholars (in counting the number of scholars allocated to any teacher, one co – supervisor will be counted as half of the number).</p> <p>v) In case of relocation of Ph.D., woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and research work does not pertain to the project secured by the parent institution /supervisor from any funding agency. The scholar will however, give due credit to the parent guide, the institution for the part of research already done.</p> <p>10. <b>Course work:</b> Credit Requirements, number, duration, syllabus, minimum standards for completion etc.</p> <p>i) The credit assigned to the Ph.D course work shall be of 16 credits.</p> <p>ii) The course work shall be treated a pre - requisite for a Ph D preparation. A minimum of four credits shall be assigned to one or more courses on Research Methodology which could cover areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work, etc. Other courses shall be advanced level courses preparing the students for Ph.D. degree</p>





## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
		<p>iii) All courses prescribed for Ph.D. course work shall be credit hour instructional requirement and shall specify content, instructional and assessment method. They shall be duly approved by the authorised academic bodies.</p> <p>iv) All candidates admitted to Ph.D. programmes shall be required to complete the course work prescribed by the Department during the initial one or two semesters, as may be prescribed.</p> <p>v) Candidates already holding M.Phil. degree and admitted to the Ph.D. programme or those who have already completed the course work in M.Phil and have been permitted to proceed to the Ph.D in integrated course or otherwise may be exempted by the Department from the Ph.D. course work. All other candidates admitted in the Ph.D. programme shall be required to complete the Ph.D course work prescribed by the Department.</p> <p>vii) A Ph D. scholar has to obtain minimum of 55% of marks or its equivalent grade in the UGC 7 point scale in the course work in order to be eligible to continue in the programme. <b>If a candidate fails to qualify the course work in first attempt, he/she may be given one more chance in the following semester.</b></p> <p><b>11. Registration</b></p> <p>After successful completion of the course work prescribed for the Ph.D. Programme except for the candidates with M.Phil degree who are exempted from doing the Course Work as per the University norms, the candidate on prescribed application form shall apply to the Head of the Department concerned to be registered for the Ph.D. Programme. The candidate shall also pay prescribed application fee. The Students shall specify the topic of Research along with synopsis for the purpose of registration. The Head of the Department will place such requests before <b>Departmental Research Committee</b> and if the latter is satisfied, it will recommend the application(s) for consideration to the School Board <b>through the Board of Studies.</b></p> <p>The School Board concerned after considering the recommendations made by the Board of Studies, if deems fit, may approve the topic and grant registration w.e.f. 1<sup>st</sup> May and 1<sup>st</sup> November. This whole process shall have to be completed within a period of six months.</p>



## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
		<p><b>12. Minimum Attendance</b></p> <p>A Scholar in order to earn eligibility shall be required to accumulate at least 75% of attendance , deliver one Seminar every six months and participate in at least three-fourth of the seminars/group discussion sessions held in the Department for related areas of studies.</p> <p><b>13. Submission of Thesis</b></p> <p>A thesis must be based on original research resulting in either discovery of new facts or a fresh interpretation of known facts and theories. In either case, the thesis should evince the research scholar's clear understanding of the subject and his/her critical judgement. <b>No scholar shall be permitted to submit his/her thesis for award of the Ph.D. Degree unless he/she has pursued research at the University for a period of three years including course work.</b></p> <p>No scholar shall be permitted to submit his/her thesis after completion of six years from the date of registration, failing which he/she shall not be allowed to submit his/her thesis unless re-registers himself/herself after payment of the prescribed fee. In that case he/she shall not be permitted to submit his/her thesis before the completion of one year and after two years from the date of re- registration. The concession shall be available only once.</p> <p>i) Ph.D. scholars must publish at least one (1) research paper in referred journal and make two paper presentations in conference/seminar before the submission of the thesis for adjudications and produce evidence for the same in the form of presentation certificate and /or reprints Prior to submission of Ph.D. thesis, the scholar shall make a pre-submission presentation in the Department/Centre that will be open to all faculty members and research scholars for getting feedback and comments which may be suitably incorporated in the thesis under the advice of the supervisor(s).</p> <p>The thesis must be accompanied by a certificate from the Supervisor countersigned by the HoD as to the following:-</p> <p>i) that the thesis embodies the <b>original</b> work of the <b>scholar</b> himself/herself;</p> <p>ii) that the <b>scholar</b> has worked under his/her guidance and supervision for the period required under the relevant Ordinance ; and</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
		<p>iii) that he/she has put in the required attendance and has also delivered and attended seminars/group discussion sessions in the Department / Centre concerned.</p> <p>iv) that there is no plagiarism in the thesis.</p> <p>v) that the work had not been submitted for the award of any other degree.</p> <p>The thesis shall be submitted in the Department for onward transmission to the Controller of Examinations only when the Supervisor is satisfied that the thesis is worthy of consideration for award of the degree of Doctor of Philosophy. The student may incorporate in his/her Thesis the contents of any work which might have been published by him/her on the subject and will declare this fact in the thesis. However, he/she shall not incorporate in his/her thesis any work for which a degree has already been conferred on him / her by any University.</p> <p>The student shall submit four printed copies of the thesis on a paper of 28cmsx21cms with a margin of 3cms on the left side and at least one cm, on the other. Essentially, both sides of the paper are to be used. It may be paper bound with the name of Scholar, the supervisor and title on the cover page</p> <p>The thesis shall be submitted in English, provided that in case of subject of the Indian Classical or Modern Indian Languages , the thesis may be written either in English or in the Classical /Modern Indian Language /or both.</p> <p>The thesis shall be evaluated by Supervisor and two external examiners one of whom may be from outside the country not below the rank of Professor or working on an equivalent position in research organisations to be appointed by the Vice- Chancellor. out of the panel submitted by the Board of Studies through the School Board. The panel of at least six experts shall emanate from the Supervisor concerned. The Board of Studies may add another four, however, the Board of Studies shall have to ensure that the panel of experts is from the same specialisation to which the submitted thesis belongs.</p> <p>Note. In case, the report from an examiner belonging to outside the country is delayed for unreasonable time, in that event, if the Vice Chancellor deems fit, may appoint examiner from within the country</p>

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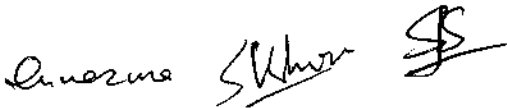
# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
		<p>The Examiner shall clearly state in his/her report that the Thesis be:</p> <ol style="list-style-type: none"> <li>a. Accepted.</li> <li>b. Revised and resubmitted, or</li> <li>c. Rejected</li> </ol> <p>The examiner must also mention, whether the thesis is fit for publication in its original form or revised form or with suggestions.</p> <p>The viva –voce of the research scholar to defend the thesis shall be conducted only if the evaluation report(s) of the external examiner (s) on the thesis is/are satisfactory and include a specific recommendation for conducting the viva-voce examination. If one of the evaluation report of the external examiner is unsatisfactory and does not recommend viva-voce, the Controller of Examinations will send the thesis to another external examiner out of the approved panel of examiners and the viva-voce shall be held if the report of the third examiner is satisfactory. If the report of the third examiner is also unsatisfactory the thesis shall be rejected and the research scholar shall be declared ineligible for the award of the degree</p> <p>If a candidate is advised to revise the thesis by the external examiners, the same shall have to revised and resubmitted not before one year and later than two years from the date the decision is communicated to him /her.</p> <p>The reports of the examiners received by the Controller of Examinations will be forwarded to the Dean of the concerned school. The Dean shall review the reports and fix the viva-voce examination in consultation with the external examiner appointed for the purpose, the Supervisor and Head of the Department</p> <p>The Viva-voce examination shall be conducted in the presence of the faculty members of the school and the Research scholars by the committee consisting of.</p> <ol style="list-style-type: none"> <li>A) Head of the Department</li> <li>B) One of the External Examiners, who had examined the Thesis, to be appointed by the Dean.</li> <li>C) The Supervisor.</li> </ol>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
		<p>The faculty members and Research Scholars of the school shall be given information about the time and venue for the conduct of Viva-Voce two days before and such notification shall be issued by the Head of the Department.</p> <p>Evaluation of performance of the scholars in the viva-voce examination and reports of all the examiners shall be submitted to the Dean of the School of Board concerned by the Head of The Department</p> <p>The school Board after consideration of the evaluation reports, performance of the scholar in the viva-voce examination may recommend to the Academic Council, the award of degree of Doctor of Philosophy to the scholar.</p> <p>Subject to the provisions of this ordinance, the Controller of Examinations shall publish the result on receipt of the decision of the Academic Council and shall issue a provisional certificate to the effect that the Ph.D. Degree has been awarded in accordance with the UGC Regulations.</p> <p>A scholar for the Ph.D Degree may be permitted to publish his/her work after successful completion of the programme in the original or revised form as per reports of the Thesis which can be obtained from the University. The Dean of the School shall certify the changes to be incorporated in the thesis to be published. The copy of the same shall be delivered to the scholar on demand /request. The name of the University should be acknowledged in Thesis being published in book form.</p> <p>Following the successful completion of the evaluation and notification of the award of Ph.D. Degree, the Controller of Examinations shall submit a soft copy of the Ph.D. thesis to the UGC within a period of thirty days for hosting the same in INFLIBNET accessible to all institutions/Universities.</p> <p>14. Award of Ph D. degree prior to Notification of these Regulations, or degree awarded to foreign Universities:</p> <ol style="list-style-type: none"> <li>1) Award of degree to candidates registered for the Ph.D. programme on or after July 11, 2009 till the date of Notification of these Regulations shall be governed by the provisions of the UGC (Minimum Standards and procedure for Awards of Ph.D. Degree; Regulations, 2009.</li> <li>2. If the Ph D. degree is awarded by a Foreign University, the Indian Institution considering such a degree shall refer the issue to a Standing Committee constituted by the concerned institution for the purpose of determining the equivalence of the degree awarded by the foreign University.</li> </ol>



# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>Ordinance No. 7</b> governing <b>Unfair Means / Misconduct In Examinations</b> (The Central Universities Act 2009: Section 28(1)(g))</p>	<p><b>Ordinance No. 7</b> Governing <b>Unfair Means/Misconduct in Examinations</b> (The Central Universities Act, 2009: Section 28(1)(g))</p>
	<p>1. In this Ordinance, unless the context otherwise requires:</p> <p>a) <b>Examination</b> means an examination held by the University and includes Admission Entrance Test.</p> <p>b) <b>Candidate</b> means a person appearing, claiming to appear or having appeared in an examination.</p> <p>c) <b>Examination Discipline Committee</b> means a committee constituted under the provisions of this Ordinance for scrutiny and disposal of unfair means/misconduct cases in an examination.</p> <p>d) <b>Examination Hall</b> means the premises specified by the Controller of Examinations/Dean of a School/Head of a Department for holding an examination.</p> <p>e) <b>Officer in charge Examination</b> means the officer in charge of an Examination Hall whether designated as Superintendent or Practical Examiner or otherwise.</p> <p>f) <b>Year</b> means an academic year spread over two semesters.</p> <p>g) <b>Disqualification</b> means disqualification from appearing or being declared successful in all/any of the examinations of the University.</p> <p>h) <b>Flying squad</b> means a flying squad appointed by the University for inspection of an examination.</p> <p>i) <b>Supervisory staff</b> means invigilator(s) appointed for the smooth conduct of examination in the Examination Hall.</p> <p>2. The Officer Incharge Examination or supervisory staff or a member of the flying squad or of any Committee constituted for the purpose may make a search of a candidate's person suspected of having in his/her possession copying material or a lethal weapon or electronic gadget or any other incriminating material and seize it, at any time during the course of examination or even at the entrance of the Examination Hall before the commencement of examination.</p> <p>3. a) The Officer Incharge Examination shall report to the Controller of Examinations without delay and on the day of occurrence each case where use of unfair means/misconduct in the examination is detected, with full details of</p>	<p>1. In this Ordinance, unless the context otherwise requires:</p> <p>a) <b>Examination</b> means an examination held by the University and includes Admission Entrance Test.</p> <p>b) <b>Candidate</b> means a person appearing, claiming to appear or having appeared in an examination.</p> <p>c) <b>Examination Discipline Committee</b> means a committee constituted under the provisions of this Ordinance for scrutiny and disposal of unfair means/misconduct cases in an examination.</p> <p>d) <b>Examination Hall</b> means the premises specified by the Controller of Examinations/Dean of a School/Head of a Department for holding an examination.</p> <p>e) <b>Officer in charge Examination</b> means the officer in charge of an Examination Hall whether designated as Superintendent or Practical Examiner or otherwise.</p> <p>f) <b>Year</b> means an academic year spread over two semesters</p> <p>g) <b>Disqualification</b> means disqualification from appearing in all/any of the examinations of the University.</p> <p>h) <b>Flying Squad</b> means a flying squad appointed by the University for inspection of an examination.</p> <p>i) <b>Supervisory Staff</b> means invigilator(s) appointed for the smooth conduct of examination in the Examination Hall.</p> <p>2. The Officer In-charge Examination or supervisory staff or a member of the flying squad or of any Committee constituted for the purpose may make a search of a candidate's person suspected of having in his/her possession copying material or a lethal weapon or electronic gadget or any other incriminating material and seize it, at any time during the course of examination or even at the entrance of the Examination Hall before the commencement of examination.</p> <p>3. a. The Officer In-charge Examination shall report to the Controller of Examinations without delay and on the day of occurrence each case where use of unfair means/misconduct in the examination is detected, with full details of evidence along with explanation of the candidate concerned, if given by him, on the prescribed form supplied by the Controller of Examinations for the purpose.</p>

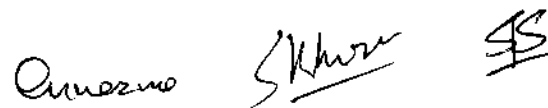
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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>evidence along with explanation of the candidate concerned, if given by him, on the prescribed form supplied by the Controller of Examinations for the purpose.</p> <p>b) In case the candidate refuses to give a statement, he/she is not to be forced to do so, only the fact of his/her refusal shall be recorded by the Officer Incharge Examination and attested by two witnesses, out of which at least one should be a member of the supervisory staff on duty at the time of occurrence, on the prescribed form. However, if there are only two members in the supervisory staff, including the Superintendent, then the Assistant Superintendent may be the second witness.</p> <p>d) A candidate alleged to be guilty of unfair means/misconduct in the examination shall be permitted to answer the remaining part of the question paper on a separate answer book. The answer book in which the unfair means is detected shall be seized by the Officer Incharge Examination, who shall send both the answer scripts to the Controller of Examinations with his report. In case the candidate refuses to surrender the answer book and does not accept the separate answer book, the fact shall be recorded by the Officer Incharge Examination and attested by two other members of the Supervisory Staff on duty. However, if there are only two members in the supervisory staff including Superintendent, then Assistant Superintendent may be the second witness. It shall be conclusive proof of the fact that the candidate was resorting to unfair means.</p> <p>e) Whenever an unfair means case is suspected or detected by a Coding Officer/ Head/Sub/Single/Practical Examiner or any other concerned officer of the University, during coding/rechecking/evaluation/re-evaluation, he/she shall make a confidential report on a plain paper to the Controller of Examinations who shall hold a preliminary inquiry and in case he is satisfied that a <i>prima facie</i> case is made out against the candidate, he shall seek his/her explanation and place both the reports and the explanation received, if any, before the Examination Discipline Committee for appropriate action under this Ordinance.</p> <p>f) In case of general disturbance of the nature of strike/boycott/walkout, etc., by the candidates, Officer Incharge/Overall Incharge/Flying Squad/Inspector/ any other authority or committee appointed for fair conduct of examination, shall make a detailed report concerning the incident to the Controller of Examinations, who, after preliminary inquiry, shall place the matter</p>	<p>b. 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	<p>before the Examination Discipline Committee for appropriate action under this Ordinance.</p> <p>4. <b>Unfair Means/Misconduct</b> A candidate commits unfair means/misconduct in respect of an examination, if he/she:</p> <p>a) Occupies a seat not allotted to him/her without prior permission of the Officer In-charge Examination, or changes his/her seat with any other candidate; or</p> <p>b) Refuses to obey the orders of the Officer In-charge Examination or anyone concerned with conduct of examination in the examination hall; or</p> <p>c) Possesses or keeps accessible in the Examination Hall any paper, book, notes, electronic gadget, or any other incriminating material concerned with or related to the subject of the examination in which he/she is appearing. Explanation: Incriminating material shall include any mark(s) or impression (s) recorded on any part of the body or apparel of the candidate, or any other thing in possession of the candidate, which can be used as an aid in the subject of examination; or</p> <p>d) Gives assistance or guidance to or receives it from any other candidate or communicates or attempts to communicate with any other candidate or person in or outside the Examination Hall in respect of any matter connected with or related to the subject of the examination in which he/she is appearing; or</p> <p>e) Copies, or attempts to copy or has copied in the Examination Hall from any paper, book, notes, electronic gadget or any other incriminating material, relevant to the subject of the examination in which he/she is appearing or has appeared as the case may be; or</p> <p>f) Makes distinctive mark(s) in the answer book with an intent to disclose his/her identity; or</p> <p>g) Appeals to or approaches the Examiner or the Controller of Examinations or any official concerned with the examination, in any manner, himself/herself or through any other person for obtaining any concession or favour in respect of the examination in which he/she is to appear or appearing or has appeared; or makes an appeal to the Examiner in his answer-book or continuation sheet(s); or</p> <p>h) During the course of an examination, writes either on any piece of paper/material a question set in the question paper or anything connected with or relating to a question set in the question paper or solution thereof; or</p> <p>i) Possesses a solution to a question set in the paper in connivance with any member of the supervisory or menial staff or an outside agency or otherwise; or</p>	<p>4. <b>Unfair Means/Misconduct</b> A candidate commits unfair means/misconduct in respect of an examination, if he/she:</p> <p>a) Occupies a seat not allotted to him/her without prior permission of the Officer In-charge Examination, or changes his/her seat with any other candidate; or</p> <p>b) Refuses to obey the orders of the Officer In-charge Examination or anyone concerned with conduct of examination in the examination hall; or</p> <p>c) Possesses or keeps accessible in the Examination Hall any paper, book, notes, electronic gadget, or any other incriminating material concerned with or related to the subject of the examination in which he/she is appearing. Explanation: Incriminating material shall include any mark(s) or impression(s) recorded on any part of the body or apparel of the candidate, or any other thing in possession of the candidate, which can be used as an aid in the subject of examination; or</p> <p>d) Gives assistance or guidance to or receives it from any other candidate or communicates or attempts to communicate with any other candidate or person in or outside the Examination Hall in respect of any matter connected with or related to the subject of the examination in which he/she is appearing; or</p> <p>e) Copies, or attempts to copy or has copied in the Examination Hall from any paper, book, notes, electronic gadget or any other incriminating material, relevant to the subject of the examination in which he/she is appearing or has appeared as the case may be; or</p> <p>f) Makes distinctive mark(s) in the answer book with an intent to disclose his/her identity; or</p> <p>g) Appeals to or approaches the Examiner or the Controller of Examinations or any official concerned with the examination, in any manner, himself/herself or through any other person for obtaining any concession or favour in respect of the examination in which he/she is to appear or appearing or has appeared; or makes an appeal to the Examiner in his answer-book or continuation sheet(s); or</p> <p>h) During the course of an examination, writes either on any piece of paper/material a question set in the question paper or anything connected with or relating to a question set in the question paper or solution thereof; or</p> <p>i) Possesses a solution to a question set in the paper in connivance with any member of the supervisory or menial staff or an outside agency or otherwise; or</p>





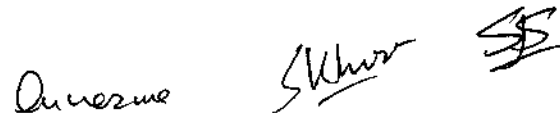
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	<p>j) Approaches or influences, directly or indirectly, a member of the Examination Discipline Committee or any University Official regarding his/her unfair means case; or</p> <p>k) Misbehaves or creates disturbance of any kind in or around the Examination Hall or organizes a walkout or instigates others to walkout; or</p> <p>l) Abets impersonation or attempts to impersonate or impersonates any other candidate in connection with the examination; or</p> <p>m) Smuggles in an answer-book or continuation sheet(s), takes out or arranges to send out the question paper, an answer book, or continuation sheet(s) during the course of examination; or replaces the answer book, its inner sheet(s) during or after the examination; or</p> <p>n) Uses abusive or indecent marks, caricatures or language in the answer-book or continuation sheet(s); or</p> <p>o) Obtains or attempts to obtain admission to an examination on false representation made on his/her admission form or permission slip or forges another person's signature on his/her admission form or permission slip; or</p> <p>p) Leaves the examination hall without delivering the answer-book and takes away the same with him/her or intentionally tears off answer script or any part thereof or continuation sheet or part thereof inside or outside the examination hall; or</p> <p>q) i) Threatens, the Officer In-charge Examination or any person on duty in or outside the Examination Hall by words, written or spoken or by signs or visible representations or to cause any injury to him/her or to any of his/her relations with a view to prevent him/her to perform his/her duty or to seek any concession;                      ii) Assaults the Officer In-charge Examination or any person on duty in or outside the Examination Hall or any of his relations, with a view to coerce the Officer in-charge in order to prevent him/her to perform his/her duty; or                      iii) Indulges in any other act of misconduct or mischief which results in damage to or destruction of property in the Examination Hall or of the University or of any other person connected with the examination; or</p> <p>r) Forces or attempts to force his/her entry into examination hall for the purpose of taking the examination even after being told that he/she is not eligible to sit in the examination; or</p> <p>s) Possesses any lethal weapon/fire arm or comes in inebriated condition to the examination hall; or</p>	<p>j) Approaches or influences, directly or indirectly, a member of the Examination Discipline Committee or any University Official regarding his/her unfair means case; or</p> <p>k) Misbehaves or creates disturbance of any kind in or around the Examination Hall or organized a walkout or instigates others to walkout; or</p> <p>l) Abets impersonation or attempts to impersonate or impersonates any other candidate in connection with the examination; or</p> <p>m) Smuggles in an answer-book or continuation sheet(s), takes out or arranges to send out the question paper, an answer book, or continuation sheet(s) during the course of examination; or replaces the answer book, its inner sheet(s) during or after the examination; or</p> <p>n) Uses abusive or indecent remarks, caricatures or language in the answer-book or continuation sheet(s); or</p> <p>o) Obtains or attempts to obtain admission to an examination on false representation made on his/her admission form or permission slip; or forges another person's signature on his/her admission form or permission slip; or</p> <p>p) Leaves the examination hall without delivering the answer-book and takes away the same with him/her or intentionally tears off answer script or any part thereof or continuation sheet or part thereof inside or outside the examination hall; or</p> <p>q) i) Threatens, the Officer In-charge Examination or any person on duty in or outside the Examination Hall by words, written or spoken or by signs or visible representations or to cause any injury to him/her or to any of his/her relations with a view to prevent him/her to perform his/her duty or to seek any concession;                      ii) Assaults the Officer In-charge Examination or any person on duty in or outside the Examination Hall or any of his relations, with a view to coerce the Officer in-charge in order to prevent him/her to perform his/her duty; or                      iii) Indulges in any other act of misconduct or mischief which results in damage to or destruction of property in the Examination Hall or of the University or of any other person connected with the Examination; or</p> <p>r) Forces or attempts to force his/her entry into examination hall for the purpose of taking the examination even after being told that he/she is not eligible to sit in the examination or</p> <p>s) Possesses any lethal weapon/fire arm or comes in inebriated condition to the examination hall; or</p>



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	<p>t) Engages in any other act or omission which, in the opinion of the Examination Discipline Committee, tantamounts to the use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.</p> <p>5. All cases of alleged unfair means/misconduct by the candidate shall be referred to a Committee called the Examination Discipline Committee to be appointed by the Vice-Chancellor.</p> <p>6. The following procedure shall be adopted in such cases:-</p> <p>a) On receipt of the report, an officer of the University authorised by the Controller of Examinations shall, within a period of 07 days after the termination of that examination, serve upon the candidate alleged to have committed unfair means/misconduct, a notice indicating gist of the report requiring him/her to appear before the Examination Discipline Committee, submit a written explanation and defend himself/herself on the date fixed for hearing.</p> <p>b) The process of disposing of the cases of unfair means/misconduct by the Examination Discipline Committee shall, in the normal course, be completed within a period of 30 days.</p> <p>c) Papers connected with the case, including the report of the supervisory staff and written explanation of the candidate, if any, shall be placed before the Examination Discipline Committee by the Officer authorised for the purpose by the Controller of Examinations.</p> <p>d) The Examination Discipline Committee shall provide a reasonable opportunity to the candidate of being heard in person on the date fixed for hearing in accordance with the Ordinance.</p> <p>e) On consideration of the record of the case, if the Examination Discipline Committee is satisfied that the candidate has committed unfair means/misconduct, it may impose punishment as prescribed in Column B for unfair means/misconduct of the nature described in Column A below:</p> <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 40%;">A</th> <th style="width: 55%;">B</th> </tr> <tr> <th>S. 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The period shall be counted from the session in which the candidate had appeared in the said examination.</td> </tr> <tr> <td style="text-align: center;">3.</td> <td>Clause-4 (k), (q), (r), and (s)</td> <td>Disqualification from passing that examination and debarring him/her from appearing and from passing all examinations of the University for a period upto three years which shall be counted from the session in which the candidate had appeared in the said examination.</td> </tr> </table> <p>Provided that in case the unfair means/misconduct of the nature mentioned in column A of serial number 1. above is repeated in the same semester examination or in subsequent examination(s), the Examination Discipline Committee may impose the punishment described in column B at serial no. 2.</p> <p>Provided further that in case of unfair means/misconduct of the nature mentioned in column A of serial number 2, is repeated in the same semester examination or in subsequent examination(s) taken by a candidate in the University, the Examination Discipline Committee may impose the punishment prescribed in column B at Serial No. 3.</p> <p>Provided also that in case the unfair means/misconduct of the nature mentioned in column A at serial number 3 above, is repeated, the Examination Discipline Committee may, with the approval of the Vice-Chancellor, disqualify the candidate from passing that examination and expel him/her from the University. In that case the candidate shall not be eligible to seek admission to the same course or to any other course offered by the University.</p> <p>(e) The notice relating to the date of hearing shall invariably be sent through registered post at the permanent home address of the candidate. If the service of the notice is not affected owing to candidate's fault, the Examination Discipline Committee shall proceed</p>		(g), (h), (i) (j)	the examination in which unfair means is used/misconduct is resorted to.	2.	Clause-4 (l), (m), (n), (o), (p), (t)	Cancellation of all papers/courses of the concerned semester examination and disqualification from appearing or passing that University examination for a period of one year. The period shall be counted from the session in which the candidate had appeared in the said examination.	3.	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In that case the candidate shall not be eligible to seek admission to the same course or to any other course offered by the University.</p> <p>f) The notice relating to the date of hearing shall invariably be sent through registered post at the permanent home address of the candidate. If the service of the notice is not effected upon owing to candidate's fault, the Examination Discipline Committee shall proceed ex parte. In cases where delay has been caused in the service of the notice for no fault of the candidate the Examination Discipline Committee may fix another date for the hearing of the case.</p>	2.	Clause-4 (l), (m), (n), (o), (p), (t)	Cancellation of all papers/courses of the concerned semester examination and disqualification from appearing or passing that University examination for a period of one year. 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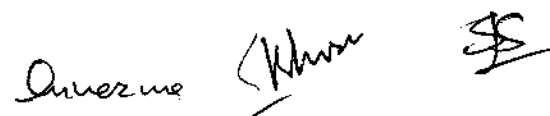
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	<p>ex parte. In cases where delay has been caused in the service of the notice for no fault of the candidate, the Examination Discipline Committee may fix another date for the hearing of the case.</p> <p>7. (a) Where the Officer Incharge Examination is of the opinion that the presence of a candidate committing misconduct in the examination hall is likely to create disorder or to prevent other candidates from taking the examination, he may expel the candidate from examination for that day only and report the matter to the Controller of Examinations forthwith.</p> <p>(b) In case the candidate commits misconduct again on the next or a subsequent day of the examination and the Officer Incharge Examinations is satisfied that his/her presence would disrupt the examination, the officer may, for reasons to be recorded in writing, expel the candidate for the entire period of examination and send a detailed report to the Controller of Examinations, who shall place it before the Examination Discipline Committee for action under this Ordinance.</p> <p>8. If the Vice-Chancellor is satisfied on the report of the Officer Incharge Examination or otherwise, that the integrity of a University examination has been violated at an examination centre as a consequence of unfair means/misconduct by all or a majority of the candidates appearing at the centre, he/she may order cancellation of the examination held at the centre without prejudice to any other action under the provisions of this Ordinance which may be taken by the Examination Discipline Committee.</p> <p>9. <b>Continuation of the Examination by the Candidate</b> Where during the course of an examination any allegation of unfair means / misconduct against a candidate is made, the candidate shall not, unless otherwise directed by the Examination Discipline Committee or provided for in the Ordinances, be debarred or prevented from appearing at the Examination in that subject(s) or any other subjects related to the examination.</p> <p>Provided that if any such allegation exists or any enquiry under this Ordinance is pending against any candidate, the result of the examination of the candidate shall be withheld pending the disposal of the allegation or the completion of the enquiry, as the case may be.</p>	<p>7. a) Where the Officer In-charge Examination is of the opinion that the presence of a candidate committing misconduct in the examination hall is likely to create disorder or to prevent other candidates from taking the examination, he may expel the candidate from examination for that day only and report the matter to the Controller of Examinations forthwith.</p> <p>b) In case the candidate commits misconduct again on the next or a subsequent day of the examination and the Officer In-charge Examinations is satisfied that his/her presence would disrupt the examination, the officer may, for reasons to be recorded in writing, expel the candidate for the entire period of examination and send a detailed report to the Controller of Examinations, who shall place it before the Examination Discipline Committee for action under this Ordinance.</p> <p>8. If the Vice Chancellor is satisfied on the report of the Officer Incharge Examination or otherwise, that the integrity of a University examination has been violated at an examination centre as a consequence of unfair means/misconduct by all or a majority of the candidates appearing at the centre, he/she may order cancellation of the examination held at the centre without prejudice to any other action under the provisions of this ordinance which may be taken by the Examination Discipline committee.</p> <p>9. <b>Continuation of the Examination by the Candidate</b> Where during the course of an examination any allegation of unfair means/misconduct against a candidate is made, the candidate shall not, unless otherwise directed by the Examination Discipline Committee or provided for in the Ordinances, be debarred or prevented from appearing at the Examination in that subject(s) or any other subjects related to the examination.</p> <p>Provided that if any such allegation exists or any enquiry under this Ordinance is pending against any candidate, the result of the examination of the candidate shall be withheld pending the disposal of the allegation or the completion of the enquiry, as the case may be.</p>



## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>10. <b>Commencement of Disqualification</b> The period of disqualification of a candidate shall, unless otherwise specified, commence from the date of pronouncement of decision of the Examination Discipline Committee.</p> <p>11. <b>Action Under Other Laws</b> The punishment imposed under this Ordinance shall not exempt a candidate from any other criminal or civil liability under any law for the time being in force.</p> <p>12. A person committing an act or acts which would have amounted to unfair means/misconduct under this Ordinance but is not a candidate for any University examination, shall be dealt with as under:</p> <p>a) The Proctor may report the case to the police to be dealt with under the provisions of any law.</p> <p>b) A teacher or a person connected with the University abetting the commission of unfair means/misconduct, shall be liable to the disciplinary action under the University Service Rules.</p> <p>13. <b>Examination Discipline Committee</b></p> <p>a) The Committee shall be appointed by the Vice-Chancellor and shall consist of five members drawn from amongst the teachers and officers of the University. One member will be nominated as Chairman from amongst them by the Vice-Chancellor.</p> <p>b) A member shall be appointed for a term of two years, and shall be eligible for re-appointment.</p> <p>c) Three members present shall constitute the quorum.</p> <p>d) All decisions shall be taken by the Committee by simple majority. In case of tie, the Chairman will have a casting vote.</p> <p>e) Decisions taken by the Examination Discipline Committee imposing punishment described in column B at serial number 3 of Clause 6(e) of this Ordinance will be placed before the Vice-Chancellor for approval.</p> <p>14. <b>Appeal</b> A candidate, within ten days of the receipt of the decision of the University, may appeal to the Vice-Chancellor, in writing. If the Vice-Chancellor is satisfied that the representation merits consideration, he/she may refer the case back to the</p>	<p>10. <b>Commencement of Disqualification</b> The period of disqualification of a candidate shall, unless otherwise specified commence from the date of pronouncement of decision of the Examination Discipline Committee.</p> <p>11. <b>Action Under Other Laws</b> The punishment imposed under this Ordinance shall not exempt a candidate from any other criminal or civil liability under any law for the time being in force.</p> <p>12. A person committing an act or acts which would have amounted to unfair means/misconduct under this Ordinance but is not a candidate for any University examination, shall be dealt with as under:</p> <p>a) The Proctor may report the case to the police to be dealt with under the provisions of the law.</p> <p>b) A teacher or a person connected with the University abetting the commission of unfair means/misconduct, shall be liable to the disciplinary action under the University Service Rules</p> <p>13. <b>Examination Discipline Committee</b></p> <p>a) The Committee shall be appointed by the Vice-Chancellor and shall consist of five members drawn from amongst the teachers and officers of the University. One member will be nominated as Chairperson from amongst them by the Vice-Chancellor.</p> <p>b) A member shall be appointed for a term of two years, and shall be eligible for re-appointment.</p> <p>c) Three members present shall constitute the quorum.</p> <p>d) All decisions shall be taken by the Committee by simple majority. In case of tie, the Chairperson will have a casting vote.</p> <p>e) Decision taken by the Examination Discipline committee imposing punishment described in <b>column B of Clause 6 (e)</b> of this Ordinance will be placed before the Vice-Chancellor for approval.</p> <p>14. <b>Appeal</b> A Candidate, within ten days of the receipt of the decision of the university, may appeal to the Vice-Chancellor, in writing. If the Vice-Chancellor is satisfied that the representation merits consideration, he/she may refer the case back to the Examination Discipline Committee for reconsideration, or decide the case on merit.</p>



## Central University of Jammu


Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Examination Discipline Committee for reconsideration, or decide the case on merit.</p> <p>15. This shall be deemed to have come into force with effect from 27<sup>th</sup> August, 2011.</p> <p style="text-align: right; margin-top: 20px;">(Resolution No. 17, Executive Council Meeting dated 04.05.2012)</p>	<p>15. This shall be deemed to have come into force with effect from 27<sup>th</sup> August, 2011.</p>

*Anvesha*     *SK*     *ES*

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Ordinance No. 8 governing Student Discipline in the University (The Central Universities Act 2009: Section 11(5) &amp; Statute 28)</p> <ol style="list-style-type: none"> <li>1. Discipline includes observance of good conduct and orderly behaviour by the students of the University.</li> <li>2. Subject to clause 1 above, the students of the University shall strictly observe the following and such other rules framed by the University from time to time:               <ol style="list-style-type: none"> <li>2.1 Every student shall maintain discipline and behave decently at all places within the University Campus.</li> <li>2.2 No student shall visit any place or area declared as "out of bounds" for the students</li> <li>2.3 Every student shall always carry with him/her the Identity card issued by the competent authority of the University and produce the same when required.</li> <li>2.4 Loss of identity card, whenever it occurs, shall immediately be reported in writing to the competent authority of the University.</li> <li>2.5 Every student shall obey the instructions of teachers and the authorities of the University.</li> <li>2.6 No student shall cause disturbance in a class or the office, or the library or the auditorium or the play grounds or hostels/halls of residence or any other place in the University Campus.</li> </ol> </li> <li>3. Violation of any of the above rules shall be an act of indiscipline and the student may, on the first occasion, be let off with a written warning; and on the subsequent violation(s) with a fine not exceeding Rs. 1000/- per violation by the competent authority.</li> </ol>	<p>Ordinance No.8 Governing Student Discipline in the University (The Central Universities Act 2009: Section 11(5) &amp; Statute 28)</p> <ol style="list-style-type: none"> <li>1. Discipline includes observance of good conduct and orderly behavior by the students of the university.</li> <li>2. Subject to clause 1 above, the students of the University shall strictly observe the following and such other rules framed by the University from time to time:               <ol style="list-style-type: none"> <li>2.1 Every student shall maintain discipline and behave decently at all places within the University Campus</li> <li>2.2 No student shall visit any place or area declared as "out of bounds" for the students.</li> <li>2.3 Every student shall always carry with him/her the identity card issued by the competent authority of the University and produce the same <b>on demand</b>.</li> <li>2.4 Loss of identity card, whenever it occurs, shall immediately be reported in writing to the competent authority of the University.</li> <li>2.5 Every student shall obey the instructions of teachers and the authorities of the University.</li> <li>2.6 No student shall cause disturbance in a class or the office, or the library or the auditorium or the play grounds or hostels/ halls or residence or any other place in the University Campus.</li> </ol> </li> <li>3. Violation of any of the above rules <b>amounting to</b> an act of indiscipline and the student may, on the first occasion, be let off with a written warning <b>provided he/she submits an undertaking to the effect that he/she will not repeat the act of indiscipline in future</b> and on the subsequent violation(s), a fine not exceeding Rs. 1000/- per violation shall be <b>imposed</b> by the competent authority.</li> </ol>





## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>3.1 The following shall be competent authorities within the meaning of clause 3 above:</p> <p>a. Head of the Department/Centre in case the act of indiscipline takes place in the Department/Centre;</p> <p>b. Librarian in case the act of indiscipline takes place in the Central Library;</p> <p>c. Director Sports in case the act of indiscipline takes place in the play ground(s);</p> <p>d. Warden in case the act takes place in a hostel/hall of residence;</p> <p>e. In all other cases the Proctor of the University.</p> <p>3.2 The proceedings in such cases shall be the summary proceedings.</p> <p>3.3 The competent authority shall inform the Proctor of any action taken against any student with complete details. The Proctor shall maintain complete record of such cases.</p> <p>3.4 In case of action taken by the competent authority other than the Head of the Department, the Head of the Department concerned shall be informed.</p> <p>4. Acts of serious Indiscipline:-</p> <p>4.1 An assault, an attempt to assault or using criminal force within the University Campus;</p> <p>4.2 Causing damage to, or an attempt to cause damage to ; or spoiling or disfiguring, the University property or equipment;</p> <p>4.3 Any act or form of sexual harassment, or any act inciting communal hatred;</p>	<p>3.1 The following shall be competent authorities within the meaning of clause 3 above:</p> <p>a Head of the Department/ Centre in case the act of indiscipline takes place in the Department/ Centre;</p> <p>b Librarian in case the act of indiscipline takes place in the Central Library.</p> <p>c Director Sports in case the act of indiscipline takes place in the play ground(s).</p> <p>d Warden in case the act takes place in a hostel / hall of residence;</p> <p>e In all other cases the Proctor of the University.</p> <p>3.2 The proceedings in such cases shall be the summary proceedings.</p> <p>3.3 The competent authority shall inform the Proctor of any action taken against any student with complete details. The proctor shall maintain complete record of such cases.</p> <p>3.4 In case of action taken by the competent authority other than the Head of the Department, the Head of the Department concerned shall be informed.</p> <p>4. Acts of serious indiscipline:-</p> <p>4.1 An assault, an attempt to assault or using criminal force within the University campus;</p> <p>4.2 Causing damage to , or an attempt to cause damage to; or spoiling or disfiguring, the University property or equipment;</p> <p>4.3 Any act of sexual harassment , or any act inciting communal hatred.</p>

*Arvesmo*      *S. Kumar*      *[Signature]*



## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>4.4 Engaging in unlawful activities and being member of a banned organization;</p> <p>4.5 Mischief or nuisance committed by the residents of hostels/halls;</p> <p>4.6 Inciting any student for the acts or activities mentioned herein above; and</p> <p>4.7 Any other conduct unbecoming of a student as may be decided by the Discipline Committee;</p> <p>5. A student found guilty of any or more act(s) of serious indiscipline shall be liable to any of the below mentioned punishments:-</p> <p style="margin-left: 20px;">i. Fine to the extent of Rs. 5000/-.</p> <p style="margin-left: 20px;">ii. Rustication up to a period of three years;</p> <p style="margin-left: 20px;">iii. Expulsion.</p> <p style="margin-left: 20px;">Provided that no such punishment shall be imposed on the erring student without conducting an enquiry by a Committee constituted by the Vice-Chancellor in which the student shall be given an opportunity to defend himself/herself.</p> <p style="margin-left: 20px;">Provided further that the Vice-Chancellor shall be competent to suspend the erring student from attending classes, participating in games/sports, cultural activities and such like other activities during the pendency of the disciplinary proceedings against him/her. The Vice-Chancellor may, in appropriate cases, ban the entry of an erring student to the University Campus.</p> <p>6. <b>Ragging:</b> Ragging in any form whatsoever is prohibited. Any student indulging in ragging shall be dealt with under the provisions of the "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009" as amended from time to time.</p> <p>7. Without prejudice to the provisions of section 11(S) and statute 28(1) of the Central Universities Act 2009, there shall be a Discipline Committee comprising the following members:-</p>	<p>4.4 Engaging in unlawful activities and being member of a banned organization;</p> <p>4.5 Mischief or nuisance committed by the resident of hostels/ halls;</p> <p>4.6 Inciting any students for the acts or activities mentioned herein above, and</p> <p>4.7 Any other conduct unbecoming of students as may be decided by the Discipline Committee.</p> <p>5. A student found guilty of any or more act(s) of serious indiscipline shall be liable to any of the below mentioned punishments:-</p> <p style="margin-left: 20px;">i. Fine to the extent of Rs. 5000/-</p> <p style="margin-left: 20px;">ii. Rustication up to a period of three years;</p> <p style="margin-left: 20px;">iii. Expulsion.</p> <p style="margin-left: 20px;">Provided that no such punishment shall be imposed on the erring student without conducting enquiry by a committee constituted by the Vice-Chancellor in which the student shall be given an opportunity to defend himself/herself.</p> <p style="margin-left: 20px;">Provided further that the Vice-Chancellor shall be competent to suspend the erring student from attending classes, participating in games/sports, cultural activities during the pendency of the disciplinary proceeding against him/her. The Vice -Chancellor may, in appropriate cases, ban the entry of an erring student to the University campus</p> <p>6. <b>Ragging:</b> Ragging in any form whatsoever is prohibited. Any student indulging in ragging shall be dealt with under the provisions of the "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions , 2009" as amended from time to time.</p> <p>7. Without prejudice to the provisions of section 11(5) and statue 28(1) of the Central Universities Act 2009, there shall be a Discipline Committee comprising the following members.</p>

*S. Kumar*

*Anvesha*

*[Signature]*




## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>1) Vice-Chancellor's nominee;</p> <p>2) Dean Students' Welfare;</p> <p>3) Two Dean of Schools, nominated by the Vice Chancellor;</p> <p>4) Head of the Department concerned;</p> <p>5) Warden, who shall be invited, when the matter concerning his/her hostel/hall of residence is required to be placed before the Committee for consideration; and</p> <p>6) Proctor (Member Secretary).</p> <p>The Vice-Chancellor will appoint a Chairman from amongst the members.</p> <p>7.1 The term of members other than ex-officio members shall be three years.</p> <p>7.2 One third of the members shall constitute the quorum for a meeting of the aforesaid Committee.</p> <p>8. Subject to any power conferred by the Act, the Statutes and Ordinance on the Vice-chancellor, the Discipline Committee shall take cognizance of all matters relating to discipline and proper standards of behaviour of the students of the University and shall have the powers to punish the erring student as it deems appropriate.</p> <p>8.1 The recommendations of the Discipline Committee shall be submitted to the Vice-Chancellor for his/her decision. The Vice-Chancellor, if he/she is of the opinion that the case merits review, may refer it back to the Discipline Committee for reconsideration.</p> <p>8.2 Appeal against the decision of the Vice-Chancellor will be dealt with as per the provisions of section 34 of the Central Universities Act 2009.</p> <p>8.3 The aforesaid Committee shall make such Rules as it deems fit and necessary for the performance of its functions and these Rules and other Orders under them shall be binding on the students of the University.</p> <p style="text-align: center;">(Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>	<p>1) Vice-Chancellor's nominee,</p> <p>2) Dean Students' Welfare;</p> <p>3) Two Deans of Schools, nominated by the Vice Chancellor;</p> <p>4) Head of the Department concerned;</p> <p>5) Warden, who shall be invited, when the matter concerning his/ her hostel/ hall of residence is required to be placed before the Committee for consideration; and</p> <p>6) Proctor (Member Secretary).</p> <p>The Vice-Chancellor will appoint a Chairperson from amongst the members.</p> <p>7.1 The term of members other than ex-officio members shall be three years.</p> <p>7.2 One third of the members shall constitute the quorum for a meeting of the aforesaid Committee.</p> <p>8. Subject to any power conferred by the Act, the Statutes and Ordinances on the Vice-Chancellor, the Discipline Committee shall take cognizance of all matters relating to discipline and proper standards of behaviour of the students of the University and shall have the powers to punish the erring student as it deems appropriate</p> <p>8.1 The recommendations of the Discipline Committee shall be submitted to the Vice-Chancellor for his/ her decision. The Vice- Chancellor, if he/ she is of the opinion that the case merits review, may refer it back o the Discipline Committee for reconsideration.</p> <p>8.2 Appeal against the decision of the Vice-Chancellor will be dealt with as per the provisions of section 34 of the Central Universities Act 2009.</p> <p>8.3 The aforesaid Committee shall make such Rules as it deems fit and necessary for the performance of its functions and these Rules and other Orders under them shall be binding on the students of the University.</p>




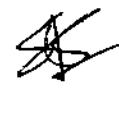
# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;"><b>Ordinance No. 9</b> governing <b>Conduct of Examination</b> (The Central Universities Act 2009: Section 28(g))</p> <p><b>Applications for Admission to Examinations</b></p> <ol style="list-style-type: none"> <li>1. A candidate eligible to appear in a university examination as per provisions of the Ordinances shall, on or before the date prescribed for the purpose, by the Controller of Examinations, submit his/her application on the prescribed form along with fee, if payable, to the Controller of Examinations through the Head of the Department concerned with his/her certificate that the applicant has been on the rolls of the Department and completed all the eligibility conditions including that of attendance.</li> <li>2. A candidate appearing in a paper(s) of a semester examination in which he/she is not a regular student shall either download a prescribed application form from the University website or obtain the same from the Controller of Examinations' office on payment of prescribed fee. Complete application form duly attested by the concerned Head of the Department shall be submitted along with the prescribed fee to the Controller of Examinations not later than one month from the date of declaration of result.</li> </ol> <p><b>Withdrawal of application</b></p> <ol style="list-style-type: none"> <li>3. The Head of the Department who had attested the admission form of a candidate shall be competent to withdraw, before commencement of the examination, the admission form of a candidate forwarded by him/her for an examination, for good and sufficient reasons to be recorded in writing, after providing an opportunity to be heard to the candidate. In that case fee paid by the candidate shall be refunded.</li> </ol> <p><b>Admission Card</b></p> <ol style="list-style-type: none"> <li>4. The Controller of Examinations shall, after satisfying himself/herself that a candidate has complied with all the requirements for admission to an examination, furnish the candidate with an admission card permitting him/her to appear in the examination.</li> </ol>	<p style="text-align: center;"><b>Ordinance No.9</b> <b>Governing</b> <b>Conduct of Examination</b> (The Central Universities Act 2009: Section 28(g))</p> <p><b>Application for Admission to Examinations</b></p> <ol style="list-style-type: none"> <li>1. A candidate eligible to appear in a university examination as per provisions of the Ordinance shall, on or before the date prescribed for the purpose, by the Controller of Examinations, submit his/ her application on the prescribed form along with fee, if payable, to the Controller of Examinations through the Head of the department concerned with his/her certificate that the applicant has been on the rolls of the department and completed all the eligibility conditions including that of attendance.</li> <li>2. A candidate appearing in a paper(s) of a semester examination in which he/she is not a regular student shall either download a prescribed application form from the University website or obtain the same from the Controller of Examinations' office on payment of prescribed fee. Complete application form duly attested by the concerned Head of the Department shall be submitted along with the prescribed fee to the Controller of Examinations not later than one month from the date of declaration of result.</li> </ol> <p><b>Withdrawal of application</b></p> <ol style="list-style-type: none"> <li>3. The Head of the Department who had attested the admission form of a candidate shall be competent to withdraw, before commencement of the examination, the admission form of a candidate forwarded by him/ her for an examination, for good and sufficient reasons to be recorded in writing, after providing an opportunity to be heard to the candidate. In that case fee paid by the candidate shall be refunded.</li> </ol> <p><b>Admission Card</b></p> <ol style="list-style-type: none"> <li>4. The controller of Examinations shall, after satisfying himself/herself that a candidate has complied with all the requirements for admission to an examination, furnish the candidate with an admission card permitting him/her to appear in the examination.</li> </ol>

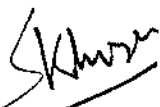
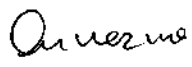

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>5. The Controller of Examinations may, if satisfied that the admission card furnished to a candidate has been lost or destroyed, grant, on payment of prescribed fee, a duplicate admission card on receipt of an application on the prescribed form. The application must be endorsed by the Head of the Department concerned.</p> <p><b>Withdrawal of permission</b></p> <p>6. The Controller of examinations may withdraw, before or during the examination, the permission, granted to a candidate by mistake or omission, if he/she was not eligible for appearing at a university examination, after providing him/her opportunity of being heard.</p> <p><b>Conduct of Examinations</b></p> <p>7. Subject to overall control and supervision of the School Board and the Academic Council, conduct of examination in a department shall be the responsibility of the Head of the Department.</p> <p>8. Head of the Department shall appoint superintendent, Assistant Superintendent, and invigilators and other supporting staff for smooth conduct of an examination of the students of the department.</p> <p>9. The Dean of a School shall, in consultation with Heads of the Departments, finalize and notify the date sheet at least fifteen days before the commencement of an examination.</p> <p>10. The Controller of Examinations shall supply to the Head of the Department concerned question papers as per list of the candidates appearing in a centre well in advance of the date of commencement of the examination. The Head of the Department shall hand over the question papers, on each day of the examination, to the Superintendent.</p> <p>11. Superintendent and supervisory staff shall reach the examination centre half an hour before start of the examination. The Superintendent shall prepare and display at appropriate place outside the examination centre seating arrangement in respect of candidates appearing at the centre. Roll numbers of the candidates shall also be written on the seats allotted to them in the examination centre.</p>	<p>5 The Controller of Examinations may, if satisfied that the admission card furnished to a candidate has been lost or destroyed, grant, on payment of prescribed fee, a duplicate admission card on receipt of an application on the prescribed form. The application must be endorsed by the Head of the Department concerned.</p> <p><b>Withdrawal of permission</b></p> <p>6. The Controller of examinations may withdraw, before or during the examination the permission, granted to a candidate by mistake or omission, if he/ she was not eligible for appearing at a university examination, after providing him/ her opportunity of being heard.</p> <p><b>Conduct of Examinations</b></p> <p>7. Subject to overall control and supervision of the School Board and the Academic Council, conduct of examination in a department shall be the responsibility of the Head of the Department.</p> <p>8. Head of the Department shall appoint Superintendent, Assistant Superintendent, and Invigilators and other supporting staff for smooth conduct of an examination of the students of the department</p> <p>9 The Dean of a School shall, in consultation with Heads of the Departments, finalize and notify the date sheet at least fifteen days before the commencement of an examination.</p> <p>10. The Controller of Examinations shall supply to the Head of the Department concerned question papers as per list of the candidate appearing in a centre well in advance of the date of commencement of the examination. The Head of the Department shall hand over the question papers, on each day of the examination, to the Superintendent.</p> <p>11. Superintendent and supervisory staff shall reach the examination centre half an hour before start of the examination. The Superintendent shall prepare and display at appropriate place outside the examination centre seating arrangement in respect of candidates appearing at the centre. Roll numbers of the candidates shall also be written on the seats allotted to them in the examination centre.</p>

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>17. Candidates shall occupy the allotted seats at least fifteen minutes before start of the examination. Late comers may be allowed ordinarily up to fifteen minutes after start of the examination and in special cases up to half an hour. After half an hour, no candidate shall be permitted entry to the centre. Each candidate shall carry with him/her admission card issued by the Officer Incharge Examinations of the University and produce it as and when required.</p> <p>13. Superintendent shall open the sealed packet containing question papers in the presence of at least one member of the invigilating staff ten minutes before the start of the examination. Deficiency in the number of question papers supplied may be intimated to the Controller of Examinations and deficiency may be made up by making photo copies of the question paper.</p> <p>14. Answer books shall be distributed to the candidates five minutes before start of the examination and collected on expiry of the time specified in the question paper.</p> <p>15. Superintendent shall stamp each answer book or put his/her signature at three places i.e. front page and two inner pages as also on objective type answer sheet.</p> <p>16. No candidate shall be allowed to leave the examination centre before the expiry of half an hour from start of the examination. Provided that a candidate leaving the centre before expiry of half of the time, shall have to leave the question paper with a member of the invigilating staff that too after marking his/her attendance.</p> <p>17. The candidates shall first answer and complete the objective type part of the question paper. The invigilating staff shall collect the objective type answer sheets after expiry of the specified time. Thereafter, the candidates shall answer the remaining part of the question paper.</p> <p>18. Candidate shall fill in and sign his/her attendance sheet and other related paper(s) if any, supplied by the invigilating staff.</p> <p>19. After completion of the examination the candidate shall hand over his/her answer script to the invigilating staff.</p>	<p>12. Candidates shall occupy the allotted seats at least fifteen minutes before start of the examination. Late comers may be allowed ordinarily up to fifteen minutes after start of the examination and in special cases up to half an hour. After half an hour, no candidate shall be permitted entry to the centre. Each candidate shall carry with him/ her admission card issued by the Officer In-charge Examinations of the University and produces it as and when required.</p> <p>13. Superintendent shall open the sealed packet containing question papers in the presence of at least one member of the invigilating staff ten minutes before the start of the examination. Deficiency in the number of question papers supplied may be intimated to the Controller of Examinations and deficiency may be made up by making photo copies of the question papers.</p> <p>14. Answer books shall be distributed to the candidates five minutes before start of the examination and collected on expiry of the time specified in the question paper</p> <p>15. Superintendent shall stamp each answer book or put his/her signature at three places i.e. front page and two inner pages as also on objective type answer sheet.</p> <p>16. No candidate shall be allowed to leave the examination centre before the expiry of half an hour from start of the examination. Provided that a candidate leaving the centre before expiry of half of the time, shall have to leave the question paper with a member of the invigilating staff that too after marking his/her attendance.</p> <p>17. The candidate shall first answer and complete the objective type part of the question paper. The invigilating staff shall collect the objective type answer sheet after expiry of the specified time. Thereafter, the candidate shall answer the remaining part of the question paper.</p> <p>18. Candidate shall fill in and sign his/ her attendance sheet and other related paper(s), if any, supplied by the invigilating staff.</p> <p>19. After completion of the examination the candidate shall hand over his/her answer script to the invigilating staff</p>

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>20. Answer scripts collected from the candidates shall be counted by the Superintendent, serially arranged according to the roll numbers of the candidates, entered in the absentee memo supplied to him/her, packed, sealed in a cover and sent to the Head of the Department concerned for further action. Description of examination, subject and course number should be mentioned on the cover.</p> <p>21. Superintendent shall maintain proper account of the answer books and question papers supplied to him/her and return unused stationery to the Controller of Examinations.</p> <p><b>Inspection of Examination Centre</b></p> <p>22. Each centre of examination shall be inspected by an Inspector/Inspectors appointed by the Dean of the School concerned. The Inspector shall advise the Superintendent of the centre in regard to any matter concerning conduct of examination and shall report to the Dean the result of his/her observations.</p> <p>23. The Vice-Chancellor may appoint special team(s) of inspectors to pay surprise visits to a centre(s) of examination to ensure smooth conduct of the examination. Inspector(s) shall provide such guidance to the Superintendent of the examination centre as may be considered essential.</p> <p>24. This shall be deemed to have come into force with effect from 27<sup>th</sup> August, 2011.</p> <p style="text-align: center;">(Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>	<p>20. Answer scripts, collected from the candidates shall be counted by the Superintendent, serially arranged according to the roll numbers of the candidates, entered in the absentee memo supplied to him/her, packed, sealed in a cover and sent to the Head of the department concerned for further action. Description of examination, subject and course number should be mentioned on the cover.</p> <p>21. Superintendent shall maintain proper account of the answer books and questions papers supplied to him/her and return unused stationery to the Controller of Examinations.</p> <p><b>Inspection of Examination Centre</b></p> <p>22. Each centre of examination shall be inspected by an Inspector/Inspectors appointed by the Dean of the School concerned. The Inspector shall advise the Superintendent of the centre in regard to any matter concerning conduct of examination and shall report to the Dean the result of his/her observations.</p> <p>23. The Vice-Chancellor may appoint special team(s) of inspectors to pay surprise visits to centre(s) of examination to ensure smooth conduct of the examination. Inspectors(s) shall provide such guidance to the Superintendent of the examination centre as may be considered essential.</p> <p>24. This shall be deemed to have come into force with effect from 27<sup>th</sup> August, 2011.</p>


 SK Sharma, *Superintendent*


# Central University of Jammu

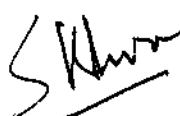


Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;"><b>Ordinance No. 10</b> governing <b>Procedure/Norms for appointments to the posts of Professor, Associate Professor and Assistant Professor</b> (The Central Universities Act 2009 : Section 26(d) and Statute 22(1) &amp;(3))</p> <ol style="list-style-type: none"> <li>1. Appointments to the posts of Professor, Associate Professor, Assistant Professor and other Academic Staff shall be made on All India Basis on the recommendations of the Selection Committee constituted vide Statute 18(2). The University will issue All-India advertisement for recruitment to such posts in leading national dailies giving at least 21 days time.</li> <li>2. The prescribed application forms may be downloaded from the university website and submitted to the University along with application fee prescribed by the Executive Council from time to time. The application forms will also be available at the Administrative Office of the University.</li> <li>3. Applicant already in the employment shall be required to route his/her application through proper channel. He/she shall, however, submit an advance copy of his/her application to the University. The application form duly forwarded by his/her employer must reach the University at least ten days prior to the date of interview, failing which he/she shall not be called for the interview.</li> <li>4. Applicant shall be required to enclose with his/her application form self attested copies of all the relevant documents in support of his/her educational qualifications, date of birth, work experience, research and publications. Such documents shall be required to be produced in original at the time of interview.</li> <li>5. The Chairman (Convener) shall intimate, to each member of the Selection Committee, a notice not less than ten days before the meeting stating the time and venue of the meeting.</li> <li>6. The Chairman (Convener) shall be entitled to vote at the Selection Committee meeting and shall have a casting vote in case of a tie.</li> </ol>	<p style="text-align: center;"><b>Ordinance No.10</b> Governing <b>Procedures/Norms for appointments to the posts of Professor, Associate Professor and Assistant Professor</b> (The Central Universities Act 2009: Section 26(d) and Statute 22(1) &amp; (3))</p> <ol style="list-style-type: none"> <li>1. Appointments to the posts of Professor, Associate Professor and Assistant Professor and other Academic Staff shall be made on All India Basis on the recommendations of the Selection Committee constituted vide Statute 18(2). The University will issue All-India advertisement for recruitment to such posts in leading national dailies giving at least 21 days time.</li> <li>2. The prescribed application forms may be downloaded from the university website and submitted to the University along with application fee prescribed by the Executive Council from time to time. The application forms will also be available at the Administrative Office of the University.</li> <li>3. Applicant already in the employment shall be required to route his/her application through proper channel. He/she shall, however, submit an advance copy of his/her application to the University. The application form duly forwarded by his/her employer must reach the University at least ten days prior to the date of interview, failing which he/she shall not be called for the interview.</li> <li>4. Applicant shall be required to enclose with his/her application form self attested copies of all the relevant documents in support of his/her educational qualifications, date of birth, work experience, research and publications. Such documents shall be required to be produced in original at the time of interview</li> <li>5. The Chairperson (Convener) shall intimate, to each member of the Selection Committee, the date, time and venue of the meeting at least ten days before the meeting.</li> <li>6. The Chairperson (Convener) shall be entitled to vote at the Selection Committee and shall have a casting vote in the case of a tie.</li> </ol>





# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>7. Minimum qualifications for appointment and other service conditions including scales of pay shall be as prescribed by the UGC Regulations on "Minimum Qualification for the Appointment of Teachers and other Academic Staff in the Universities and Colleges and measures for the Maintenance of Standards in Higher Education, 2010" (hereinafter referred to as UGC Regulations, 2010) as amended from time to time. Every order or clarification issued by the UGC and/or Government of India in this regard shall be deemed to be part of these Ordinances.</p> <p>8. The prescribed qualifications and experience will be minimum and the mere fact of possessing the same will not entitle a candidate to be called for interview. The number of candidates to be called for interview shall be based on the recommendations of a Screening Committee constituted by the Vice-Chancellor for the purpose. The Screening Committee shall make recommendations to restrict the number of candidates to be called for interview to a reasonable number on the basis of qualifications and experience of the candidates or any other reasonable criteria as it may deem fit.</p> <p>9. The University shall follow the Government of India Rules governing reservations in appointments of teachers and other academic staff. The candidates for Reserved Categories shall have to produce the relevant category certificate issued by a competent authority.</p> <p>10. The Selection procedure shall be as laid down by the UGC Regulations, 2010 as amended from time to time.</p> <p>11. In case of selection to fill up two or more posts in a cadre on the same date, the recommendations of the Selection Committee shall invariably be made in the order of merit of the selected candidates for the purpose of determining seniority in service.</p> <p>12. No recommendations with a condition as to occurrence of future events shall be made by the Selection Committee.</p> <p>13. The recommendations of the Selection Committee shall be submitted to the Executive Council and orders of appointment shall be issued after the approval of the Executive Council in accordance with Statute 12(2)(i).</p>	<p>7. Minimum qualifications for appointment and other service conditions including scales of pay shall be as prescribed by the UGC Regulations on "Minimum Qualifications for the Appointment of Teachers and other Academic Staff in the Universities and Colleges and measures for the Maintenance of Standards in Higher Education, 2010" (hereinafter referred to as UGC Regulations, 2010) and 2016 (3<sup>rd</sup> &amp; 4<sup>th</sup> Amendment) or as amended from time to time (See Annexure- 1, 2 &amp; 3). Every order or clarification issued by the UGC and/or Government of India in this regard shall be deemed to be part of these Ordinances. <b>Such amended regulations will become operative after their approval by the Vice-Chancellor in anticipation of the ratification of the Competent Authority.</b></p> <p>8. The prescribed qualifications and experience will be minimum and the mere fact of possessing the same will not entitle a candidate to be called for interview. The number of candidates to be called for interview shall be based on the recommendations of a Screening Committee constituted by the Vice-Chancellor for the purpose. The Screening Committee shall make recommendations to restrict the number of candidates to be called for interview on the basis of an approved criteria i.e. <b>Twenty candidates for first vacancy and 10 candidates for every additional vacancy in order of their rank in the list prepared by screening committee on the basis of points secured by the candidate.</b></p> <p>9. The University shall follow the Government of India Rules governing reservations in appointments of teachers and other academic staff. The candidates for Reserved Categories shall have to produce the relevant certificates issued by a competent authority.</p> <p>10. In case of selection to fill up two or more posts in a cadre on the same date, the recommendations of the Selection Committee shall invariably be made in order of merit of the selected candidates for the purpose of determining seniority in service.</p> <p>11. No recommendations with a condition as to occurrence of future events shall be made by the Selection Committee.</p> <p>12. The recommendations of the Selection Committee shall be submitted to the Executive Council and orders of appointment shall be issued after the approval of the Executive Council in accordance with Statute 12(2) (ii). <b>However, the Vice Chancellor stands authorised to approve the recommendations of the Selection Committee and issue the offer of appointment letter(s) in anticipation of approval of Executive Council. The action taken may be reported to the Executive Council for confirmation.</b></p> <p>13. When the Selection Committee deems it fit to recommend a higher start of pay or advance increment(s) to be offered to a selected candidate, such higher pay or grant of advance increment(s) shall be as per the UGC Regulations, <b>amended from time to time.</b></p>



## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>14. When a Selection Committee deems it fit to recommend a higher start of pay or advance increment(s) to be offered to a selected candidate, such higher pay or grant of advance increment(s) shall be as per the UGC Regulations, 2010.</p> <p>15. The Statutory Provisions, if any, for relaxation of age, minimum qualification, experience etc. in case of candidates belonging to Scheduled Caste, Scheduled Tribe, Other Backward Classes or Persons with Disabilities shall be followed by the University.</p> <p>16. No TA/DA and /or local conveyance shall be paid by the University to the candidates called for interview. However, outstation candidates belonging to Scheduled Caste, Scheduled Tribe categories called for interview shall be paid the return single second class railway fare subject to production of tickets/other proofs.</p> <p>17. The Selection Committee's recommendations when approved by the Executive Council shall remain valid, for the posts advertised, for a period of one year from the date of approval.</p> <p>18. Canvassing in any form on behalf of any candidate shall render him/her liable for disqualification.</p> <p>19. In case of any dispute, suit or legal proceedings with the University, courts within whose local jurisdiction, Headquarter of the University is located shall have the jurisdiction.</p> <p>20. The form of a written contract to be entered into by every teacher and other member of the academic staff with the University, in terms of Statute 22(3), is prescribed in Schedule I hereto. The contract shall be executed on non-judicial stamp paper of sufficient value and submitted to the University in original with two copies thereof at the time of joining the duty.</p> <p>21. This shall be deemed to have come into force with effect from 27<sup>th</sup> August, 2011.</p> <p style="text-align: center;">(Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>	<p>14. The statutory Provisions, if any, for relaxation of age, minimum qualification, experience etc. in case of candidates belonging to Schedule Caste, Schedule Tribe, Other Backward Classes or Persons with Disabilities shall be followed by the University.</p> <p>15. <b>No TA/DA/Local conveyance charges shall be paid by the University to the candidates called for interview. However, outstation candidates belonging to Scheduled Caste, Scheduled Tribe(s) categories called for interview shall be paid the return single second class railway fare subject to production of tickets/other proofs.</b></p> <p>16. The Selection Committee's recommendations, when approved by the Executive Council shall remain valid, for the posts advertised, for a period of one year from the date of such approval.</p> <p>17. Canvassing in any form on behalf of any candidate shall render him/her liable for disqualification</p> <p>18. In cases of any dispute, suit or legal proceedings with the University, courts within whose local jurisdiction, Headquarter of the University is located shall have the jurisdiction.</p> <p>19. The form of written contract to be entered into by every teacher and other member of the academic staff with the University, in terms of Statute 22(3) is prescribed in Schedule I hereto. The contract shall be executed on non-judicial stamp paper of sufficient value and submitted to the University in original with two copies thereof at the time of joining the duty</p> <p>20. This shall be deemed to have come into force with effect from 27<sup>th</sup> August, 2011.</p>

*S. Khan*

*Anwar*

*JS*

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;"><u>SCHEDULE-I</u></p> <p style="text-align: center;"><b><u>WRITTEN CONTRACT OF APPOINTMENT</u></b></p> <p>Every teacher and member of the academic staff of the University shall be appointed on a written contract, the form of which is prescribed as under:</p> <p style="text-align: center;">TO BE EXECUTED ON NON-JUDICIAL STAMP PAPER <b><u>SERVICE CONTRACT</u></b></p> <p>ARTICLES OF AGREEMENT EXECUTED this the _____ day of _____ Two Thousand and _____ between _____ S/O/D/O/W/O _____ aged _____ years, residing at _____ of the first part (hereinafter called 'the party of the first part') and the Central University of Jammu of the second part.</p> <p>WHEREAS the Central University of Jammu (hereinafter referred to as "the University") have engaged the party of the first part as _____ (Designation) and the party of the first part has agreed to serve the University on the terms and conditions hereinafter contained.</p> <p>Now these presents witness and the parties here to respectively agree as follows:</p> <ol style="list-style-type: none"> <li>1. The party of the first part shall submit to the orders of the University and of the authorities under whom he/she may from time to time, be placed by the University and shall remain in the service commencing from the date of joining duty _____ (Date) subject to the terms and conditions herein contained.</li> <li>2. The party of the first part shall devote his/her whole time and attention efficiently and diligently to his/her duties and at all time obey the rules including the University Servants Conduct Rules prescribed for the time being and as amended from time to time, or the regulations of the branch of the University to which he/she may be attached and shall, whenever required, perform such duties as may be assigned to him/her from time to time.</li> <li>3. The party of the first part shall be of the Teacher's rank and his/her status shall be that of _____ (Designation) in _____ (Department/Centre) as on the date of appointment.</li> </ol>	<p style="text-align: center;"><u>SCHEDULE-I</u></p> <p style="text-align: center;"><b><u>WRITTEN CONTRACT OF APPOINTMENT</u></b></p> <p>Every teacher and member of the academic staff of the University shall be appointed on a written contract, the form of which is prescribed as under--:</p> <p style="text-align: center;">TO BE EXECUTED ON NON-JUDICIAL STAMP PAPER AND AUTHENTICATED BY NOTARY/MAGISTRATE <b><u>SERVICE CONTRACT</u></b></p> <p>ARTICLES OF AGREEMENT EXECUTED this the _____ day of Two Thousand and _____ between _____ S/O/D/O/W/O _____ aged _____ years, residing at _____ of the first part (hereinafter called "the party of the first part") and the Central University of Jammu of the second part.</p> <p>WHEREAS the Central University of Jammu (hereinafter referred in as "the University") have engaged the party of the first part as _____ (Designation) and the party of the first part has agreed to serve the University on the terms and conditions hereinafter contained.</p> <p>Now these presents witness and the parties hereto respectively agree as follows:</p> <ol style="list-style-type: none"> <li>1. The party of the first part shall submit to the orders of the University and of the authorities under whom he/she may from time to time, be placed by the University and shall remain in the service commencing from the date of joining duty _____ (Date) subject to the terms and conditions herein contained.</li> <li>2. The party of the first part shall devote his/her whole time and attention efficiently and diligently to his/her duties and at all time obey the rules including the University Servants Conduct Rules prescribed for the time being and as amended from time to time, or the regulations of the branch of the University to which he/she may be attached and shall, whenever required, to perform such duties as may be assigned to him/her from time to time.</li> <li>3. The party of the first part shall be of the Teacher's rank and his/her status shall be that of _____ (Designation) in _____ (Department/Centre) as on the date of appointment.</li> </ol>

*S. Khan*

*Arnesno*

*[Signature]*

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>4. The party of the first part shall, from the date of coming into force of these presents, be granted Rs. _____ (Basic Pay) and the grade pay of Rs. _____ in the Pay Band of Rs. _____. He/she shall also be eligible for the usual allowances admissible under rules of the University/Govt. of India in force.</p> <p>5. The party of the first part shall, during the period of this agreement, earn leave according to the rules applicable to him/her.</p> <p>6. If the party of the first part is required to travel in the interest of the University Service; he/she shall be entitled to travelling allowance on the scale applicable to the Officers of his/her equal rank in the University.</p> <p>7. This agreement may be terminated at any time within the said period of the age of superannuation by either party, by giving three months' notice in writing to the other. Provided always that either party may in lieu of the notice, give to the other party a sum equal to the salary for the period which may fall short of three months.</p> <p>8. The party of the first part shall be eligible to the benefit of the University New Pension Scheme according to the rules applicable to him/her.</p> <p>9. The party of the first part shall submit himself/herself for Self Appraisal, PABS methodology, as prescribed by the UGC and notified and amended from time to time.</p> <p>10. In regard to any matter in respect of which no provision has been made in this agreement, the provisions of the rules made or deemed to have been made under Article 309 and 313 of the Constitution of India, the provisions of any Act or Statute or Ordinance or Regulation or Rule made by the University in regard to the employees borne in the category of the Teacher/Officer in the University service shall apply to the extent to which they are applicable to the service of the party of the first part under this agreement and the decision of the University as to their applicability shall be final.</p> <p>IN WITNESS WHEREOF _____ (name) the party of the first part and the Registrar acting for and on behalf of and by the order and direction of the Executive Council, have hereunto set their hands in the _____ day of _____ Two Thousand and _____.</p> <p>SIGNED BY THE PARTY OF THE FIRST PART: IN THE PRESENCE OF Witnesses 1) _____ 2) _____</p> <p>Signed by the party of the second part in the presence of Witnesses 1) _____ 2) _____</p>	<p>4. The party of the first part shall, from the date of coming into force of these presents, be granted Rs. _____ (Basic Pay) and the grade pay of Rs. _____ in the pay Band of Rs. _____. He/she shall also be eligible for the usual allowances admissible under the rules of the University / Govt. of India in force.</p> <p>5. The party of the first part shall, during the period of this agreement, earn leave according to the rules applicable to him/her.</p> <p>6. If the party of the first part is required to travel in the interest of the University Service; he/she shall be entitled to travelling allowance on the scale applicable to the Officers of his/her equal rank in the University.</p> <p>7. This agreement may be terminated at any time within the said period of the age of superannuation/ by either party, by giving three months' notice in writing to the other. Provided always that either party may in lieu of the notice, give to the other party a sum equal to the salary of the period which may fall short of three months</p> <p>8. The party of the first part shall be eligible to the benefit of the University New Pension Scheme according to the rules applicable to him or her.</p> <p>9. The party of the first part shall submit himself/herself for Self-Appraisal PABS methodology as prescribed by the UGC/ University and notified and amended from time to time.</p> <p>10. In regard to any matter in respect of which no provision has been made in this agreement, the provisions of the rules made or deemed to have been made under Article 309 &amp; 313 of the Constitution of India, the provisions of any Act or Statute or Ordinance or Regulation or Rule made by the University in regard to the employees borne in the category of the Teacher / Officer in the University service shall apply to the extent to which they are applicable to the service of the party of the first part under this agreement and the decision of the University as to their applicability shall be final.</p> <p>IN WITNESS WEHEREOF _____ (name) the party of the first part and the Registrar acting for and on behalf of and by the order and direction of the Executive Council, have hereunto set their hands on the _____ day of _____ Two Thousand and _____.</p> <p>SIGNED BY THE PARTY OF THE FIRST PART IN THE PRESENCE OF WITNESSES 1) _____ 2) _____</p> <p>SIGNED BY THE PARTY OF SECOND PART IN THE PRESENCE OF WITNESSES 1) _____ 2) _____</p>

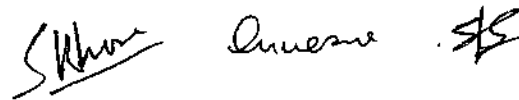
*S. Khan*

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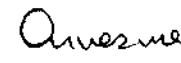

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;"><b>Ordinance No. 11</b> governing <b>Conditions of Service of Teachers Appointed in the University</b> (The Central Universities Act, 2009 : Section 26(d) and Statute 22(1))</p> <ol style="list-style-type: none"> <li>1. For the purpose of this Ordinance, teacher means a teacher of the University as defined in Section 2(q) of the Central Universities Act, 2009 but does not include honorary, visiting part- time or ad-hoc teacher.</li> <li>2. No teacher of the University shall, without prior permission of the Executive Council, engage directly or indirectly in any business, trade, or private tuition or any work for which emoluments or honorarium is payable.</li> </ol> <p>Provided that nothing contained in this clause shall apply to the work undertaken in connection with examinations of Universities or other Educational Institutions or Public Service Commissions or other bodies or to any literary work or publication or radio/T.V. talk or extension lecture. The teacher will have to take permission of the Vice-Chancellor for any other academic work.</p> <p>Provided further that teachers shall be encouraged to actively engage in consultancy as per UGC Guidelines, University Statutes, Ordinances and Regulations with prior permission of the University.</p> <p><b>Nature of Duties</b></p> <ol style="list-style-type: none"> <li>3. Every teacher shall take part in such activities and perform duties in the University as may be required by and in accordance with the Act, the Statutes and the Ordinances, for the time being in force, whether the same relate to teaching, research, extension, examination of students, their discipline, welfare etc. and act under general directions of the Authorities of the University.</li> </ol> <p><b>Period of Probation and Confirmation</b></p> <ol style="list-style-type: none"> <li>4. Every teacher shall be appointed on probation for a period of 12 months which may be extended, by the Executive Council, by a further period of up to 12 months, subject to the condition that the total period of probation shall in no case exceeds twenty four months.</li> </ol>	<p style="text-align: center;"><b>Ordinance No.11</b> governing <b>Conditions of Service of Teachers Appointed in the University</b> (The Central Universities Act 2009 : Section 26(d) and Statute 22(1))</p> <ol style="list-style-type: none"> <li>1. For the purpose of this Ordinance, teacher means a teacher of the University as defined in Section 2(q) of the Central Universities Act, 2009 but does not include honorary, visiting or part-time teacher.</li> <li>2. No teacher of the University shall, without prior permission of the Executive Council, engage directly or indirectly in any business, trade, or private tuition or any work for which emoluments or honorarium is payable</li> </ol> <p>Provided that nothing contained in this clause shall apply to the work undertaken in connection with examinations of Universities or other Educational Institutions or Public Service Commissions or other bodies or to any literary work or publication or radio/T.V. talk or extension lecture. The teacher will have to take permission of the Vice-Chancellor for any other academic work.</p> <p>Provided further that teachers shall be encouraged to actively engage in consultancy as per UGC Guidelines, University Statutes, Ordinances and Regulations with prior permission of the University</p> <p><b>Nature of Duties</b></p> <ol style="list-style-type: none"> <li>3. Every teacher shall take part in such activities and perform duties in the University as may be required by and in accordance with the Act, the Statutes and the Ordinances, for the time being in force, whether the same relate to teaching, research, extension, examination of students, their discipline, welfare etc. and act under general directions of the Authorities of the University.</li> </ol> <p><b>Period of Probation and Confirmation</b></p> <ol style="list-style-type: none"> <li>4. Every teacher shall be appointed on probation for a period of 12 months which may be extended by the Executive Council, by a further period of up to 12 months, subject to the condition that the total period of probation shall in no case exceed twenty four months.</li> </ol>



# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Provided that case of a teacher on probation shall be placed before the Executive council by the Registrar before his/her probation period would end.</p> <p>Provided further that confirmation at the end of twelve months, unless the probation is extended, shall be automatic.</p> <p>Subject to the provisions of this Ordinance, Central Government Rules on probation and confirmation shall be applicable mutatis mutandis.</p> <p>5. The Executive Council may either confirm a teacher or decide not to confirm him/her, or extend the period of probation.</p> <p>In case the Executive Council decides not to confirm a teacher, whether before the end of twelve months' period of his/her probation, or before the end of the extended period of probation, as the case may be, he/she shall be informed in writing to that effect, not later than thirty days before the expiry of that period. In that case, his/her services under the University shall be terminated without notice.</p> <p>Provided that the decision not to confirm a teacher shall require a two-third majority of the members of the Executive Council present and voting.</p> <p><b>Increment</b></p> <p>6. Every teacher shall be entitled to annual increment in his/her pay band unless the same is withheld or postponed by the Executive Council and after the teacher has been given due opportunity to make his/her written representation.</p> <p><b>Age of retirement</b></p> <p>7. Subject to the provisions of statute 25, every teacher confirmed in the service of the University, shall continue in such service until he/she attains the age of superannuation as prescribed by the UGC and Govt. of India from time to time.</p> <p>Provided that if the date of superannuation of a teacher falls at any time during the academic session, the Vice-Chancellor may, on the recommendation of the Head of the Department, re-employ the teacher with a view not to disturb the teaching work of the Department/Centre, for any period up to the end of the academic session or till a teacher is appointed in his place by regular selection process, whichever is earlier.</p>	<p>5. <b>The case of a teacher on probation shall be placed before the Executive Council by the Registrar.</b> In case the Executive Council decides not to confirm a teacher, whether before the end of twelve months' period of his/her probation, or before the end of the extended period of probation, as the case may be, he/she shall be informed in writing to that effect not later than thirty days from the date of notification of minutes of Executive Council. In that case, his/her services under the University shall be terminated without notice.</p> <p>Provided that the decision not to confirm a teacher shall require a simple majority of the members of the Executive Council present.</p> <p><b>Increment</b></p> <p>6. Every teacher shall be entitled to annual increment in his/her pay band as amended from time to time unless the same is withheld or postponed by the Executive Council and after the teacher has been given due opportunity to make his/her written representation.</p> <p><b>Age of Retirement</b></p> <p>7. Subject to the provisions of statute 25, every teacher confirmed in the service of the University, shall continue in such service until he/she attains the age of superannuation as prescribed by the UGC and Govt. of India from time to time.</p> <p>Provided that if the date of superannuation of a teacher falls at any time during the academic session, the Vice Chancellor may, on the recommendation of the Head of the Department, re-employ the teacher with a view not to disturb the teaching work of the Department/ Centre, for any period up to the end of the academic session or till a teacher is appointed in his place by regular selection process, whichever is earlier.</p>

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Provided further that in a special case, a teacher on his/her attaining the age of superannuation, may be re-employed on a contract in terms of UGC Regulations issued from time to time.</p> <p><b>Variations in terms and conditions of service</b></p> <p>8. No change in the terms and conditions of service of a teacher in regard to designation, scale of pay, increment, retirement benefits, age of retirement, probation, confirmation, leave, leave salary and removal from service so as to adversely affect him/her, made after his/her appointment, shall be applicable to him/her.</p> <p><b>Code of Conduct</b></p> <p>9. Every teacher shall be bound to act in conformity with Statutes, Ordinances, Regulations and Rules of the University as well as Code of Professional Ethics prescribed by the UGC.</p> <p>10. (a) Every teacher of the University shall abide by the Code of Conduct framed by the University and the following lapses would constitute misconduct on the part of a University teachers:</p> <ul style="list-style-type: none"> <li>i) any lapse in performing his/her duties as assigned by the University from time to time, inciting students against other students, colleagues or Administration (This does not interfere with the right of a teacher to express his/her difference of opinion on principles in seminars and other such places where students are present) or any other such actions as are against the interest of the University;</li> <li>ii) indulging in communal activities, or making inappropriate remarks on caste, creed, religion, race or gender.</li> <li>iii) refusal to carry out the decisions of the appropriate administrative and academic bodies and/or functionaries of the University; and</li> <li>iv) indulging in plagiarism of any sort within the legal meaning, interpretation and expression of the term.</li> </ul> <p>(b) Central Civil Services (Conduct) Rules, 1964 shall mutatis mutandis apply to the University teachers.</p>	<p>Provided further that in special case, a teacher on his/her attaining the age of superannuation, may be re-employed on a contract in terms of UGC Regulations issued from time to time.</p> <p><b>Variations in terms and conditions of service</b></p> <p>8. No change in the terms and conditions of service of a teacher in regard to designation, scale of pay, increment, retirement benefits, age of retirement, probation, confirmation, leave, leave salary and removal from service so as to adversely affect him/her appointment, shall be applicable to him/her.</p> <p><b>Code of Conduct</b></p> <p>9. Every teacher shall be bound to act in conformity with Statutes, Ordinances, Regulations and Rules of the University as well as code of Professional Ethics prescribed by the UGC.</p> <p>10. (a) Every teacher of the University shall abide by the Code of Conduct framed by the University and the following lapses would constitute misconduct on the part of a University teacher:</p> <ul style="list-style-type: none"> <li>i) any lapse in performing his/her duties as assigned by the University from time to time, inciting students against other students, colleagues or administration (this does not interfere with the right of a teacher to express his/her difference of opinion on principles in seminars, etc.) or any other such actions as are against the interest of the University;</li> <li>ii) <b>Indulging in anti-national and communal activities</b>, or making inappropriate remarks on caste, creed, religion, race or gender. etc.</li> <li>iii) refusal to carry out the decisions of the appropriate administrative and academic bodies and/or functionaries of the University; and</li> <li>iv) indulging in plagiarism of any sort within the legal meaning, interpretation and expression of the term.</li> </ul> <p>(b) Central services (Conduct) Rules, 1964 shall mutatis mutandis apply to the University teachers.</p>

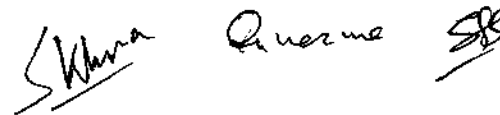
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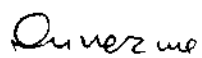

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>Resignation</b></p> <p>11. A whole-time salaried teacher may, at any time, terminate his/her contract by giving the University three months' notice in writing or on payment to the University of three months' salary in lieu thereof. The notice period shall be one month in case of probationers, contractual, temporary and ad-hoc teachers or salary in lieu thereof.</p> <p>Provided that the Executive Council may waive the requirement of notice at its discretion.</p> <p><b>Contract</b></p> <p>17. A written contract between a teacher and the University as required to be entered into under section 33(1) of Central Universities Act, 2009 shall be in the form as prescribed by clause 20 of Ordinance 10.</p> <p><b>Fixation of pay of re-employed pensioners</b></p> <p>13. Pay of the superannuated teachers re-employed by the University shall be fixed as per the UGC/Government of India Rules, issued from time to time.</p> <p><b>Teaching Days, Work Load and Leave Rules</b></p> <p>14. The rules and conditions governing number of teaching days, work load and leave rules shall be as prescribed by the UGC and Government of India from time to time.</p> <p style="text-align: center;">(Resolution No. 12, Executive Council Meeting dated 04.05.2017)</p>	<p><b>Resignation</b></p> <p>11. A whole-time salaried teacher may, at any time, terminate his/her contract by giving the University three months' notice in writing or on payment to the University of three months' salary in lieu thereof. The notice period shall be one month in case of probationers, contractual, temporary and ad-hoc teachers or salary in lieu thereof.</p> <p>Provided that the Executive Council may waive the requirement of notice at its discretion.</p> <p><b>Contract</b></p> <p>12. A written contract between a teacher and the University as required to be entered into under section 33(1) of Central Universities Act, 2009 shall be in the form as prescribed by Clause 19 of Ordinance 10.</p> <p><b>Fixation of pay of re-employed pensioners</b></p> <p>13. Pay of the superannuated teachers re-employed by the University shall be fixed as per the UGC/Government of India Rules, issued from time to time.</p> <p><b>Teaching Days, Work Load and Leave Rules</b></p> <p>14. The rules and conditions governing number of teaching days, work load and leave rules shall be as prescribed by the UGC and Government of India from time to time.</p>



## Central University of Jammu

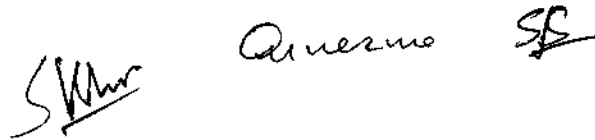
Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;"><b>Ordinance No. 12</b> governing <b>Norms/Regulations for Promotion Through Career Advancement</b> of <b>Assistant Professors, Associate Professors and Professors</b> (The Central Universities Act 2009 : Section 26(d) and Statute 22(1))</p> <p>The promotion of Assistant Professors, Associate Professors and Professors in the University through Career Advancement shall be governed by the UGC Regulations on Minimum Qualification for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010 as amended from time to time.</p> <p style="text-align: center; margin-top: 20px;">_____ (Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>	<p style="text-align: center;"><b>Ordinance No.12</b> Governing <b>Norms/Regulations for Promotion Through Career Advancement</b> of <b>Assistant Professors, Associate Professors and Professors</b> (The Central Universities Act 2009: Section 26(d) and Statute 22(1))</p> <p>The promotion of Assistant Professors, Associate Professors and Professors in the University through Career Advancement shall be governed by the UGC Regulations on Minimum Qualification for appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010 and 2016 and as amended from time to time.</p>



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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																												
	<p style="text-align: center;"><b>Ordinance No. 13</b> governing <b>Constitution of the Board of Studies and Term of office of its Members</b> (The Central Universities Act 2009: Section 28 and Statute 16(2))</p> <p>1. Each Department shall have a Board of Studies comprising the following members:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">a. Head of the Department</td> <td style="width: 20%; text-align: right;">Chairman</td> </tr> <tr> <td>b. All Professors of the Department</td> <td style="text-align: right;">(ex-officio members)</td> </tr> <tr> <td>c. One Associate Professor of the Department by rotation in the order of seniority to be nominated by the Dean</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>d. One Assistant Professor of the Department by rotation in the order of seniority to be nominated by the Dean</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>e. One teacher nominated by the Vice-Chancellor from amongst the faculty members belonging to allied disciplines</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>f. One subject expert, not in the service of the University, to be nominated by the Vice-Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>g. Two experts to be invited by the Chairman in case there is a need for their inputs for specialized area(s).</td> <td style="text-align: right;">Member</td> </tr> </table> <p>In all matters pertaining to a research scholar, the concerned supervisor shall be invited.</p> <p><b>Term of office</b></p> <p>2. The term of office of members other than a and b shall be three years.</p> <p>3. A member specified in a, b, c, d and e above shall cease to be member if he/she ceases to be a teacher of the concerned Department.</p> <p>4. Any casual vacancy may be filled for the un-expired period.</p>	a. Head of the Department	Chairman	b. All Professors of the Department	(ex-officio members)	c. One Associate Professor of the Department by rotation in the order of seniority to be nominated by the Dean	Member	d. One Assistant Professor of the Department by rotation in the order of seniority to be nominated by the Dean	Member	e. One teacher nominated by the Vice-Chancellor from amongst the faculty members belonging to allied disciplines	Member	f. One subject expert, not in the service of the University, to be nominated by the Vice-Chancellor	Member	g. Two experts to be invited by the Chairman in case there is a need for their inputs for specialized area(s).	Member	<p style="text-align: center;"><b>Ordinance No.13</b> governing <b>Constitution of the Board of Studies and Term of office of its Members</b> (The Central Universities Act 2009: Section 28 and Statute 16(2))</p> <p>1. Each Department shall have a Board of Studies comprising the following members:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">a. Head of the Department</td> <td style="width: 20%; text-align: right;"><b>Chairperson (ex-Officio)</b></td> </tr> <tr> <td>b. All Professors of the Department</td> <td style="text-align: right;">Ex-officio Members</td> </tr> <tr> <td>c. One Associate Professor of the Department by rotation in the order of seniority to be nominated by the Dean</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>d. One Assistant Professor of the Department by rotation in the order of seniority to be nominated by the Dean</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>e. One teacher nominated by the Vice-Chancellor from amongst the faculty members belonging to allied discipline(s)</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>f. One subject expert, not in the service of the University, to be nominated by the Vice-Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>g. Two subject experts to be invited by the Chairperson in case there is a need for their inputs for specialized area(s). <b>in that event one external expert shall be from industry/Practitioner</b></td> <td style="text-align: right;">Member</td> </tr> </table> <p>In all matters pertaining to a research scholar, the concerned supervisor shall be invited.</p> <p><b>Term of office.</b></p> <p>2. The term of office of members other than a and b shall be three years.</p> <p>3. A member specified in a, b, c, d and e above shall cease to be member if he/she ceases to be a teacher of the concerned department.</p> <p>4. Any casual vacancy may be filled up for the residual period</p>	a. Head of the Department	<b>Chairperson (ex-Officio)</b>	b. All Professors of the Department	Ex-officio Members	c. One Associate Professor of the Department by rotation in the order of seniority to be nominated by the Dean	Member	d. One Assistant Professor of the Department by rotation in the order of seniority to be nominated by the Dean	Member	e. One teacher nominated by the Vice-Chancellor from amongst the faculty members belonging to allied discipline(s)	Member	f. One subject expert, not in the service of the University, to be nominated by the Vice-Chancellor	Member	g. Two subject experts to be invited by the Chairperson in case there is a need for their inputs for specialized area(s). <b>in that event one external expert shall be from industry/Practitioner</b>	Member
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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>5. Meetings</b> The Board of Studies shall ordinarily meet at least twice a year and on such occasions as may be determined by the Vice-Chancellor.</p> <p>Provided that when Dean of School concerned on the recommendation of the Head of the Department is of the opinion that a particular issue needs urgent considerations and it is not expedient that a meeting of the Board of Studies be convened, the matter may be disposed off by circulation among members of Board of Studies and he/she may issue necessary instructions to that effect.</p> <p>6. The quorum for the Board of Studies meeting shall be 50% of the members which shall include at least one outside expert.</p> <p>7. Head of the Department shall convene and preside over the meetings of the Board of Studies.</p> <p>8. In the absence of the Chairman, the senior-most member present shall act as Chairman for that meeting.</p> <p>9. Special meeting may be called by Chairperson at his/her own initiative or on a written request of at least 50% of the members of the Board of Studies. All members who have requested for the meeting will have to be present.</p> <p>10. Notice for any meeting of the Board shall be issued at least 14 days before the date fixed for the meeting.</p> <p style="text-align: center;">52. (Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>	<p><b>5. Powers and Functions of Board of Studies</b></p> <p>I. The Board of Studies, subject to overall supervision of the School board and Academic council, shall exercise powers and perform the functions as given below</p> <p>II. The Board of Studies shall be the first tier academic body at the level of a Department/Centre.</p> <p>III. The courses and the detailed syllabi of the various Degree Programmes run by a Department/Centre shall basically emerge from the Board of Studies for its final approval by the School Board and Academic council.</p> <p>IV. The topics of research and other requirement for research degrees like M.Phil and Ph.D and the synopsis in case of the latter shall be discussed in the Board of Studies and after its endorsement shall be put up/placed before the School Board for final approval.</p> <p>V. The Board of Studies shall submit the panel of examiners for the evaluation of Thesis submitted in the Department/Centre to the School board for further necessary action.</p> <p>VI. To perform all other functions which may be prescribed by the Act, Statutes and Ordinances, and to consider all such matters as may be referred to it by various bodies/Vice-Chancellor.</p> <p>VII. The Board of Studies may authorize the Head of the Department/Director of the Centre, to take any decision on its behalf.</p> <p><b>Meetings</b></p> <p>6. The Board of Studies shall ordinarily meet at least twice a year and on such occasions as may be determined by the Vice-Chancellor. Provided that when Dean of School concerned on the recommendation of the Head of the Department is of the opinion that a particular issue needs urgent consideration and it is not expedient that a meeting of Board of Studies be convened, the matter may be disposed off by circulation among members of Board of Studies and he/she may issue necessary instructions to that effect.</p> <p>7. The quorum of the Board of Studies meeting shall be 50% of the members which shall include at least one outside expert</p> <p>8. Head of the Department shall convene and preside over the meetings of the Board of Studies.</p> <p>9. In the absence of the Chairperson, senior-most member of the Department present shall act as Chairperson for that meeting.</p> <p>10. Special meeting may be called by Chairperson at his/her own initiative or on a written request of at least 50% of the members of the Board of Studies. All members who have requested for the meeting will have to be present.</p> <p>11. Notice for any meeting of the Board shall be issued at least 14 days before the date fixed for the meeting.</p>



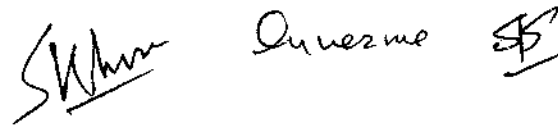
## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;"><b>Ordinance No 14</b> governing <b>Composition, Powers and Functions of the School Board</b> (The Central Universities Act 2009: Statute 15(3)(4))</p> <p>1. <b>Composition</b> The School Board shall consist of the following members:</p> <ul style="list-style-type: none"> <li>a. Dean of the School <span style="float: right;">Chairperson</span></li> <li>b. All Professors in the School <span style="float: right;">Ex-Officio Members</span></li> <li>c. Heads of the Departments assigned to the School who are not Professors <span style="float: right;">Member</span></li> <li>d. One Associate Professor from each department in the School to be notified, in order of seniority, by the Dean <span style="float: right;">Member</span></li> <li>e. One Assistant Professor from each department to be notified, in the order of seniority, by the Dean <span style="float: right;">Member</span></li> <li>f. Three experts, not in service of the University, having special knowledge and experience of the subject(s) concerned, to be nominated by the Academic Council <span style="float: right;">Member</span></li> <li>g. Two Professors to be nominated by the Vice-Chancellor from amongst the Professors of the allied Schools <span style="float: right;">Member</span></li> <li>h. One representative each of the Boards of the other Schools which have interdisciplinary work with the School, to be nominated by the Vice-Chancellor on the recommendations of the School Board concerned <span style="float: right;">Member</span></li> </ul>	<p style="text-align: center;"><b>Ordinance No.14</b> governing <b>Composition, Powers and Functions of the School Board</b> (The Central Universities Act 2009: Statute 15(3)(4))</p> <p>1. <b>Composition</b> The School Board shall consist of the following members.</p> <ul style="list-style-type: none"> <li>a. Dean of the School <span style="float: right;">Chairperson <b>(Ex-officio)</b></span></li> <li>b. All Professors in the School <span style="float: right;">Ex-Officio Members</span></li> <li>c. Heads of the Departments assigned to the School who are not Professors <span style="float: right;">Member</span></li> <li>d. One Associate Professor from each department in the School to be <b>nominated</b>, in the order of seniority, by the Dean <span style="float: right;">Member</span></li> <li>e. One Assistant Professor from each department to be <b>nominated</b>, in the order of seniority, by the Dean <span style="float: right;">Member</span></li> <li>f. Three experts, not in service of the University, having special knowledge and experience of the subject(s) concerned, to be nominated by the Academic Council <span style="float: right;">Member</span></li> <li>g. Two professors to be nominated by the Vice-Chancellor from amongst the Professors of the allied Schools <span style="float: right;">Member</span></li> </ul>



## Central University of Jammu


Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>2. <b>Term of Office</b> The term of office of members other than that of Dean, Heads of the Departments and Professors in the School shall be three years.</p> <p>3. <b>Powers and Functions</b> The School Board, subject to overall supervision of the Academic Council, shall exercise powers and perform the functions given below:-</p> <p>a. To prescribe the qualifications and procedures for admission of candidates to the various programmes of study in the Departments in the School;</p> <p>b. To co-ordinate the teaching, evaluation and research work in the Departments in the School;</p> <p>c. To consider and approve subjects for research for various Degrees and other requirements of research degrees as recommended by the Board of Studies;</p> <p>d. To constitute Committees to organize the teaching and research work in subjects or areas which do not fall within the sphere of any Department in the School and to supervise the work of such Committees;</p> <p>e. To recommend to the Academic Council the creation or abolition of teaching posts, and to consider proposals received from the Departments or Committees mentioned in Clause (d) above.</p> <p>f. To consider Schemes for the advancement of the standards of teaching and research, and to submit proposals in this regard to the Academic Council;</p> <p>g. To promote and review research within the School and to submit reports on research to the Academic Council;</p> <p>h. To frame general rules for continuous internal evaluation and end-semester examinations;</p> <p>i. To recommend to the Academic Council, the panel of examiners for the evaluation of thesis after considering proposals received in this regard from Board of Studies;</p> <p>j. To recommend to the Academic Council, the award of research Degrees to candidates who have been found qualified and fit to receive such Degrees;</p> <p>k. To consider and act on any proposal regarding the welfare of the students of the School;</p> <p>l. To perform all other functions which may be prescribed by the Act, Statutes and Ordinances, and to consider all such matters as may be</p>	<p>2. <b>Term of Office</b> The term of office of the members other than Dean, Heads of the Departments and Professors in the School shall be three years.</p> <p>3. <b>Powers and Functions</b> The School Board, subject to overall supervision of the Academic Council, shall exercise powers and perform the functions given below:-</p> <p>a. To prescribe the qualifications and procedures for admission of the candidates to the various programmes of study in the Departments in the School <b>as may be decided by the Academic Council from time to time.</b></p> <p>b. To co-ordinate the teaching, evaluation and research work in the Departments in the School;</p> <p>c. To consider and approve subjects for research for various Degrees and other requirements of research degrees as recommended by the Board of Studies;</p> <p>d. To constitute Committees to organize the teaching and research work in subjects or areas which do not fall within the sphere of any Department in the School and to supervise the work of such Committees.</p> <p>e. To recommend to the Academic Council the creation or abolition of teaching posts, and to consider proposals received from the Departments or Committees mentioned in clause (d) above;</p> <p>f. To consider Schemes for the advancement of the standards of teaching and research, and to submit proposals in this regard to the Academic Council;</p> <p>g. To promote and review research within the School and to submit reports on research to the Academic Council;</p> <p>h. To frame general rules for continuous internal evaluation and end-semester examinations;</p> <p>i. To recommend to the Academic Council, the panel of examiners for the evaluation of <b>dissertation/thesis</b> after considering proposals received in <b>this</b> regard from the Board of Studies;</p> <p>j. To recommend to the Academic Council, the award of research Degrees to candidates who have been found qualified and fit to receive such Degrees;</p> <p>k. To consider and act on any proposal regarding the welfare of the students of the School;</p> <p>l. To approve the course and detailed syllabi of various degree programmes and recommend for the final approval of Academic Council.</p> <p>m. To perform all other functions which may be prescribed by the Act, Statutes and Ordinances, and to consider all such matters as may be referred to it by the Executive Council, the Academic Council or the Vice Chancellor; and</p>



## Central University of Jammu

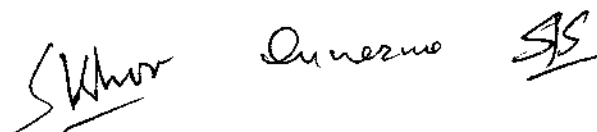
Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>referred to it by the Executive Council, the Academic Council or the Vice-Chancellor; and</p> <p>m. To delegate to the Dean, or to any other member of the Board or to a Committee such powers, general or specific, as may be decided by the Board from time to time.</p> <p><b>4. Meetings</b></p> <p>(a) The Dean shall preside over the meetings of the Board. In his absence, the Board shall elect the Chairperson for the meeting.</p> <p>(b) The Board shall hold at least two ordinary meetings in an Academic year, one in each semester;</p> <p>(c) The Dean may convene special meetings of the Board at his /her own initiative or at the suggestion of the Vice-Chancellor or on a written request from at least one- third of the members of the Board.</p> <p><b>5. Quorum</b> The quorum for the meeting of the Board shall be one-third of its total members.</p> <p><b>6. Notice</b> Notice for any meeting of the Board shall be issued at least 14 days before the date fixed for the meeting.</p> <p>The Dean may convene emergency meeting of the Board at short notice.</p> <p style="text-align: center; margin-top: 20px;">(Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>	<p>m. To delegate to the Dean, or to any other member of the Board or to a Committee such powers, general or specific, as may be decided by the Board from time to time.</p> <p><b>4. Meetings</b></p> <p>(a) The Dean shall preside over the meetings of the Board. In his absence, the Board shall elect the Chairperson for the Meeting.</p> <p>(b) The Board shall hold at least two ordinary meetings in an Academic Year, one in each semester.</p> <p>(c) The Dean may convene special meetings of the Board at his /her own initiative or at the suggestion of the Vice Chancellor or on a written request from at last one third of the members of the Board.</p> <p><b>5. Quorum</b> The quorum for the meeting of the Board shall be one third of its total members</p> <p><b>6. Notice</b> Notice for any meeting of the Board shall be issued at least 14 days before the date fixed for the meeting. However, the Dean may convene emergency meeting of the Board at a short notice.</p>





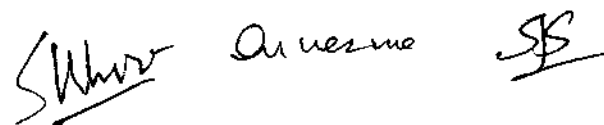
## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																																
	<p style="text-align: center;"><b>Ordinance No. 15</b> governing <b>Composition, Powers and Functions of the Board of Research Studies</b> (The Central Universities Act 2009: Section 28(1)(i))</p> <p>1. The University shall have a Board of Research Studies with its members namely:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">a) Vice-Chancellor</td> <td style="width: 20%; text-align: right;">Chairperson</td> </tr> <tr> <td>b) Pro Vice-Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>c) Deans of Schools</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>d) Heads of the Departments (not more than five by rotation, to be nominated by the Vice-Chancellor)</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>e) Five Professors (other than Deans and Heads of the Departments) by rotation to be nominated by the Vice-Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>f) Four Associate Professors representing different disciplines in the University to be nominated by the Vice-Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>g) Four External Experts representing different disciplines in the University to be nominated by the Vice-Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>h) Registrar</td> <td style="text-align: right;">Secretary</td> </tr> </table> <p>2. The term of office of members other than a, b, c and h shall be three years.</p> <p>3. The Board of Research Studies under the overall guidance and supervision of the Academic Council shall perform following functions:-</p> <ol style="list-style-type: none"> <li>i. determine the priority areas of research to be undertaken in various departments/centres in consonance with the role and responsibility of</li> </ol>	a) Vice-Chancellor	Chairperson	b) Pro Vice-Chancellor	Member	c) Deans of Schools	Member	d) Heads of the Departments (not more than five by rotation, to be nominated by the Vice-Chancellor)	Member	e) Five Professors (other than Deans and Heads of the Departments) by rotation to be nominated by the Vice-Chancellor	Member	f) Four Associate Professors representing different disciplines in the University to be nominated by the Vice-Chancellor	Member	g) Four External Experts representing different disciplines in the University to be nominated by the Vice-Chancellor	Member	h) Registrar	Secretary	<p style="text-align: center;"><b>Ordinance No.15</b> Governing <b>Composition, Power and Functions of the Board of Research Studies</b> (The Central Universities Act 2009: Section 28 (1) (i))</p> <p>1. The University shall have a Board of Research Studies with its members namely:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">a. Vice-Chancellor</td> <td style="width: 20%; text-align: right;">Chairperson</td> </tr> <tr> <td>b. Pro-Vice-Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>c. Deans of Schools</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>d. Head of the Department (not more than five by rotation, to be nominated by Vice-Chancellor)</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>e. Five Professors (other than Deans and Heads of the Departments) by rotation to be nominated by the Vice-Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>f. Four Associate Professors representing different disciplines in the University to be nominated by the Vice-Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>g. Four External Experts representing different disciplines to be nominated by the Vice-Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>h. Registrar</td> <td style="text-align: right;">Secretary</td> </tr> </table> <p>2. The term of the Office of the member other than a, b, c, and h shall be three years.</p> <p>3. The Board of the Research Studies under the overall guidance and supervision of the Academic Council shall perform following functions:-</p> <ol style="list-style-type: none"> <li>l. determine the priority areas of research to be undertaken in various departments/centres in consonance with role and responsibility of the</li> </ol>	a. Vice-Chancellor	Chairperson	b. Pro-Vice-Chancellor	Member	c. Deans of Schools	Member	d. Head of the Department (not more than five by rotation, to be nominated by Vice-Chancellor)	Member	e. Five Professors (other than Deans and Heads of the Departments) by rotation to be nominated by the Vice-Chancellor	Member	f. Four Associate Professors representing different disciplines in the University to be nominated by the Vice-Chancellor	Member	g. Four External Experts representing different disciplines to be nominated by the Vice-Chancellor	Member	h. Registrar	Secretary
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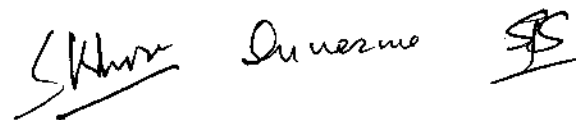
## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>the University and also create facilities where ever necessary for core thrust areas of research in each department;</p> <p>ii. consider and recommend research proposals for funding by the UGC, DST, ICSSR or other national and international agencies;</p> <p>iii. shall inquisitively examine and review the status and progress of research in each department from time to time;</p> <p>iv. evolve norms for consultancy services to be provided by departments and also determine mechanism of sharing of revenue earned between the investigator(s) (Principal and Co-investigators) and the University, as and when needed, and</p> <p>v. shall also perform such other functions as may be assigned to it by the Academic Council, from time to time.</p> <p>4. Meeting: The Board of Research Studies shall ordinarily meet at least twice a year and may determine its own procedures for transacting its business. The meeting of the Board shall be convened by the Chairperson. In his absence, Pro-Vice-Chancellor shall preside over the meeting.</p> <p>5. Notice: Notice of any meeting of the Board shall be issued at least 14 days before the date fixed for the meeting.</p> <p>6. Quorum: The quorum for the Board of Research Studies meeting shall be one third of the total members.</p> <p style="text-align: center;">(Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>	<p>University and also create facilities where ever necessary for core thrust areas of research in each department;</p> <p>ii. consider and recommend research proposals for funding by the UGC, DST, ICSSR or other national and international agencies;</p> <p>iii. shall inquisitively examine and review the status and progress of research in each department from time to time;</p> <p>iv. evolve norms for consultancy services to be provided by departments and also determine mechanism of sharing of revenue earned between the investigator(s) (Principal and Co-investigators) and the University, as and when needed; and shall also perform other functions as may be assigned to it by the Academic Council, from time to time.</p> <p>VI. <b>Meeting:</b> The Board of Research Studies shall ordinary meet at least twice a Year and may determine its own procedures for its business. The meeting of the Board shall be convened by the Chairperson. In his absence, Pro-Vice-Chancellor shall preside over the meeting.</p> <p>VII. <b>Notice:</b> Notice of any meeting of the Board shall be issued at least 14 days before the date fixed over for the meeting.</p> <p>VIII. <b>Quorum:</b> The quorum for the Board of Research Studies meeting shall be one third of the total members.</p>



## Central University of Jammu

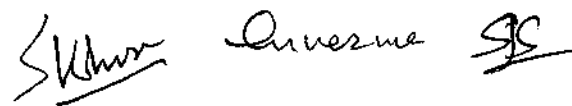
Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;"><b>Ordinance No. 16</b> governing <b>Powers and Functions of the Deans of Schools</b> (The Central Universities Act 2009: Statute 5(3))</p> <ol style="list-style-type: none"> <li>1. The Appointment and tenure of Dean of a School shall be governed by Statute 5(1).</li> <li>2. The Dean of the School shall:               <ol style="list-style-type: none"> <li>a) coordinate the teaching and research works amongst the departments in the School concerned and supervise overall functioning of the departments;</li> <li>b) keep a record of the evaluation of continuous assessment and mid-semester examinations;</li> <li>c) arrange and supervise the conduct of examinations in the departments of the school concerned subject to the overall directions of the Academic Council;</li> <li>d) be responsible for observance of the provisions of the Act, Statutes, Ordinances and Regulations relating to the Departments and the School;</li> <li>e) convene and preside over the meetings of the School Board and maintain records thereof and</li> <li>f) perform such other academic functions and discharge duties as may be assigned to him/her by the Executive Council, Academic Council or Vice-Chancellor.</li> </ol> </li> </ol> <p style="text-align: center;">(Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>	<p style="text-align: center;"><b>Ordinance No.16</b> Governing <b>Power and Functions of the Deans of Schools</b> (The Central Universities Act 2009: Section 5 (3))</p> <ol style="list-style-type: none"> <li>1. The Appointment and tenure of Deans of Schools Shall be governed by Statute 5(1).</li> <li>2. The Deans of the Schools shall:               <ol style="list-style-type: none"> <li>a) coordinate the teaching and research works amongst the departments in the School concerned and supervise overall functioning of the departments;</li> <li>b) keep a record of the evaluation of continuous assessment and mid-semester examinations;</li> <li>c) arrange and supervise the conduct of examinations in the departments of the School concerned subject to the overall directions of the Academic Council;</li> <li>d) be responsible for observance of the provisions of the Act, Statutes, Ordinances and Regulations relating to the Departments and the School,</li> <li>e) convene and preside over the meetings of the School Board and maintain records thereof and.</li> <li>f) perform such other academic functions and discharge duties as may be assigned to him/ her by the Executive Council, Academic Council or Vice-Chancellor.</li> </ol> </li> </ol>





## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																
	<p style="text-align: center;"><b>Ordinance No. 17</b> governing <b>Constitution of the Deans' Committee</b> (The Central Universities Act 2009 : Section 28(1)(i))</p> <p>1. The University shall have a Deans' Committee with following as its members:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">a) Vice-Chancellor</td> <td style="width: 20%;">Chairperson</td> </tr> <tr> <td>b) Pro-Vice-Chancellor</td> <td>Member</td> </tr> <tr> <td>c) Deans of Schools</td> <td>Members</td> </tr> <tr> <td>d) Registrar</td> <td>Secretary</td> </tr> </table> <p>2. The functions of the Deans' Committee shall be:</p> <ol style="list-style-type: none"> <li>i. to consider general administrative matters relating to functioning of Schools and Departments;</li> <li>ii. to consider the matters related to conduct of examinations and review the standards of examinations;</li> <li>iii. to consider and recommend the deputation of teachers for international conferences; and</li> <li>iv. to consider such other matters as may be assigned to it by the Executive Council, the Academic Council or may be referred to it by the Vice-Chancellor.</li> </ol> <p>3. <b>Meeting:</b> The meeting of the Deans' Committee shall be convened by the Chairperson. In his absence, Pro-Vice-Chancellor shall preside over the meeting.</p> <p>4. <b>Notice:</b> Notice of any meeting of the Committee shall be issued at least 14 days before the date fixed for the meeting.</p> <p>5. <b>Quorum:</b> The quorum of the Committee shall be one-third of the total members.</p> <p style="text-align: center;">(Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>	a) Vice-Chancellor	Chairperson	b) Pro-Vice-Chancellor	Member	c) Deans of Schools	Members	d) Registrar	Secretary	<p style="text-align: center;"><b>Ordinance No.17</b> Governing <b>Constitution of the Deans' Committee</b> (The Central Universities Act 2009: Section 28 (i) (j))</p> <p>1. The University shall have a Deans' Committee with following as its members:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">a) Vice-Chancellor</td> <td style="width: 20%;">Chairperson</td> </tr> <tr> <td>b) Pro-Vice-Chancellor</td> <td>Member</td> </tr> <tr> <td>c) Deans of Schools</td> <td>Member</td> </tr> <tr> <td>d) Registrar</td> <td>Member</td> </tr> </table> <p>2. The functions of the Deans' Committee shall be:</p> <ol style="list-style-type: none"> <li>i. to consider general administrative matters relating to functioning of Schools and Departments;</li> <li>ii. to consider the matters related to conduct of examinations and review the standard of the examinations;</li> <li>iii. to consider and recommend the deputation of teachers for international conferences; and</li> <li>iv. to consider such other matters as may be assigned to it by the Executive Council, the Academic Council or may be referred to it by the Vice Chancellor.</li> </ol> <p>3. <b>Meeting:</b> The meeting of the Deans' Committee shall be convened by the Chairperson. In his absence, Pro-Vice-Chancellor shall preside over the meeting.</p> <p>4. <b>Notice:</b> Notice of any meeting of the Committee shall be issued at least 14 days before the date fixed for the meeting.</p> <p>5. <b>Quorum:</b> The quorum for the Committee shall be one third of the total members</p>	a) Vice-Chancellor	Chairperson	b) Pro-Vice-Chancellor	Member	c) Deans of Schools	Member	d) Registrar	Member
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# Central University of Jammu

## Existing Ordinance

## Proposed Ordinance ( to be read after Amendment)

### Ordinance No. 18

governing

Powers and Functions of the

Heads of Departments of Studies

(The Central Universities Act 2009: Statute 28(1)(o))

### Ordinance No.18

governing

Powers and Functions of the Heads of Departments of Studies/  
Director of the Centres

(The Central Universities Act 2009: Section 28 (1) (o))

1. Each Department shall have a Head who shall be designated by the Vice-Chancellor. The Headship will rotate among professors in the department. Provided that in a department where there is no professor or only one professor, the Headship shall rotate among Professors and Associate Professors of the Department in the order of seniority.

1. Each Department/ Centre shall have a Head who shall be nominated by the Vice-Chancellor. The Headship/ Directorship will rotate among professors in the department/ centre provided that in a department/ centre where there is no Professor or only one Professor, the Headship/ Directorship shall rotate among Professors and Associate Professors of the Department/ Centre in the order of seniority.

2. The term of a Head of the Department shall be three years to be made effective from 1<sup>st</sup> of July or 1<sup>st</sup> of January, as the case may be. The period of Headship, if any, because of change in between two dates will be in addition to the normal term of three years.

2. The term of a Head of the Department/ Director of Centre shall be three years to be made effective from 1<sup>st</sup> of July or 1<sup>st</sup> of January, as the case may be. The period of the Headship/ Directorship, if any, because of change in between two dates will be in addition to the normal term of three years.

The Head of the Department shall :

3. The Head of the Department/Director of Centre shall:

- 1) be the Academic Head of the Department and shall convene and preside over the meetings of the Department and the Board of Studies;
- 2) maintain discipline in the classrooms and laboratories and Departmental library through teachers of the Department;
- 3) assign to the teachers and non-teaching staff in the Department such duties as may be necessary for the proper functioning of the Department;
- 4) be responsible for the co-ordination and supervision of teaching and research in the Department;
- 5) recommend leave applications other than casual leave of the members of the teaching and non-teaching staff of the Department to the Dean of the School concerned according to the Rules framed for the purpose;

- 1) be the Academic Head of the Department/ Director of centre and shall convene and preside over the meetings of the Department/ Centre and the Board of studies;
- 2) maintain discipline in the classrooms and laboratories and Departmental/ Centre library through teachers of the Department/ Centre;
- 3) assign to the teachers and non-teaching staff in the Department/ Centre such duties as may be necessary for the proper functioning of the Department/ Centre;
- 4) be responsible for the co-ordination and supervision of teaching and research in the Department/ Centre;
- 5) recommend leave applications other than casual leave of the members of the teaching and non-teaching staff of the Department/ Centre to the Dean of the School concerned according to the Rules framed for the purpose;

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# Central University of Jammu

## Existing Ordinance

## Proposed Ordinance (to be read after Amendment)

- 6) be responsible for the records, equipments and furniture of the Department and the books of the departmental library;
- 7) operate the Budget of the Department and shall be responsible for observance of the provisions of the Act, Statutes, Ordinances and Regulations relating to the Department;
- 8) be the overall incharge of the departmental library and
- 9) perform such other academic duties as may be assigned to him/her by the Executive Council, Academic Council or the Vice-Chancellor.

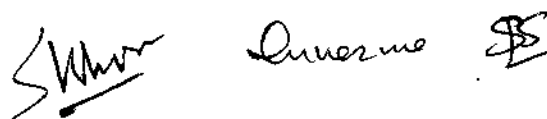
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- 7) operate the Budge of the department/ centre and shall be responsible for observance of the provisions of the Act, Statutes, Ordinances and Regulations relating to the Department/ Centre;
- 8) be the overall in-charge of the departmental/ Centre library and
- 9) perform such other academic duties as may be assigned to him/her by the Executive Council, Academic Council or Vice-chancellor.
- 10) The Director of a Centre shall perform all the statutory duties assigned to Head of the Department. The Centre shall work under the superintendence and control of concerned School.




(Resolution No. 12, Executive Council Meeting dated 04.05.2012)


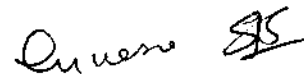
## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																												
	<p style="text-align: center;"><b>Ordinance No. 19</b> governing <b>University Library Committee</b> (The Central Universities Act 2009: Section 28(1)(i))</p> <ol style="list-style-type: none"> <li>1. There shall be a University Library Committee consisting of the following members:                             <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">a) Vice-Chancellor</td> <td style="width: 20%; text-align: right;">Chairperson</td> </tr> <tr> <td>b) Pro-Vice-Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>c) Deans of the Schools</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>d) One professor from each of the Schools to be nominated by Vice-Chancellor by rotation in order of seniority</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>e) Registrar</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>f) Finance Officer</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>g) Librarian</td> <td style="text-align: right;">Convener</td> </tr> </table> </li> <li>2. The term of office of the Members of the Library Committee other than the ex-officio members, shall be one year.</li> <li>3. Powers and Functions of the Committee shall be:                             <ol style="list-style-type: none"> <li>I. to lay down policies and issue directions for proper functioning, management and use of the University Central Library and all other Libraries of the University;</li> <li>II. to allocate funds to various Departments, assess the requirements of the Libraries and frame budget to be submitted to the Authorities concerned,</li> <li>III. to formulate and administer proposals concerning the development of libraries of the University;</li> </ol> <p style="margin-left: 40px;">The Library Committee may constitute one or more sub-committee(s) to look after any of its functions and responsibilities assigned to it.</p> </li> <li>4. The meeting shall be convened by the Convener with the approval of the Chairperson.</li> <li>5. The Committee shall meet at least twice in a year or as and when necessary.</li> </ol>	a) Vice-Chancellor	Chairperson	b) Pro-Vice-Chancellor	Member	c) Deans of the Schools	Member	d) One professor from each of the Schools to be nominated by Vice-Chancellor by rotation in order of seniority	Member	e) Registrar	Member	f) Finance Officer	Member	g) Librarian	Convener	<p style="text-align: center;"><b>Ordinance No.19</b> Governing <b>University Library Committee</b> (The Central Universities Act 2009: Section 28 (1) (i))</p> <ol style="list-style-type: none"> <li>1. There shall be University Library Committee consisting of the following members:                             <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">a. Vice-Chancellor</td> <td style="width: 20%; text-align: right;">Chairperson</td> </tr> <tr> <td>b. Pro-Vice-Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>c. Deans of Schools</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>d. One Professor from each of the Schools to be nominated by Vice-Chancellor by rotation in order of seniority</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>e. Registrar</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>f. Finance Officer</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>g. Librarian</td> <td style="text-align: right;">Convener</td> </tr> </table> </li> <li>2. The term of office of the members of the Library Committee other than the ex-officio members, shall be of one year.</li> <li>3. Powers and functions of the Committee shall be:                             <ol style="list-style-type: none"> <li>I. to lay down policies and issue directions for proper functioning, management and use of the University Central Library and all other Libraries of the University;</li> <li>II. to allocate funds to various departments, assess the requirements of the libraries and frame budget to be submitted to the Authorities concerned;</li> <li>III. to formulate and administer proposals concerning the development of libraries of the University;</li> </ol> <p style="margin-left: 40px;">The Library Committee may constitute one or more sub-committee(s) to look after any of its functions and responsibilities assigned to it.</p> </li> <li>4. The meeting shall be convened by the Convener with the approval of the Chairperson.</li> <li>5. The Committee shall meet at least twice in a year or as and when necessary.</li> </ol>	a. Vice-Chancellor	Chairperson	b. Pro-Vice-Chancellor	Member	c. Deans of Schools	Member	d. One Professor from each of the Schools to be nominated by Vice-Chancellor by rotation in order of seniority	Member	e. Registrar	Member	f. Finance Officer	Member	g. Librarian	Convener
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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>6. Notice of any meeting of the Committee shall be issued at least 14 days before the date fixed for the meeting.</p> <p>7. One-third of the total number of members shall form the quorum for a meeting of the Committee.</p> <p>8. Each department shall a Departmental Library Committee.</p> <p style="text-align: center; margin-top: 20px;">(Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>	<p>6. Notice of any meeting of the Committee shall be issued at least 14 days before the date fixed for the meeting.</p> <p>7. One- third of the total number of members shall form the quorum for a meeting of the Committee.</p> <p>8. Each department shall <b>have</b> a Departmental Library Committee.</p>


## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																																																			
	<p><b>Ordinance No. 20</b> governing <b>University Building Committee</b> (The Central Universities Act, 2009: Section 28(1)(J))</p>	<p><b>Ordinance No. 20</b> Governing <b>University Building Committee</b> (The Central Universities Act 2009: Section 28(1) (J))</p>																																																			
	<p>1. There shall be a Building Committee consisting of the following members, namely:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">a. Vice-Chancellor</td> <td style="width: 20%; text-align: right;">Chairperson</td> </tr> <tr> <td>b. Pro Vice-Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>c. A Representative of the CPWD/PWD not below the rank of Executive Engineer</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>d. A member of the University Planning Board nominated by Vice-Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>e. Finance Officer</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>f. Head of the User Department</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>g. Two teachers of the University not below the rank of Professor nominated by Vice-Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>h. Principal of the Engineering College in the University or from nearby Government Engineering College</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>i. Registrar</td> <td style="text-align: right;">Member Secretary</td> </tr> </table> <p>2. The term of office of members referred to in Clauses (c), (d) and (g) of clause 1 shall be three years. Any of these members may be renominated for another term.</p> <p>3. The Committee shall</p> <p style="margin-left: 20px;">a. be responsible for finalizing the Plans and Estimates of the various Building Projects approved by the UGC, or other funding Agencies, and for proper utilization of the Grants received from the UGC etc.;</p>	a. Vice-Chancellor	Chairperson	b. Pro Vice-Chancellor	Member	c. A Representative of the CPWD/PWD not below the rank of Executive Engineer	Member	d. A member of the University Planning Board nominated by Vice-Chancellor	Member	e. Finance Officer	Member	f. Head of the User Department	Member	g. Two teachers of the University not below the rank of Professor nominated by Vice-Chancellor	Member	h. Principal of the Engineering College in the University or from nearby Government Engineering College	Member	i. Registrar	Member Secretary	<p>1. There shall be a Building Committee consisting of the following members, namely:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">Composition</th> <th style="width: 15%;"></th> </tr> </thead> <tbody> <tr> <td style="width: 5%;">(i)</td> <td style="width: 75%;">Vice Chancellor</td> <td style="text-align: right;"><i>Chairperson</i></td> </tr> <tr> <td>(ii)</td> <td>A member of University Planning Board nominated by the Vice Chancellor</td> <td style="text-align: right;"><i>Member</i></td> </tr> <tr> <td>(iii)</td> <td>Head of the User department</td> <td style="text-align: right;"><i>Member</i></td> </tr> <tr> <td>(iv)</td> <td>Two teachers of the University not below the rank of Prof. nominated by the Vice Chancellor</td> <td style="text-align: right;"><i>Member</i></td> </tr> <tr> <td>(v)</td> <td>Finance Officer</td> <td style="text-align: right;"><i>Member</i></td> </tr> <tr> <td>(vi)</td> <td>Principal of the Engineering College in the University or from nearby Government Engineering College</td> <td style="text-align: right;"><i>Member</i></td> </tr> <tr> <td>(vii)</td> <td>Chief Engineer (civil) of CPWD or State PWD or his representative not below the rank of Superintending Engineer</td> <td style="text-align: right;"><i>Member</i></td> </tr> <tr> <td>(viii)</td> <td>A retired Chief Engineer/Superintending Engineer(Civil) of CPWD/State PWD/Public Sector Undertaking</td> <td style="text-align: right;"><i>Member</i></td> </tr> <tr> <td>(ix)</td> <td>Superintending/Executive Engineer(Electrical) of CPWD or State PWD</td> <td style="text-align: right;"><i>Member</i></td> </tr> <tr> <td>(x)</td> <td>Superintending/Executive Engineer(Public Health) of CPWD or State PWD</td> <td style="text-align: right;"><i>Member</i></td> </tr> </tbody> </table>	Composition			(i)	Vice Chancellor	<i>Chairperson</i>	(ii)	A member of University Planning Board nominated by the Vice Chancellor	<i>Member</i>	(iii)	Head of the User department	<i>Member</i>	(iv)	Two teachers of the University not below the rank of Prof. nominated by the Vice Chancellor	<i>Member</i>	(v)	Finance Officer	<i>Member</i>	(vi)	Principal of the Engineering College in the University or from nearby Government Engineering College	<i>Member</i>	(vii)	Chief Engineer (civil) of CPWD or State PWD or his representative not below the rank of Superintending Engineer	<i>Member</i>	(viii)	A retired Chief Engineer/Superintending Engineer(Civil) of CPWD/State PWD/Public Sector Undertaking	<i>Member</i>	(ix)	Superintending/Executive Engineer(Electrical) of CPWD or State PWD	<i>Member</i>	(x)	Superintending/Executive Engineer(Public Health) of CPWD or State PWD	<i>Member</i>
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# Central University of Jammu

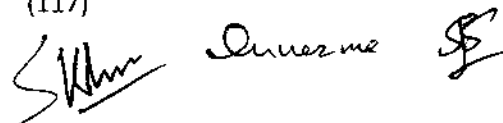
Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)		
	<p>b. be responsible for maintenance and upkeep of the University buildings;</p> <p>c. assess the cost of repairs, additions, alteration and demolition, if any, of the University Buildings annually and prepare the Budget for the same to be submitted for approval of the Executive Council; and</p> <p>d. perform such functions and exercise powers as may be delegated to it by the Executive Council from time to time.</p> <p style="text-align: center;">The Building Committee may constitute one or more Sub Committee(s) to look after any of the functions and responsibilities assigned to it.</p> <p>4. Meetings: The Committee shall meet at least twice in a year, or as and when necessary. The meeting shall be convened by the Chairperson. In the absence of the Vice-Chancellor, the meeting shall be presided over by the Pro-Vice-Chancellor.</p> <p>5. Notice: Notice of any meeting of the Committee shall be issued at least 14 days before the date fixed for the meeting.</p> <p>6. Quorum: One third members shall form the quorum.</p> <p>7. The Building Committee shall be responsible for the completion of the building projects in accordance with the approved plans and estimates and ensure the proper utilization of the funds received from the University Grants Commission, the Government and from the University's own resources or any other source(s).</p> <p>8. The Building Committee as and when constituted, its composition shall be intimated to the University Grants Commission.</p> <p style="text-align: center;">(Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>			
		<p>(xi) The University Engineer</p> <p>(xii) Senior most Architect of the University (where it exists), otherwise a Chief architect or person of equal status from a neighboring University/College</p> <p>(xiii) Chief Architect/Deputy Chief Architect or a person of equivalent status from a central or State Department</p> <p>(xiv) Senior most landscaping Expert of the University (where it exists), otherwise from some neighboring institution/Govt. Deptt./Public Sector Undertaking or to be hired as a consultant by the University for a limited period</p> <p>(xv) Registrar of the University</p>		<p><i>Member</i></p> <p><i>Member</i></p> <p><i>Member</i></p> <p><i>Member</i></p> <p><i>Member Secretary</i></p>
			<p>2. The term of office of members referred at point No. (c), (d) and (g) of the committee shall be three years</p> <p>3. <b>Quorum:</b> One third members shall form the quorum</p> <p>4. The Committee shall</p> <p>a. be responsible for finalizing the Plans and Estimates of the various Building Projects approved by the UGC, or other funding Agencies, and for proper utilization of the Grants received from the UGC etc.</p> <p>b. be responsible for maintenance and upkeep of the University Buildings;</p> <p>c. assess the cost of repairs, additions, alteration and demolition, if any, of the University Buildings annually and prepare the budget for the same to be submitted for approval of the Executive Council from time to time;</p> <p>d. perform such functions and exercise powers as may be delegated to it by the Executive Council from time to time</p> <p>e. The Building Committee may constitute one or more Sub Committee(s) to look after any of the functions and responsibilities assigned to it.</p> <p>5. <b>Meetings:</b> The Committee shall meet at least twice in a year, or as and when necessary. The meeting shall be convened over the Chairperson. In the absence of the Vice-Chancellor, the meeting shall be presided over by the Pro-Vice-Chancellor.</p> <p>6. <b>Notice.</b> Notice of any meeting of the Committee shall be issued at least 14 days before the date fixed for the meeting.</p> <p>7. The Building Committee shall be responsible for the completion of the building projects in accordance with the approval plans and estimates and ensure the proper utilization of the funds received from the University Grants Commission, the Government and from the University's own resources or any other source(s).</p> <p>8. The Building Committee as and when constituted, its composition shall be intimated to the University Grants Commission.</p>	



## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;"><b>Ordinance No. 21</b> governing <b>Functions and Duties of</b> <b>Departments in a School</b> (Statute 15(5)(b)(v) of the Act)</p> <p>1. The School Board may on the recommendations of the Department concerned, designate such other persons as members of the Department as it may deem fit.</p> <p>2. Duties of the Department shall be:</p> <ul style="list-style-type: none"> <li>(a) to admit students to various courses offered by the department and to suggest the procedure for such admissions;</li> <li>(b) to suggest the pattern and the schedule of sessional evaluation and continuous internal assessment for each course offered by the Department;</li> <li>(c) to make proposals, as and when required, to the Academic Council, through the School Board, regarding creation and abolition of teaching posts;</li> <li>(d) to propose research projects to be taken up by the members of the Department individually and in groups;</li> <li>(e) to propose course(s) of study and suggest curriculum with the supporting reading materials to the Board of Studies;</li> <li>(f) to allocate teaching work to the teachers and frame time table in consonance with general time table of the School (s);</li> <li>(g) to appoint, from amongst its members, advisors to students;</li> <li>(h) to propose schemes for maintenance and improvement of the standards of teaching and research in the Department; and</li> <li>(i) to perform such other functions as may be assigned to it by the concerned School Board or the Vice-Chancellor.</li> </ul> <p>3. The Department may constitute committees, from amongst its members, to discharge duties and perform functions as may be assigned to them by it.</p> <p><i>(Resolution No. 12, Executive Council Meeting dated 04.05.2012)</i></p>	<p style="text-align: center;"><b>Ordinance No.21</b> governing <b>Functions and Duties of</b> <b>Departments in a School</b> (Statute 15(5) (b)(v) of the Act)</p> <p>1. The School Board may on the recommendations of the Department concerned, designate such other persons as members of the Department as it may deem fit.</p> <p>2. Duties of the Department shall be:</p> <ul style="list-style-type: none"> <li>(a) to admit students to various courses offered by the department and to suggest the procedure for such admissions;</li> <li>(b) to suggest the pattern and the schedule of sessional evaluation and continuous internal assessment for each course offered by the Department;</li> <li>(c) to make proposals, as and when required, to the Academic Council, through the School Board, regarding creation and abolition of teaching posts;</li> <li>(d) to propose research projects to be taken up by the members of the Department individually and in groups;</li> <li>(e) to propose course(s) of study and suggest curriculum with the supporting reading materials to the Board of Studies;</li> <li>(f) to allocate teaching work to the teachers and frame time table in consonance with general timetable of the School (s);</li> <li>(g) to appoint, from amongst its members, advisors to students;</li> <li>(h) to propose schemes for maintenance and improvement of the standards of teaching and research in the Department and;</li> <li>(i) to perform such other functions as may be assigned to it by the concerned School Board or the Vice- Chancellor.</li> <li><b>(j) All the aforementioned duties/functions of the Department shall be performed under the direct supervision/guidance of the Head of the Department.</b></li> </ul> <p>3. The department may constitute committees, from amongst its members, to discharge duties and perform functions as may be assigned to them by it.</p>

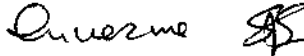
(117)





## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;"><b>Ordinance No. 22</b> governing <b>Visiting Professors</b> (Central Universities Act, 2009 : Section 6 (xvi), Statute 12(2)(xviii) &amp; 22(1))</p> <ol style="list-style-type: none"> <li>1. The Executive Council may appoint Visiting Professor (s) in a Department of Studies or a School of Studies on the recommendation of the Board of Studies or the School Board as the case may be.</li> <li>2. A Visiting Professor should be an eminent scholar in his/her field. Generally a person who has held or is holding the post of Professor or a person who has achieved distinction outside the University sector, should be considered for appointment as Visiting Professor.</li> <li>3. A Visiting Professor may be appointed for a period not exceeding two years, provided that minimum period for which a Visiting Professor is appointed, shall not be less than three months.</li> <li>4. No professor superannuated from this University shall be appointed as a Visiting Professor.</li> <li>5. A superannuated person or a person from outside the University/country appointed as a Visiting Professor shall be paid honorarium as may be determined by the Executive Council in each case.</li> <li>6. In case a person serving in an Indian University or an Institution in India is appointed as a Visiting Professor, the honorarium payable shall be determined on the basis of salary drawn by him/her plus 10% of the pay in the Pay Band and Grade Pay plus dearness allowance, and other allowances, if any, admissible (except conveyance allowance, if any) as per the rates of the parent University/Institution. The University shall also contribute towards pensionary benefits or CPF as per Rules.</li> <li>7. It is expected that when a serving person is appointed as Visiting Professor, the parent University/Institution would give him/her duty leave without pay.</li> </ol>	<p style="text-align: center;"><b>Ordinance No.22</b> Governing <b>Visiting Professors</b> (The Central Universities Act 2009: Section 6(xvi), Statute 12(2) (xviii) &amp; 22(1))</p> <ol style="list-style-type: none"> <li>1. The Executive Council may appoint Visiting Professor (s) in a Department of Studies or a School of Studies on the recommendation of the Board of Studies or the School Board, as the case may be.</li> <li>2. A Visiting Professor should be an eminent scholar in his /her field. Generally a person who has held or is holding the post of Professor or a person, who has achieved distinction outside the University sector, should be considered for appointment as Visiting Professor.</li> <li>3. A Visiting Professor may be appointed for a period not exceeding two years, provided that minimum period for which a Visiting Professor is appointed, shall not be less than three months</li> <li>4. No Professor superannuated from this University shall be appointed as a Visiting Professor.</li> <li>5. A superannuated person or a person from outside the University/country appointed as a Visiting Professor shall be paid honorarium as may be determined by the Executive Council in each case.</li> <li>6. In case a person serving in an Indian University or an Institution in India is appointed as a Visiting Professor, the honorarium payable shall be determined on the basis of <b>fast salary drawn</b> by him/her plus 10% of the pay in the Pay Band and Grade Pay, dearness allowance, and other allowances, if any, admissible as per the rates of the parent University/ Institution. The University shall also contribute towards pensionary benefits or CPF as per rules.</li> <li>7. It is expected that when a serving person is appointed as Visiting Professor, the parent University/Institution would give him/her duty leave without pay.</li> </ol>

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>8. If a person working abroad on a permanent basis is appointed as a Visiting Professor, the University may meet the cost of international air travel. Visiting Professor appointed may be paid travel expenses within India in accordance with the Rules of the University.</p> <p>9. Guest House accommodation will be provided free of charge by the University. Food charges, however, would be paid by the Visiting Professor.</p>	<p>8. (a) The remuneration and other allowances to be paid to a Visiting Professor shall be as per mutual contract.</p> <p>(b) If a person working abroad on a permanent basis is appointed as a Visiting Professor, the University shall meet the cost of his International air travel. A Visiting Professor appointed from within the country shall be paid travel expenses in accordance with the rules of the University.</p> <p>9. Guest House accommodation will be provided free of charge by the University. As such, the incumbent will not be entitled to HRA. Food Charges, however would be paid by the Visiting Professor.</p>

(Resolution No. 12, Executive Council Meeting dated 04.05.2012)

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;"><b>Ordinance No. 23</b> governing <b>Fees and Other Charges Payable by Students of the University</b> (Central Universities Act, 2009 : Section 28(1)(e))</p> <ol style="list-style-type: none"> <li>1. Fee and other charges shall be as prescribed, from time to time, by Executive Council on the recommendations of the Academic Council.</li> <li>2. Fees and other charges payable by the applicants and students admitted to different Programmes of Studies shall be as specified in the Admission Brochure/Prospectus issued by the University from time to time.</li> <li>3. A student shall stand admitted to a Programme of Study only after he/she pays the fee as prescribed.</li> </ol> <p><b>Due Date and Penalty for Delay &amp; Default:</b></p> <ol style="list-style-type: none"> <li>4. Fee and other charges, for a Semester Course shall be payable at the time of the commencement of the Semester or as required to be paid by students on or before the date fixed by the University. (If a candidate selected for admission to a course fails to deposit the requisite admission fees within the notified time schedule, his/her selection shall automatically stand cancelled and the seat shall be offered to a candidate next in merit)</li> <li>5. All fees, as prescribed by the University, shall be payable in lump sum at the time of admission or as prescribed by the University and part payment shall not be allowed.</li> <li>6. <b>Condonation of delay/Relaxation in payment of fees.</b> <ol style="list-style-type: none"> <li>i. The Vice-Chancellor may, in a special case, on the recommendations of the Dean of the School concerned condone delay in payment of fees provided that the student has applied for the same well in time.</li> <li>ii. The Vice-Chancellor may, on the recommendations of the Dean of the School concerned, relax any of the conditions for payment of fees in special cases provided the student concerned submits a written application explaining the reasons for his inability in payment of fees.</li> </ol> </li> </ol>	<p style="text-align: center;"><b>Ordinance No.23</b> Governing <b>Fee and other Charges Payable by Students of the University</b> (The Central Universities Act 2009: Section 28(1) (e))</p> <ol style="list-style-type: none"> <li>1. Fee and other charges shall be as prescribed, from time to time, by Executive Council on the recommendation of the Academic Council.</li> <li>2. <b>Fee and other Charges payable by the applicants and students admitted to different programmes of studies shall be as notified in the Admission Brochure/Prospectus issued by the University from time to time.</b></li> <li>3. A student shall be admitted to a Programme of Study only after he/she pays the fee as prescribed.</li> </ol> <p><b>Due Date and Penalty for Delay &amp; Default</b></p> <ol style="list-style-type: none"> <li>4. Fee and other charges, for a Semester Course shall be payable at the time of the commencement of the Semester or as required to be paid by students on or before the date fixed by the University. (If a candidate selected for admission to a course fails to deposit the requisite admission fees within the notified time schedule, his/her selection shall automatically stand cancelled and the seat shall be offered to a candidate next in merit)</li> <li>5. All fees, as prescribed by the University, shall be payable in lump sum at the time of admission or as prescribed by the University and part payment shall not be allowed.</li> <li>6. <b>Condonation of delay/Relaxation in payment of fees:</b> <ol style="list-style-type: none"> <li>i. The Vice-Chancellor may, in a special case, on the recommendations of the Dean of the School concerned condone delay in the payment of fees provided that the students has applied for the same well in time.</li> <li>ii. The Vice-Chancellor may, on the recommendations of the Dean of the School concerned, relax any of the conditions for payment of fees in special cases provided the student concerned submits a written application explaining the reasons for his inability in payment of fees.</li> </ol> </li> </ol>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>7. A student whose name has been struck off from rolls of the University, due to non-payment of fees in time, may be re-admitted on the recommendations of the Dean of the School concerned and on payment of arrears of fees in full and other dues, together with a re-admission fee as fixed by the University.</p> <p>Provided that request for re-admission is received within the same semester subject to the candidate fulfilling the requirement of minimum attendance as prescribed by the University.</p> <p>8. In case a student proposes to withdraw from the University, he/she shall be required to submit a written application in advance to the Dean of the School concerned through the Head of the Department intimating the date of his/her withdrawal, failing which he/she shall continue to be on the rolls of the University for the duration of the Semester and shall accordingly be liable to pay the prescribed fees for the whole semester.</p> <p>9. In case a student, after completing all admission formalities changes his/her Programme of Studies, if permitted by the University rules, he/she shall be required to pay the differential fees, if any, by the stipulated date.</p> <p><b>Fees Chargeable from NRI/PIO/Foreign National Category:</b></p> <p>10. Students admitted under this category shall pay the fee as prescribed from time to time.</p> <p>11. Foreign students nominated/sponsored by Government of India under various Cultural Schemes would pay normal fee at par with Indian Students.</p> <p><b>Fee Concessions:</b></p> <p>12. In order to support the meritorious but needy students, the University may grant fee concession to certain percentage of its students, limited to the percentage as may be prescribed by the University Grants Commission (UGC) in this regard from time to time.</p> <p>13. Award of fee concession shall mean and include exemption from the payment of all fees chargeable by the University on semester basis, as notified in the prospectus, and shall also include exemption from professional development fees chargeable by the University, if any.</p>	<p>7. A student whose name has been struck off from rolls of the University, due to non-payment of fees in time, may be re-admitted on the recommendations of the Dean of the School concerned and on payment of arrears of fees in full and other dues, together with a re-admission fee as fixed by the University.</p> <p>Provided that request for re-admission is received within the same semester subject to the candidate fulfilling the requirement of minimum attendance as prescribed by the university.</p> <p>8. In case a student proposes to withdrawn from the University, he/she shall be required to submit a written application in advance to the Dean of the School concerned through the Head of the Department intimating the date of his/her withdrawal, failing which he/she shall continue to be on the rolls of the University for the duration of the semester and shall accordingly be liable to pay the prescribed fees for the whole semester.</p> <p>9. In case a student, after completing all admission formalities changes his/her Programme of Studies, if permitted by the University rule, he/she shall be required to pay the differential fees, if any, by the stipulated date.</p> <p><b>Fees Chargeable from NRI/PIO/Foreign National Category:</b></p> <p>10. Students admitted under this category shall pay the fee as prescribed from time to time, which may be more than the fees paid by the Indian students.</p> <p>11. Foreign students nominated/sponsored by the Government of India under various Cultural Schemes would pay normal fee at par with Indian Students.</p> <p><b>Fee Concessions:</b></p> <p>12. In order to support the meritorious but needy students, the University may grant fee concession to certain percentage of its students, limited to the percentage as may be prescribed by the University Grants Commission (UGC) in this regard from time to time.</p> <p>13. Award of fee concession shall mean and include exemption from the payment of all fees chargeable by the University on semester basis, as notified in the prospectus, and shall also include exemption from professional development fees chargeable by the University, if any.</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>14. Such fee concession shall be granted by the Dean of the School concerned, on the recommendations of a Committee consisting of the following:</p> <ol style="list-style-type: none"> <li>a. Dean of the School – Chairman</li> <li>b. Heads of Departments of the concerned School</li> <li>c. One student from each School nominated by the Vice-Chancellor on the recommendation of the Dean</li> </ol> <p>15. In case the number of applicants seeking fee concessions exceeds the number of fee concessions available, the committee referred to above may recommend half fee concession to some of the applicants so that the total of fee concession does not exceed the prescribed percentage.</p> <p>16. Applications for fee concession shall be submitted on the prescribed form to the Dean of the School concerned through the Head of the Department within 30 days from the date of commencement of the Semester or by such other date as may be specified by the Dean.</p> <p>17. While making recommendations on the applications of students for grant of fee concession/half fee concession, the following factors shall be taken into account:</p> <ol style="list-style-type: none"> <li>a. Financial position of the student;</li> <li>b. Academic record of the student;</li> <li>c. Conduct, regularity and punctuality of the student;</li> <li>d. Progress and performance of the student in studies;</li> <li>e. Any other factor, which shall also be recorded.</li> </ol> <p>18. The list of students selected for the grant of fee concession/half fee concession shall be notified by the Dean of the School concerned and fees paid, shall be refunded.</p> <p>19. Fee concession/half fee concession granted during an academic year shall not be renewed automatically in the following year. The students in need of such concession shall be required to submit fresh applications every year, which shall be considered along with new applications, if any, received in the year.</p> <p>20. A fee concession/half fee concession granted to a student may be cancelled at any time during the academic year if his/her conduct or progress in studies is found to be unsatisfactory.</p>	<p>14. Such fee concession shall be granted by the Dean of the School concerned, on the recommendations of a committee consisting of the following:</p> <ol style="list-style-type: none"> <li>a. Dean of the School – Chairperson</li> <li>b. Heads of the Departments of the concerned School</li> <li>c. One student from each School nominated by the Vice-Chancellor on the recommendation of the Dean.</li> </ol> <p>15. In case the number of applicants seeking fee concessions exceeds the number of fee concessions available, the committee referred to above may recommend half fee concession to some of the applicants so that the total of fee concession does not exceed the prescribed percentage.</p> <p>16. Applications for fee concession shall be submitted on the prescribed form to the Dean of the School concerned through the Head of the Department within 30 days from the date of commencement of the semester or by such other date as may be specified by the Dean.</p> <p>17. While making recommendations on the applications of students for grant of fee concession/half fee concession, the following factors shall be taken into account:</p> <ol style="list-style-type: none"> <li>a. Financial position of the student;</li> <li>b. Academic record of the student;</li> <li>c. Conduct, regularity and punctuality of the student;</li> <li>d. Progress and performance of the student in studies;</li> <li>e. Any other factor, which shall also be recorded.</li> </ol> <p>18. The list of students selected for the grant of fee concession/half fee concession shall be notified by the Dean of the School concerned and fees paid, shall be refunded.</p> <p>19. Fee concession/half fee concession granted during an academic year shall not be renewed automatically in the following year. The students in need of such concession shall be required to submit fresh applications every year, which shall be considered along with new applications, if any, received in the year.</p> <p>20. A fee concession/half fee concession granted to a student may be cancelled at any time during the academic year if his/her conduct or progress in studies is found to be unsatisfactory</p>

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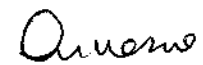





## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>Fee Concession for Differently-abled students:</b></p> <p>21. Visually challenged students shall be exempted from payment of Tuition Fees and Professional Development Fees chargeable by the University, if any.</p> <p>22. Physically challenged students shall be exempted from the payment of Tuition Fees.</p> <p>23. The differently-abled physically challenged students shall also be eligible to apply for fee concession.</p> <p><b>Fees Concession for SC/ST Category:</b></p> <p>24. Fees concession for SC/ST students and any other category as per Govt. of India directives shall be applicable.</p> <p><b>Refund of Fees in case of cancellation/Withdrawal of Admission:</b></p> <p>25. In case a student, after having paid the fees, desires his/her admission to be cancelled, he/she shall be entitled to refund of fees subject to the following rules:</p> <p>a. Students seeking withdrawal/cancellation of admission shall be required to apply in writing to the Dean of the School concerned;</p> <p>b. In case a student submits application for withdrawal/cancellation of admission after the commencement of the academic session but prior to the closing date of admission, he/she shall be refunded fees after a deduction of Rs. 1000/- (Rupees One Thousand Only) being the processing fees.</p> <p>c. In case a student submits application for withdrawal/cancellation of admission after the last date of admission is over and the seat consequently falling vacant could not be filled up by another candidate from the waiting list, he/she shall be refunded only the Security Deposits/Caution Money;</p> <p>If a student owes any money to the University on account of any damage, he/she may have caused to the University property, it shall be deducted from the Security Deposit due to him/her along with outstanding Tuition Fee and fines, if any.</p> <p><b>Refund of Security Deposit</b></p> <p>26. Security Deposit/Caution Money are refundable, on an application from the student on his/her leaving the University, after deducting all dues, fines and other claims against him/her.</p>	<p><b>Fee Concession for Differently-abled students:</b></p> <p>21. Visually challenged students shall be exempted from payment of Tuition Fees and Professional Development Fees chargeable by the University, if any.</p> <p>22. Physically challenged students shall be exempted from the payment of Tuition Fees.</p> <p>23. The differently-abled physically challenged students shall also be eligible to apply for fee concession.</p> <p><b>Fees Concession for SC/ST Category:</b></p> <p>24. Fees concession for SC/ST students and any other category as per Govt. of India directives shall be applicable.</p> <p><b>Refund of Fees in case of cancellation/Withdrawal of Admission:</b></p> <p>25. In case a student, after having paid the fees, desires his/her admission to be cancelled, he/she shall be entitled to refund of fees subject to the following rules:</p> <p>a. Students seeking withdrawal/cancellation of admission shall be required to apply in writing to the Dean of the School concerned;</p> <p>b. In case a student submits application for withdrawal/cancellation of admission after the commencement of the academic session but prior to the closing date of admission, he/she shall be refunded fees after a deduction of Rs. 1000/- (Rupees One Thousand Only) being the processing fees.</p> <p>c. In case a student submits application for withdrawal/cancellation of admission after the last date of admission is over and the seat consequently falling vacant could not be filled up by another candidate from the waiting list, he/she shall be refunded only the Security Deposited/Caution Money;</p> <p>If a student owes any money to the University on account of any damage, he/she may have caused to the University property, it shall be deducted from the Security Deposit due to him/her along with outstanding Tuition Fee and fines, if any.</p> <p><b>Refund of Security Deposit</b></p> <p>26. Security Deposit/Caution Money are refundable, on an application from the student on his/her leaving the University, after deducting all dues, fines and other claims against him/her.</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>27. In case a student does not claim the refund of any amount lying to his/her credit within one calendar year or his/her leaving the University, it shall be considered to have been donated by him/her to the Students' Aid Fund. <i>(Explanation: The period of one calendar year shall be reckoned from the date of announcement of the result of the examination taken by the student or the date from which his/her name is struck off from the rolls of the University.)</i></p> <p><b>Examination Fees and Other Charges:</b></p> <p>28. Examination fees, including the fees for the statement of marks, as prescribed by the University shall be collected along with examination form at the beginning of each semester.</p> <p>29. No student shall be permitted to appear in examination unless he/she has paid all fees and cleared all other dues.</p> <p>30. In addition to the examination fees, a student shall be required to pay additional charges/fees, as prescribed and notified by the University from time to time in the Students Handbook.</p> <p>31. Request for addition/alteration in personal details of students as recorded in the Enrolment Register of the University may be considered only after the student has fulfilled the necessary formalities and paid fee in accordance with University rules. No change in the date of birth shall be made unless approved by the Competent Authority.</p> <p style="text-align: center;">(Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>	<p>27. In case a student does not claim the refund of any amount lying to his/her credit within one calendar year of his/her leaving the University, it shall be considered to have been donated by him/her to the students' Aid Fund. <i>(Explanation: The period of one calendar year shall be reckoned from the date of announcement of the result of the examination taken by the student or the date from which his/her name is struck off from the rolls of the University.)</i></p> <p><b>Examination Fees and Other Charges:</b></p> <p>28. Examination fees, including the fees for the statement of marks, as prescribed by the University shall be collected along with examination form at the beginning of each semester.</p> <p>29. No student shall be permitted to appear in examination unless he/she has paid all fees and cleared all the dues.</p> <p>30. In addition to the examination fees, a student shall be required to pay additional charges/fees, as prescribed and notified by the University from time to time in the Students Handbook.</p> <p>31. Request for addition/alteration in personal details of students as recorded in the Enrolment Register of the University may be considered only after the student has fulfilled the necessary formalities and paid fee in accordance with University rules. No change in the date of birth shall be made unless approved by the Competent Authority.</p>

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*S. Khanna*

*Quarantine* 

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																																							
	<p style="text-align: center;"><b>Ordinance No. 24</b> governing <b>Manner of Appointment of Employees other than Teachers and other Academic Staff, their Classification, Qualifications &amp; Upper Age Limit</b> (The Central Universities Act, 2009 : Section 28(1)(O) and Statute 23(2))</p> <ol style="list-style-type: none"> <li>1. The employees of the University, other than teachers and other academic staff, shall be grouped into Group A, B and C category and such other categories as classified by the Government of India from time to time.</li> <li>2. The age, qualifications and method of recruitment for appointment to various posts in the University shall be such as may be prescribed in the Cadre Recruitment Rules or as determined by the Executive Council from time to time.</li> <li>3. The emoluments of these employees shall be as prescribed by the Government of India/UGC from time to time.</li> <li>4. The following posts shall be in the pay band and grade pay as mentioned against each :-</li> </ol> <p>(i) <b>Group 'A' Posts</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">Sl. No.</th> <th style="width: 65%;">Post</th> <th style="width: 30%;">Pay Band + Grade Pay</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Registrar (Statutory position)</td> <td>Rs. 37400-67000+10000</td> </tr> <tr> <td>2.</td> <td>Finance Officer (Statutory position)</td> <td>Rs. 37400-67000+10000</td> </tr> <tr> <td>3.</td> <td>Controller of Examinations (Statutory position)</td> <td>Rs. 37400-67000+10000</td> </tr> <tr> <td>4.</td> <td>Librarian ( Statutory position)</td> <td>Rs. 37400-67000+10000</td> </tr> <tr> <td>5.</td> <td>Deputy Librarian</td> <td>Rs. 15600-39100+8000</td> </tr> <tr> <td>6.</td> <td>Deputy Registrar/Deputy Finance Officer/Deputy Controller of Examinations and other equivalent posts</td> <td>Rs. 15600-39100+7600</td> </tr> <tr> <td>7.</td> <td>Internal Audit Officer</td> <td>Rs. 15600-39100+7600</td> </tr> <tr> <td>8.</td> <td>Assistant Librarian</td> <td>Rs. 15600-39100+6000</td> </tr> <tr> <td>9.</td> <td>Assistant Registrar/Assistant Finance Officer/Assistant Controller of Examinations and other equivalent posts</td> <td>Rs. 15600-39100+5400</td> </tr> <tr> <td>10.</td> <td>Public Relation Officer</td> <td>Rs. 15600-39100+5400</td> </tr> <tr> <td>11.</td> <td>System Analyst</td> <td>Rs. 15600-39100+5400</td> </tr> <tr> <td>12.</td> <td>Medical Officer</td> <td>Rs. 15600-39100+5400</td> </tr> </tbody> </table>	Sl. No.	Post	Pay Band + Grade Pay	1.	Registrar (Statutory position)	Rs. 37400-67000+10000	2.	Finance Officer (Statutory position)	Rs. 37400-67000+10000	3.	Controller of Examinations (Statutory position)	Rs. 37400-67000+10000	4.	Librarian ( Statutory position)	Rs. 37400-67000+10000	5.	Deputy Librarian	Rs. 15600-39100+8000	6.	Deputy Registrar/Deputy Finance Officer/Deputy Controller of Examinations and other equivalent posts	Rs. 15600-39100+7600	7.	Internal Audit Officer	Rs. 15600-39100+7600	8.	Assistant Librarian	Rs. 15600-39100+6000	9.	Assistant Registrar/Assistant Finance Officer/Assistant Controller of Examinations and other equivalent posts	Rs. 15600-39100+5400	10.	Public Relation Officer	Rs. 15600-39100+5400	11.	System Analyst	Rs. 15600-39100+5400	12.	Medical Officer	Rs. 15600-39100+5400	<p>Replaced vide approval of EC, Resolution No. ___ dated _____</p>
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(125)

*S. Khosla*


*Anurag*


*JS*



# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																																																																												
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	<p>ii) Selection Committee for the posts of Group C shall comprise the following:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; text-align: center;">1.</td> <td style="width: 35%;">Dean of a School of Studies to be nominated by the Vice-Chancellor</td> <td style="width: 5%; text-align: center;">:</td> <td style="width: 55%; text-align: center;">Chairman</td> </tr> <tr> <td style="text-align: center;">2.</td> <td>One member of Executive Council to be nominated by the Executive Council</td> <td style="text-align: center;">:</td> <td style="text-align: center;">Member</td> </tr> <tr> <td style="text-align: center;">3.</td> <td>Two members of the teaching staff of the University to be nominated by the Vice-Chancellor</td> <td style="text-align: center;">:</td> <td style="text-align: center;">Member</td> </tr> <tr> <td style="text-align: center;">4.</td> <td>One expert not in service of this University, to be nominated by the Vice-Chancellor</td> <td style="text-align: center;">:</td> <td style="text-align: center;">Member</td> </tr> <tr> <td style="text-align: center;">5.</td> <td>One member who is a woman, a SC/ST category and one minority member to be co-opted if he/she is not in the Selection Committee (in case the candidates appearing belong to any of the above categories)</td> <td style="text-align: center;">:</td> <td style="text-align: center;">Member</td> </tr> <tr> <td style="text-align: center;">6.</td> <td>Head of the Department Concerned</td> <td style="text-align: center;">:</td> <td style="text-align: center;">Member</td> </tr> <tr> <td style="text-align: center;">7.</td> <td>Registrar (Deputy Registrar in the absence of Registrar to be nominated by the Vice Chancellor)</td> <td style="text-align: center;">:</td> <td style="text-align: center;">Member and Convener</td> </tr> </table>			1.	Dean of a School of Studies to be nominated by the Vice-Chancellor	:	Chairman	2.	One member of Executive Council to be nominated by the Executive Council	:	Member	3.	Two members of the teaching staff of the University to be nominated by the Vice-Chancellor	:	Member	4.	One expert not in service of this University, to be nominated by the Vice-Chancellor	:	Member	5.	One member who is a woman, a SC/ST category and one minority member to be co-opted if he/she is not in the Selection Committee (in case the candidates appearing belong to any of the above categories)	:	Member	6.	Head of the Department Concerned	:	Member	7.	Registrar (Deputy Registrar in the absence of Registrar to be nominated by the Vice Chancellor)	:	Member and Convener
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(127)


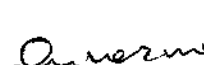

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>a) The candidates for selection to the posts of Group A &amp; B will be selected by Selection Committee through personal interview or any other manner determined by it.</p> <p>b) The University may conduct competitive written test/trade test/technical test for the selection of such posts as may be prescribed in the Cadre Recruitment Rules or as may be determined by the Executive Council.</p> <p>c) The candidates will be short-listed for interview on the basis of marks obtained in the written test, in order of merit, in the ratio of 10:1 of the vacancies to be filled-up. In case the selection test is not held, screening will be done by a Committee appointed by the Vice-Chancellor which will formulate criteria to determine merit, for the purpose of short-listing, with the approval of the Vice-Chancellor.</p> <p>d) The Chairman will be entitled to vote at the Selection Committee Meeting and shall have a casting vote in case of a tie.</p> <p>6. The recommendations of the Selection Committee in respect of the posts of groups A &amp; B will be submitted to the Executive Council and orders of appointments will be issued only after the approval of the Executive Council.</p> <p>Provided that if it would take time to fill a vacancy by regular selection process and the Vice-Chancellor is satisfied that in the interest of the work it is necessary to fill the same, the appointment may be made on purely temporary basis by the Vice-Chancellor on the advice of a Local Selection Committee constituted by him/her for the purpose. Such arrangement may be for a period of not more than one year.</p> <p>7. The Vice-Chancellor shall make appointments on the basis of the recommendations of the Selection Committee to the posts of Group C.</p> <p>8. The rules and procedures prescribed by the Government of India in respect of the reserved categories shall be followed as provided in Section 7 of the Central Universities Act, 2009 and as prescribed by the Government of India from time to time.</p> <p>9. The rules of the Government of India in regard to pay and allowances, increment, leave, superannuation, pension and provident fund shall be followed subject to amendments, if any, from time to time.</p>	

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>10. The Selection Committee may decide its own method of evaluating the performance of the candidates in interview.</p> <p>11. If two or more candidates are selected for a post, the recommendations shall be made in order of merit of the selected candidates.</p> <p>12. No recommendations shall be made with a condition attached to it.</p> <p>13. The University may relax any of the qualifications, experience, age, etc., in exceptionally deserving cases on the recommendations of the Screening, and Selection Committees.</p> <p>14. If any candidate is recommended by the Selection Committee for appointment in relaxation of any of the prescribed conditions relating to qualifications, age etc., it shall be so stated and recorded.</p> <p>15. The relaxation in age, qualification etc., shall be applicable to the SC/ST, OBC, Differently-abled candidates as per rules of the Government of India/UGC.</p> <p>16. When the Selection Committee considers it fit to recommend a higher initial pay or advance increment(s) to be offered to a selected candidate, it may do so giving reasons therefor.</p> <p>17. Prescribed qualifications and experience will be minimum and the mere fact of possessing the same will not entitle a candidate to be called for interview. The University will have the right to restrict the candidates to be called for interview to a reasonable number (10:1) on the basis of qualifications and experience higher than the minimum prescribed or by any other criteria, it may deem fit.</p> <p>18. In-service candidates should apply through proper channel. The conditions as to age and experience may be relaxed for in-service candidates, on the recommendations of the Screening, and Selection Committees.</p> <p>19. Outstation candidates belonging to SC/ST categories called for interview will be paid return single second class railway fare on production of proof.</p>	

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*S. Khan*

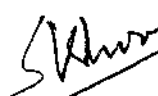
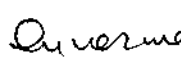

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>20. The Chairman shall have the power to lay-down the procedure in respect of any matter not mentioned in the Act/Statute/Ordinance.</p> <p>21. Canvassing in any form by or on behalf of any candidate will earn disqualification for the candidate.</p> <p>22. The Selection Committee's recommendations, when approved, shall remain valid for a period of one year, from the date of such approval, for the advertised posts.</p> <p>23. The application forms will be sold and the registration fee collected as prescribed by the University from time to time. The SC/ST/Differently-Abled candidates shall be exempted from payment of registration fee.</p> <p>24. (i) Every employee of the University shall be appointed under a written contract which shall be lodged with the University and a copy of which shall be furnished to the employee concerned. The format of agreement is given in Schedule-III.</p> <p>(ii) Any dispute arising out of the contract between the University and any of its employees shall be resolved in accordance with the provisions of Section 33 of the Central Universities Act, 2009.</p> <p><b>Promotion Policy</b></p> <p>25. Promotional avenues to the non-teaching staff shall be in accordance with the Rules as determined by the Executive Council from time to time.</p> <p><b>Cadre Recruitment Rules</b></p> <p>26. The University shall have the following methods of recruitment for employees of the University, other than teachers and other academic staff:</p> <ol style="list-style-type: none"> <li>I. Direct recruitment;</li> <li>II. Promotions;</li> <li>III. Deputation of employees whose services are borrowed from other organizations;</li> <li>IV. Appointment of contract service; and</li> <li>V. Re-employment of persons who retired from service</li> </ol>	

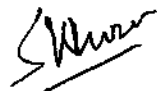
(130)






## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>27. Appointment to a post in any Grade Pay/Pay Band by promotion shall be made, whether in permanent or officiating capacity, from amongst employees serving in posts in the next lower Grade Pay/Pay Band in a service, subject to such conditions of eligibility as may be prescribed by the UGC/Executive Council.</p> <p>28. Every appointment by promotion shall be on the basis of suitability, past performance and conduct, as evident in the Annual Confidential Reports, besides due regard to seniority, on the recommendation of the Departmental Promotion Committee, constituted for the purpose from time to time. Constitution of the Departmental Promotion Committee has been provided in Schedule-II.</p> <p>29. The scales of pay for the Posts/Pay Band/Grade Pay of various employees of the University, other than teachers and other academic staff in the University shall be as prescribed by the Government of India/UGC from time to time, and emoluments shall be drawn at the minimum of the scale or at such higher stage as may be fixed in accordance with the rules prescribed in this behalf by the Government of India/UGC and specified in the appointment order.</p> <p>Provided that the pay scales may be revised from time to time by the Government of India/UGC and upon such revisions, every employee shall have an option, to be exercised in writing within a prescribed time limit, as to the pay scale in which he/she shall draw his emoluments.</p> <p>30. Details of qualifications, experience and age etc. required for statutory posts and non-teaching posts shall be as prescribed by the Government of India/UGC from time to time.</p> <p>31. The qualifications/and or experience and upper age limit for Group 'A', 'B' and 'C' posts shall be as prescribed in Schedule-I. The qualifications, experience and upper age limit as prescribed in Schedule-I is subject to UGC/Government of India Rules/requirements from time to time.</p> <p style="text-align: center;">(Resolution No. 12, Executive Council Meeting dated 04.05.2012)</p>	

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)												
	<p><b><u>Schedule-I</u></b></p> <p>i. The qualifications and/or experience and upper age limit for Group 'A' post shall be as under:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">S. No.</th> <th style="width: 25%;">Post</th> <th style="width: 15%;">Upper Age Limit*</th> <th style="width: 55%;">Essential qualifications and/or experience*</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.</td> <td style="text-align: center;">Registrar</td> <td style="text-align: center;">Preferably below 55 years</td> <td>                     i. Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC seven point scale.                       ii. At least 15 years' experience as Assistant Professor in the AGP of Rs. 7000/- and above or with 8 years' of service in the AGP of Rs. 8000/- and above including as Associate Professor along with experience in educational administration.                      Or                      iii. Comparable experience in research establishment and/or other institutions of higher education.                      Or                      iv. 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.                 </td> </tr> <tr> <td style="text-align: center;">2.</td> <td style="text-align: center;">Finance Officer</td> <td style="text-align: center;">Preferably below 55 years</td> <td>                     i. Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC seven point scale.                       ii. At least 15 years' experience as Assistant Professor in the AGP of Rs. 7000/- and above or with 8 years' of service in the AGP of Rs. 8000/- and above including as Associate Professor along with experience in educational administration.                      Or                      iii. Comparable experience in research establishment and/or other institutions of higher education.                      Or                      iv. 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.                 </td> </tr> </tbody> </table>	S. No.	Post	Upper Age Limit*	Essential qualifications and/or experience*	1.	Registrar	Preferably below 55 years	i. Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC seven point scale.  ii. At least 15 years' experience as Assistant Professor in the AGP of Rs. 7000/- and above or with 8 years' of service in the AGP of Rs. 8000/- and above including as Associate Professor along with experience in educational administration. Or iii. Comparable experience in research establishment and/or other institutions of higher education. Or iv. 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.	2.	Finance Officer	Preferably below 55 years	i. Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC seven point scale.  ii. At least 15 years' experience as Assistant Professor in the AGP of Rs. 7000/- and above or with 8 years' of service in the AGP of Rs. 8000/- and above including as Associate Professor along with experience in educational administration. Or iii. Comparable experience in research establishment and/or other institutions of higher education. Or iv. 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.	
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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																
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4.	University Librarian	Preferably below 55 years	i. Master's Degree in Library Science/Information Science/Documentation with at least 55% of the marks or its equivalent grade of B in the UGC seven point scale and a consistently good academic record. ii. At least thirteen years as a Deputy Librarian in a University Library or eighteen year's experience as a College Librarian. iii. Evidence of innovative library service and organisation of published work. Desirable: M. Phil./Ph. D Degree in Library Science/Information Science/Documentation/Archives and Manuscript-keeping.															
5.	Deputy Librarian	Preferably below 45 years	i. Master's Degree in Library Science/Information Science/Documentation with at least 55% of the marks or its equivalent grade of B															

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
6.	Deputy Registrar	Preferably below 45 years
7.	Deputy Finance Officer	Preferably below 45 years

(134) *Qureshi*

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## Central University of Jammu

Ordinance No.	Existing Ordinance			Proposed Ordinance ( to be read after Amendment)
			<p><b>Desirable:</b></p> <p>i) At least two years' experience in supervisory or equivalent cadre in a Group 'B' post in a Government Department/University/Educational or Research Institution/Teaching and/or Research experience.</p> <p>ii) Ph.D in any discipline</p>	
	11.	Assistant Finance Officer	<p>Preferably below 35 years</p> <p>a) Good Academic record having Master's Degree with at least 55% marks or its equivalent grade of 'B' in the UGC seven point scale from a recognized University.</p> <p><b>Desirable:</b></p> <p>i. At least two years' experience in supervisory or equivalent cadre in a Group 'B' post in a Government Department/ University/ Educational or Research Institution /Teaching and /or Research experience.</p> <p>ii. Ph.D. in any discipline</p> <p>iii. M.Com./MBA (Finance/CA/ICWA/SAS)</p>	
	12.	Assistant Controller of Examinations and other equivalent posts	<p>Preferably below 35 years</p> <p>a) Good Academic record having Master's Degree with at least 55% marks or its equivalent grade of 'B' in the UGC seven point scale from a recognized University.</p> <p><b>Desirable:</b></p> <p>i. At least two years' experience in supervisory or equivalent cadre in a Group 'B' post in a Government Department/ University/ Educational or Research Institution/Teaching and/or Research experience.</p> <p>ii. Ph.D. in any discipline.</p>	
	13.	Assistant Librarian	<p>Preferably below 35 years</p> <p>i. A Masters' Degree in Library Science/Information Science/Documentation Science or an equivalent Professional degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and a consistently good academic record with knowledge of computerization of library.</p> <p>ii. Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC.</p> <p>iii. However, candidates, who are, or have been awarded Ph.D. degree in</p>	

(135) *Enverne*

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## Central University of Jammu

Ordinance No.	Existing Ordinance		Proposed Ordinance ( to be read after Amendment)
			<p>Five years of administrative experience as Assistant Registrar/Assistant Controller of Examinations/Assistant Finance Officer or in any equivalent post.</p> <p><b>Desirable:</b> M.Com./MBA(Finance)/ICWA/CA/SAS</p>
	8.	Deputy Controller of Examinations and other equivalent posts  Preferably below 45 years	<p>i. Master's Degree with at least 55% marks or its equivalent grade of 'B' in the UGC seven point scale from a recognized University.</p> <p>ii. Nine years experience as Assistant Professor in the AGP of Rs. 6000/- and above with experience in educational administration. OR Comparable experience in research establishment and/or other institution of higher education OR Five years of administrative experience as Assistant Registrar/Assistant Controller of Examinations /Assistant Finance Officer or in any equivalent post.</p>
	9.	Internal Audit Officer  Preferably below 45 years	<p>*Internal Audit Officer (On Deputation) Pay Scale: Rs 15600-39100 (Grade Pay 7,600/-)</p> <p>a) All India/SAS Organised Audit and Accounts Services Officers holding analogous post in scale of 15600-39100 + G.P. 7600/-. OR b) Officer qualified in SAS or its equivalent Accounts Services examination of Central/State Government/holding post in the scale of 15600-39100 + 6600 G.P with three years experience OR c) Officer with atleast 5 years service in the pay scale of 15600-39100 + G.P. 5400 of Senior Audit Officer/ Accounts Officer (Audit)/ Assistant Registrar with experience in Audit &amp; Accounts and works department of various organisation /Universities etc.</p> <p>The selection will be made on the basis of panel received after Interviews of candidates.</p>
	10.	Assistant Registrar  Preferably below 35 years	<p>a) Good Academic record having Master's Degree with at least 55% marks or its equivalent grade of 'B' in the UGC seven point scale from a recognized University.</p>
*Substituted vide Resolution No. 6, Executive Council Meeting held on 08.03.2014			

(136) *Anverne*

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
		<p>accordance with the "University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree), Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NCT/SLET/SET for recruitment--and--appointment--of University Assistant Director of Physical Education/College Director of Physical Education &amp; Sports."</p>
14.	Public Relations Officer	<p>Preferably below 35 Years</p> <p><b>Essential</b>                      Master's Degree in Public relations/Communication and Journalism with at least 55% marks or its equivalent from any recognized Indian University or corresponding degree from a foreign university                      OR                      Master's degree in any discipline with at least 55% marks or its equivalent and Post Graduate Diploma in Public Relations/Communication and Journalism.                      AND                      Five years of experience in the Editorial Department/Centre of any established newspaper, National News Agency, Radio or Television of Film media.</p> <p><b>Desirable:</b> Knowledge of two or more Indian Languages</p>
15.	Medical Officer	<p>Preferably below 35 years</p> <p>i. Medical Graduate (Allopathic), i.e., MBBS registered with the Medical Council of India (MCI)                      ii. Five years of experience as General Duty Officer in a residential teaching institution or a hospital of repute.  <b>Desirable:</b> Candidates with post-graduate qualifications in Medicine/Surgery will be preferred.</p>
16.	System Analyst	<p>Preferably below 35 years</p> <p>i. Bachelor's Degree in Electronic Engineering/Computer Engineering with 5 years' experience in computing.                      OR                      ii. M.Sc. with PGDCA with 7. years experience in computing.                      OR                      iii. M.C.A. with 5 years experience in computing.</p>

(137) *Amernu*

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																
	<p>All Degrees/Diplomas shall be from recognized University/Institution with minimum 55% marks. Desirable: Adequate experience in Computer software and other comparable experience in office automation/e-governance/ERP/Networking.</p> <p>1. The qualifications and/or experience and upper age limit for Group 'B' posts shall be as under:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">S. No.</th> <th style="width: 25%;">Post</th> <th style="width: 15%;">Upper age limit</th> <th style="width: 55%;">Essential qualifications and/or experience</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Section Officer</td> <td>Preferably below 35 Years</td> <td>                     i) Graduate with at least 50% marks in any stream from a recognized University.                       ii) At least three years post qualification experience in handling Educational Administration/Purchase/Accounts &amp; Finance in a University/Research Institution/Government Department/PSU.                 </td> </tr> <tr> <td>2.</td> <td>Private Secretary</td> <td>Preferably below 35 Years</td> <td>                     i) Graduation in any discipline with at least 50% marks from a recognized University.                       ii) Two years experience of Stenography with typing speed of 40 wpm                       iii) Knowledge of computers.                       iv) Good communication skills along with comprehension of drafting.                 </td> </tr> <tr> <td>3.</td> <td>Security Officer</td> <td>Preferably below 40 Years</td> <td>                     Essential:                      1. A Graduate or an equivalent qualification from a recognized university                       2. At least 10 years experience in Police/Para-Military Forces/Armed Forces with exemplary service.                       3. Holding a Valid Driving License to ride Jeep/Motor Cycle.                 </td> </tr> </tbody> </table>	S. No.	Post	Upper age limit	Essential qualifications and/or experience	1.	Section Officer	Preferably below 35 Years	i) Graduate with at least 50% marks in any stream from a recognized University.  ii) At least three years post qualification experience in handling Educational Administration/Purchase/Accounts & Finance in a University/Research Institution/Government Department/PSU.	2.	Private Secretary	Preferably below 35 Years	i) Graduation in any discipline with at least 50% marks from a recognized University.  ii) Two years experience of Stenography with typing speed of 40 wpm  iii) Knowledge of computers.  iv) Good communication skills along with comprehension of drafting.	3.	Security Officer	Preferably below 40 Years	Essential: 1. A Graduate or an equivalent qualification from a recognized university  2. At least 10 years experience in Police/Para-Military Forces/Armed Forces with exemplary service.  3. Holding a Valid Driving License to ride Jeep/Motor Cycle.	
S. No.	Post	Upper age limit	Essential qualifications and/or experience															
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(138) *Quere*

*SKh*  
*JS*

## Central University of Jammu

Ordinance No.	Existing Ordinance			Proposed Ordinance ( to be read after Amendment)
	4.	Nurse	Preferably below 35 years	i. 10+2 in Science Stream from a recognized Board ii. Bachelor's Degree in Nursing OR Three-year Diploma in Nursing/GNM from a recognized Institution/Authority with a minimum of 2 years experience in Nursing in a reputed Hospital or Clinic. iii. Registration with Nursing Council of India/State.
	5.	Personal Assistant	Preferably below 35 Years	1. Graduation in any discipline with at least 50% marks from a recognized university. 2. Two years experience of Stenography with typing speed of 40 wpm. 3. Knowledge of computers. 4. Good communication skills along with comprehension of drafting.
	6.	Statistical Assistant	Preferably below 35 Years	Master's Degree with at least 55% of marks in Statistics or its equivalent grade of B in the UGC seven point scale (5% relaxation in marks for SC/ST category). Desirable: 1. Experience in collection, compilation, analyzing and management of statistical data and research work. 2. M. Phil./Ph. D in a relevant subject.
	7.	Professional Assistant	Preferably below 35 Years	Master's in Library Science or PG with Bachelor's in Library and Info. Science with 3 years experience OR Bachelor's in Library Science with 5 years experience.
	8.	Assistant	Preferably below 35 Years	i) Graduation in any discipline with at least 50% marks from a recognized University. ii) Two years experience of having worked in any organization. iii) Working knowledge of computers. iv) Good communication skills.

(139) *Answer*

*S. Kumar*      *SK*

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">9.</td> <td style="width: 25%;">Junior Engineer (Civil &amp; Electrical)</td> <td style="width: 15%;">Preferably below 35 Years</td> <td style="width: 55%;">                     i) Degree or Diploma in Civil/Electrical Engineering of a recognized University/Institute.                       ii) At least two years post qualification experience as Junior Engineer or Works Assistant in a University/Research Institute/PSU engaged in construction activities/private organization of repute.   <b>Desirable:</b> Bachelor's Degree in Engineering                 </td> </tr> </table>	9.	Junior Engineer (Civil & Electrical)	Preferably below 35 Years	i) Degree or Diploma in Civil/Electrical Engineering of a recognized University/Institute.  ii) At least two years post qualification experience as Junior Engineer or Works Assistant in a University/Research Institute/PSU engaged in construction activities/private organization of repute.  <b>Desirable:</b> Bachelor's Degree in Engineering																									
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(140) *Amendment*

*SK Sharma*

*SS*

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
		<p>mechanism (the candidate should be able to remove minor defects) of the motor vehicle.</p> <p>Desirable: Matriculation and/or valid driving license for LMV.</p>
8.	Driver	<p>Preferably below 35 Years</p> <p>i) Matric from a recognized Board or University.                      ii) Possession of a valid Passenger Vehicle/MGV/HGV license.                      iii) Experience of driving a motor vehicle for at least 3 years.</p>
9.	Electrician	<p>Preferably below 35 Years</p> <p>i) 10<sup>th</sup> or equivalent with Industrial Training Certificate in Electrician Trade with at least 60 marks.                      ii) Two years experience as electrician in reputed company.</p>
10.	Plumber	<p>Preferably below 35 Years</p> <p>At least Sr. Sec. School Pass Certificate or equivalent examination from a recognized Board /University.                      Possessing 3 years' experience of plumbing.</p>
11.	Cook	<p>Preferably below 35 Years</p> <p>Candidate possessing at least VIII standard pass and having experience of at least 3 years in the Kitchen of Hostel/Canteen/Guest House.</p>
12.	Peon/Office Attendant	<p>Preferably below 25 years</p> <p>Matriculation from a recognized Board of School of Education.</p>
13.	Library Attendant	<p>Preferably below 25 Years</p> <p>Matriculation from a recognized Board of School Education.</p>
14.	Laboratory Attendant	<p>Preferably below 25 Years</p> <p>Matriculation from a recognized Board of School Education.</p>

• These shall be as prescribed by the Government of India/UGC from time to time.

(141) *Amesmo*

*SKumar*  




## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b><u>SCHEDULE-II</u></b></p> <p><b>i. Departmental Promotion Committee Group- 'C'</b></p> <p>The constitution of the Departmental Promotion Committee for promotion to non-teaching posts with the maximum grade pay of Rs. 2,800/- or below be as follows:</p> <p>a) Registrar <span style="float: right;">Chairman</span></p> <p>b) Dean of School or Head of the Section concerned</p> <p>c) Two persons who are not in the service of the University to be nominated by the Vice-Chancellor, one of whom shall be SC/ST category, a woman and a minority community person in case any of the candidates appearing for the posts belong to such categories and such representation is already not made by virtue of the other members.</p> <p>d) Deputy Registrar (Administration)</p> <p><b>ii. Departmental Promotion Committee Group - 'B'</b></p> <p>The constitution of the Departmental Promotion Committee for promotion to non-teaching posts with the grade pay of above Rs. 2800/- up to Rs. 4600/- (or the equivalent slab in the revised scale) be as follows:</p> <p>a) Pro Vice-Chancellor <span style="float: right;">Chairman</span> <small>(or senior most Dean in case Pro Vice-Chancellor is not available)</small></p> <p>b) Two members nominated by the Executive;</p> <p>c) Head of the Department/Section concerned;</p> <p>d) Two persons who are not in the service of the University to be nominated by the Vice-Chancellor, one of whom shall be SC/ST category, a woman and a minority community person in case any of the candidates appearing for the posts belong to such categories and such representation is already not made by virtue of the other members; and</p> <p>e) Registrar <span style="float: right;">Member Secretary</span></p>	

(142) *Quere*

*SK*  
*JS*

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>iii. <b>Departmental Promotion Committee Group- " A "</b></p> <p>The constitution of the Departmental Promotion committee for promotion to non-teaching posts exceeding the grade pay of Rs. 4,600/- (or the equivalent slab in the revised scale) or below be as follows:</p> <p>a. Vice-Chancellor (or Pro Vice-Chancellor in case Vice-Chancellor is not available) <span style="float: right;">Chairman</span></p> <p>b. Two members nominated by the Executive Council</p> <p>c. Head of the Department/Section concerned</p> <p>d. Two persons who are not in the service of the University to be nominated by the Vice-Chancellor, one of whom shall be SC/ST category, a woman and a minority community person in case any of the candidates appearing for the posts belong to such categories and such representation is already not made by virtue of the other members.</p> <p>e. Registrar <span style="float: right;">Member Secretary</span></p>	

(143) *Chancellor*




## Central University of Jammu


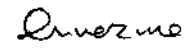

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>SCHEDULE— III</b></p> <p><b><u>WRITTEN CONTRACT OF APPOINTMENT</u></b></p> <p>Every employee of the university other than teacher and member of the academic staff shall be appointed on a written contract, the form of which is prescribed as under:</p> <p style="text-align: center;">TO BE EXECUTED ON NON-JUDICIAL STAMP PAPER</p> <p style="text-align: center;"><b><u>SERVICE CONTRACT</u></b></p> <p>ARTICLES OF AGREEMENT EXECUTED this the _____ day of _____ Two Thousand and _____ between _____ S/O/D/O/W/O _____ aged _____ years, residing at _____ of the first part (hereinafter called 'the party of the first part') and the Central University of Jammu of the second part.</p> <p>WHEREAS the Central University of Jammu (hereinafter referred to as "the University") have engaged the party of the first part as _____ (Designation) and the party of the first part has agreed to serve the University on the terms and conditions hereinafter contained.</p> <p>Now these presents witness and the parties here to respectively agree as follows:</p> <ol style="list-style-type: none"> <li>1. The party of the first part shall submit to the orders of the University and of the authorities under whom he/she may from time to time, be placed by the University and shall remain in the service commencing from the date of joining duty _____ (Date) subject to the terms and conditions herein contained.</li> <li>2. The party of the first part shall devote his/her whole time and attention efficiently and diligently to his/her duties and at all times obey the rules including the University Servants Conduct Rules prescribed for the time being and as amended from time to time, or the regulations of the branch of the University to which he/she may be attached and shall, whenever required, perform such duties as may be assigned to him/her from time to time.</li> <li>3. The party of the first part shall be of the employee of the University and his/her status shall be that of _____ (Designation) in _____ (Department/Branch/Centre) as on the date of appointment.</li> </ol>	

(144) *Quarzo*

*SKh* *SB*



## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>4. The party of the first part shall, from the date of coming into force of these presents, be granted Rs. _____ (Basic Pay) and the grade pay of Rs. _____ in the Pay Band of Rs. _____. He/she shall also be eligible for the usual allowances admissible under rules of the University/Govt. of India in force.</p> <p>5. The party of the first part shall, during the period of this agreement, earn leave according to the rules applicable to him/her.</p> <p>6. If the party of the first part is required to travel in the interest of the University Service; he/she shall be entitled to travelling allowance on the scale applicable to the Officers of his/her equal rank in the University.</p> <p>7. This agreement may be terminated at any time within the said period of the age of superannuation by either party, by giving three months' notice in writing to the other. Provided always that either party may in lieu of the notice, give to the other party a sum equal to the salary for the period which may fall short of three months.</p> <p>8. The party of the first part shall be eligible to the benefit of the University New Pension Scheme according to the rules applicable to him/her.</p> <p>9. The party of the first part shall submit himself/herself for Self Appraisal, PABS methodology, as prescribed by the UGC as notified and amended from time to time, if applicable to him/her.</p> <p>10. In regard to any matter in respect of which no provision has been made in this agreement, the provisions of the rules made or deemed to have been made under Article 309 and 313 of the Constitution of India, the provisions of any Act or Statute or Ordinance or Regulation or Rule made by the University in regard to the employees in the University service shall apply to the extent to which they are applicable to the service of the party of the first part under this agreement and the decision of the University as to their applicability shall be final.</p> <p>IN WITNESS WHEREOF _____ (name) the party of the first part and the Registrar acting for and on behalf of and by the order and direction of the Executive Council, have hereunto set their hands in the _____ day of _____ Two Thousand and _____.</p> <p>SIGNED BY THE PARTY OF THE FIRST PART: _____ IN THE PRESENCE OF: Witnesses 1) _____ 2) _____</p> <p>Signed by the party of the second part in the presence of Witnesses 1) _____ 2) _____</p>	

 (145)   


## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Ordinance No. 25 governing Emoluments, Terms and Conditions of Service and Powers and Functions of the Vice Chancellor The Central Universities Act, 2009: Section 28(0), Statute 2(6)(iii)</p> <p><b>Pay and Allowances</b></p> <ol style="list-style-type: none"> <li>1. Pay: As notified by the University Grants Commission/Central Government from time to time.</li> <li>2. Dearness and other Allowances: As notified by the Central Government from time to time other than House Rent Allowance.</li> <li>3. The Vice Chancellor shall be entitled to such terminal benefits and allowances as fixed by the Central Government from time to time.</li> <li>4. The Vice Chancellor shall be entitled to Leave Travel Concession, as approved by the University from time to time which shall be in conformity with Government of India Rules and entitlement shall be equivalent to the rank of Secretary to Government of India.</li> <li>5. The Vice Chancellor shall be entitled to the reimbursement of medical expenses, incurred on the medical treatment of himself/herself and his/her family members obtained from the Private OPD/Private Wards of any approved Hospital/Nursing Home as approved by the University.</li> <li>6. The Vice Chancellor shall be entitled to the reimbursement of the expenses on account of T.A., D.A. for himself/herself and his/her family members from his/her home town to place of duty and back on his/her assuming office and relinquishing it on the expiry of his/her tenure.</li> <li>7. The Vice Chancellor shall be entitled to Travelling Allowance at the rates fixed by the Executive Council which shall be in conformity with Government of India Rules and the entitlement shall be equivalent to the rank of Secretary to Government of India.</li> </ol> <p><b>Leave</b></p> <ol style="list-style-type: none"> <li>1.               <ol style="list-style-type: none"> <li>a. The Vice Chancellor shall, during the tenure of his/her office, be entitled to leave on Full Pay at the rate of 30 days in a calendar year. The Leave shall be credited to his/her account in advance in two half yearly instalments of 15 days each on the first day of January and the first day of July every year.</li> </ol> </li> </ol>	<p>Ordinance No. 25 Governing Emoluments, Terms and Conditions of Service and Powers and Functions of the Vice Chancellor (The Central Universities Act, 2009: Section 28(1)(o), Statute 2(6)(iii))</p> <p><b>Pay and Allowances</b></p> <ol style="list-style-type: none"> <li>1. Pay: The post of Vice Chancellor shall carry a fixed pay of Rs. 75,000/- per month along with a special allowance of Rs. 5000/- per month. All other eligibility and facilities for the Vice Chancellor as provided in the Act/Statutes of the University shall be applicable beside pay or as notified by the University Grants Commission/Central Government from time to time.</li> <li>2. Dearness and other Allowances: As notified by the Central Government from time to time other than House Rent Allowance.</li> <li>3. The Vice Chancellor shall be entitled to such terminal benefits and allowances as fixed by the Central Government from time to time.</li> <li>4. The Vice Chancellor shall be entitled to Leave Travel Concession, as approved by the University from time to time which shall be in conformity with Government of India Rules and entitlement shall be equivalent to the rank of Secretary to Government of India.</li> <li>5. The Vice Chancellor shall be entitled to the reimbursement of medical expenses, incurred on the medical treatment of himself/herself and his/her family members obtained from the Private OPD/Private Wards of any approved Hospital/Nursing Home as approved by the University.</li> <li>6. The Vice Chancellor shall be entitled to the reimbursement of the expenses on account of T.A., D.A. for himself/herself and his/her family members from his/her home town to place of duty and back on his/her assuming office and relinquishing it on the expiry of his/her tenure.</li> <li>7. The Vice Chancellor shall be entitled to Travelling Allowance at the rates fixed by the Executive Council which shall be in conformity with Government of India Rules and the entitlement shall be equivalent to the rank of Secretary to Government of India.</li> </ol> <p><b>Leave</b></p> <ol style="list-style-type: none"> <li>1.               <ol style="list-style-type: none"> <li>a. The Vice Chancellor shall, during the tenure of his/her office, be entitled to leave on Full Pay at the rate of 30 days in a calendar year. The Leave shall be credited to his/her account in advance in two half yearly instalments of 15 days each on the first day of January and the first day of July every year</li> </ol> </li> </ol>

 (146) *Anwar*  


## Central University of Jammu



Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Provided that if the Vice Chancellor assumes or relinquishes the charge of the office of the Vice Chancellor during the currency of half year, the leave shall be credited proportionately at the rate of 2½ days for each completed month of service.</p> <p>b. The leave at the credit of the Vice Chancellor at the close of the previous half year shall be carried forward to the new half year, subject to the condition that the leave, so carried forward plus the credit for that half year, does not exceed the maximum limit of 300 days.</p> <p>c. The Vice Chancellor, on relinquishing the charge of his/her office, shall be entitled to leave encashment equivalent of the leave salary admissible for the number of days of leave on Full Pay due to him/her at the time of his/her relinquishing of charge, subject to maximum of 300 days, including encashment benefit availed of elsewhere.</p> <p>d. The Vice Chancellor shall also be entitled to Half Pay Leave at the rate of 20 days for each completed year of service. The Half-Pay Leave may also be availed of as commuted leave on production of medical certificate, provided that when such commuted leave is availed of, twice the amount of Half-Pay Leave shall be debited against the Half-Pay Leave due.</p> <p>e. The Vice Chancellor shall also be entitled to avail himself/herself of Extra Ordinary Leave without pay for a maximum period of three months during the full term of five year on medical grounds or otherwise.</p> <p>2. During the period of leave, the Vice Chancellor shall be entitled to the same Salary, Honorarium and Allowances and such other facilities of service to which he/she may be entitled while on duty.</p> <p>3. In the case of absence of the Vice Chancellor occasioned by any call by the Central or State Government, Public Service or on deputation on behalf of the University for any Public Purpose, the period so spent shall be treated on duty.</p> <p>4. Where an employee of the University is appointed as Vice Chancellor, he/she shall be allowed to avail only the leave earned by him/her after entering upon his/her office. On his/her relinquishing the post of the Vice Chancellor and in the event of his/her rejoining his/her old post, he/she shall be entitled to carry back the leave at his/her credit to that post.</p> <p>5. Further he/she may be allowed to contribute to any provident fund of which he/she is a member and the University shall contribute to the account of such</p>	<p>Provided that if the Vice Chancellor assumes or relinquishes the charge of the office of the Vice Chancellor during the currency of half year, the leave shall be credited proportionately at the rate of 2½ days for each completed month of service.</p> <p>b. The leave at the credit of the Vice Chancellor at the close of the previous half year shall be carried forward to the new half year, subject to the condition that the leave, so carried forward plus the credit for that half year, does not exceed the maximum limit of 300 days.</p> <p>c. The Vice Chancellor, on relinquishing the charge of his/her office, shall be entitled to leave encashment equivalent of the leave salary admissible for the number of days of leave on Full Pay due to him/her at the time of his/her relinquishing of charge, subject to maximum of 300 days, including encashment benefit availed of elsewhere.</p> <p>d. The Vice Chancellor shall also be entitled to Half Pay Leave at the rate of 20 days for each completed year of service. The Half-Pay Leave may also be availed of as commuted leave on production of medical certificate, provided that when such commuted leave is availed of, twice the amount of Half-Pay Leave shall be debited against the Half-Pay Leave due.</p> <p>e. The Vice Chancellor shall also be entitled to avail himself/herself of Extra Ordinary Leave without pay for a maximum period of three months during the full term of five year on medical grounds or otherwise.</p> <p>2. During the period of leave, the Vice Chancellor shall be entitled to the same Salary, Honorarium and Allowances and such other facilities of service to which he/she may be entitled while on duty.</p> <p>3. In the case of absence of the Vice Chancellor occasioned by any call by the Central or State Government, Public Service or on deputation on behalf of the University for any Public Purpose, the period so spent shall be treated on duty.</p> <p>4. Where an employee of the University is appointed as Vice Chancellor, he/she shall be allowed to avail only the leave earned by him/her after entering upon his/her office. On his/her relinquishing the post of the Vice Chancellor and in the event of his/her rejoining his/her old post, he/she shall be entitled to carry back the leave at his/her credit to that post.</p> <p>5. Further he/she may be allowed to contribute to any provident fund of which he/she is a member and the University shall contribute to the account of such person in that provident fund at the</p>

*S. Kumar* (147) *Quereus*

*JS*



## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>person in that provident fund at the same rate at which the person had been contributing immediately before his/her appointment as Vice Chancellor.</p> <p>6. If a person, employed in another Institution is appointed as Vice Chancellor on deputation, he/she shall be entitled to salary, allowances, leave and leave salary, as per deputation Rules of the Institution, to which he/she was entitled prior to his/her appointment as the Vice Chancellor till he/she continues to hold his/her lien on that post. The University shall also pay leave salary, provident fund, pension contributions to the Institution, where he/she was permanently employed, as admissible under the Rules.</p> <p><b>Amenities</b></p> <ol style="list-style-type: none"> <li>1. The Vice Chancellor shall be entitled to rent free furnished residential accommodation, free water and power with such furniture, as may be approved by the University. The premises of his/her lodging will be maintained by the University.</li> <li>2. The Vice Chancellor shall be entitled to the facility of a free official car. He/she shall also be entitled to free mobile phone and telephone (with STD and ISD) service at his/her residence.</li> <li>3. The Vice Chancellor shall be entitled to one cook and two attendants at his/her residence.</li> </ol> <p><b>POWERS AND FUNCTIONS</b></p> <p>The Vice Chancellor is the Chief Executive and Academic Head of the University and as such his/her powers and duties include, among others, the following:-</p> <ol style="list-style-type: none"> <li>1. To ensure that the provisions of the Act, Statutes, Ordinances and Regulations are fully observed.</li> <li>2. To ensure that the routine items regarding creation of temporary posts for short duration and sanction of leave etc. should not normally be referred to the Executive Council.</li> <li>3. To make appointments of Deans, Heads, Proctors, Dean of Students Welfare and Wardens etc. The appointment of the Pro-Vice Chancellor (or Rector) and equivalent officers, however, may be made as per the provisions of the Act and Statutes.</li> </ol>	<p>same rate at which the person had been contributing immediately before his/her appointment as Vice Chancellor.</p> <p>6. If a person, employed in another Institution is appointed as Vice Chancellor on deputation, he/she shall be entitled to salary, allowances, leave and leave salary, as per deputation Rules of the institution, to which he/she was entitled prior to his/her appointment as the Vice Chancellor till he/she continues to hold his/her lien on that post. The University shall also pay leave salary, provident fund, pension contributions to the Institution, where he/she was permanently employed, as admissible under the Rules.</p> <p><b>Amenities</b></p> <ol style="list-style-type: none"> <li>1. The Vice Chancellor shall be entitled to rent free furnished residential accommodation, free water and power with such furniture, as may be approved by the University. The premises of his/her lodging will be maintained by the University.</li> <li>2. The Vice Chancellor shall be entitled to the facility of a free official car. He/she shall also be entitled to free mobile phone and telephone (with STD and ISD) service at his/her residence.</li> <li>3. The Vice Chancellor shall be entitled to one cook and two attendants at his/her residence.</li> </ol> <p><b>POWERS AND FUNCTIONS</b></p> <p>The Vice Chancellor is the Chief Executive and Academic Head of the University and as such his/her powers and duties include, among others, the following:-</p> <ol style="list-style-type: none"> <li>1. To ensure that the provisions of the Act, Statutes, Ordinances and Regulations are fully observed;</li> <li>2. To ensure that the routine items regarding creation of temporary posts for short duration and sanction of leave etc. should not normally be referred to the Executive Council.</li> <li>3. To make appointments of Deans, Heads, Proctors, Dean of Students Welfare and Wardens etc. The appointment of the Pro-Vice Chancellor (or Rector) and equivalent officers, however, may be made as per the provisions of the Act and Statutes.</li> </ol>

 (148) *Amesne*  


## Central University of Jammu


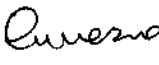

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>4. Power, not to act upon any decision of any authority, if he is of the opinion that it is ultra vires of the provisions of the Act or Statutes or Ordinances or that such a decision is not in the best interests of the University. In both the cases he/she could ask the authority concerned to review the decision and if differences persist, the matter be referred immediately to the Visitor whose decision shall be final and binding on the Vice Chancellor.</p> <p>5. As the Chairman of the authorities, bodies and committees of the University he/she should be empowered to suspend a member from the meeting of the authority, body or committee, as the case may be, for persisting to obstruct or stall the proceedings or for indulging in behaviour unbecoming of a member.</p> <p>6. All the disciplinary powers in regard to students and employees shall vest with the Vice Chancellor. He shall have the powers to suspend an employee and initiate disciplinary action against him/her.</p> <p>7. He/she shall ensure holding and conducting the University examinations properly at the scheduled time and the results of such examinations are published expeditiously and that academic sessions of the university start and end on proper dates.</p> <p>8. In an emergent situation to take any action on behalf of any authority in which the power is vested and to report the action taken in the next meeting of the authority.</p> <p>9. He shall be responsible to allocate responsibilities and to audit the performance of officers, faculty members, staff and students against the expected standards.</p> <p>10. To exercise all administrative and financial powers as defined in Statutes/Ordinance.</p> <p>11. The Vice Chancellor may delegate any of his powers for day-to-day work to the Pro-Vice Chancellor, Dean, Heads of the Departments and other officers who should act on the basis of clear rules laid down in this regard.</p> <p>12. He/she shall pass such orders and take such measures that are necessary to implement any of the above.</p> <p style="text-align: center;">Resolution No.8, Executive Council Meeting dated 14-01-2013</p>	<p>4. Power, not to act upon any decision of any authority, if he is of the opinion that it is ultra vires of the provisions of the Act or Statutes or Ordinances or that such a decision is not in the best interests of the University. In both the cases he/she could ask the authority concerned to review the decision and if differences persist, the matter be referred immediately to the Visitor whose decision shall be final and binding on the Vice Chancellor.</p> <p>5. As the Chairperson of the authorities, bodies and committees of the University he/she should be empowered to suspend a member from the meeting of the authority, body or committee, as the case may be, for persisting to obstruct or stall the proceedings or for indulging in behaviour unbecoming of a member.</p> <p>6. All the disciplinary powers in regard to students and employees shall vest with the Vice Chancellor. He shall have the powers to suspend an employee and initiate disciplinary action against him/her.</p> <p>7. He/she shall ensure holding and conducting the University examinations properly at the scheduled time and the results of such examinations are published expeditiously and that academic sessions of the university start and end on proper dates.</p> <p>8. In an emergent situation to take any action on behalf of any authority in which the power is vested and to report the action taken in the next meeting of the authority.</p> <p>9. He shall be responsible to allocate responsibilities and to audit the performance of officers, faculty members, staff and students against the expected standards.</p> <p>10. To exercise all administrative and financial powers as defined in Statutes/Ordinances.</p> <p>11. The Vice Chancellor may delegate any of his powers for day-to-day work to the Pro-Vice Chancellor, Deans, Heads of the Departments and other officers who should act on the basis of clear rules laid down in this regard. When the Vice Chancellor has to proceed on leave temporarily and if there is no Pro-Vice Chancellor, in that event, he may assign responsibility to a Professor to look after day to day affairs of the University in his absence.</p> <p>12. He/she shall pass such orders and take such measures that are necessary to implement any of the above.</p>

 (149) *Amesue*  






## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;">Ordinance No. 26 governing Sensitization, Prevention and Redressal of Sexual Harassment The Central Universities Act, 2009: Section 28(n)</p> <p>1. Gender equity, including protection from sexual harassment and right to work with dignity is universally recognized basic human right. Eradication of social evils has been the prime aim of Constitution of India. Article 15 of the Constitution of India prohibits discrimination on grounds of religion, race, caste, sex, or place of birth. Article 42 makes provision of securing just and humane conditions of work. Article 51-A(e) makes it incumbent on every citizen to promote harmony and spirit of the common brotherhood amongst all the people of India transcending religious, linguistic, and regional or sectional diversities; to renounce practices derogatory to the dignity of women. India is also a signatory to the convention on the "Elimination of All Forms of Discrimination against Women." Resultantly, the Central University of Jammu hereby introduces and enforces Ordinance titled "Sensitization, Prevention and Redressal of Sexual Harassment" Ordinance.</p> <p>2. <b>Bodies of SPARSH:</b> Sensitization, Prevention and Redressal of Sexual Harassment (SPARSH) shall include the Apex body of SPARSH (ABS) and the University Complaints Committee (UCC). The ABS shall aim to sensitize and work to prevent sexual harassment in the University. The UCC shall consider complaints regarding sexual harassment, and will conduct enquiries, suggesting suitable action.</p> <p>3. <b>Functions, Powers and Duties of ABS:</b></p> <ol style="list-style-type: none"> <li>a. To uphold the commitment of the Central University of Jammu to provide campus environment free of gender-based discrimination, sexual harassment and other acts of gender-based violence.</li> <li>b. To promote a social and psychological environment which will raise awareness about gender-based discrimination and prevent sexual harassment and other acts of gender-based violence.</li> <li>c. To generate awareness about gender-based discrimination, sexual harassment and other acts of gender-based violence.</li> </ol>	<p style="text-align: center;">Ordinance No. 26 Governing Sensitization, Prevention and Redressal of Sexual Harassment The Central Universities Act, 2009: Section 28(n)</p> <p>1. Gender equity, including protection from sexual harassment and right to work with dignity is universally recognized basic human right. Eradication of social evils has been the prime aim of Constitution of India. Article 15 of the Constitution of India prohibits discrimination on grounds of religion, race, caste, sex, or place of birth. Article 42 makes provision of securing just and humane conditions of work. Article 51-A(e) makes it incumbent on every citizen to promote harmony and spirit of the common brotherhood amongst all the people of India transcending religious, linguistic, and regional or sectional diversities; to renounce practices derogatory to the dignity of women. India is also a signatory to the convention on the "Elimination of All Forms of Discrimination against Women." Resultantly, the Central University of Jammu hereby introduces and enforces Ordinance titled "Sensitization, Prevention and Redressal of Sexual Harassment" Ordinance.</p> <p>2. <b>Bodies of SPARSH:</b> Sensitization, Prevention and Redressal of Sexual Harassment (SPARSH) shall include the Apex body of SPARSH (ABS) and the University Complaints Committee (UCC). The ABS shall aim to sensitize and work to prevent sexual harassment in the University. The UCC shall consider complaints regarding sexual harassment, and will conduct enquiries, suggesting suitable action.</p> <p>3. <b>Functions, Powers and Duties of ABS:</b></p> <ol style="list-style-type: none"> <li>a. To uphold the commitment of the Central University of Jammu to provide campus environment free of gender-based discrimination, sexual harassment and other acts of gender-based violence.</li> <li>b. To promote a social and psychological environment which will raise awareness about gender-based discrimination and prevent sexual harassment and other acts of gender-based violence.</li> <li>c. To generate awareness about gender-based discrimination, sexual harassment and other acts of gender-based violence</li> </ol>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>4. <b>Functions, Powers and Duties of UCC:</b></p> <ol style="list-style-type: none"> <li>a. To ensure implementation of directives of the Supreme Court of India enjoining all employees to develop and implement a policy against sexual harassment at the workplace.</li> <li>b. To evolve a permanent mechanism for prevention and redressal of gender-based discrimination, sexual harassment and other acts of gender based violence.</li> <li>c. To ensure that the provisions of the Ordinance are implemented in letter and spirit through proper reporting and redressal of the complaints.</li> </ol> <p>5. <b>Definitions:</b></p> <ol style="list-style-type: none"> <li>A. <b>Sexual harassment:</b> This shall include such unwelcome sexual behaviour (whether directly or by implication) as:               <ol style="list-style-type: none"> <li>i. Unwanted physical contact and advances;</li> <li>ii. A demand or request for sexual favour;</li> <li>iii. Sexually-coloured remarks;</li> <li>iv. Displaying pornography, and</li> <li>v. Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.</li> </ol> </li> <li>B. <b>Academic staff:</b> This shall include any person on the staff of the University who is appointed to a teaching and/or research post, whether full time, temporary, adhoc, contractual, part-time, visiting, honorary, or on special duty, or employees on a casual or project basis.</li> <li>C. <b>Campus:</b> This includes all the places vested, controlled and/or administered by the Central University of Jammu.</li> <li>D. <b>Students:</b> Students mean regular, private/ex-students of the University on the rolls of Schools/Centres/Departments of Studies/Hostel.</li> <li>E. <b>Non-governmental Organization (NGO):</b> This shall include any NGO registered under the Societies Registration Act or is a Public Charitable Trust. Such an NGO should be engaged in work connected with gender equality.</li> <li>F. <b>Counsellor:</b> This shall include any woman from among the staff, who has expertise in social and personal counselling on matters arising out of incidents of sexual harassment.</li> <li>G. <b>Non-teaching staff:</b> This shall include any person on the staff of the University who is not appointed to a teaching and/or research post, whether full time, temporary, adhoc, contractual, part-time, on daily wages, on honorary or on special duty, or on deputation, and shall include employees on a casual or project basis.</li> <li>H. <b>Resident:</b> This shall include any person who is a temporary or a permanent resident occupying any accommodation or premises managed and/or allotted by the Central University of Jammu.</li> </ol>	<p>4. <b>Functions, Powers and Duties of UCC:</b></p> <ol style="list-style-type: none"> <li>a. To ensure implementation of directives of the Supreme Court of India enjoining all employees to develop and implement a policy against sexual harassment at the workplace.</li> <li>b. To evolve a permanent mechanism for prevention and redressal of gender-based discrimination, sexual harassment and other acts of gender based violence.</li> <li>c. To ensure that the provisions of the Ordinance are implemented in letter and spirit through proper reporting and redressal of the complaints.</li> </ol> <p>5. <b>Definitions:</b></p> <ol style="list-style-type: none"> <li>A. <b>Sexual harassment:</b> This shall include such unwelcome sexual behaviour (whether directly or by implication) as:               <ol style="list-style-type: none"> <li>i. Unwanted physical contact and advances;</li> <li>ii. A demand or request for sexual favour;</li> <li>iii. Sexually-coloured remarks;</li> <li>iv. Displaying pornography, and</li> <li>v. Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.</li> </ol> </li> <li>B. <b>Academic staff:</b> This shall include any person on the staff of the University who is appointed to a teaching and/or research post, whether full time, temporary, adhoc, contractual, part-time, visiting, honorary, or on special duty, or employees on a casual or project basis.</li> <li>C. <b>Campus:</b> This includes all the places vested, controlled and/or administered by the Central University of Jammu.</li> <li>D. <b>Students:</b> Students mean regular, private/ex-students of the University on the rolls of Schools/Centres/Departments of Studies/Hostel.</li> <li>E. <b>Non-governmental Organization (NGO):</b> This shall include any NGO registered under the Societies Registration Act or is a Public Charitable Trust. Such an NGO should be engaged in work connected with gender equality.</li> <li>F. <b>Counsellor:</b> This shall include any woman from among the staff, who has expertise in social and personal counselling on matters arising out of incidents of sexual harassment.</li> <li>G. <b>Non-teaching staff:</b> This shall include any person on the staff of the University who is not appointed to a teaching and/or research post, whether full time, temporary, adhoc, contractual, part-time, on daily wages, on honorary or on special duty, or on deputation, and shall include employees on a casual or project basis.</li> <li>H. <b>Resident:</b> This shall include any person who is a temporary or a permanent resident occupying any accommodation or premises managed and/or allotted by the Central University of Jammu.</li> </ol>

 (151) *Anusme*  





# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>1. Service provider: This shall include any person who runs or manages commercial enterprises, or provides services on the campus.</p> <p>6. Constitution of Apex Body of SPARASH(ABS): The ABS shall consist of the following members, who will be nominated by the Vice Chancellor:</p> <ol style="list-style-type: none"> <li>a. Chairperson, a woman nominated by the Vice Chancellor from amongst the faculty members.</li> <li>b. Five members representing various Departments/Centres of the University, of which at least three should be women and one amongst these shall be nominated as member secretary by the Vice Chancellor.</li> <li>c. Two student representatives of which at least one should be girl student (names to be proposed by the Dean, Students' Welfare for Vice Chancellor's approval).</li> <li>d. Two members from the non-teaching staff, of which at least one should be a woman.</li> <li>e. One woman NGO representative'</li> <li>f. One woman Counsellor.</li> </ol> <p>7. Constitution of University Complaints Committee (UCC): The Vice Chancellor shall nominate the members of UCC from among the members of the ABS and shall comprise the following:</p> <ol style="list-style-type: none"> <li>a. Five teacher representatives of which at least three shall be women.</li> <li>b. One non-teaching representative of the University.</li> <li>c. One person, with known contribution to women's issues, to be co-opted from outside the University, who could be an NGO representative,</li> <li>d. Chairperson and a member secretary shall be elected from the above mentioned members.</li> </ol> <p>8. Term of office of Chairpersons and members of ABS and UCC: The Chairpersons and members shall hold office for a term of three years from the date of issue of order. Provided that Chairperson or any member shall not hold office for more than two terms.</p> <p>9. Vacancy of the office of Chairperson or members of ABS/UCC: If the office of the Chairperson or any other member becomes vacant, or if either of them remains absent without written intimation for three consecutive meetings, or for two months, whichever is more, another member may be nominated to fill in the vacancy. The new Chairperson/member shall be nominated by the Vice Chancellor.</p> <p>10. Procedure for transaction of business of ABS:</p> <ol style="list-style-type: none"> <li>a. The ABS shall hold at least five meetings in an academic year without more than 2 months gap between the two meetings.</li> </ol>	<p>1. Service provider: This shall include any person who runs or manages commercial enterprises, or provides services on the campus.</p> <p>6. Constitution of Apex Body of SPARASH (ABS): The ABS shall consist of the following members, who will be nominated by the Vice Chancellor:</p> <ol style="list-style-type: none"> <li>a. Chairperson, a woman not below the rank of Professor to be nominated by the Vice Chancellor from amongst the faculty members. In case, Professor is not available, the Vice Chancellor may nominate any Associate Professor amongst the faculty members.</li> <li>b. Five members representing various Departments/Centres/Colleges of the University, of which at least three should be women and one amongst these shall be nominated as member secretary by the Vice Chancellor.</li> <li>c. Two student representatives of which at least one should be girl student (names to be proposed by the Dean, Students' Welfare for Vice Chancellor's approval).</li> <li>d. Two members from the non-teaching staff, of which at least one should be a woman.</li> <li>e. One woman NGO representative/Counsellor'</li> </ol> <p>7. Constitution of University Complaints Committee (UCC): The Vice Chancellor shall nominate the members of UCC from among the faculty members and shall comprise the following:</p> <ol style="list-style-type: none"> <li>a. Chairperson SPARSH</li> <li>b. Two faculty members from which at least one shall be woman.</li> <li>c. Two non teaching representative of the University at least one shall be woman</li> <li>d. One person, with known contribution to women's issues, to be co-opted from within/outside the University, who could be an NGO representative or associated with NGO,</li> <li>e. Three student representatives in case the matter pertains to students</li> <li>f. One half of the total members of UCC shall be women.</li> <li>g. Persons in senior administrative positions, such as, Vice Chancellor, Pro Vice Chancellor, Rectors, Registrar, Deans, Head of Departments, etc. shall not be members of UCC in order to ensure autonomy of their functioning.</li> </ol> <p>8. Term of office of Chairpersons and members of ABS and UCC: The Chairpersons and members shall hold office for a term of one year from the date of issue of order. Provided that Chairperson or any member shall be eligible not hold office for more than two terms.</p> <p>9. Vacancy of the office of Chairperson or members of ABS/UCC: If the office of the Chairperson or any other member becomes vacant, or if either of them remains absent without written intimation for three consecutive meetings, or for two months, whichever is more, another member may be nominated to fill in the vacancy. The new Chairperson/member shall be nominated by the Vice Chancellor.</p> <p>10. Procedure for transaction of business of ABS:</p> <ol style="list-style-type: none"> <li>a. The ABS shall hold at least five meetings in an academic year without more than 2 months gap between the two meetings.</li> </ol>

 (152) *Khanna*  




# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>b. Proceedings of all the meetings shall be recorded by the member secretary, confirmed and adopted by the ABS members.</p> <p>c. The quorum for the meeting shall be one third members of the ABS.</p> <p>d. Any member may request the Chairperson to call an emergent meeting of the ABS for which at least 24 hours advance notice shall be given.</p> <p><b>11. Procedure for filing complaints with UCC:</b></p> <p>a. Wide publicity to be given for filing complaints.</p> <p>b. Complaints to be registered in strict confidentiality.</p> <p>c. The UCC on taking cognizance of complaint(s) pertaining to sexual harassment shall conduct enquiries and recommend penalties and other actions to be taken in the matter. UCC shall also provide assistance and redressal to the victim(s).</p> <p>d. Any student, resident, service provider, outsider, academic staff or non-teaching staff may make a complaint of sexual harassment against a student, resident, service provider, outsider, academic staff or non-teaching staff.</p> <p>e. Any person(s) may lodge a complaint directly to the Vice Chancellor, or to any member of the UCC.</p> <p>f. The complaint may be oral or in writing. If it is oral, it shall be put into writing by the UCC.</p> <p>g. The UCC may hear both the parties (complainant and the accused) in a manner, as it may deem appropriate, and determine the course of action the situation merits.</p> <p>h. The UCC will be responsible for conducting a formal enquiry against the student, academic staff, non-teaching staff, service provider or resident, as the case may be, allegedly involved in a case on the basis of its findings during the preliminary enquiry.</p> <p>i. The inquiry shall be conducted under the rules and procedure laid down by the University and will be in conformity with the principles of natural justice.</p> <p>j. The formal inquiry shall commence within a week and shall be completed within two months from the date of complaint. If the UCC finds it impractical to dispose off the case within the given time, the reasons will be recorded in writing, and the period may be extended by the Vice Chancellor.</p> <p><b>12. Penalties:</b> Penalties shall be awarded as per University rules for employees. In case of students/service providers, the penalties shall include:</p> <p>a. Expulsion from the University</p> <p>b. Rustication for period which may extend to three years</p> <p>c. Denial of re-admission</p> <p>d. Withholding results</p>	<p>b. Proceedings of all the meetings shall be recorded by the member secretary, confirmed and adopted by the ABS members.</p> <p>c. The quorum for the meeting shall be one third members of the ABS</p> <p>d. Any member may request the Chairperson to call an emergent meeting of the ABS for which at least 24 hours advance notice shall be given.</p> <p><b>11. Procedure for filing complaints with UCC:</b></p> <p>a. Wide publicity to be given for filing complaints.</p> <p>b. Complaints to be registered in strict confidentiality.</p> <p>c. The UCC on taking cognizance of complaint(s) pertaining to sexual harassment shall conduct enquiries and recommend penalties and other actions to be taken in the matter. UCC shall also provide assistance and redressal to the victim(s).</p> <p>d. Any student, resident, service provider, outsider, academic staff or non-teaching staff may make a complaint of sexual harassment against a student, resident, service provider, outsider, academic staff or non-teaching staff.</p> <p>e. Any person(s) may lodge a complaint directly to the Vice Chancellor, or to any member of the UCC.</p> <p>f. The complaint may be oral or in writing. If it is oral, it shall be put into writing by the UCC</p> <p>g. The UCC may hear both the parties (complainant and the accused) in a manner, as it may deem appropriate, and determine the course of action the situation merits.</p> <p>h. The UCC will be responsible for conducting a formal enquiry against the student, academic staff, non-teaching staff, service provider or resident, as the case may be, allegedly involved in a case on the basis of its findings during the preliminary enquiry.</p> <p>i. The inquiry shall be conducted under the rules and procedure laid down by the University and will be in conformity with the principles of natural justice.</p> <p>j. The formal inquiry shall commence within a week and shall be completed within two months from the date of complaint. If the UCC finds it impractical to dispose off the case within the given time, the reasons will be recorded in writing, and the period may be extended by the Vice Chancellor.</p> <p><b>12. Penalties:</b> Penalties shall be awarded as per University rules for employees. In case of students/service providers, the penalties shall include:</p> <p>a. Expulsion from the University</p> <p>b. Rustication for period which may extend to three years</p> <p>c. Denial of re-admission</p> <p>d. Withholding results</p>

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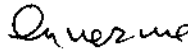

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>e. Warning                      f. Debarring entry into hostel/campus                      g. Written apology                      h. Bond of good behaviour</p> <p>13. In case of harassment by an outsider, that is, a person unconnected with the University, the University Authorities shall initiate action by making a complaint with the appropriate authorities.</p>	<p>e. Warning                      f. Debarring entry into hostel/campus                      g. Written apology                      h. Bond of good behaviour</p> <p>13. In case of harassment by an outsider, that is, a person unconnected with the University, the University Authorities shall initiate action by making a complaint with the appropriate authorities.</p>
	<hr/> <p>Resolution No.8, Executive Council Meeting dated 14-01-2013</p>	

 (154) *Cherme*  




## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;">Ordinance No: 27 governing Conditions of Halls of Residence for Students of the University The Central Universities Act, 2009 : Section 28(1)(h)</p> <ol style="list-style-type: none"> <li>1. The objectives of the Halls of Residence (Hostels) are as follows:                             <ol style="list-style-type: none"> <li>a. To provide to the students of the University a congenial place to live so that they can devote themselves to pursue higher learning;</li> <li>b. To provide enlightened guardianship to the students during an impressionable age when they are living away from their parents/guardians;</li> <li>c. To ensure that students coming from different backgrounds have an opportunity to live together, imbibe a spirit of co-operation and goodwill and acquire broader societal frame;</li> <li>d. To provide opportunities for co-curricular activities for all round development of students' personality and for unfolding their artistic and creative talent, and</li> <li>e. To develop in the students the capacity to manage and govern their own affairs.</li> </ol> </li> <li>2. Residence in Campus                             <ol style="list-style-type: none"> <li>a. The students residing in the Halls of Residence shall pay such fee as may be prescribed by the Executive Council from time to time.</li> <li>b. The University shall maintain such Halls of Residence as may be necessary and feasible.</li> <li>c. Every Hall of Residence shall have a name as the University may assign to it.</li> <li>d. A Hall of Residence may accommodate reasonable number of students, not more than the designed capacity.</li> <li>e. Each Hall of Residence shall be under the charge of a Warden.</li> </ol> </li> </ol>	<p style="text-align: center;">Ordinance No. 27 governing Conditions of Halls of Residence for Students of the University (The Central Universities Act, 2009: Section 28(1)(h))</p> <ol style="list-style-type: none"> <li>1. The objectives of the Halls of Residence (Hostels) are as follows:                             <ol style="list-style-type: none"> <li>a. To provide to the students of the University a congenial place to live so that they can devote themselves to pursue higher learning;</li> <li>b. To provide enlightened guardianship to the students during an impressionable age when they are living away from their parents/guardians;</li> <li>c. To ensure that students coming from different backgrounds have an opportunity to live together, imbibe a spirit of co-operation and goodwill and acquire broader societal frame;</li> <li>d. To provide opportunities for co-curricular activities for all round development of students' personality and for unfolding their artistic and creative talent; and</li> <li>e. To develop in the students the capacity to manage and govern their own affairs.</li> </ol> </li> <li>2. Residence in Campus                             <ol style="list-style-type: none"> <li>a. The students residing in the Halls of Residence shall pay such fee as may be prescribed by the Executive Council from time to time.</li> <li>b. The University shall maintain such Halls of Residence as may be necessary and feasible.</li> <li>c. Every Hall of Residence shall have a name as the University may assign to it.</li> <li>d. A Hall of Residence may accommodate reasonable number of students, not more than the designed capacity.</li> <li>e. Each Hall of Residence shall be under the charge of a Warden.</li> </ol> </li> </ol>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>3. Supervision and Control – Central Committee on Halls of Residence</p> <p>a. The supervision and control of the Halls of Residence is vested in the Vice Chancellor. The Chief Warden will assist the Vice Chancellor in performing his functions with the help of a Central Committee on Residence.</p> <p>b. The Central Committee shall be appointed by the Vice Chancellor and shall comprise the following:</p> <ol style="list-style-type: none"> <li>i. Dean, Students' Welfare;</li> <li>ii. Chief Warden;</li> <li>iii. Director Sports; and</li> <li>iv. Wardens of Halls of Residence maintained by the University, not more than three, by rotation.</li> </ol> <p>c. The term of office of the Central Committee shall be two years.</p> <p>d. The functions of the Committee shall be as follows:</p> <ol style="list-style-type: none"> <li>i. Management, selection and admission of students to the University Halls of Residence.</li> <li>ii. Supervision of the Halls of Residence and advise the University on matters of policy, etc. relating to their management;</li> <li>iii. Maintenance of discipline amongst the resident students;</li> <li>iv. Transfer of a student from one Hall to another; and</li> <li>v. Such other functions as may be assigned by the Vice Chancellor.</li> </ol> <p>e. The Central Committee may admonish a student for misconduct or may impose a fine as fixed by the University on a student and or remove a student from the Hall of Residence.</p> <p>f. The Central Committee shall meet as often as necessary, at least twice in every semester. Meetings shall be convened and presided over by the Dean, Students' Welfare and 1/3 of its members shall form the quorum.</p> <p>g. The Dean, Students' Welfare shall submit a copy of the decision(s) of the Central Committee to the Vice Chancellor for his consideration who will, wherever necessary, place it before the Executive Council for consideration and further action.</p> <p>4. Warden, Prefect and Local Committee</p> <p>a. The management of each Hall of Residence and the Mess attached to it shall vest with the Warden who will be assisted by the Prefect, appointed by the Warden, and a Local Committee consisting of:</p> <ol style="list-style-type: none"> <li>i. Warden – Chairperson;</li> <li>ii. Prefect; and</li> </ol>	<p>3. Supervision and Control – Central Committee on Halls of Residence</p> <p>a. The supervision and control of the Halls of Residence is vested in the Vice Chancellor. The Chief Warden will assist the Vice Chancellor in performing his functions with the help of a Central Committee on Residence.</p> <p>b. The Central Committee shall be appointed by the Vice Chancellor and shall comprise the following:</p> <ol style="list-style-type: none"> <li>i. Dean, Students' Welfare;</li> <li>ii. Chief Warden/Proctor;</li> <li>iii. Director Sports; and</li> <li>iv. Wardens of Halls of Residence maintained by the University, not more than three, by rotation.</li> </ol> <p>c. The term of office of the Central Committee shall be two years.</p> <p>d. The functions of the Committee shall be as follows:</p> <ol style="list-style-type: none"> <li>i. Management, selection and admission of students to the University Halls of Residence.</li> <li>ii. Supervision of the Halls of Residence and advise the University on matters of policy, etc. relating to their management;</li> <li>iii. Maintenance of discipline amongst the resident students;</li> <li>iv. Transfer of a student from one Hall to another; and</li> <li>v. Such other functions as may be assigned by the Vice Chancellor.</li> </ol> <p>e. The Central Committee may admonish a student for misconduct or may impose a fine as fixed by the University on a student and or remove a student from the Hall of Residence.</p> <p>f. The Central Committee shall meet as often as necessary, at least twice in every semester. Meetings shall be convened and presided over by the Dean, Students' Welfare and 1/3 of its members shall form the quorum.</p> <p>g. The Dean, Students' Welfare shall submit a copy of the decision(s) of the Central Committee to the Vice Chancellor for his consideration who will, wherever necessary, place it before the Executive Council for consideration and further action.</p> <p>4. Warden, Prefect and Local Committee</p> <p>a. The management of each Hall of Residence and the Mess attached to it shall vest with the Warden who will be assisted by the Prefect, appointed by the Warden, and a Local Committee consisting of:</p> <ol style="list-style-type: none"> <li>i. Warden – Chairperson;</li> <li>ii. Prefect; and</li> </ol>

 (156) *Quwesme*  


## Central University of Jammu



Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>iii. Three to five students of the Hall of Residence</p> <p>b. The Local Committee shall be appointed by the Warden and its term of office shall be one year.</p> <p>c. One or more Prefects may be appointed by the Warden who shall assign him/her such duties as he/she may deem proper for the smooth functioning of the Hall of Residence.</p> <p>d. The Prefect shall hold office for one year and shall be entitled to free accommodation in the Hall of Residence during the period of office.</p> <p>5. Eligibility and Procedure for Admissions to Halls of Residence</p> <p>a. All students registered for full time programmes of study, and who are not employed anywhere, are eligible to apply for accommodation in the Halls of Residence of the University and will be given first preference.</p> <p>i. As soon as a student ceases to satisfy any one of the conditions in (a) above, he/she will become ineligible for accommodation in the Hall of Residence.</p> <p>ii. Students desirous of residing in Hall of Residence may apply on the prescribed form to the Head of the Department concerned after admission to the Course in the Department.</p> <p>iii. The Heads of Departments shall forward all applications of students of their respective Departments to the Dean, Students' Welfare. The applications shall be scrutinized by the Central Committee which will allot accommodation in the Hall of Residence to the selected applicants.</p> <p>iv. Students joining the University and hailing from distant places will be given preference for accommodation in the Hall of Residence.</p> <p>v. The accommodation will be allotted for one academic year at a time. Every student shall submit a fresh application for admission to Hall of Residence in every subsequent year of study. The applications of such students should reach the office of Dean, Students' Welfare/Warden of the Hall of Residence concerned at least 15 days before the commencement of the academic session each year. Re-admission will be permitted only after the resident is admitted to a programme of study and after furnishing proof of having paid all hall/tuition dues, as also subject to good conduct and behavior during his/her earlier stay in the Hall of Residence</p>	<p>iii. Three to five students of the Hall of Residence</p> <p>b. The Local Committee shall be appointed by the Warden and its term of office shall be one year.</p> <p>c. One or more Prefects may be appointed by the Warden who shall assign him/her such duties as he/she may deem proper for the smooth functioning of the Hall of Residence.</p> <p>d. The Prefect shall hold office for one year and shall be entitled to free accommodation in the Hall of Residence during the period of office.</p> <p><b>5. Eligibility and Procedure for Admissions to Halls of Residence</b></p> <p>a. All students registered for full time programmes of study, and who are not employed anywhere, are eligible to apply for accommodation in the Halls of Residence of the University and will be given first preference.</p> <p>i. As soon as a student ceases to satisfy any one of the conditions in (a) above, he/she will become ineligible for accommodation in the Hall of Residence.</p> <p>ii. Students desirous of residing in Hall of Residence may apply on the prescribed form to the Head of the Department concerned after admission to the Course in the Department.</p> <p>iii. The Heads of Departments shall forward all applications of students of their respective Departments to the Dean, Students' Welfare. The applications shall be scrutinized by the Central Committee which will allot accommodation in the Hall of Residence to the selected applicants.</p> <p>iv. Students joining the University and hailing from distant places will be given preference for accommodation in the Hall of Residence.</p> <p>v. The accommodation will be allotted for one academic year at a time. Every student shall submit a fresh application for admission to Hall of Residence in every subsequent year of study. The applications of such students should reach the office of Dean, Students' Welfare/Warden of the Hall of Residence concerned at least 15 days before the commencement of the academic session each year. Re-admission will be permitted only after the resident is admitted to a programme of study and after furnishing proof of having paid all hall/tuition dues, as also subject to good conduct and behavior during his/her earlier stay in the Hall of Residence.</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>b. Research personnel on projects sponsored by organizations like ICSSR, CSIR, UGC, ICAR, ICSSR in the University on a salary not exceeding the amount of UGC, ICAR and other recognized funding agencies will be accommodated in a Hall of Residence during the tenure of the project subject to availability of accommodation.</p> <p><b>6. Appointment, Powers and Functions of Wardens</b></p> <p>Wardens of Halls of Residence shall be appointed by the Vice Chancellor for a period of two years and they shall be eligible for reappointment.</p> <p>a. The Wardens of the Halls of Residence shall perform such duties as may be assigned to them by the Vice-Chancellor from time to time and they shall function in consultation with the Chief Warden.</p> <p>b. Subject to the guidelines of the Central Committee the Warden shall allot rooms to the students and maintain a register of students along with permanent addresses of their guardians and such other information as may be required, in a form prescribed by the appropriate authority.</p> <p>c. In addition to the specific duties assigned by the Vice Chancellor the Wardens shall perform the following duties:</p> <ol style="list-style-type: none"> <li>i. Oversee welfare of and maintain discipline amongst the residents in the Halls of Residence and to keep daily record of the resident students, such as students present each day, students absent from the Halls of Residence together with reasons for absence.</li> <li>ii. Oversee health, hygiene and general life of the students in the Halls of Residence and to ensure that the students observe the Regulations and discipline in accordance with the Rules framed in this respect.</li> <li>iii. Report to the Chief Warden all cases of misbehaviour, indiscipline and illness of students residing in his/her Hall of Residence.</li> <li>iv. Safe custody and maintenance of such properties of the concerned Hall of Residence as are entrusted to them and for their repairs within the funds allotted and norms laid down by the University authorities for the same.</li> </ol> <p>d. The Wardens shall have the right to inspect rooms in their Halls of Residence.</p> <p>e. The Wardens shall have administrative control over the staff assigned to the Hall of Residence.</p> <p>f. The Wardens shall be available in the Hostel Office everyday at specified hours to attend to official business and to the problems of resident students.</p>	<p>b. Research personnel on projects sponsored by organizations like ICSSR, CSIR, UGC, ICAR, ICSSR in the University on a salary not exceeding the amount of UGC, ICAR and other recognized funding agencies will be accommodated in a Hall of Residence during the tenure of the project subject to availability of accommodation.</p> <p><b>6. Appointment, Powers and Functions of Wardens</b></p> <p>Wardens of Halls of Residence shall be appointed by the Vice Chancellor for a period of two years and they shall be eligible for reappointment.</p> <p>a. <b>The warden shall be entitled for suitable honorarium as may be decided from time to time by the Vice-Chancellor.</b></p> <p>b. Subject to the guidelines of the Central Committee the Warden shall allot rooms to the students and maintain a register of students along with permanent addresses of their guardians and such other information as may be required, in a form prescribed by the appropriate authority.</p> <p>c. In addition to the specific duties assigned by the Vice Chancellor the Wardens shall perform the following duties:</p> <ol style="list-style-type: none"> <li>i. Oversee welfare of and maintain discipline amongst the residents in the Halls of Residence and to keep daily record of the resident students, such as students present each day, students absent from the Halls of Residence together with reasons for absence.</li> <li>ii. Oversee health, hygiene and general life of the students in the Halls of Residence and to ensure that the students observe the Regulations and discipline in accordance with the Rules framed in this respect.</li> <li>iii. Report to the Chief Warden/Proctor all cases of misbehaviour, indiscipline and illness of students residing in his/her Hall of Residence.</li> <li>iv. Safe custody and maintenance of such properties of the concerned Hall of Residence as are entrusted to them and for their repairs within the funds allotted and norms laid down by the University authorities for the same.</li> </ol> <p>d. The Wardens shall have the right to inspect rooms in their Halls of Residence.</p> <p>e. The Wardens shall have administrative control over the staff assigned to the Hall of Residence.</p> <p>f. The Wardens shall be available in the Hostel Office everyday at specified hours to attend to official business and to the problems of resident students.</p>

  
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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>g. The Wardens shall be responsible for the proper up keep and maintenance of such properties of the concerned Hall of Residence, as are under their charge.</p> <p>h. The Wardens shall allot and supervise rooms and guest rooms.</p> <p>i. The Wardens shall check the Resident Student's Register and the Guest Room Register.</p> <p>j. The Wardens shall take disciplinary action against resident student(s) for keeping any unauthorized guest(s).</p> <p>k. The Wardens shall order double-locking of rooms of resident students and their re-opening, when required.</p> <p>l. The Wardens shall take action for the eviction of resident students in consultation with the Chief Warden.</p> <p>m. The Wardens shall periodically verify the furniture and fittings of the rooms with the assistance of the Care taker and take action for their repairs/replacement for obtaining additional furniture.</p> <p>n. In case of misuse/damage of the property in the Hall of Residence by the students, the Wardens shall impose necessary fines including withholding of the hostel security.</p> <p>o. Unfurnished residential accommodation will be provided to Wardens on rent-free basis for the period of the Wardenship. They shall be entitled to such allowance/special pay as the Executive Council may determine from time to time.</p> <p>p. On the expiry of his/her term or on the termination of his/her appointment, the Wardens shall be required to vacate his/her accommodation. A Warden shall also be required to vacate the room before proceeding on leave for a period exceeding 90 days during his/her tenure, unless he/she is granted special permission by the Vice Chancellor on the recommendation of the Chief Warden concerned for retaining the room.</p>	<p>g. The Wardens shall be responsible for the proper up keep and maintenance of such properties of the concerned Hall of Residence, as are under their charge.</p> <p>h. The Wardens shall allot and supervise rooms and guest rooms.</p> <p>i. The Wardens shall check the Resident Students Register and the Guest Room Register.</p> <p>j. The Wardens shall take disciplinary action against resident student(s) for keeping any unauthorized guest(s).</p> <p>k. The Wardens shall order double-locking of rooms of resident students and their re-opening, when required.</p> <p>l. The Wardens shall take action for the eviction of resident students in consultation with the Chief Warden.</p> <p>m. The Wardens shall periodically verify the furniture and fittings of the rooms with the assistance of the Care taker and take action for their repairs/replacement for obtaining additional furniture.</p> <p>n. In case of misuse/damage of the property in the Hall of Residence by the students, the Wardens shall impose necessary fines including withholding of the hostel security.</p> <p>o. Unfurnished residential accommodation will be provided to Wardens on rent-free basis for the period of the Wardenship. They shall be entitled to such allowance/special pay as the Executive Council may determine from time to time.</p> <p>p. On the expiry of his/her term or on the termination of his/her appointment, the Wardens shall be required to vacate his/her accommodation. A Warden shall also be required to vacate the room before proceeding on leave for a period exceeding 90 days during his/her tenure, unless he/she is granted special permission by the Vice Chancellor on the recommendation of the Chief Warden concerned for retaining the room.</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>7. Miscellaneous</p> <p>a. All students of the University, residing on campus, shall be under the disciplinary control of the Vice-Chancellor, and of the authorities of the University.</p> <p>b. The conditions of admission, accommodation and the organization of mess in the Hall of Residence maintained by Warden shall be in accordance with the Rules which may be framed in this regard by the University.</p> <p>c. The prior approval of the Chief Warden shall be necessary for a Warden to go on leave.</p> <p>d. When a Warden is on leave his/her responsibilities and functions will be distributed among other Wardens for the duration of his/her absence.</p> <p style="text-align: center;">Resolution No.8, Executive Council Meeting dated 14-01-2013</p>	<p>7. Miscellaneous</p> <p>a. All students of the University, residing on campus, shall be under the disciplinary control of the Vice-Chancellor, and of the authorities of the University.</p> <p>b. The conditions of admission, accommodation and the organization of mess in the Hall of Residence maintained by Warden shall be in accordance with the Rules which may be framed in this regard by the University.</p> <p>c. The prior approval of the Chief Warden/Proctor shall be necessary for a Warden to go on leave.</p> <p>d. When a Warden is on leave his/her responsibilities and functions will be distributed among other Wardens for the duration of his/her absence.</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;"><b>Ordinance No. 29</b> governing <b>Games and Sports Committee</b> The Central Universities Act, 2009 : Section 28(i)</p> <p>1. a. There shall be a Games and Sports Committee consisting of the following members, namely:</p> <ol style="list-style-type: none"> <li>i. Chairman, appointed by the Vice Chancellor</li> <li>ii. Dean Students' Welfare</li> <li>iii. Heads of various Games and Sports Clubs of the University</li> <li>iv. One outstanding Sportsman from among the students on rolls, nominated by the Chairman for a period of one year</li> <li>v. Director of Physical Education, who shall be the Ex-Officio Secretary</li> </ol> <p>b. The Chairman of the Committee shall hold office for a term of two years.</p> <p>2. The Committee shall:</p> <ol style="list-style-type: none"> <li>i. Make arrangements and supervise the games and sports of the University and frame Regulations in this regard;</li> <li>ii. Frame the budget for games and sports;</li> <li>iii. Allocate finances to the various Clubs;</li> <li>iv. Maintain the play-grounds, gymnasia, swimming pools of the University;</li> <li>v. Hold contests, competitions, tournaments, athletic meets etc.;</li> <li>vi. Recommend to the Vice Chancellor the names of outstanding players and sportsmen to be nominated for admission;</li> <li>vii. Perform such other functions, as may be assigned to it by the Academic Council and the Vice Chancellor from time to time; and</li> <li>viii. Take measures to identify and encourage the sports talent available in the University.</li> </ol> <p>3. The Committee shall hold its meetings at least once in two months.</p> <p>4. One third of the total members shall form the quorum for a meeting of the Committee.</p> <p style="text-align: center; margin-top: 20px;">Resolution No.8, Executive Council Meeting dated 14-01-2013</p>	<p style="text-align: center;"><b>Ordinance No. 29</b> governing <b>Games and Sports Committee</b> The Central Universities Act, 2009: Section 28(i)</p> <p>1. a. There shall be a Games and Sports Committee consisting of the following members, namely:</p> <ol style="list-style-type: none"> <li>i. <b>Chairperson</b>, appointed by the Vice Chancellor</li> <li>ii. Dean Students' Welfare</li> <li>iii. Heads of various Games and Sports Clubs of the University</li> <li>iv. One outstanding Sportsman from among the students on rolls, nominated by the <b>Chairperson</b> for a period of one year</li> <li>v. Director of Physical Education, who shall be the Ex-Officio Secretary</li> </ol> <p>b. The Chairperson of the Committee shall hold office for a term of two years.</p> <p>2. The Committee shall.</p> <ol style="list-style-type: none"> <li>i. Make arrangements and supervise the games and sports of the University and frame Regulations in this regard;</li> <li>ii. Frame the budget for games and sports;</li> <li>iii. Allocate finances to the various Clubs;</li> <li>iv. Maintain the play-grounds, gymnasia, swimming pools of the University;</li> <li>v. Hold contests, competitions, tournaments, athletic meets etc.;</li> <li>vi. Recommend to the Vice Chancellor the names of outstanding players and sportsmen to be nominated for admission;</li> <li>vii. Perform such other functions, as may be assigned to it by the Academic Council and the Vice Chancellor from time to time; and</li> <li>viii. Take measures to identify and encourage the sports talent available in the University.</li> </ol> <p>3. The Committee shall hold its meetings at least once in two months.</p> <p>4. One third of the total members shall form the quorum for a meeting of the Committee.</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;">Ordinance No. 28 governing Courses of Study The Central Universities Act, 2009: Section 28(b)</p> <ol style="list-style-type: none"> <li>1. There shall be Courses of study in the University for the Degrees, Diplomas and Certificates in various Schools as decided by the University and approved by the Competent Body from time to time.</li> <li>2. The Ordinances/Regulations in respect of all such Courses shall be framed by the University. The Academic Council shall have the power to discontinue a programme of study on the recommendations of the concerned School Board.</li> <li>3. The percentage of marks as given in the minimum eligibility requirements and allotted seats shall be approved by the Academic Council from time to time.</li> <li>4. The Degrees/Diplomas/Certificates as decided by the University in the minimum eligibility conditions shall be from those Universities/Institutions/Boards which have been recognized by the University.</li> </ol>	<p style="text-align: center;">Ordinance No. 28 governing Courses of Study (The Central Universities Act, 2009: Section 28(b))</p> <ol style="list-style-type: none"> <li>1. There shall be Courses of study in the University for the Degrees, Diplomas and Certificates in various Schools as decided by the University and approved by the Competent Body from time to time.</li> <li>2. The Ordinances/Regulations in respect of all such Courses shall be framed by the University. The Academic Council shall have the power to discontinue a programme of study on the recommendations of the concerned School Board.</li> <li>3. The percentage of marks as given in the minimum eligibility requirements and allotted seats shall be approved by the Academic Council from time to time.</li> <li>4. The Degrees/Diplomas/Certificates as decided by the University in the minimum eligibility conditions shall be from those Universities/Institutions/Boards which have been recognized by the University.</li> </ol>
	<p>Resolution No.8, Executive Council Meeting dated 14-01-2013</p>	

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Ordinance No. 30 governing Emoluments, Terms and Conditions of Service, Powers and Functions of the Registrar The Central Universities Act, 2009: Section 28(0); Statute 6(3)</p> <p><b>1. Emoluments, Terms and Conditions of Service</b></p> <p>a. i. The Registrar shall be a whole-time salaried officer appointed by the Executive Council on the basis of direct recruitment, on the recommendations of a Selection Committee constituted for the purpose, for a tenure of five years which may be renewed for a similar term, and shall be placed in the scale of pay as recommended by the University Grants Commission/Government of India and adopted by the Executive Council from time to time.</p> <p style="padding-left: 40px;">Provided that the Registrar shall retire on attaining the age of sixty-two years.</p> <p>ii. Where an employee of this University or any other Institution/Government and its Organizations is appointed as Registrar, he/she shall continue to be governed by the same retirement benefit scheme, (namely General Provident Fund/Contributory Provident Fund/Pension/Gratuity/Transfer TA) to which he/she was entitled prior to his appointment as Registrar, till he/she continues to hold his/her lien on that post.</p> <p>b. The terms and conditions of service of the Registrar shall be such as prescribed for other non vocational employees of the University.</p> <p>c. When the office of the Registrar is vacant or when the Registrar is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose.</p> <p>d. If the services of the Registrar are borrowed from Government or any other Organization/Institution, the terms and conditions of his/her service shall be governed by the Deputation Rules of the Government of India.</p> <p>e. A Registrar on Deputation may be repatriated earlier than the stipulated period by the Executive Council on the recommendations of the Vice Chancellor.</p>	<p>Ordinance No. 30 governing Emoluments, Terms and Conditions of Service, Powers and Functions of the Registrar The Central Universities Act, 2009: Section 28(o); Statute 6(3)</p> <p><b>1.Emoluments, Terms and Conditions of Service</b></p> <p>a. i. The Registrar shall be a whole-time officer appointed by the Executive Council on the basis of direct recruitment, on the recommendations of a Selection Committee constituted for the purpose, for a tenure of five years which may be renewed for a similar term, and shall be placed in the scale of pay as recommended by the University Grants Commission/Government of India and adopted by the Executive Council from time to time. <b>However, the Vice Chancellor stands authorised to approve the recommendations of the Selection Committee and issue the offer of appointment letter(s) in anticipation of approval of Executive Council. The action taken may be reported to the Executive Council for confirmation.</b></p> <p style="padding-left: 40px;">Provided that the Registrar shall superannuate on attaining the age as prescribed by UGC from time to time.</p> <p>ii. Where an employee of this University or any other Institution/Government and its Organizations is appointed as Registrar, he/she shall continue to be governed by the same retirement benefit scheme, (namely General Provident Fund/Contributory Provident Fund/Pension/Gratuity/Transfer TA) to which he/she was entitled prior to his appointment as Registrar, till he/she continues to hold his/her lien on that post.</p> <p>b. The terms and conditions of service of the Registrar shall be such as prescribed for other non vocational employees of the University.</p> <p>c. When the office of the Registrar is vacant or when the Registrar is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose.</p> <p>d. If the services of the Registrar are borrowed from Government or any other Organization/Institution, the terms and conditions of his/her service shall be governed by the Deputation Rules of the Government of India.</p> <p>e. A Registrar on Deputation may be repatriated earlier than the stipulated period by the Executive Council on the recommendations of the Vice Chancellor.</p>

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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>f. The Registrar shall be entitled to unfurnished residential accommodation for which he/she shall pay prescribed license fee as also to free mobile phone and telephone (with STD and ISD) service at his/her residence.</p> <p>g. The Registrar shall be entitled to such leave, allowances, provident fund and other, terminal benefits as prescribed by the University from time to time for its non-vacational staff.</p> <p>h. The Registrar shall be entitled to the facility of staff car between the office and his/her residence.</p> <p><b>2. Responsibilities and Duties</b></p> <p>a. i. The Registrar shall have power to take disciplinary action against such of the employees, excluding teachers and other academic staff, as may be specified in the order of the Executive Council and to suspend them pending inquiry, to administer warnings to them or to impose on them the penalty of censure or the withholding of increment. Provided that no such penalty shall be imposed unless the person has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him/her.</p> <p>ii. In a case where the inquiry discloses that a punishment beyond the power of the Registrar is called for, the Registrar shall, upon the conclusion of the inquiry, make a report to the Vice Chancellor along with his/her recommendations.</p> <p>b. The Registrar shall be Ex-officio Secretary of the Executive Council and the Academic Council, but shall not be deemed to be a member of either of these authorities and he/she shall also be ex-officio Member-Secretary of the Court.</p> <p>c. It shall be the duty of the Registrar:</p> <p>i. to be the custodian of the records, the common seal and such other properties of the University as the Executive Council shall commit to his/her charge;</p> <p>ii. to issue all notices convening meetings of the Court, the Executive Council, the Academic Council and of any Committees appointed by these Authorities;</p>	<p>f. The Registrar shall be entitled to unfurnished residential accommodation for which he/she shall pay prescribed license fee as also to free mobile phone and telephone (with STD and ISD) service at his/her residence.</p> <p>g. The Registrar shall be entitled to such leave, allowances, provident fund and other, terminal benefits as prescribed by the University from time to time for its non-vacational staff.</p> <p>h. The Registrar shall be entitled to the facility of staff car between the office and his/her residence.</p> <p><b>2. Responsibilities and Duties</b></p> <p>a. i. The Registrar shall have power to take disciplinary action against such of the employees, excluding teachers and other academic staff, as may be specified in the order of the Executive Council and to suspend them pending inquiry, to administer warnings to them or to impose on them the penalty of censure or the withholding of increment. Provided that no such penalty shall be imposed unless the person has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him/her.</p> <p>ii. In a case where the inquiry discloses that a punishment beyond the power of the Registrar is called for, the Registrar shall, upon the conclusion of the inquiry, make a report to the Vice Chancellor along with his/her recommendations.</p> <p>b. i. The Registrar shall be Ex-officio Secretary of the Executive Council and the Academic Council, but shall not be deemed to be a member of either of these authorities. ii. <b>The Registrar shall be ex-officio Member-Secretary of the Court.</b></p> <p>c. It shall be the duty of the Registrar:</p> <p>i. to be the custodian of the records, the common seal and such other properties of the University as the Executive Council shall commit to his/her charge;</p> <p>ii. to issue all notices convening meetings of the Court, the Executive Council, the Academic Council and of any Committees appointed by these Authorities;</p>

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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>iii. to keep the minutes of all the meetings of the Court, the Executive Council, the Academic Council and of any Committees appointed by these Authorities;</p> <p>iv. to conduct the official correspondence of the Court, the Executive Council and the Academic Council;</p> <p>v. to supply to the Visitor, copies of the agenda of the meetings of the Authorities of the University as soon as they are issued and the minutes of such meetings;</p> <p>vi. to represent the University in suits or proceedings by or against the University, sign powers of attorney and verify pleadings or depute his representative for the purpose; and</p> <p>vii. to discharge such other duties and perform functions as may be specified in the Statutes, the Ordinances or the Regulations or as may be assigned from time to time by the Executive Council, the Academic Council or the Vice Chancellor.</p> <p>d. Appeals:</p> <p>i. An appeal shall lie to the Vice Chancellor against any order of the Registrar imposing any of the penalties specified in Clause 2(a) (i).</p> <p>ii. An appeal shall lie to the Executive Council against an order of the Vice Chancellor imposing any penalty.</p>	<p>iii. to keep in his custody minutes of the meetings of the Court, the Executive Council, the Academic Council and of any <b>other</b> Committee appointed by these Authorities;</p> <p>iv. to conduct the official correspondence of the Court, the Executive Council and the Academic Council;</p> <p>v. to supply to the Visitor, copies of the agenda <b>and also the minutes of the meetings of</b> the Authorities of the University as soon as they are issued.</p> <p>vi. to represent the University in suits or proceedings by or against the University, sign powers of attorney and verify pleadings or depute his representative for the purpose; and</p> <p>vii. to discharge such other duties and perform functions as may be specified in the Statutes, the Ordinances or the Regulations or as may be assigned from time to time by the Executive Council, the Academic Council or the Vice Chancellor.</p> <p>d. Appeals:</p> <p>i. An appeal shall lie to the Vice Chancellor against any order of the Registrar imposing any of the penalties specified in Clause 2(a) (i).</p> <p>ii. An appeal shall lie to the Executive Council against an order of the Vice Chancellor imposing any penalty.</p>
	<p>Resolution No.8, Executive Council Meeting dated 14-01-2013</p>	

(165) *Qureshi*  
*S. Khan*  
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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Ordinance No. 31 governing Emoluments, Terms and Conditions of Service of the Finance Officer The Central Universities Act 2009: Section 28(0); Statute 7(3)</p> <p>1. <b>Emoluments, Terms and Conditions of Service</b>                      a. The Finance Officer shall be a whole-time salaried officer appointed by the Executive Council, on the basis of direct recruitment, on the recommendations of a Selection Committee constituted for the purpose, for a tenure of five years which may be renewed for a similar term and shall be placed in the scale of pay as recommended by the University Grants Commission/Government of India and adopted by the Executive Council from time to time.</p> <p>Provided that the Finance Officer shall retire on attaining the age of sixty-two years.</p> <p>b. If the Finance Officer is appointed on deputation basis from any Organization/Accounts and Audit service/cadre, his/her salary shall be such as admissible to him/her according to the Rules of Deputation of service to which he/she belongs.</p> <p>c. Where an employee of this University or any other Institution/Government and its Organizations is appointed as Finance Officer, he/she shall continue to be governed by the same retirement benefit scheme, (namely general Provident Fund/Contributory Provident Fund/Pension/Gratuity/Transfer TA) to which he/she was entitled to prior to his/her appointment as Finance Officer, till he/she continues to hold his/her lien on that post.</p> <p>d. If the services of the Finance Officer are borrowed from Government or any other organization/Institution, the terms and conditions of his/her service shall be governed by the Deputation Rules of the Government of India.</p> <p>e. When the office of the Finance officer is vacant or when the Finance Officer is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose.</p> <p>f. The terms and conditions of service of the Finance Officer shall be such as prescribed for other non-vacational employees of the University.</p>	<p>Ordinance No. 31 governing Emoluments, Terms and Conditions of Service of the Finance Officer (The Central Universities Act 2009: Section 28(0); Statute 7(3))</p> <p>1. <b>Emoluments, Terms and Conditions of Service</b>                      a. The Finance Officer shall be a whole-time officer appointed by the Executive Council, on the basis of direct recruitment, on the recommendations of a Selection Committee constituted for the purpose, for a tenure of five years which may be renewed for a similar term and shall be placed in the scale of pay as recommended by the University Grants Commission/Government of India and adopted by the Executive Council from time to time. However, the Vice Chancellor stands authorised to approve the recommendations of the Selection Committee and issue the offer of appointment letter(s) in anticipation of approval of Executive Council. The action taken may be reported to the Executive Council for confirmation.</p> <p>Provided that the Finance Officer shall superannuate on attaining the age as prescribed by UGC from time to time.</p> <p>b. If the Finance Officer is appointed on deputation basis from any Organization/Accounts and Audit service/cadre, his/her salary shall be such as admissible to him/her according to the Rules of Deputation of service to which he/she belongs.</p> <p>c. Where an employee of this University or any other Institution/Government and its Organizations is appointed as Finance Officer, he/she shall continue to be governed by the same retirement benefit scheme, (namely general Provident Fund/Contributory Provident Fund/Pension/Gratuity/Transfer TA) to which he/she was entitled to prior to his/her appointment as Finance Officer, till he/she continues to hold his/her lien on that post.</p> <p>d. If the services of the Finance Officer are borrowed from Government or any other organization/Institution, the terms and conditions of his/her service shall be governed by the Deputation Rules of the Government of India.</p> <p>e. When the office of the Finance officer is vacant or when the Finance Officer is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose.</p> <p>f. The terms and conditions of service of the Finance Officer shall be such as prescribed for other non-vacational employees of the University.</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>g. A Finance Officer on deputation may be repatriated earlier than the stipulated period by the Executive Council on the recommendations of the Vice Chancellor.</p> <p>h. The Finance Officer shall be entitled to unfurnished residential accommodation for which he/she shall pay prescribed license fee as also free mobile phone and telephone (with STD and ISD) service at his/her residence.</p> <p>i. The Finance Officer shall be entitled to such leave, allowances, provident fund and other terminal benefits as prescribed by the University from time to time for its non-vacational staff.</p> <p>j. The Finance Officer shall be entitled to the facility of staff car between the office and his/her residence.</p> <p><b>2. RESPONSIBILITIES AND DUTIES</b></p> <p>a. The Finance Officer shall be ex-officio Secretary of the Finance Committee, but shall not be deemed to be a member of such Committee.</p> <p>b. The Finance Officer shall-</p> <ol style="list-style-type: none"> <li>i. exercise general supervision over the funds of the University and shall advise it as regards its financial policy; and</li> <li>ii. perform such other financial functions as may be assigned to him/her by the Executive Council or as may be prescribed by the Statutes or the Ordinances.</li> </ol> <p>c. Subject to the control of the Executive Council, the Finance Officer shall-</p> <ol style="list-style-type: none"> <li>i. hold and manage the property and investments of the University including trust and endowed property;</li> <li>ii. ensure that the limits fixed by the Executive Council for recurring and non recurring expenditure for a year are not exceeded and that all moneys are expended on the purpose for which they are granted or allotted;</li> <li>iii. be responsible for the preparation of annual accounts and the budget of the University and for their presentation of the Executive Council;</li> <li>iv. keep a constant watch on the state of the cash and bank balances and on the state of investments;</li> </ol>	<p>g. A Finance Officer on deputation may be repatriated earlier than the stipulated period by the Executive Council on the recommendations of the Vice Chancellor.</p> <p>h. The Finance Officer shall be entitled to unfurnished residential accommodation for which he/she shall pay prescribed license fee as also free mobile phone and telephone (with STD and ISD) service at his/her residence.</p> <p>i. The Finance Officer shall be entitled to such leave, allowances, provident fund and other terminal benefits as prescribed by the University from time to time for its non-vacational staff.</p> <p>j. The Finance Officer shall be entitled to the facility of staff car between the office and his/her residence.</p> <p><b>2. RESPONSIBILITIES AND DUTIES</b></p> <p>a. The Finance Officer shall be ex-officio Secretary of the Finance Committee, but shall not be deemed to be a member of such Committee.</p> <p>b. The Finance Officer shall-</p> <ol style="list-style-type: none"> <li>i. exercise general supervision over the funds of the University and shall advise it as regards its financial policy; and</li> <li>ii. perform such other financial functions as may be assigned to him/her by the Executive Council or as may be prescribed by the Statutes or the Ordinances.</li> </ol> <p>c. Subject to the control of the Executive Council, the Finance Officer shall-</p> <ol style="list-style-type: none"> <li>i. hold and manage the property and investments of the University including trust and endowed property;</li> <li>ii. ensure that the limits fixed by the Executive Council for recurring and non recurring expenditure for a year are not exceeded and that all moneys are expended on the purpose for which they are granted or allotted;</li> <li>iii. be responsible for the preparation of annual accounts and the budget of the University and for their presentation of the Executive Council;</li> <li>iv. keep a constant watch on the state of the cash and bank balances and on the state of investments;</li> </ol>

(167) *Ramesh* *S. Khan*

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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>v. watch the progress of the collection of revenue and advise on the methods of collection employed;</p> <p>vi. ensure that the registers of buildings, land, furniture and equipment are maintained up-to-date and that stock-checking is conducted, of equipment and other consumable materials in all offices, Departments, Centres and Specialized Laboratories,</p> <p>vii. bring to the notice of the Vice Chancellor unauthorized expenditure and other financial irregularities and suggest disciplinary action against persons at fault; and</p> <p>viii. call for from any office, Department, Centre, Laboratory, College or Institution maintained by the University any information or returns that he/she may consider necessary for the performance of his/her duties.</p> <p>d. Any receipt given by the Finance Officer or the person or persons duly authorized in this behalf by the Executive Council for any money payable to the University shall be sufficient discharge for payment of such money.</p>	<p>v. watch the progress of the collection of revenue and advise on the methods of collection employed;</p> <p>vi. ensure that the stock registers of buildings, land, furniture and equipment, etc., are maintained up-to-date. The stock-checking is conducted, of equipment, etc., and other consumable materials in all offices, Departments, Centres and Specialized Laboratories;</p> <p>vii. bring to the notice of the Vice Chancellor unauthorized expenditure and other financial irregularities and suggest disciplinary action against persons at fault; and</p> <p>viii. call for from any office, Department, Centre, Laboratory, College or Institution maintained by the University any information or returns that he/she may consider necessary for the performance of his/her duties.</p> <p>d. Any receipt given by the Finance Officer or the person or persons duly authorized in this behalf by the Executive Council for any money payable to the University shall be sufficient discharge for payment of such money.</p>

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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																														
	<p style="text-align: center;">Ordinance No.32 governing Purchase Committee The Central Universities Act 2009: Section 28(1)(i)</p> <p>1. There shall be a Purchase Committee of the University for the purchase of goods consisting of the following members, namely:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">i. One of the Deans to be nominated by the Vice Chancellor</td> <td style="width: 20%; text-align: right;">: Chairperson</td> </tr> <tr> <td>ii. Registrar</td> <td style="text-align: right;">: Member</td> </tr> <tr> <td>iii. Finance Officer</td> <td style="text-align: right;">: Member</td> </tr> <tr> <td>iv. Head of the Department/Institution concerned</td> <td style="text-align: right;">: Member</td> </tr> <tr> <td>v. Officer in charge of Purchase &amp; Procurement</td> <td style="text-align: right;">: Secretary</td> </tr> </table> <p>Three members shall form the quorum including Chairperson and Finance Officer.</p> <p>2. The above Committee shall be responsible for procurement of goods and services as defined hereunder:</p> <p>The term "goods and services" includes all articles, material, commodities, live stock, furniture, fixtures, raw materials, spares, instruments, machineries, equipments, etc. purchased or otherwise acquired for the use of the University but excludes books, publications, periodicals etc. purchased for a library.</p> <p>3. The procedure to be followed in making procurement for the University School / Department /Centre /Division /Section should conform to the following yardsticks:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">a) The specifications in terms of quality, type as also quantity of goods and services to be procured, should be clearly spelt out keeping in view the specific needs of the procuring School/Department/Centre/Division/Section.</td> <td></td> </tr> <tr> <td>b) The specifications so worked out should meet the basic needs of the concerned School/Department/Centre/Division/Section without including superfluous and non-essential features, which may result in unwarranted expenditure.</td> <td></td> </tr> </table>	i. One of the Deans to be nominated by the Vice Chancellor	: Chairperson	ii. Registrar	: Member	iii. Finance Officer	: Member	iv. Head of the Department/Institution concerned	: Member	v. Officer in charge of Purchase & Procurement	: Secretary	a) The specifications in terms of quality, type as also quantity of goods and services to be procured, should be clearly spelt out keeping in view the specific needs of the procuring School/Department/Centre/Division/Section.		b) The specifications so worked out should meet the basic needs of the concerned School/Department/Centre/Division/Section without including superfluous and non-essential features, which may result in unwarranted expenditure.		<p style="text-align: center;">Ordinance No.32 governing Purchase Committee (The Central Universities Act 2009: Section 28(1)(j))</p> <p>1. There shall be a Purchase Committee of the University for the purchase of goods consisting of the following members, namely:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">i. One of the Deans to be nominated by the Vice Chancellor</td> <td style="width: 20%; text-align: right;">: Chairperson</td> </tr> <tr> <td>ii. 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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>c) Care should also be taken to:</p> <ol style="list-style-type: none"> <li>i. avoid purchasing quantities in excess of requirement to avoid inventory carrying costs;</li> <li>ii. invite offers following a fair, transparent and prescribed procedure;</li> <li>iii. satisfy that the selected offer adequately meets the requirement in all respects; and</li> <li>iv. satisfy that the price of the selected offer is reasonable and consistent with the quality required.</li> </ol> <p>(d) At each stage of procurement the concerned procuring authority must place on record, in precise terms, the considerations which weighed with it while taking the procurement decision.</p> <p>(e) School/Department/Centre/Division/Section may, with the approval of the Competent Authority(as per Schedule of Delegation of Financial Powers), procure the required goods from firms under DGS&amp;D rates.</p> <p>(f) The University may utilize the approved registered with University suppliers for procurement of goods and services through Limited Tender Enquiry. Head of Department may also register suppliers of goods and services which are specifically required by the Department or Office.</p> <p><b>4. Purchase of goods without quotation</b></p> <p>Purchase of goods upto the value of Rs.15,000/- (Rupees Fifteen Thousand only) as per Schedule of Delegation of Financial Powers on each occasion may be made without inviting quotations or bids on the basis of a certificate to be recorded in the following format.</p> <p>"I, _____, am personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from a reliable supplier at a reasonable price".</p> <p><b>5. Purchase of goods by Purchase Committee</b></p> <p>Purchase of goods costing above Rs.15,000/- (Rupees Fifteen Thousand only) and upto Rs.1,00,000/- (Rupees One Lakh only) on each occasion may be made on the</p>	<p>c) Care should also be taken to:</p> <ol style="list-style-type: none"> <li>i. avoid purchasing quantities in excess of requirement to avoid inventory carrying costs;</li> <li>ii. invite offers following a fair, transparent and prescribed procedure;</li> <li>iii. satisfy that the selected offer adequately meets the requirement in all respects; and</li> <li>iv. satisfy that the price of the selected offer is reasonable and consistent with the quality required.</li> </ol> <p>(d) At each stage of procurement the concerned procuring authority must place on record, in precise terms, the considerations which weighed with it while taking the procurement decision.</p> <p>(e) School/Department/Centre/Division/Section may, with the approval of the Competent Authority (as per Schedule of Delegation of Financial Powers), procure the required goods from firms under DGS&amp;D rates.</p> <p>(f) The University may utilize the services of registered suppliers for procurement of goods and services through Limited Tender Enquiry. The Head of Department may also register suppliers of goods and services which are specifically required by the concerned Department.</p> <p><b>4. Purchase of goods without quotation</b> Purchase of goods up to value of Rs. 15,000/- (Rupees Fifteen Thousand only) on each occasion may be made on the following format.</p> <p>"I, _____, am personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from a reliable supplier at a reasonable price".</p> <p><b>5. Purchase of goods by Purchase Committee</b></p> <p>Purchase of goods costing above Rs.15,000/- (Rupees Fifteen Thousand only) and upto Rs. 1,00,000/- (rupees One Lakh only) on each occasion may be made on the</p>

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*S. Kumar*

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>recommendation of Local Purchase Committee consisting of three members of an appropriate level as decided by the Registrar/Finance Officer/H.O.D/Dean/Director. The committee will survey the market to ascertain the reasonableness of rates, quality and specifications and identify the appropriate supplier. Before recommending placement of the purchase order, the members of the committee will jointly record a certificate as under.</p> <p>"Certified that we _____, members of the Purchase Committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question."</p> <p><b>6. Purchase of goods directly under rate contract</b></p> <p>The University may directly procure goods under rate contract from the DGS&amp;D. The prices to be paid for such goods shall not exceed those stipulated in the rate contract and the other salient terms and conditions of the purchase should be in line with those specified in the rate contract. The School/Department/Centre/Division/Section shall make its own arrangement for inspection and testing of such goods wherever required.</p> <p>A demand for goods should not be divided into small quantities to make piecemeal purchases to avoid the necessity of obtaining the sanction of Competent Authority required with reference to the estimated value of the total demand.</p> <p><b>7. Purchase of goods through bids</b></p> <p>The University may follow the following standard method of obtaining bids in:</p> <p>(a) Advertised tender enquiry;                  (b) Limited tender enquiry;                  (c) Single tender enquiry;                  (d) Two bid system.</p> <p><b>7.1 Advertised tender enquiry</b></p> <p>(a) Subject to exceptions incorporated under Rules as above, invitation to tenders by advertisement should be used for procurement of goods and services of estimated value Rs. 25 lakh (Rupees Twenty Five Lakh only) and above. Advertisement in such case should be given in the Indian Trade Journal (ITJ), published by the Director General of Commercial Intelligence and Statistics, Kolkata and at least in one National and local daily having wide circulation.</p>	<p>recommendation of Local Purchase committee consisting of three members as decided by the Registrar/Finance Officer/H.O.D/Dean/Director. The Committee will survey the market to ascertain the reasonableness of rates, quality and specification and identity of the appropriate supplier.</p> <p>The committee will survey the market to ascertain the reasonableness of rates, quality and specifications and identify the appropriate supplier. Before recommending placement of the purchase order, the members of the committee will jointly record a certificate as under.</p> <p>"Certified that we _____, members of the Purchase Committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question."</p> <p><b>6. Purchase of goods directly under rate contract</b></p> <p>The University may directly procure goods under rate contract from the DGS&amp;D. The prices to be paid for such goods shall not exceed those stipulated in the rate contract and the other salient terms and conditions of the purchase should be in line with those specified in the rate contract. The School/Department/Centre/Division/Section shall make its own arrangement for inspection and testing of such goods wherever required.</p> <p>A demand for goods should not be divided into small quantities to make piecemeal purchases to avoid the necessity of obtaining the sanction of Competent Authority required with reference to the estimated value of the total demand.</p> <p><b>7. Purchase of goods through bids</b></p> <p>The University may follow the following standard method of obtaining bids in:</p> <p>(a) Advertised tender enquiry;                  (b) Limited tender enquiry;                  (c) Single tender enquiry;                  (d) Two bid system.</p> <p><b>7.1 Advertised tender enquiry</b></p> <p>(a) Subject to exceptions incorporated under Rules as above, invitation to tenders by advertisement should be used for procurement of goods and services of estimated value Rs. 25 lakh (Rupees Twenty Five Lakh only) and above. Advertisement in such case should be given in the Indian Trade Journal (ITJ), published by the Director General of Commercial Intelligence and Statistics, Kolkata and at least in one National and local daily having wide circulation.</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>(b) The University should also publish all its advertised tender enquiries on the website and provide a link with NIC website. It should also have its website address in the advertisements in Indian Trade Journal and Newspapers.</p> <p>(c) The University should also host the complete bidding document on its website and permit prospective bidders to make use of documents downloaded from the website by payment of the amount specified, if priced.</p> <p>(d) Where the University feels that the goods and services of the required quality, specifications etc. may not be available in the country and it is necessary to also look for suitable competitive offers from abroad, the School/Department/Centre/Division/Section may send copies of the tender notice to the Indian Embassies abroad as well as to the Foreign Embassies in India. The selection of the embassies will depend on the possibility of availability of the required goods and services in such countries.</p> <p>(e) Ordinarily, the minimum time to be allowed for submission of bids should be three weeks from the date of publication of the tender notice or availability of the bidding document for sale, whichever is later. Where the department also contemplates obtaining bids from abroad, the minimum period should be kept as four weeks for both domestic and foreign bidders.</p> <p><b>7.2 Limited tender enquiry</b></p> <p>(a) This method may be adopted when estimated value of the goods and services to be procured is up to Rupees Twenty-five Lakhs only. Copies of the bidding document should be sent directly by speed post/registered post/courier/e-mail to firms which are borne on the list of registered suppliers for the goods and services in question as referred to above. The number of supplier firms in Limited Tender Enquiry should be more than three. Further, web-based publicity should be given for limited tenders. Efforts should be made to identify a higher number of approved suppliers to obtain more responsive bids on competitive basis.</p> <p>(b) Purchase through Limited Tender Enquiry may be adopted even where the estimated value of the procurement is more than Rupees Twenty five lakhs, in the following circumstances:</p> <p>(i) The Competent Authority in the University certifies that the demand is urgent and any additional expenditure involved by not procuring through advertised tender enquiry is justified in view of urgency. The University should also put on record</p>	<p>(b) The University should also publish all its advertised tender enquiries on the website and provide a link with NIC website. It should also have its website address in the advertisements in Indian Trade Journal and Newspapers.</p> <p>(c) The University should also host the complete bidding document on its website and permit prospective bidders to make use of documents downloaded from the website by payment of the amount specified, if priced.</p> <p>(d) Where the University feels that the goods and services of the required quality, specifications etc. may not be available in the country and it is necessary to also look for suitable competitive offers from abroad, the School/Department/Centre/Division/Section may send copies of the tender notice to the Indian Embassies abroad as well as to the Foreign Embassies in India. The selection of the embassies will depend on the possibility of availability of the required goods and services in such countries.</p> <p>(e) Ordinarily, the minimum time to be allowed for submission of bids should be three weeks from the date of publication of the tender notice or availability of the bidding document for sale, whichever is later. Where the department also contemplates obtaining bids from abroad, the minimum period should be kept as four weeks for both domestic and foreign bidders.</p> <p><b>7.2 Limited tender enquiry</b></p> <p>(a) This method may be adopted when estimated value of the goods and services to be procured is up to Rupees Twenty-five Lakhs only. Copies of the bidding document should be sent directly by speed post/registered post/courier/e-mail to firms which are borne on the list of registered suppliers for the goods and services in question as referred to above. The number of supplier firms in Limited Tender Enquiry should be more than three. Further, web-based publicity should be given for limited tenders. Efforts should be made to identify a higher number of approved suppliers to obtain more responsive bids on competitive basis.</p> <p>(b) Purchase through Limited Tender Enquiry may be adopted even where the estimated value of the procurement is more than Rupees Twenty five lakhs, in the following circumstances:</p> <p>(i) The Competent Authority in the University certifies that the demand is urgent and any additional expenditure involved by not procuring through Advertised Tender Enquiry is justified in view of urgency. The University should also put on record</p>

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>the nature of the urgency and reasons why the procurement could not be anticipated.</p> <p>(ii) There are sufficient reasons, to be recorded in writing by the competent authority, indicating that it will not be in public interest to procure the goods through Advertised Tender enquiry.</p> <p>(iii) The sources of supply are definitely known and possibility of fresh source(s) beyond those being tapped is remote.</p> <p>(iv) Sufficient time should be allowed for submission of bids.</p> <p><b>7.3 Single tender enquiry</b></p> <p>Procurement from a single source may be resorted to in the following circumstances:</p> <p>(a) It is in the knowledge of the user department that only a particular firm is the manufacturer of the required goods.</p> <p>(b) In case of emergency, the required goods are necessarily to be purchased from a particular source and the reason for such decision is to be recorded and approval of the Competent Authority obtained.</p> <p>(c) For standardization of machinery or spare parts to be compatible to the existing sets of equipment (on the advice of a Competent Technical Expert and approved by the Competent Authority), the required item is to be purchased only from a selected firm.</p> <p>Proprietary Article certificate in the following form is to be provided by the Indenting Officer before procuring the goods from as single source under the provision of Para 7.3 (c) as applicable.</p> <p>(a) The indented goods are manufactured by M/s _____</p> <p>(b) No other make or model is acceptable for the following reasons:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">_____</p> <p>(c) Concurrence of the Finance wing to the proposal vide: _____</p>	<p>the nature of the urgency and reasons why the procurement could not be anticipated.</p> <p>(ii) There are sufficient reasons, to be recorded in writing by the competent authority, indicating that it will not be in public interest to procure the goods through Advertised Tender Enquiry.</p> <p>(iii) The sources of supply are definitely known and possibility of fresh source(s) beyond those being tapped is remote.</p> <p>(iv) Sufficient time should be allowed for submission of bids.</p> <p><b>7.3 Single tender enquiry</b></p> <p>Procurement from a single source may be resorted to in the following circumstances:</p> <p>(a) It is in the knowledge of the user department that only a particular firm is the manufacturer of the required goods.</p> <p>(b) In case of emergency, the required goods are necessarily to be purchased from a particular source and the reason for such decision is to be recorded and approval of the Competent Authority obtained.</p> <p>(c) For standardization of machinery or spare parts to be compatible to the existing sets of equipment (on the advice of a Competent Technical Expert and approved by the Competent Authority), the required item is to be purchased only from a selected firm.</p> <p>Proprietary Article certificate in the following form is to be provided by the Indenting Officer before procuring the goods from a single source under the provision of Para 7.3 (c) as applicable.</p> <p>The indented goods are manufactured by M/s _____</p> <p>No other make or model is acceptable for the following reasons:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">_____</p> <p>(c) Concurrence of the Finance wing to the proposal vide: _____</p>

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>(d) Approval of the competent authority vide</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">(Signature with date and designation of the procuring officer)</p> <p><b>7.4 Two bid system</b></p> <p>For purchasing high value goods of a complex and technical nature, bids may be obtained in two parts as under:</p> <p>(a) Technical bid consisting of all technical details along with commercial terms and conditions; and</p> <p>(b) Financial bid indicating item-wise price for the items mentioned in the technical bid.</p> <p>The technical bid and the financial bid should be sealed by the bidder in separate covers duly superscribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed. The technical bids are to be opened and evaluated by the competent committee or authority. At the second stage, financial bids of only the technically acceptable offers should be opened for further evaluation and ranking before awarding the contract.</p> <p><b>8. Late bids</b></p> <p>In case of Advertised Tender Enquiry or Limited Tender Enquiry, late bids (bids received after specified date and time for receipt of bids) should not be considered.</p> <p><b>9. Contents of bidding document</b></p> <p>All the terms, conditions, stipulations and information to be incorporated in the bidding document are to be shown in the following headings:</p> <p>a) Instruction to bidders.  b) Conditions of contract.  c) Schedule of requirements.  d) Specifications and allied technical details.  e) Price schedule (to be utilized by the bidders for quoting their prices)</p>	<p>(d) Approval of the competent authority vide</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">(Signature with date and designation of the procuring officer)</p> <p><b>7.4 Two bid system</b></p> <p>For purchasing high value goods of a complex and technical nature, bids may be obtained in two parts as under:</p> <p>(a) Technical bid consisting of all technical details along with commercial terms and conditions, and</p> <p>(b) Financial bid indicating item-wise price for the items mentioned in the technical bid.</p> <p>The technical bid and the financial bid should be sealed by the bidder in separate covers duly superscribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed. The technical bids are to be opened and evaluated by the competent committee or authority. At the second stage, financial bids of only the technically acceptable offers should be opened for further evaluation and ranking before awarding the contract.</p> <p><b>8. Late bids</b></p> <p>In case of Advertised Tender Enquiry or Limited Tender Enquiry, late bids (bids received after specified date and time for receipt of bids) should not be considered.</p> <p><b>9. Contents of bidding document</b></p> <p>All the terms, conditions, stipulations and information to be incorporated in the bidding document are to be shown in the following headings:</p> <p>a) Instruction to bidders.  b) Conditions of contract.  c) Schedule of requirements.  d) Specifications and allied technical details.  e) Price schedule (to be utilized by the bidders for quoting their prices)</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>f) Contract form. g) Other standard forms, if any, to be utilized by the purchaser and the bidders. h) Warranty and post warranty maintenance, and i) Commercial conditions.</p> <p><b>10. Bid security</b></p> <p>(i) To safeguard against bidder's withdrawing or altering its bid during the bid validity period in case of advertised or limited tender enquiry, Bid Security (also known as Earnest Money) is to be obtained from the bidders. The SSI units, Public Sector Undertakings shall also furnish earnest money for the amount as specified in the latest Central/State Government orders amended from time to time.</p> <p>(ii) The bidders should be asked to furnish bid security along with their bids. Amount of bid security should ordinarily range between two to five percent of the estimated value of the good to be procured. The bid security may be accepted in the form of Account Payee Demand Draft, Fixed Deposit Receipt, or CDR from any of the Commercial/ Scheduled banks. The bid security is normally to remain valid for a period of forty five days beyond the final date validity period.</p> <p>(iii) Bid Securities of the unsuccessful bidders should be returned to them at the earliest after the expiry of the final bid validity and latest on or before the 30th day of the award of the contract.</p> <p><b>11. Advance payment to supplier</b></p> <p>(a) Ordinarily, payments for services rendered or supplies made should be released only after the services have been rendered or supplies made. However, it may become necessary to make advance payments in the following types of cases:</p> <p>(i) Advance payment demanded by firms holding maintenance contracts for servicing of air-conditioners, computers, other costly equipments, etc.</p> <p>(ii) Advance payment demanded by firms against fabrication contracts, turn-key contracts etc.</p> <p>(b) Such advance payments should not exceed the following limits:</p> <p>(i) Thirty per cent of the contract value to private firms:</p>	<p>f) Contract form. g) Other standard forms, if any, to be utilized by the purchaser and the bidders. h) Warranty and post warranty maintenance, and i) Commercial conditions.</p> <p><b>10. Bid security</b></p> <p>(i) To safeguard against bidder's withdrawing or altering its bid during the bid validity period in case of Advertised or Limited Tender Enquiry, Bid Security (also known as Earnest Money) is to be obtained from the bidders. The SSI units, Public Sector Undertakings shall also furnish earnest money for the amount as specified in the latest Central/State Government orders amended from time to time.</p> <p>(ii) The bidders should be asked to furnish bid security along with their bids. Amount of bid security should ordinarily range between two to five percent of the estimated value of the good to be procured. The bid security may be accepted in the form of Account Payee Demand Draft, Fixed Deposit Receipt, or CDR from any of the Commercial/ Scheduled banks. The bid security is normally to remain valid for a period of forty five days beyond the final date validity period.</p> <p>(iii) Bid Securities of the unsuccessful bidders should be returned to them at the earliest after the expiry of the final bid validity and latest on or before the 30th day of the award of the contract.</p> <p><b>11. Advance payment to supplier</b></p> <p>(a) Ordinarily, payments for services rendered or supplies made should be released only after the services have been rendered or supplies made. However, it may become necessary to make advance payments in the following types of cases:</p> <p>(i) Advance payment demanded by firms holding maintenance contracts for servicing of air-conditioners, computers, other costly equipments, etc.</p> <p>(ii) Advance payment demanded by firms against fabrication contracts, turn-key contracts etc.</p> <p>(b) Such advance payments should not exceed the following limits:</p> <p>(i) Thirty per cent of the contract value to private firms:</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>(ii) Forty per cent of the contract value to a State or Central Government agency or a Public Sector Undertaking; or</p> <p>(iii) In case of maintenance contract, the amount should not exceed the amount payable for six months under the contract.</p> <p>The University may relax, in consultation with the Finance Officer, the ceilings (including percentage laid down for advance payment for private firms) mentioned above. While making any advance payments as above, adequate safeguards in the form of bank guarantee etc. should be obtained from the firm.</p> <p><b>12. Part payment to suppliers</b></p> <p>Depending on the terms of delivery incorporated in a contract, part payment to the supplier may be released after receiving proof of dispatch of goods from its premises in terms of the contract.</p> <p><b>13. General instructions</b></p> <p>a. The Officer in charge of Purchase &amp; Procurement shall convene meeting of the Purchase Committee within 4 weeks from the date of receipt of indent or as and when necessary.</p> <p>b. The Purchase Committee shall approve the tendered rates of the firms in different items required and orders for the items approved by the aforesaid Committee shall be placed with these firms by University as and when necessary.</p> <p>c. If the purchase of any item, the rate which has not already been approved by the Committee should become necessary in exceptional circumstances and when time does not permit the convening of a meeting of the Purchase Committee, the purchase of the item shall be approved by the Competent Authority and the same shall be placed before the next meeting of the Purchase Committee.</p> <p>d. In the event of a change in the rates already approved by the Purchase Committee and when time does not permit the convening of a meeting of the Purchase Committee, the purchase at the revised rates shall be approved by the Competent Authority and the same shall be placed before the next meeting of the Purchase Committee.</p>	<p>(ii) Forty per cent of the contract value to a State or Central Government agency or a Public Sector Undertaking; or</p> <p>(iii) In case of maintenance contract, the amount should not exceed the amount payable for six months under the contract.</p> <p>The University may relax, in consultation with the Finance Officer, the ceilings (including percentage laid down for advance payment for private firms) mentioned above. While making any advance payments as above, adequate safeguards in the form of bank guarantee etc. should be obtained from the firm.</p> <p><b>12. General instructions</b></p> <p>a. The Officer in charge of Purchase &amp; Procurement shall convene meeting of the Purchase Committee within 4 weeks from the date of receipt of indent or as and when necessary.</p> <p>b. The Purchase Committee shall approve the tendered rates of the firms in different items required and orders for the items approved by the aforesaid Committee shall be placed with these firms by University as and when necessary.</p> <p>c. If the purchase of any item, the rate of which has not already been approved by the Committee should become necessary in exceptional circumstances and when time does not permit the convening of a meeting of the Purchase Committee, the purchase of the item shall be approved by the Competent Authority and the same shall be placed before the next meeting of the Purchase Committee.</p> <p>d. In the event of a change in the rates already approved by the Purchase Committee and when time does not permit the convening of a meeting of the Purchase Committee, the purchase at the revised rates shall be approved by the Competent Authority and the same shall be placed before the next meeting of the Purchase Committee.</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>e. The Purchase Committee may appoint a Sub Committee consisting of at least three members for market survey and technical evaluation, as and when required.</p> <p><b>14. Transparency, competition, fairness and elimination of arbitrariness in the procurement process:</b></p> <p>All conditions stipulated under Rule 160 of General Financial Rules, 2005 of Government of India issued by the Department of Expenditure, Ministry of Finance shall be applicable.</p> <p><b>15. Anything not covered in the above rules will be governed by GFR Rules 2005 issued by the Department of Expenditure, Ministry of Finance.</b></p> <p style="text-align: center; margin-top: 20px;">Resolution No.13, Executive Council Meeting dated 14-01-2013</p>	<p>e. The Purchase Committee may appoint a Sub Committee consisting of at least three members for market survey and technical evaluation, as and when required.</p> <p><b>13. Transparency, competition, fairness and elimination of arbitrariness in the procurement process:</b></p> <p>All conditions stipulated under Rule 160 of General Financial Rules, 2005 of Government of India issued by the Department of Expenditure, Ministry of Finance shall be applicable.</p> <p><b>14. Anything not covered in the above rules will be governed by GFR Rules 2005 issued by the Department of Expenditure, Ministry of Finance, and as amended from time to time.</b></p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;">Ordinance No. 33 governing Award of Fellowships, Scholarships, Studentships, Medals and Prizes The Central Universities Act, 2009: Section 6(1)(xii) and Section 28(1)(f)</p> <ol style="list-style-type: none"> <li>1. In order to encourage meritorious and deserving students to pursue courses of studies and research in the University without much financial strain, the University shall strive to provide for adequate number of scholarships, fellowships, studentships and free-ships, for financial help, and also provide for award of medals and prizes.</li> <li>2. The scholarships shall be instituted in every subject to be awarded to the students of the University/Affiliated Colleges (wherever applicable) subject to availability of funds. Rules for award of the same will be laid down in the Regulations.</li> <li>3. There shall be fee concession in the form of half and full free-ships of tuition fee in each School and Teaching Department as per norms of the UGC.</li> <li>4. There shall also be a scheme of merit scholarships, subject to availability of funds, where the first and second rank holders in every subject (discipline) will be awarded scholarship, the quantum of which shall be decided by the University from time to time.</li> <li>5. The fellowships shall be instituted in the University, subject to availability of funds, for studies or research as approved under the norms of UGC or other funding agencies from time to time.</li> <li>6. All types of scholarships and free-ships shall be administered at the University level by a Committee to be constituted by the Vice Chancellor.</li> <li>7. There shall be a scheme to award medals/prizes to the meritorious students of the University and Affiliated Colleges (wherever applicable) for their outstanding performance in various University Examinations.</li> <li>8. The University shall have power to institute endowments from time to time in accordance with the Central Universities Act, 2009.</li> </ol>	<p style="text-align: center;">Ordinance No. 33 governing Award of Fellowships, Scholarships, Studentships, Medals and Prizes (The Central Universities Act, 2009: Section 6(1)(xii) and Section 28(1)(f))</p> <ol style="list-style-type: none"> <li>1. In order to encourage meritorious and deserving students to pursue courses of studies and research in the University without much financial strain, the University shall strive to provide for adequate number of scholarships, fellowships, studentships and free-ships, for financial help, and also provide for award of medals and prizes.</li> <li>2. The scholarships shall be instituted in every subject to be awarded to the students of the University/Affiliated Colleges (wherever applicable) subject to availability of funds. Rules for award of the same will be laid down in the Regulations.</li> <li>3. There shall be fee concession in the form of half and full free-ships of tuition fee in each School and Teaching Department as per norms of the UGC.</li> <li>4. There shall also be a scheme of merit scholarships, subject to availability of funds, where the first and second rank holders in every subject (discipline) will be awarded scholarship, the quantum of which shall be decided by the University from time to time.</li> <li>5. The fellowships shall be instituted in the University, subject to availability of funds, for studies or research as approved under the norms of UGC or other funding agencies from time to time.</li> <li>6. All types of scholarships and free-ships shall be administered at the University level by a Committee to be constituted by the Vice Chancellor.</li> <li>7. There shall be a scheme to award medals/prizes to the meritorious students of the University and Affiliated Colleges (wherever applicable) for their outstanding performance in various University Examinations.</li> <li>8. The University shall have power to institute endowments from time to time in accordance with the Central Universities Act, 2009.</li> </ol>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>9. There shall also be a Committee constituted by the Vice Chancellor for administration of each endowment and to implement the objects of the endowment.</p> <p>10. Detailed guidelines shall be framed from time to time by the Executive Council governing the administration of fellowships, scholarships, studentships, free-ships, medals, prizes and other such endowments created by/in the University.</p> <p style="text-align: center; margin-top: 200px;">Resolution No.8, Executive Council Meeting dated 14-01-2013</p>	<p>9. There shall also be a Committee constituted by the Vice Chancellor for administration of each endowment and to implement the objects of the endowment.</p> <p>10. Detailed guidelines shall be framed from time to time by the Executive Council governing the administration of fellowships, scholarships, studentships, free-ships, medals, prizes and other such endowments created by/in the University.</p>

(179) *Qureshi*

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Ordinance No. 34 governing The Proctor The Central Universities Act, 2009: Section 28(1)(o)</p>	<p>Ordinance No. 34 governing The Proctor (The Central Universities Act, 2009: Section 28(1)(o))</p>
	<ol style="list-style-type: none"> <li>1. The Proctor shall be appointed by the Vice Chancellor from amongst the teachers of the University not below the rank of Associate Professor and shall exercise such powers and perform such duties in respect of the maintenance of discipline among students, as may be delegated/assigned to him/her by the Vice Chancellor.</li> <li>2. The Proctor shall hold office for a period of three years and shall be eligible for reappointment.</li> <li>3. The Proctor shall have such powers, as delegated to him/her by the Vice Chancellor.</li> <li>4. The Proctor shall be entitled to such allowances and amenities as the Executive Council may approve from time to time.</li> <li>5. The Proctor shall be the Secretary of the Discipline Committee, and he/she shall convene the meetings of the Committee.</li> <li>6. The Proctor may be assisted by Assistant Proctor(s) appointed by the Vice Chancellor for a term of three years.</li> <li>7. The Assistant Proctor(s) shall be entitled to such allowances and amenities as the Executive Council may approve from time to time.</li> <li>8. The Proctor shall have the power to take cognizance of any breach of discipline, and if the circumstances so require, to take immediate disciplinary action in such cases.</li> <li>9. The Proctor shall :               <ol style="list-style-type: none"> <li>a. monitor and ensure the prevalence of disciplinary climate in the student community;</li> <li>b. take preventive steps such as issue of notices, warnings, instructions regulating certain acts, and other arrangements for the purpose of forestalling acts of individual or collective indiscipline;</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. The Proctor shall be appointed by the Vice Chancellor from amongst the teachers of the University not below the rank of Associate Professor and shall exercise such powers and perform such duties in respect of the maintenance of discipline among students, as may be delegated/assigned to him/her by the Vice Chancellor.</li> <li>2. The Proctor shall hold office for a period of three years and shall be eligible for reappointment.</li> <li>3. The Proctor shall have such powers as delegated to him/her by the Vice Chancellor.</li> <li>4. The Proctor shall be entitled to such allowances and amenities as the Executive Council may approve from time to time.</li> <li>5. The Proctor shall be the Secretary of the Discipline Committee, and he/she shall convene the meetings of the Committee.</li> <li>6. The Proctor may be assisted by Assistant Proctor(s) appointed by the Vice Chancellor for a term of three years.</li> <li>7. The Assistant Proctor(s) shall be entitled to such allowances and amenities as the Executive Council may approve from time to time.</li> <li>8. The Proctor shall have the power to take cognizance of any breach of discipline, and if the circumstances so require, to take immediate disciplinary action in such cases.</li> <li>9. The Proctor shall :               <ol style="list-style-type: none"> <li>a. monitor and ensure the prevalence of disciplinary climate in the student community;</li> <li>b. take preventive steps such as issue of notices, warnings, instructions regulating certain acts, and other arrangements for the purpose of forestalling acts of individual or collective indiscipline;</li> </ol> </li> </ol>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>c. collect relevant facts about the incidents of indiscipline, evaluate the evidence and decide/recommend the quantum of punishment to be imposed on the erring students. Whenever considered necessary, the Proctor shall place the relevant information before the Vice Chancellor or the Discipline Committee for their decision; and</p> <p>d. issue all orders relating to disciplinary proceedings against students.</p> <p>10. The Proctor shall make arrangements for the maintenance of Cycle/Scooter Stands/Car Parks in the University.</p> <p>11. The Proctor shall maintain liaison with the local administration in matters regarding the law and order situation in the University Campus.</p> <p>12. The Proctor shall have the power:</p> <p>a. to suspend students or institute proceedings in cases of breach of discipline, referred to him/her by the Vice Chancellor or reported to him/her by any other person or noticed by himself/herself.</p> <p>b. to suspend or rusticate a student up to a maximum period of two weeks; and</p> <p>c. to impose a fine as prescribed from time to time.</p> <p>13. In all cases of disciplinary action, where the Proctor dealing with the matter considers that a higher punishment than he/she has power to impose is required, he/she shall report the same to the Discipline Committee for suitable action.</p> <p>14. The Proctor shall be responsible to ensure:</p> <p>a. Foreign students welfare (visa etc.);</p> <p>b. VIP's Security; and</p> <p>c. Protection of University properties.</p> <p>15. The Proctor shall perform such other functions as the Vice Chancellor may assign to him/her from time to time.</p> <p style="text-align: center;">Resolution No.8, Executive Council Meeting dated 14-01-2013</p>	<p>c. collect relevant facts about the incidents of indiscipline, evaluate the evidence and decide/recommend the quantum of punishment to be imposed on the erring students as per the rules. Whenever considered necessary, the Proctor shall place the relevant information before the Vice Chancellor or the Discipline Committee for their decision; and</p> <p>d. issue all orders relating to disciplinary proceedings against students.</p> <p>10. The Proctor shall make arrangements for the maintenance of Cycle/Scooter Stands/Car Parks in the University.</p> <p>11. The Proctor shall maintain liaison with the local administration in matters regarding the law and order situation in the University Campus.</p> <p>12. The Proctor shall have the power:</p> <p>a. to suspend students or institute proceedings in cases of breach of discipline, as per the norms prescribed by the Competent Authority, referred to him/her by the Vice Chancellor or reported to him/her by any other person or noticed by himself/herself.</p> <p>b. to suspend a student up to a maximum period of two weeks as per the norms prescribed by the Competent Authority</p> <p>c. to impose a fine as prescribed from time to time.</p> <p>13. In all cases of disciplinary action, where the Proctor dealing with the matter considers that a higher punishment than he/she has power to impose is required, he/she shall report the same to the Discipline Committee for suitable action.</p> <p>14. The Proctor shall be responsible to ensure:</p> <p>a. Foreign students welfare (visa etc.);</p> <p>b. VIP's Security; and</p> <p>c. Protection of University properties.</p> <p>15. The Proctor shall perform such other functions as the Vice Chancellor may assign to him/her from time to time.</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Ordinance No. 35 governing Appointment of Faculty against Sanctioned Posts under Exigent Situations The Central Universities Act, 2009: Section 28(1)(0)</p> <ol style="list-style-type: none"> <li>1. Since selection of Faculty against sanctioned position on regular basis takes time, especially in the case of the newly established Central Universities, the University may devise its own mechanism to appoint faculty on such terms and conditions as decided by the Executive Council.</li> <li>2. Subject to fulfilment of qualifications and experience as prescribed and amended by the UGC from time to time, the University may identify faculty from other Universities and higher educational institutions for such appointments.</li> <li>3. The faculty so appointed may be taken for short/medium term engagement on the basis of deputation/lien/contract which will not exceed a maximum of three years. Provided that initial contractual appointment shall not be for a period exceeding one year.</li> <li>4. Such appointment shall be made against sanctioned positions and till such time that regular selections are made.</li> <li>5. The emoluments and terms of service of such appointments shall be such as decided by the Executive Council.</li> </ol> <p style="text-align: center; margin-top: 20px;">Resolution No.8, Executive Council Meeting dated 14-01-2013</p>	<p>Ordinance No. 35 governing Appointment of Faculty against Sanctioned Posts under Exigent Situations The Central Universities Act, 2009: Section 28(1) (o)</p> <ol style="list-style-type: none"> <li>1. Since selection of Faculty against sanctioned position on regular basis takes time, especially in the case of the newly established Central Universities, the University may devise its own mechanism to appoint faculty on such terms and conditions as decided by the Executive Council.</li> <li>2. Subject to fulfilment of qualifications and experience as prescribed and amended by the UGC from time to time, the University may identify <b>faculty from other Universities and higher educational institutions or any other qualified faculty depending on the exigency of the situation as the Vice Chancellor may deem fit for such appointments.</b></li> <li>3. The faculty so appointed may be taken for short/medium term engagement on the basis of deputation/lien/contract which will not exceed a maximum of three years. Provided that initial contractual appointment shall not be for a period exceeding one year. <b>Such faculty may be assigned any administrative/financial responsibility till the attainment of 65 years of age.</b></li> <li>4. Such appointment shall be made against sanctioned positions and till such time that regular selections are made.</li> <li>5. The emoluments and terms of service of such appointments shall be such as decided by the Executive Council.</li> </ol>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Ordinance No. 36 governing Emoluments, Terms and Conditions of Service of the Librarian The Central Universities Act, 2009: Section 28(0)</p>	<p>Ordinance No. 36 governing Emoluments, Terms and Conditions of Service of the Librarian (The Central Universities Act, 2009: Section 28(1)(o))</p>
	<p>1. The Librarian shall be a whole-time salaried officer appointed by the Executive Council on the basis of direct recruitment, on the recommendation of a Selection Committee constituted for the purpose, for a tenure of five years which may be renewed for a similar term and shall be placed in the scale of pay as recommended by the University Grants Commission/Government of India and adopted by the Executive Council from time to time.</p> <p>Provided that the Librarian shall retire on attaining the age of six two years.</p> <p>2. If the Librarian is appointed on deputation basis from any organization his/her salary shall be such as admissible to him/her according to the Rules of Deputation of service to which he/she belongs.</p> <p>3. Where an employee of this University or any other Institution/Government and its organizations is appointed as Librarian, he/she shall continue to be governed by the same retirement benefit scheme, (namely general Provident Fund/Contributory Provident Fund/Pension /Gratuity/Transfer TA) to which he was entitled prior to his appointment as Librarian, and till he/she continues to hold his/her lien on that post.</p> <p>4. The terms and conditions of service of the Librarian shall be such as prescribed for other non-vacational employees of the University.</p> <p>5. If the services of the Librarian are borrowed from Government or any other organization/Institution, the terms and conditions of his/her service shall be governed by the Deputation Rules of the Government of India.</p> <p>6. When the office of the Librarian is vacant or when the Librarian is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose.</p>	<p>1. The Librarian shall be a whole-time officer appointed by the Executive Council on the basis of direct recruitment, on the recommendations of a Selection Committee constituted for the purpose, for a tenure of five years which may be renewed for a similar term and shall be placed in the scale of pay as recommended by the University Grants Commission/Government of India and adopted by the Executive Council from time to time. <b>However, the Vice Chancellor stands authorised to approve the recommendations of the Selection Committee and issue the offer of appointment letter(s) in anticipation of approval of Executive Council. The action taken may be reported to the Executive Council for confirmation.</b></p> <p>Provided that the Librarian shall superannuate on attaining the age as prescribed by UGC from time to time.</p> <p>2. If the Librarian is appointed on deputation basis from any organization his/her salary shall be such as admissible to him/her according to the Rules of Deputation of service to which he/she belongs.</p> <p>3. Where an employee of this University or any other Institution/Government and its organizations is appointed as Librarian, he/she shall continue to be governed by the same retirement benefit scheme, (namely general Provident Fund/Contributory Provident Fund/Pension /Gratuity/Transfer TA) to which he/she was entitled prior to his/her appointment as Librarian, and till he/she continues to hold his/her lien on that post.</p> <p>4. The terms and conditions of service of the Librarian shall be such as prescribed for other non-vacational employees of the University.</p> <p>5. If the services of the Librarian are borrowed from Government or any other organization/Institution, the terms and conditions of his/her service shall be governed by the Deputation Rules of the Government of India.</p> <p>6. When the office of the Librarian is vacant or when the Librarian is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose.</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>7. A Librarian on Deputation may be repatriated earlier than the stipulated period by the Executive Council on the recommendations of the Vice Chancellor.</p> <p>8. The Librarian shall be entitled to unfurnished residential accommodation for which he shall pay prescribed license fee as also a free telephone service (with STD facility) at his/her residence.</p> <p>9. The Librarian shall be entitled to such leave, allowances, provident fund and other, terminal benefits as prescribed by the University from time to time for its non- vocational staff.</p> <p>10. The Librarian shall be entitled to the facility of staff car between the office and his/her residence.</p> <p style="text-align: center;"><b>RESPONSIBILITIES AND DUTIES</b></p> <p>The Librarian shall exercise such powers and perform such duties as may be assigned to him/her by the Executive Council.</p> <hr style="width: 50%; margin: 20px auto;"/> <p style="text-align: center;">Resolution No.8, Executive Council Meeting dated 14-01-2013</p>	<p>7. A Librarian on Deputation may be repatriated earlier than the stipulated period by the Executive Council on the recommendations of the Vice Chancellor.</p> <p>8. The Librarian shall be entitled to unfurnished residential accommodation for which he shall pay prescribed license fee as also a free telephone service (with STD facility) at his/her residence.</p> <p>9. The Librarian shall be entitled to such leave, allowances, provident fund and other terminal benefits as prescribed by the University from time to time for its non- vocational staff.</p> <p>10. The Librarian shall be entitled to the facility of staff car between the office and his/her residence.</p> <p style="text-align: center;"><b>RESPONSIBILITIES AND DUTIES</b></p> <p>11. The Librarian shall exercise such powers and perform such duties as may be assigned to him/her by the Executive Council.</p>

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;">Ordinance No. 38 governing Award of Undergraduate/Post Graduate Degrees, Diplomas/ Post Graduate Diplomas and Certificates of the University <u>(For Regular on Campus Mode)</u> The Central Universities Act, 2009: Section 6(1)(ii), Section 28(1)(d)</p> <ol style="list-style-type: none"> <li>1. All the courses of study leading to award of respective Degrees/Diplomas/Certificates shall be conducted by the Schools/Departments/Centres established by the University and Its Colleges.</li> <li>2. Duration of the Course               <ol style="list-style-type: none"> <li>a. The duration of the course shall be five years for integrated programmes spread over ten semesters with exit option after three years (six semesters) leading to the award of the Undergraduate Degree.</li> <li>b. The duration of Post Graduate Course shall be two/three years (four/six semesters) except for M.Ed. course which shall be a one year course spread over two semesters.</li> <li>c. M. Phil., Ph. D Programmes and Integrated M. Phil - Ph. D Programme shall be governed as per UGC norms/regulations (2009) as amended from time to time.</li> <li>d. The duration of the Certificate/Diploma Programmes shall be as determined by the University and approved by the Academic Council from time to time.</li> <li>e. A student shall be required to attend at least 75% of the classes actually held in each subject to the satisfaction of the School/Department/Centre and such seminars, sessionals and practicals as may be prescribed.</li> </ol> <p style="margin-left: 20px;">Provided that the Head of the Department concerned may grant relaxation to the extent of five (5) percent to a student who has failed to obtain the minimum prescribed 75% of the attendance for valid reasons.</p> <p style="margin-left: 20px;">Provided further that students deputed by the University to take part in the co-curricular events be given a concession of up to 5% attendance, if necessary, in addition to the relaxation in the attendance requirement as provided above. Such concessions would be available for the days of actual participation in the event, including journey time with the prior approval of the Dean, Students' Welfare.</p> </li> </ol>	<p style="text-align: center;">Ordinance No. 38 governing Award of Undergraduate/Post Graduate Degrees, Diplomas/ Post Graduate Diplomas and Certificates of the University <u>(For Regular on Campus Mode)</u> The Central Universities Act, 2009: Section 6(1)(ii), Section 28(1)(d)</p> <ol style="list-style-type: none"> <li>1. All the courses of study leading to award of respective Degrees/Diplomas/Certificates shall be conducted by the Schools/Departments/Centres established by the University and its Colleges.</li> <li>2. Duration of the Course               <ol style="list-style-type: none"> <li>a. The duration of the course shall be five years for integrated programmes spread over ten semesters with exit option after three years (six semesters) leading to the award of the Undergraduate Degree.</li> <li>b. The duration of Post Graduate Course shall be two/three years (four/six semesters)</li> <li>c. M. Phil., Ph. D Programmes and Integrated M. Phil - Ph. D Programme shall be governed as per UGC norms/regulations (2009) as amended from time to time.</li> <li>d. The duration of the Certificate/Diploma Programmes shall be as determined by the University and approved by the Academic Council from time to time.</li> <li>e. A student shall be required to attend at least 75% of the classes actually held in each subject to the satisfaction of the School/Department/Centre and such seminars, sessionals and practicals as may be prescribed.</li> </ol> <p style="margin-left: 20px;">Provided that the Head of the Department concerned may grant relaxation to the extent of five (5) percent to a student who has failed to obtain the minimum prescribed 75% of the attendance for valid reasons</p> <p style="margin-left: 20px;">Provided further that students deputed by the University to take part in the co-curricular events be given a concession of up to 5% attendance, if necessary, in addition to the relaxation in the attendance requirement as provided above. Such concessions would be available for the days of actual participation in the event, including journey time with the prior approval of the Dean, Students' Welfare.</p> </li> </ol>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>f. Eligibility for admission:</b> The eligibility criteria for admission to various courses offered by the University shall be as approved by the Academic Council or any other body authorized for the purpose from time to time.</p> <p><b>g. Courses of study and framing of the Syllabi</b> a) The courses in a subject of study shall be as approved by the Academic Council, on the recommendations of the Board of Studies of the Department/Centre concerned routed through the School Board. b) The syllabi/course structure for the programme of study shall be as approved by the Academic Council on the recommendations of the Board of Studies of the Department/Centre concerned routed through the School Board.</p> <p><b>h. Removal of Student(s) from the Courses</b> The Dean of the School on a reference from a Department or Centre may recommend to the Vice Chancellor the removal of student(s) from a course on the basis of unsatisfactory academic performance and/or misconduct (as defined in the Ordinances/ Regulations/Rules).</p> <p><b>i. Conferment of Honorary Degrees</b> a) The Executive Council may, on the recommendation of the Academic Council and by resolution passed by a majority of not less than two-thirds of the members present and voting, make proposals to the Visitor for the conferment of Honorary Degrees.  Provided that in case of emergency, the Executive Council may on its own, make such proposals. b) The following Honorary Degrees may be conferred upon a person on the ground that he/she is, by reason of eminent position and attainments or by virtue of his/her contribution to learning or eminent services to the cause of Education or Society, a fit and proper person to receive such Degree(s):  Doctor of Law (LL.D), Doctor of Literature (D. Lit.), Doctor of Letters, and Doctor of Science (D.Sc.). c) Degrees, including Honorary Degrees, shall be conferred at Convocation/Special Convocation and may be taken in person or in absentia.</p> <p style="text-align: center;">Resolution No.8, Executive Council Meeting dated 14-01-2013</p>	<p><b>f. Eligibility for admission:</b> The eligibility criteria for admission to various courses offered by the University shall be as approved by the Academic Council or any other body authorized for the purpose from time to time.</p> <p><b>g. Courses of study and framing of the Syllabi</b> a) The courses in a subject of study shall be as approved by the Academic Council, on the recommendations of the Board of Studies of the Department/Centre concerned routed through the School Board. b) The syllabi/course structure for the programme of study shall be as approved by the Academic Council on the recommendations of the Board of Studies of the Department/Centre concerned routed through the School Board.</p> <p><b>h. Removal of Student(s) from the Courses</b> The Dean of the School on a reference from a Department or Centre may recommend to the Vice Chancellor the removal of student(s) from a course on the basis of unsatisfactory academic performance and/or misconduct (as defined in the Ordinances/ Regulations/Rules).</p> <p><b>i. Honorary Degrees</b> a) The Executive Council may, on the recommendation of the Academic Council and by resolution passed by a majority of not less than two-thirds of the members present and voting, make proposals to the Visitor for the conferment of Honorary Degrees.  Provided that in case of emergency, the Executive Council may on its own, make such proposals. b) The following Honorary Degrees may be conferred upon a person on the ground that he/she is, by reason of eminent position and attainments or by virtue of his/her contribution to learning or eminent services to the cause of Education or Society, a fit and proper person to receive such Degree(s):  Doctor of Law (LL.D), Doctor of Literature (D. Lit.), Doctor of Letters, and Doctor of Science (D.Sc.). c) Degrees, including Honorary Degrees, shall be conferred at Convocation/Special Convocation and may be taken in person or in absentia.</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;">Ordinance No. 39 governing Visiting Fellow The Central Universities Act, 2009: Section 6(xvi) Statute 12(xviii)</p> <ol style="list-style-type: none"> <li>1. A Visiting Fellow should be a scholar of eminence in his/her subject.</li> <li>2. Superannuated persons may also be considered for appointment as Visiting Fellow. The minimum tenure of a Visiting Fellow should not be less than a week and maximum up to three months.</li> <li>3. The Visiting Fellow may be paid daily allowance as prescribed from time to time by the competent authority per day for visits up to one month. For visits beyond one month, the rate may be as in the case of Visiting Professor.</li> <li>4. Travel expenses may be met in accordance with the Rules of the University.</li> <li>5. The parent institution is expected to grant academic leave with pay and usual allowances for the duration of the appointment as Visiting Fellow.</li> <li>6. The University would provide accommodation to the Visiting fellow in the University Guest House free of charge but food charges would be paid by the Visiting Fellow.</li> <li>7. The same person may not be invited as Visiting Fellow more than once in a year, but the period of 3 months can be split up as desired by the University within the period of one year.</li> </ol> <p style="text-align: center; margin-top: 20px;">Resolution No.8, Executive Council Meeting dated 14-01-2013</p>	<p style="text-align: center;">Ordinance No. 39 governing Visiting Fellow The Central Universities Act, 2009: Section 6(xvi) Statute 12(xviii)</p> <ol style="list-style-type: none"> <li>1. A Visiting Fellow should be a scholar of eminence in his/her subject.</li> <li>2. Superannuated person <b>not above the age of 70 years</b> may also be considered for appointment as Visiting Fellow. The minimum tenure of a Visiting Fellow should not be less than a week and maximum up to <b>six</b> months.</li> <li>3. The Visiting Fellow may be paid daily allowance as prescribed from time to time by the competent authority per day for visits up to one month. For visits beyond one month, the rate may be as in the case of Visiting Professor.</li> <li>4. Travel expenses may be met in accordance with the Rules of the University.</li> <li>5. The parent institution is expected to grant academic leave with pay and usual allowances for the duration of the appointment as Visiting Fellow.</li> <li>6. <b>The University would provide accommodation and local hospitality to the Visiting Fellow</b></li> <li>7. The same person may not be invited as Visiting Fellow more than once in a year, but the period of 6 months can be split up as desired by the University within the period of <b>two</b> years. The appointment of the Visiting Fellow shall be made on the recommendation of the Head of the Department, endorsed by the Dean of the School and approved by the Vice-Chancellor. The appointment of such Visiting Fellow upto six months can be made by the Vice-Chancellor and for longer term by the Executive Council. The Visiting Fellow should be at least an Associate Professor/Fellow in a recognized University/Institute of Higher Education.</li> </ol>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;">Ordinance No. 40 governing Employees and Students' Grievances Redressal Committee The Central Universities Act, 2009: Section 28(n)</p> <ol style="list-style-type: none"> <li>1. There shall be constituted a mechanism for the redressal of the grievances of employees and students of the University.</li> <li>2. Student means any student who is admitted/registered for a Programme of study in:               <ol style="list-style-type: none"> <li>a) School/Centre/Department/College or Campus maintained by the University.</li> <li>b) Employee means any person appointed by the University and includes teachers and other staff of the University.</li> </ol> </li> <li>3. The Grievances Committee shall observe the following general principles:               <ol style="list-style-type: none"> <li>a) The Campus Community should be made fully aware of the grievance redressal mechanism;</li> <li>b) Every grievance from a student/staff member should be registered and acknowledged;</li> <li>c) If a final decision is not feasible within a fortnight, an acknowledgement should be sent to the applicant along with an indication as to when he/she can expect a final reply;</li> <li>d) As a matter of general rule, all the grievances should be disposed off within a period of three months;</li> <li>e) The officer nominated by the Vice Chancellor and the person responsible for addressing grievances should make himself/herself freely available to hear the grievances personally at least once a week at fixed timings; and</li> <li>f) He/she will take decisions on grievances which are pending for more than three months. Aggrieved parties who are not satisfied with redressal in subordinate/attached formation can approach the Vice Chancellor for a decision.</li> </ol> </li> </ol>	<p style="text-align: center;">Ordinance No. 40 governing Employees and Students' Grievances Redressal Committees The Central Universities Act, 2009: Section 28(n)</p> <ol style="list-style-type: none"> <li>1. There shall be constituted a mechanism for the redressal of the grievances of employees and students of the University.</li> <li>2. Student means any student who is admitted/registered for a Programme of study in any               <ol style="list-style-type: none"> <li>a. School/Centre/Department/College or Campus maintained by the University.</li> <li>b. Employee means any person appointed by the University and includes teachers and other staff of the University.</li> </ol> </li> <li>3. The Grievances Committee shall observe the following general principles:               <ol style="list-style-type: none"> <li>a) The Campus Community should be made fully aware of the grievance redressal mechanism;</li> <li>b) Every grievance from a student/staff member should be registered and acknowledged;</li> <li>c) If a final decision is not feasible within a fortnight, an acknowledgement should be sent to the applicant along with an indication as to when he/she can expect a final reply;</li> <li>d) As a matter of general rule, all the grievances should be disposed off within a period of three months;</li> <li>e) The officer nominated by the Vice Chancellor and the person responsible for addressing grievances should make himself/herself freely available to hear the grievances personally, at least once a week at fixed timings; and</li> <li>f) He/she will take decisions on grievances which are pending for more than three months. Aggrieved parties who are not satisfied with redressal in subordinate/attached formation can approach the Vice Chancellor for a decision.</li> </ol> </li> </ol>

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																										
	<p><b>4. STUDENTS' GRIEVANCE REDRESSAL COMMITTEE</b></p> <p>Students' Grievance Redressal Committee shall comprise the following:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">1. The Pro-Vice Chancellor or such other person to be nominated by the Vice Chancellor</td> <td style="width: 30%; text-align: right;">Chairperson</td> </tr> <tr> <td>2. Representatives of Student's Council</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>3. Nominee of the Vice Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>4. Deans of Students Welfare</td> <td style="text-align: right;">Member Secretary</td> </tr> <tr> <td>5. Dean of the School concerned</td> <td style="text-align: right;">Secretarial In-charge</td> </tr> </table> <p><b>5. POWERS AND FUNCTIONS</b></p> <p>The committee shall</p> <ol style="list-style-type: none"> <li>(i) entertain written and signed complaints and petitions of students in respect of matters directly affecting them individually or as a group;</li> <li>(ii) enquire into the grievances, and submit report alongwith recommendations and report to the concerned authorities, Academic Council and Executive Council for redressal to suitable action; and</li> <li>(iii) recommend appropriate action against complainant, if allegations made in the documents found to be baseless.</li> </ol> <p><b>6. TEACHERS' GRIEVANCES COMMITTEE</b></p> <p>The Committee shall be constituted by the Executive Council consisting of the following:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">(a) Vice Chancellor or his/her representative</td> <td style="width: 30%; text-align: right;">Chairperson</td> </tr> <tr> <td>(b) Five representatives from the teachers' Community representing gender, minority, SC, ST, OBC</td> <td style="text-align: right;">Members</td> </tr> <tr> <td>(c) Vice Chancellor's nominee who shall be the secretary to the Committee.</td> <td></td> </tr> </table>	1. The Pro-Vice Chancellor or such other person to be nominated by the Vice Chancellor	Chairperson	2. Representatives of Student's Council	Member	3. Nominee of the Vice Chancellor	Member	4. Deans of Students Welfare	Member Secretary	5. Dean of the School concerned	Secretarial In-charge	(a) Vice Chancellor or his/her representative	Chairperson	(b) Five representatives from the teachers' Community representing gender, minority, SC, ST, OBC	Members	(c) Vice Chancellor's nominee who shall be the secretary to the Committee.		<p><b>4. Students Grievances Redressal Committee</b></p> <p>Students' Grievance Redressal Committee shall comprise the following:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">1. The Pro-Vice Chancellor or such other person to be nominated by the Vice Chancellor</td> <td style="width: 30%; text-align: right;">Chairperson</td> </tr> <tr> <td>2. Dean of the School concerned</td> <td style="text-align: right;">Special Invitee</td> </tr> <tr> <td>3. Nominee of the Vice Chancellor</td> <td style="text-align: right;">Member of the Vice Member</td> </tr> <tr> <td>4. Dean of Students Welfare</td> <td style="text-align: right;">Member Secretary</td> </tr> <tr> <td>5. Representatives of Student's Council</td> <td style="text-align: right;">Member</td> </tr> </table> <p><b>5. Powers and Functions</b></p> <p>The Committee shall</p> <ol style="list-style-type: none"> <li>(i) entertain written and signed complaints and petitions of students in respect of matters directly affecting them individually or as a group;</li> <li>(ii) enquire into the grievances, and submit report alongwith recommendations to the Vice-Chancellor for suitable action.</li> <li>(iii) recommend appropriate action against complainant, if allegations made in the documents found to be baseless.</li> </ol> <p><b>6. Teachers' Grievances Committee</b></p> <p>The Committee shall be constituted by the Executive Council consisting of the following:</p> <ol style="list-style-type: none"> <li>a) Vice Chancellor or his/her representative Chairperson</li> <li>b) Five representatives from the teachers' Community representing gender, minority, SC, ST, OBC. Members</li> <li>c) Vice Chancellor's nominee who shall be the Secretary to the Committee.</li> </ol>	1. The Pro-Vice Chancellor or such other person to be nominated by the Vice Chancellor	Chairperson	2. Dean of the School concerned	Special Invitee	3. Nominee of the Vice Chancellor	Member of the Vice Member	4. Dean of Students Welfare	Member Secretary	5. Representatives of Student's Council	Member
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5. Representatives of Student's Council	Member																											

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>7. POWERS AND FUNCTIONS</b></p> <p>The Committee shall</p> <ol style="list-style-type: none"> <li>i. entertain written and signed complaints and petitions of teachers in respect of matters directly affecting them individually or as group;</li> <li>ii. enquire into the grievances and submit recommendations and report to the concerned authorities (Academic Council and Executive Council) for redressal suitable action;</li> <li>iii. recommend appropriate action against complainants, if allegations made in the documents found to be baseless.</li> </ol> <p><b>8. NON-TEACHING STAFF GRIEVANCES COMMITTEE</b></p> <p>The Committee shall comprise</p> <ol style="list-style-type: none"> <li>a. The Chairman to be nominated by the Vice-Chancellor;</li> <li>b. Five representatives from the non-teaching community representing gender, minority, SC, ST, OBC;</li> <li>c. The Registrar or his nominee shall be the Member-Secretary of the Committee.</li> </ol> <p><b>9. POWERS AND FUNCTIONS</b></p> <p>The Committee shall</p> <ol style="list-style-type: none"> <li>i. accept and consider written and signed complaints and petitions of staff (Non-Teaching) in respect of matters directly affecting them individually or as a group;</li> <li>ii. enquire into the grievances and submit recommendations and report to the concerned authorities (Academic Council and Executive Council) for redressal suitable action;</li> <li>iii. recommend appropriate action against complainants, if allegations made in the documents found to be baseless.</li> </ol> <p style="text-align: right; font-size: small;">Resolution No.8, Executive Council Meeting dated 16-01-2017</p>	<p><b>7. Powers and Functions</b></p> <p>The Committee shall</p> <ol style="list-style-type: none"> <li>i. entertain written and signed complaints and petitions of teachers in respect of matters directly affecting them individually or as group;</li> <li>ii. enquire into the grievances, and submit report alongwith the recommendations to the Vice-Chancellor for suitable action.</li> <li>iii. recommend appropriate action against complainant, if allegations made in the documents found to be baseless.</li> </ol> <p><b>8. Non-Teaching Staff Grievances Committee</b></p> <p>The Committee shall comprise</p> <ol style="list-style-type: none"> <li>a. The Chairperson- to be nominated by the Vice Chancellor.</li> <li>b. Five representatives from the non-teaching community representing gender, minority, SC, ST, OBC.</li> <li>c. The Registrar or his nominee shall be the Member-Secretary of the Committee.</li> </ol> <p><b>9. Powers and Functions</b></p> <p>The Committee shall</p> <ol style="list-style-type: none"> <li>1. accept and consider written and signed complaints and petitions of staff (Non-Teaching) in respect of matters directly affecting them individually or as a group;</li> <li>2. enquire into the grievances, and submit report alongwith recommendations to the Vice-Chancellor for suitable action.</li> <li>3. recommend appropriate action against complainants, if allegations made in the documents found to be baseless.</li> </ol>

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Ordinance No. 40 governing <b>POWERS AND FUNCTIONS OF THE DEAN, STUDENTS' WELFARE</b> The Central Universities Act, 2009: Section 28(1)(f) and (g).</p> <ol style="list-style-type: none"> <li>1. The Dean Students' Welfare (DSW) shall look after the general welfare of the students outside the classroom which contribute to the growth and development of their personality. The DSW shall endeavour to promote understanding among the students for accomplishment of their objectives through fruitful intellectual, social, cultural and corporate life in the University.</li> <li>2. The DSW shall assist the Vice Chancellor in all matters concerning students generally and shall exercise such powers and perform such other duties as assigned by the Vice Chancellor.</li> <li>3. In addition to all other duties, the DSW shall perform duties and functions in respect of the following matters in consultation and coordination with other officers and units of the University:               <ol style="list-style-type: none"> <li>a. Arrangements for excursions, tours and excursions both on campus as well as off campus within and outside the University;</li> <li>b. Organizational work, which may include, but not limited to, student participation;</li> <li>c. Participation of student bodies in the University and their functioning;</li> <li>d. Student counselling services;</li> <li>e. Financial aid to needy students;</li> <li>f. Securing fellowships or scholarships for further studies in the country or abroad;</li> <li>g. Health and medical services;</li> <li>h. Student counselling;</li> <li>i. Special arrangement to be provided, if any, to women students and differently abled students;</li> <li>j. Liaison between University administration and students;</li> <li>k. Student-information services;</li> <li>l. Alumni Association; and</li> <li>m. Issue of certificates as authorized and delegated by the Vice Chancellor.</li> </ol> </li> <li>4. The DSW shall maintain records or supervised by officers or staff assigned from the University when enrollment in the University.</li> <li>5. The DSW may communicate with the parents/guardians of the students in respect of any matter requiring assistance and cooperation of the parents/guardians.</li> </ol>	<p><b>Ordinance No. 41</b> governing <b>POWERS AND FUNCTIONS OF THE DEAN, STUDENTS' WELFARE</b> The Central Universities Act, 2009: Section 28(1) (f) and (g)</p> <ol style="list-style-type: none"> <li>1. The Dean Students' Welfare (DSW) shall look after the general welfare of the students outside the classroom which contribute to the growth and development of their personality. The DSW shall endeavour to promote understanding among the students for accomplishment of their objectives through fruitful intellectual, social, cultural and corporate life in the University.</li> <li>2. The DSW shall assist the Vice Chancellor in all matters concerning students generally and shall exercise such powers and perform such other duties as assigned by the Vice Chancellor.</li> <li>3. In addition to all other duties, the DSW shall perform duties and functions in respect of the following matters in consultation and coordination with other officers and units of the University:               <ol style="list-style-type: none"> <li>a. Arrangements for educational tours and excursions and participation in sports and co-curricular activities within and outside the University;</li> <li>b. Organization of social and cultural activities with student participation;</li> <li>c. Organization of student bodies in the University and their functioning;</li> <li>d. Student-teacher relationship;</li> <li>e. Financial aid to needy students;</li> <li>f. Securing fellowships or scholarships for further studies in the country or abroad;</li> <li>g. Health and medical services;</li> <li>h. Student counselling;</li> <li>i. Special arrangement to be provided, if any, to women students and differently abled students;</li> <li>j. Liaison between University administration and students;</li> <li>k. Student-information services;</li> <li>l. Alumni Association; and</li> <li>m. Issue of certificates as authorized and delegated by the Vice Chancellor.</li> </ol> </li> <li>4. The DSW shall maintain record of essential particulars of each student from the date of his/her enrolment in the University.</li> <li>5. The DSW may communicate with the parents/guardians of the students in respect of any matter requiring assistance and cooperation of the parents/guardians.</li> </ol>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>6. The DSW will have a staff of 10 members at the Vice Chancellor's office. 5 will be members of the Discipline Committee and other Committees involving students and students' matters.</p> <p>7. The DSW shall report to the Vice Chancellor cases of students who require special attention or whose conduct and activities are not in the best interest of the University or of individuals who are not likely to be benefited by their continuance in the University.</p>	<p>6. The DSW will function under the control of the Vice Chancellor and will be a member of the Discipline Committee and other Committees involving students and students' matters.</p> <p>7. The DSW shall report to the Vice Chancellor cases of students who require special attention or whose conduct and activities are not in the best interest of the University or who are not likely to be benefited by their continuance in the University.</p>

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;">Ordinance No. 42 governing ADMISSION ON MIGRATION AND TRANSFER OF STUDENTS The Central Universities Act, 2009: Section 28(1)(c)</p> <p>1. No student shall be eligible for admission to any under-graduate or post-graduate course of study in this University on migration from any other Board or University unless he/she has passed an equivalent examination or the Board or University recognized equivalent to the examination of this University which qualifies him/ her for admission to the concerned course under the relevant Ordinance(s).</p> <p>2. The application of a student who has not completed his/her course of study and has not appeared at the examination for which he/she was studying, in any other Board or University in India shall be considered for admission to a course of study in this University provided that the pattern and syllabus of the course in this University is similar to that of the course studied by him/her.</p> <p style="text-align: center;">Provided further that the applicant is eligible for admission as per the Ordinance governing Transfer of Credits.</p> <p>3. The application for admission must be supported by:</p> <p style="margin-left: 40px;">(i) A Migration/No Objection Certificate from the concerned Board / University ; and</p> <p style="margin-left: 40px;">(ii) A certificate from the Principal of the College/ Head of the Department last attended by him/her testifying the record of attendance and conduct of the student.</p> <p>4. The applicant shall have to pay the prescribed fee.</p> <p style="text-align: center;">Resolution No. 4, Executive Council Meeting dated 17.11.2015</p>	<p style="text-align: center;"><b>Ordinance No. 42</b> governing <b>ADMISSION ON MIGRATION AND</b> <b>TRANSFER OF STUDENTS</b> The Central Universities Act, 2009: Section 28(1)(c)</p> <p>1. <b>No student shall be eligible for admission to any under-graduate or post-graduate course of study in this University on migration from any other Board or University unless he/she has passed an equivalent examination of the Board or University recognized equivalent to the examination of this University which qualifies him/ her for admission to the concerned course under the relevant Ordinance(s).</b></p> <p>2. <b>The application of a student who has not completed his/her course of study and has not appeared at the examination, for which he/she was studying, in any other Board or University in India shall be considered for admission to a course of study in this University provided that the pattern and syllabus of the course in this University is similar to that of the course studied by him/her.</b></p> <p style="text-align: center;"><b>Provided further that the applicant is eligible for admission as per the Ordinance governing Transfer of Credits.</b></p> <p>3. <b>The application for admission must be supported by:</b></p> <p style="margin-left: 40px;"><b>(a) A Migration/No Objection Certificate from the concerned Board / University ; and</b></p> <p style="margin-left: 40px;"><b>(b) A certificate from the Principal of the College/ Head of the Department last attended by him/her testifying the record of attendance and conduct of the student.</b></p> <p>4. <b>The applicant shall have to pay the prescribed fee.</b></p>

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;"><b>Ordinance No. 43</b> governing <b>CONVOCAATION</b></p> <p style="text-align: center;">The Central Universities Act 2009: Section 28(1) (o) and Statute 29</p> <p><b>Convocation</b></p> <p>1. Convocation for the purpose of conferring Degrees shall be held on such date and at place as may be fixed by the Chancellor.</p> <p><b>Special Convocation</b></p> <p>2. A special Convocation may be held at such time as may be decided by the Executive Council for the purpose of conferring Honorary Degree(s) in accordance with the procedure prescribed for the purpose of conferring other Degrees.</p> <p>The Convocation shall consist of the body corporate of the University.</p> <p>3. The Chancellor shall preside over at the Convocations of the University held for conferring Degrees, or otherwise.</p> <p><b>Notice</b></p> <p>4. Not less than four weeks' notice shall be given by the Registrar for meeting of the relevant statutory authorities for the Convocation.</p> <p>5. The Officer concerned shall, with the notice, issue to each member of the Convocation, a programme and the procedure to be observed thereat.</p> <p>6. The candidates who have passed their examinations in the years since the last Convocation shall be eligible to be admitted to the Convocation.</p> <p>7. Provided that in case the Convocation is not held in a particular year, the Vice Chancellor shall be competent to authorize admission of successful candidates in that year to their respective Degrees in absentia and issue the degrees on payment of prescribed fee.</p> <p>8. Medals, prizes and certificates of merit shall be awarded to the persons entitled there to at the Convocation.</p>	<p style="text-align: center;"><b>Ordinance No. 43</b> governing <b>CONVOCAATION</b></p> <p style="text-align: center;">The Central Universities Act 2009: Section 28(1) (o) and Statute 29</p> <p><b>Convocation</b></p> <p>1. Convocation for the purpose of conferring Degrees shall be held on such date and at place as may be fixed by the Chancellor.</p> <p><b>Special Convocation</b></p> <p>2. A special Convocation may be held at such time as may be decided by the Executive Council for the purpose of conferring Honorary Degree(s) in accordance with the procedure prescribed for the purpose of conferring other Degrees.</p> <p>3. The Convocation shall consist of the body corporate of the University.</p> <p>4. The Chancellor shall preside over at the Convocations of the University held for conferring Degrees, or otherwise.</p> <p><b>Notice</b></p> <p>5. Not less than four weeks' notice shall be given by the Registrar for meeting of the relevant statutory authorities for the Convocation.</p> <p>6. The Officer concerned shall, with the notice, issue to each member of the Convocation, a programme and the procedure to be observed thereat.</p> <p>7. The candidates who have passed their examinations in the years since the last Convocation shall be eligible to be admitted to the Convocation.</p> <p>8. Provided that in case the Convocation is not held in a particular year, the Vice Chancellor shall be competent to authorize admission of successful candidates in that year to their respective Degrees in absentia and issue the degrees on payment of prescribed fee.</p> <p>9. Medals, prizes and certificates of merit shall be awarded to the persons entitled there to at the Convocation.</p>

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>Application</b></p> <p>9. A candidate for a Degree must submit to the officer concerned his/her application on or before the date prescribed for the purpose for admission to the Degree at the Convocation in person along with the prescribed fee.</p> <p>10. Such candidates who are unable to present themselves in person at the Convocation shall be admitted to the Degree in absentia by the Chancellor and their Degrees shall be given by the Controller of Examinations on application and payment of the prescribed fee.</p> <p>11. Notwithstanding anything contained in the foregoing provisions a student proceeding abroad for further studies or requires the Degree urgently for reasons to be admitted to the Degree by the Vice Chancellor before the Convocation on payment of prescribed fee.</p> <p><b>Fees</b></p> <p>12. The fee for admission to the Degree at the Convocation in person before Convocation and in absentia shall be fixed by the Executive Council.</p> <p><b>Honorary Degree</b></p> <p>13. Honorary Degree(s) shall be conferred at Convocation/Special Convocation and may be taken in person or in absentia.</p> <p>14. The presentation of the person(s), at the Convocation, on whom Honorary Degree(s) is /are to be conferred shall be made by the Vice Chancellor or by a person nominated by him/her.</p> <p>15. Candidates at the Convocation shall wear Academic Dress (gowns) appropriate to their respective Degrees as specified by the University. No candidate shall be admitted to the Convocation who is not in proper Academic Dress as prescribed by the University.</p> <p><b>Academic Dress</b></p> <p>16. The Academic Dress of the University for the Convocation shall be prescribed by Regulations.</p> <p><b>Convocation Procedure</b></p> <p>17. The Convocation Procedure shall be laid down by Regulations.</p>	<p><b>Application</b></p> <p>9. A candidate for a Degree must submit to the officer concerned his/her application on or before the date prescribed for the purpose for admission to the Degree at the Convocation in person along with the prescribed fee.</p> <p>10. Such candidates who are unable to present themselves in person at the Convocation shall be admitted to the Degree in absentia by the Chancellor and their Degrees shall be given by the Controller of Examinations on application and payment of the prescribed fee.</p> <p>11. Notwithstanding anything contained in the foregoing provisions a student proceeding abroad for further studies or requires the degree urgently for reasons to be admitted to his/ her degree by the Vice Chancellor before the Convocation on payment of prescribed fee.</p> <p><b>Fees</b></p> <p>12. The fee for admission to the Degree at the Convocation in person, before Convocation and in absentia shall be fixed by the Executive Council.</p> <p><b>Honorary Degree</b></p> <p>13. Honorary Degree(s) shall be conferred at Convocation/Special Convocation and may be taken in person or in absentia.</p> <p>14. The presentation of the person(s), at the Convocation, on whom Honorary Degree(s) is /are to be conferred shall be made by the Vice Chancellor or by a person nominated by him/her.</p> <p>15. Candidates at the Convocation shall wear Academic Dress (gowns) appropriate to their respective Degrees as specified by the University. No candidate shall be admitted to the Convocation who is not in proper Academic Dress as prescribed by the University.</p> <p><b>Academic Dress</b></p> <p>16. The Academic Dress of the University for the Convocation shall be prescribed by Regulations.</p> <p><b>Convocation Procedure</b></p> <p>17. The Convocation Procedure shall be laid down by Regulations.</p>

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
44	<p style="text-align: center;">Ordinance No. 43 governing <b>RESERVATION OF SEATS AND OTHER SPECIAL PROVISIONS FOR ADMISSION</b> The Central Universities Act, 2009: Section 7</p> <p><b>1. Reservation of Seats</b></p> <p>1.1 Reservation of seats shall be in accordance with the provisions of the Central Educational Institutions (Reservation in Admission) Act, 2006 and Circulars of Government of India issued and amended in this regard from time to time.</p> <p>1.2 Candidates seeking admission under reserved categories shall be required to fulfill the prescribed eligibility conditions for admission to the Course.</p> <p>1.3 The relaxation in the minimum prescribed percentage of marks in the qualifying examination for admission to a course shall be permissible only in one of the categories.</p> <p>1.4 If a candidate in reserved category qualifies for admission in the general category, he/she shall be transferred to the general category without prejudice to the number of seats already allocated in that category and the seat thus falling vacant will be offered to the next eligible candidate in that category.</p> <p>1.5 Application form of a candidate under a reserved category must be submitted along with the requisite certificate issued by the competent authority as per the prescribed proforma.</p> <p>1.6 Application form received without the requisite certificate(s) shall be liable to be rejected.</p> <p>1.7 If sufficient number of candidates are not available in Other Backward Classes category, such vacant seats shall be transferred to the general category.</p> <p>1.8 The reservation, as mentioned in sub-para (2.1) (i, ii) below is interchangeable, i.e., if sufficient number of candidates is not available to fill up the seats reserved for Scheduled Tribes, they may be filled up by suitable candidates from Scheduled Castes category and vice-versa.</p>	<p style="text-align: center;">Ordinance No. 44 governing <b>RESERVATION OF SEATS AND OTHER SPECIAL PROVISIONS FOR ADMISSION</b> The Central Universities Act, 2009: Section 7</p> <p><b>1. Reservation of Seats</b></p> <p>1.1 Reservation of seats shall be in accordance with the provisions of the Central Educational Institutions (Reservation in Admission) Act, 2006 and Circulars of Government of India issued and amended in this regard from time to time.</p> <p>1.2 Candidates seeking admission under reserved categories shall be required to fulfill the prescribed eligibility conditions for admission to the Course.</p> <p>1.3 The relaxation in the minimum prescribed percentage of marks in the qualifying examination for admission to a course shall be permissible only in one of the categories.</p> <p>1.4 If a candidate in a reserved category qualifies for admission in the general category he/she shall be transferred to the general category without prejudice to the number of seats already allocated in that category and the seat thus falling vacant will be offered to the next eligible candidate in that category.</p> <p>1.5 Application form of a candidate under a reserved category must be submitted along with the requisite certificate issued by the competent authority as per the prescribed proforma.</p> <p>1.6 Application form received without the requisite certificate(s) shall be liable to be rejected.</p> <p>1.7 If sufficient number of candidates are not available in Other Backward Classes category, such vacant seats shall be transferred to the general category.</p> <p>1.8 The reservation, as mentioned in sub-para (2.1) (i, ii) below is interchangeable, i.e., if sufficient number of candidates is not available to fill up the seats reserved for Scheduled Tribes, they may be filled up by suitable candidates from Scheduled Castes category and vice-versa.</p>

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																
	<p>1.8 Vacant seat(s) in Scheduled Castes /Scheduled Tribes category which could not be filled up due to non-availability of eligible candidates of either Scheduled Castes or Scheduled Tribes or both, if any, may be thrown open to the general category in that year provided that this has been notified to the Special Commission for Scheduled Castes/Tribes of University Grants Commission and Ministry of Human Resource Development and concurrence has been obtained.</p> <p><b>2. Quantum of reservation</b></p> <p>There shall be reservation of seats for Scheduled Castes, Scheduled Tribes, Other Backward Classes and Persons with Disabilities in the following manner:</p> <table style="margin-left: 40px;"> <tr> <td>i. Scheduled Castes Category</td> <td style="text-align: right;">15.0%</td> </tr> <tr> <td>ii. Scheduled Tribes Category</td> <td style="text-align: right;">7.5%</td> </tr> <tr> <td>iii. Other Backward Classes Category</td> <td style="text-align: right;">27.0%</td> </tr> <tr> <td>iv. Persons with Disabilities (i. Locomotor or cerebral palsy; ii. Blindness or impairment; iii. Hearing impairment)</td> <td style="text-align: right;">3.0%</td> </tr> </table> <p>Under the Persons with Disabilities category only the persons suffering from not less than forty percent (40%) of relevant disability as certified by a competent medical authority (Medical Board) would be considered for admission.</p> <p><b>Explanation:</b> For the purpose of calculation of number of seats under a Reserved Category, fraction of 0.5 or more shall be taken as one seat and fraction of less than 0.5 shall be ignored.</p> <p><b>3. Relaxation in Minimum Qualifying Marks</b></p> <p>Relaxation in minimum qualifying marks up to a maximum of 5% shall be made in case of candidates belonging to Scheduled Castes, Scheduled Tribes and Persons with Disabilities.</p>	i. Scheduled Castes Category	15.0%	ii. Scheduled Tribes Category	7.5%	iii. Other Backward Classes Category	27.0%	iv. Persons with Disabilities (i. Locomotor or cerebral palsy; ii. Blindness or impairment; iii. Hearing impairment)	3.0%	<p>1.9 Vacant seat(s) in Scheduled Castes /Scheduled Tribes category which could not be filled up due to non-availability of eligible candidates of either Scheduled Castes or Scheduled Tribes or both, if any, may be thrown open to the general category in that year provided that this has been notified to the Special Commission for Scheduled Castes/Tribes of University Grants Commission and Ministry of Human Resource Development and concurrence has been obtained.</p> <p><b>2. Quantum of reservation</b></p> <p>There shall be reservation of seats for Scheduled Castes, Scheduled Tribes, Other Backward Classes and Persons with Disabilities in the following manner:</p> <table style="margin-left: 40px;"> <tr> <td>i. Scheduled Castes Category</td> <td style="text-align: right;">15.0%</td> </tr> <tr> <td>ii. Scheduled Tribes Category</td> <td style="text-align: right;">7.5%</td> </tr> <tr> <td>iii. Other Backward Classes Category</td> <td style="text-align: right;">27.0%</td> </tr> <tr> <td>iv. Persons with Disabilities (i. Locomotor or cerebral palsy; ii. Blindness or low vision; iii. Hearing impairment)</td> <td style="text-align: right;">3.0%</td> </tr> </table> <p>Under the Persons with Disabilities category only the persons suffering from not less than forty percent (40%) of relevant disability as certified by a competent medical authority (Medical Board) would be considered for admission.</p> <p><b>Explanation:</b> For the purpose of calculation of number of seats under a Reserved Category, fraction of 0.5 or more shall be taken as one seat and fraction of less than 0.5 shall be ignored.</p> <p><b>3. Relaxation in Minimum Qualifying Marks</b></p> <p>Relaxation in minimum qualifying marks up to a maximum of 5% shall be made in case of candidates belonging to Scheduled Castes, Scheduled Tribes and Persons with Disabilities.</p>	i. Scheduled Castes Category	15.0%	ii. Scheduled Tribes Category	7.5%	iii. Other Backward Classes Category	27.0%	iv. Persons with Disabilities (i. Locomotor or cerebral palsy; ii. Blindness or low vision; iii. Hearing impairment)	3.0%
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iii. Other Backward Classes Category	27.0%																	
iv. Persons with Disabilities (i. Locomotor or cerebral palsy; ii. Blindness or low vision; iii. Hearing impairment)	3.0%																	

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>4 Special Provisions for Admission</b></p> <p><b>4.1 Outstanding Players</b></p> <p>(a) A specified number of seats in both the under-graduate and post-graduate courses may be earmarked by the Academic Council for admission of outstanding players and sports persons, who have represented the Country/ Regions/ States/ Universities in the games recognized by the Association of Indian Universities, provided that they fulfill the minimum eligibility requirements prescribed for seeking admission to various courses.</p> <p>(b) Relaxation to the extent of 5% of marks in the aggregate or in the subject, as the case may be, will be given to such candidates.</p> <p>(c) Such candidates will be nominated for admission by the Vice Chancellor who can appoint 4 seats allotted to each course, on the recommendation of the Games and Sports Committee, in accordance with the Regulations.</p> <p>(d) In case of under-graduate and post-graduate courses a candidate should be less than 25 years and 28 years of age respectively on 1<sup>st</sup> July of the year in which admission is sought.</p> <p><b>4.2 N.C.C. Cadets</b></p> <p>(a) Relaxation to the extent of 5% of marks in the aggregate or in the subject, as the case may be, will be given to NCC Cadets having the following NCC Certificates for admission to respective Courses:</p> <p style="margin-left: 40px;">(i) "A" Certificate for admission to undergraduate courses.</p> <p style="margin-left: 40px;">(ii) "B" or "C" Certificate for admission to a post-graduate course.</p> <p>(b) Students admitted on the basis of NCC will have to continue in the NCC at least for one year.</p> <p>(c) The relaxation of marks on the basis of NCC Certificate shall be permissible only on the production of a certificate issued by the competent authority.</p>	<p><b>4 Special Provisions for Admission</b></p> <p><b>4.1 Outstanding Players</b></p> <p>(a) A specified number of seats in both the under-graduate and post-graduate courses may be earmarked by the Academic Council for admission of outstanding players and sports persons, who have represented the Country/ Regions/ States/ Universities in the games recognized by the Association of Indian Universities, provided that they fulfill the minimum eligibility requirements prescribed for seeking admission to various courses.</p> <p>(b) Relaxation to the extent of 5% of marks in the aggregate or in the subject, as the case may be, will be given to such candidates.</p> <p>(c) Such candidates will be nominated for admission by the Vice Chancellor over and above the seats allotted to each course, on the recommendation of the Games and Sports Committee, in accordance with the Regulations.</p> <p>(d) In case of under-graduate and post-graduate courses a candidate should be less than 25 years and 28 years of age respectively on 1<sup>st</sup> July of the year in which admission is sought.</p> <p><b>4.2 N.C.C. Cadets</b></p> <p>(a) Relaxation to the extent of 5% of marks in the aggregate or in one subject, as the case may be, will be given to NCC Cadets having the following NCC Certificates for admission to respective Courses:</p> <p style="margin-left: 40px;">(i) "A" Certificate for admission to undergraduate courses.</p> <p style="margin-left: 40px;">(ii) "B" or "C" Certificate for admission to a post-graduate courses.</p> <p>(b) Students admitted on the basis of NCC will have to continue in the NCC at least for one year.</p> <p>(c) The relaxation of marks on the basis of NCC Certificate shall be permissible only on the production of a certificate issued by the competent authority.</p>

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*Q. Verma*

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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>4. N.S.S. Volunteers</p> <p>NSS Volunteers who have attended two 10 days Special Camps and one National Integration Camp or Republic Day Camp maybe provided a relaxation of 2% marks in the aggregate or in one subject as the case may be, for admission to all courses.</p> <p>Relaxation of marks given on the basis of NSS Certificate(s) shall be permissible on the production of relevant Certificates issued by the competent authority.</p> <p>5. Part-time / Evening courses</p> <p>Relaxation of marks given in Para 4.1, 4.2 and 4.3 will not be applicable to the candidates applying for admission to part-time/evening courses in the University.</p> <p style="text-align: right; font-size: small;">Resolution No. 4, Executive Council Meeting dated 23.06.2013.</p>	<p>4.1 N.S. S. Volunteers</p> <p>NSS Volunteers who have attended two 10 days Special Camps and one National Integration Camp or Republic Day Camp maybe provided a relaxation of 2% marks in the aggregate or in one subject as the case may be, for admission to all courses.</p> <p>Relaxation of marks given on the basis of NSS Certificate(s) shall be permissible on the production of relevant Certificates issued by the competent authority.</p> <p>5. Part-time / Evening courses</p> <p>Relaxation of marks as given in Para 4.1, 4.2 and 4.3 will not be applicable to the candidates applying for admission to part-time/evening courses in the University.</p>

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Ordinance No. 45 governing EMOLUMENTS, TERMS AND CONDITIONS OF SERVICE AND POWERS AND FUNCTIONS OF THE PRO VICE CHANCELLOR (The Central Universities Act, 2009: Section 28(o); Statue 4(3))</p> <p><b>Pay and Allowances:</b></p> <p>1. Pay: As notified by the University Grants Commission/Government of India from time to time.</p> <p>2. Dearness and other Allowances: As fixed by the Central Government from time to time.</p> <p>Where an employee of the University or any other institution/Government and its organizations is appointed as Pro Vice Chancellor, he/she shall continue to be governed by the same retirement benefit scheme, (namely General Provident Fund/Contributory Provident Fund/Pension/Gratuity/Transfer TA) to which he/she was entitled prior to his/her appointment as Pro Vice Chancellor, and till he/she continues to hold his/her lien on that post.</p> <p>3. The Pro Vice Chancellor shall be entitled to the reimbursement of medical expenses incurred on the medical treatment of himself/herself and his/her family members obtained from the Private OPD/Private Wards of any Hospital/Nursing Home as approved by the University.</p> <p>4. The Pro Vice Chancellor shall be entitled to the reimbursement of the expenses on account of T.A., D.A. for himself/herself and his/her family members from home town to place of duty and back on his/her assuming office and relinquishing it on the expiry of his/her tenure.</p> <p>5. The Pro Vice Chancellor shall be entitled to Travelling Allowance at the rates fixed by the Executive Council, which shall be in conformity with Government of India Rules and the entitlement shall be at par with the post of equivalent grade pay/academic grade pay.</p> <p>6. The Pro Vice Chancellor shall be entitled to have water, power and rent free furnished residential accommodation. The premises of his/her lodging will be maintained by the University.</p>	<p>Ordinance No. 45 governing EMOLUMENTS, TERMS AND CONDITIONS OF SERVICE AND POWERS AND FUNCTIONS OF THE PRO VICE CHANCELLOR (The Central Universities Act, 2009: Section 28(o); Statue 4(3))</p> <p><b>Pay and Allowances:</b></p> <p>1. Pay: As notified by the University Grants Commission/Government of India from time to time.</p> <p>2. Dearness and other Allowances: As fixed by the Central Government from time to time.</p> <p>Where an employee of this University or any other institution/Government and its organizations is appointed as Pro Vice Chancellor, he/she shall continue to be governed by the same retirement benefit scheme, (namely General Provident Fund/Pension/Gratuity/Transfer TA) to which he/she was entitled prior to his/her appointment as Pro Vice Chancellor, and till he/she continues to hold his/her lien on that post.</p> <p>3. The Pro Vice Chancellor shall be entitled to the reimbursement of medical expenses incurred on the medical treatment of himself/herself and his/her family members obtained from the Private OPD/Private Wards of any Hospital/Nursing Home as approved by the University.</p> <p>4. The Pro Vice Chancellor shall be entitled to the reimbursement of the expenses on account of T.A., D.A. for himself/herself and his/her family members from home town to place of duty and back on his/her assuming office and relinquishing it on the expiry of his/her tenure.</p> <p>5. The Pro Vice Chancellor shall be entitled to Travelling Allowance at the rates fixed by the Executive Council, which shall be in conformity with Government of India Rules and the entitlement shall be at par with the post of equivalent grade pay/academic grade pay.</p> <p>6. The Pro Vice Chancellor shall be entitled to have water, power and rent free furnished residential accommodation. The premises of his/her lodging will be maintained by the University.</p>


(201) *Ramesh*

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## Central University of Jammu


Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>7. The Pro Vice Chancellor shall be entitled to the facility of a staff car for journey performed between office and his/her residence. He/she shall also be entitled to free mobile phone and telephone (with STD and ISD) service at his/her residence.</p> <p>8. The Pro Vice Chancellor shall be entitled to an attendant at his/her residence.</p> <p><b>Leave:</b></p> <p>9. The Pro Vice Chancellor shall be entitled to leave on Full Pay at the rate of 30 days in a calendar year. The leave shall be credited to his/her account in two half yearly installments of 15 days each on the first day of January and the first day of July every year.</p> <p>Provided that if the Pro Vice Chancellor assumes or relinquishes the charge of the office of the Pro Vice Chancellor during the currency of such leave, the leave shall be credited proportionately at the rate of 2½ days for each completed month of service.</p> <p>10. The leave at the credit of the Pro Vice Chancellor at the close of the previous half year shall be carried forward to the new half year, subject to the condition that the leave, so carried forward plus the credit for that half does not exceed the maximum limit of 300 days.</p> <p>11. The Pro Vice Chancellor, on relinquishing of charge of his/her office, shall be entitled to receive a sum equivalent of the leave salary admissible for the number of days of leave on full pay due to him at the time of his/her relinquishing of charge, subject to a maximum of 300 days, including encashment benefit, if any, availed of elsewhere.</p> <p>12. The Pro Vice Chancellor shall also be entitled to Half Pay Leave at the rate of 20 days for each completed year of service. The Half Pay Leave may also be availed of as Commuted Leave on production of medical certificate provided that when such Commuted Leave is availed, twice the amount of Half Pay Leave shall be debited against the Half Pay Leave due.</p> <p>13. In case the Pro Vice Chancellor is appointed for further term, the leave period mentioned above, shall apply separately to each term.</p> <p>14. During the period of such leave, the Pro Vice Chancellor shall be entitled to the same salary, honorarium and allowances and such other facilities as may have been provided.</p>	<p>7. The Pro Vice Chancellor shall be entitled to the facility of a staff car for journey performed between office and his/her residence. He/she shall also be entitled to free mobile phone and telephone (with STD and ISD) service at his/her residence.</p> <p>8. The Pro Vice Chancellor shall be entitled to an attendant at his/her residence.</p> <p><b>Leave:</b></p> <p>9. a. The Pro Vice Chancellor shall be entitled to leave on Full Pay at the rate of 30 days in a calendar year. The leave shall be credited to his/her account in advance in two half yearly installments of 15 days each on the first day of January and the first day of July every year.</p> <p>Provided that if the Pro Vice Chancellor assumes or relinquishes the charge of the office of the Pro Vice Chancellor during the currency of half year, the leave shall be credited proportionately at the rate of 2½ days for each completed month of service.</p> <p>b. The leave at the credit of the Pro Vice Chancellor at the close of the previous half year shall be carried forward to the new half year, subject to the condition that the leave, so carried forward plus the credit for that half does not exceed the maximum limit of 300 days.</p> <p>c. The Pro Vice Chancellor, on relinquishing of charge of his/her office, shall be entitled to receive a sum equivalent of the Leave Salary admissible for the number of days of Leave on Full Pay due to him at the time of his/her relinquishing of charge, subject to a maximum of 300 days, including encashment benefit, if any, availed of elsewhere.</p> <p>d. The Pro Vice Chancellor shall also be entitled to Half Pay Leave at the rate of 20 days for each completed year of service. The Half Pay Leave may also be availed of as Commuted Leave on production of medical certificate provided that when such Commuted Leave is availed, twice the amount of Half Pay Leave shall be debited against the Half Pay Leave due.</p> <p>e. In case the Pro Vice Chancellor is appointed for further term, the leave period mentioned above, shall apply separately to each term.</p> <p>10. During the period of such leave, the Pro Vice Chancellor shall be entitled to the same salary, honorarium and allowances and such other facilities as may have been provided.</p>

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>1. The period of absence of the Pro Vice Chancellor, occasioned by any call by the Central or State Government, Public Service or on deputation on behalf of the University for any Public Purpose, the period so spent shall be treated as on duty.</p> <p>11. Where an employee of the University is appointed as the Pro Vice Chancellor, before that he/she is allowed to avail of any leave at his/her credit before his/her appointment as the Pro Vice Chancellor, similarly, on his/her relinquishing the post of the Pro Vice Chancellor and in the event of his/her rejoining his/her old post, he/she shall be entitled to carry back the leave at his/her credit to the new post.</p> <p>Further he/she may be allowed to contribute to any provident fund of which he/she is a member and the University shall contribute to the account of such person in that provident fund at the same rate at which the University had been contributing immediately before his/her appointment as Pro Vice Chancellor.</p> <p>12. If a person employed in another institution, is appointed the Pro Vice Chancellor on deputation, he/she shall be entitled to salary, allowances, leave and leave salary as per Deputation Rules of the Institution to which he/she was entitled prior to his/her appointment as the Pro Vice Chancellor and till he/she continues to hold his/her lien on this post. The University shall also pay leave salary, provident fund and pension contributions to the institution where he/she is permanently employed, as admissible under the Rules.</p> <p style="text-align: center;"><b>POWERS AND FUNCTIONS</b></p> <p>13. The Pro Vice Chancellor shall assist the Vice Chancellor in respect of such matters as may be specified by the Vice Chancellor in this behalf, from time to time, and shall also exercise such powers and perform such duties as may be assigned or delegated to him/her by the Vice Chancellor.</p> <p style="text-align: center;">Resolution No. 6, Executive Council dated 14/05/2013</p>	<p>11. In case of absence of the Pro Vice Chancellor occasioned by any call by the Central or State Government, Public Service or on deputation on behalf of the University for any Public Purpose, the period so spent shall be treated as on duty.</p> <p>12. Where an employee of the University is appointed as the Pro Vice Chancellor, he/she shall be allowed to avail of any leave at his/her credit before his/her appointment as Pro Vice Chancellor. Similarly, on his/her relinquishing the post of the Pro Vice Chancellor and in the event of his/her rejoining his/her old post, he/she shall be entitled to carry back the leave at his/her credit to the new post.</p> <p>Further he/she may be allowed to contribute to any provident fund of which he/she is a member and the University shall contribute to the account of such person in that provident fund University share at the same rate at which the University had been contributing immediately before his/her appointment as Pro Vice Chancellor.</p> <p>13. If a person, employed in another institution, is appointed the Pro Vice Chancellor on deputation, he/she shall be entitled to salary, allowances, leave and leave salary as per Deputation Rules of the Institution to which he/she was entitled prior to his/her appointment as the Pro Vice Chancellor and till he/she continues to hold his/her lien on this post. The University shall also pay leave salary, provident fund and pension contributions to the institution where he/she is permanently employed, as admissible under the Rules.</p> <p style="text-align: center;"><b>POWERS AND FUNCTIONS</b></p> <p>14. The Pro Vice Chancellor shall assist the Vice Chancellor in respect of such matters as may be specified by the Vice Chancellor in this behalf, from time to time, and shall also exercise such powers and perform such duties as may be assigned or delegated to him/her by the Vice Chancellor.</p>

(203) *Q. Perme*  


*S. Khosla*  


# Central University of Jammu


Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Ordinance No.46 governing EMOLUMENTS, TERMS AND CONDITIONS OF SERVICE OF THE CONTROLLER OF EXAMINATIONS (The Central Universities Act, 2009: Section 28(1)(o); Statute 7(3))</p> <p><b>1. Emoluments, Terms and Conditions of Service:</b></p> <p>a. The Controller of Examinations shall be a whole-time casual officer appointed by the Executive Council on the basis of direct recruitment, on the recommendation of a Selection Committee constituted for the purpose for a tenure of five years which may be renewed for a similar term, and shall be placed in the scale of pay as recommended by the University Grants Commission/Govt. of India and adopted by the Executive Council from time to time.</p> <p style="padding-left: 40px;">Provided that the Controller of Examinations shall retire on attaining the age of sixty two years.</p> <p>b. Where an employee of this university or any other Institution/ Government and its organizations is appointed as Controller of Examinations, he/she shall continue to be governed by the same retirement benefit scheme (namely General Provident Fund/Contributory Provident Fund/Pension/Gratuity/Transfer TA) to which he was entitled prior to his/her appointment as Controller of Examinations, and till he/she continues to hold his/her lien on that post.</p> <p>c. In case the Controller of Examinations is appointed on deputation basis from any organization, his/her salary shall be such as may be admissible to him/her according to the rules of deputation of service to which he/she belongs.</p> <p>d. The terms and conditions of service of the Controller of Examinations shall be such as prescribed for other non-vacational employees of the University.</p> <p>e. If the services of the Controller of Examinations are borrowed from Government or any other organization/institution, the terms and conditions of his/her service shall be governed by the Deputation Policy of the Government of India.</p>	<p>Ordinance No.46 governing EMOLUMENTS, TERMS AND CONDITIONS OF SERVICE OF THE CONTROLLER OF EXAMINATIONS (The Central Universities Act, 2009: Section 28(1)(o); Statute 7(3))</p> <p><b>1. Emoluments, Terms and Conditions of Service:</b></p> <p>a. i. The Controller of Examinations shall be a whole-time officer appointed by the Executive Council on the basis of direct recruitment, on the recommendations of a Selection Committee constituted for the purpose, for a tenure of five years which may be renewed for a similar term, and shall be placed in the scale of pay as recommended by the University Grants Commission/Govt. of India and adopted by the Executive Council from time to time. <b>However, the Vice Chancellor stands authorised to approve the recommendations of the Selection Committee and issue the offer of appointment letter(s) in anticipation of approval of Executive Council. The action taken may be reported to the Executive Council for confirmation.</b></p> <p style="padding-left: 40px;">Provided that the Controller of Examinations shall retire on attaining the age of sixty two years.</p> <p>ii. Where an employee of this university or any other Institution/ Government and its organizations is appointed as Controller of Examinations, he/she shall continue to be governed by the same retirement benefit scheme (namely General Provident Fund/Contributory Provident Fund/Pension/Gratuity/Transfer TA) to which he/she was entitled prior to his/her appointment as Controller of Examinations, and till he/she continues to hold his/her lien on that post.</p> <p>b. In case the Controller of Examinations is appointed on deputation basis from any organization, his/her salary shall be such as may be admissible to him/her according to the rules of deputation of service to which he/she belongs.</p> <p>c. The terms and conditions of service of the Controller of Examinations shall be such as prescribed for other non-vacational employees of the University.</p> <p>d. If the services of the Controller of Examinations are borrowed from Government or any other organization/institution, the terms and conditions of his/her service shall be governed by the Deputation Rules of the Government of India.</p>

(204) *Ramesh*  
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*S. Kumar*

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>c. When the office of the Controller of Examinations is vacant or when the Controller of Examinations is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose.</p> <p>d. A Controller of Examinations on deputation may be repatriated earlier than the stipulated period by the Executive Council on the recommendations of the Vice Chancellor.</p> <p>e. The Controller of Examinations shall be entitled to unfurnished residential accommodation for which he shall pay prescribed license fee as also to free mobile phone and telephone ( with STD and ISD) service at his/her residence.</p> <p>f. The Controller of Examinations shall be entitled to such leave, allowances, provident fund and other terminal benefits as prescribed by the University from time to time for its non-vacational staff.</p> <p>g. The Controller of Examinations shall be entitled to the facility of staff car between the office and his/her residence.</p> <p><b>2. RESPONSIBILITIES AND DUTIES</b></p> <p>Subject to the provisions of the Act, Statutes and Ordinances, the Controller of Examinations shall perform the duties in regard to the arrangements for the conduct of examinations and such duties and functions as may be assigned to him/her from time to time by the Executive Council/Vice Chancellor.</p> <p style="text-align: right;">Resolution No. 3, Executive Council Meeting dated 24.08.2015</p>	<p>e. When the office of the Controller of Examinations is vacant or when the Controller of Examinations is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose.</p> <p>f. A Controller of Examinations on deputation may be repatriated earlier than the stipulated period by the Executive Council on the recommendations of the Vice Chancellor.</p> <p>g. The Controller of Examinations shall be entitled to unfurnished residential accommodation for which he/she shall pay prescribed license fee as also to free mobile phone and telephone ( with STD and ISD) service at his/her residence.</p> <p>h. The Controller of Examinations shall be entitled to such leave, allowances, provident fund and other terminal benefits as prescribed by the University from time to time for its non-vacational staff.</p> <p>i. The Controller of Examinations shall be entitled to the facility of staff car between the office and his/her residence.</p> <p><b>2. RESPONSIBILITIES AND DUTIES</b></p> <p>Subject to the provisions of the Act, Statutes and Ordinances, the Controller of Examinations shall perform the duties in regard to the arrangements for the conduct of examinations and such duties and functions as may be assigned to him/her from time to time by the Executive Council/Vice Chancellor.</p>

(205) *Qureshi*  


*S. Sharma*



# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Ordinance No. 47 governing <b>APPOINTMENT OF ADJUNCT FACULTY MEMBERS AND SCHOLARS IN RESIDENCE</b> The Central Universities Act 2009: Section 6(1)(xvi); Section 28(1)(f)</p> <ol style="list-style-type: none"> <li>1. To encourage interdisciplinary collaboration in research and teaching, the Executive Council may appoint Adjunct Faculty Members, who preferably are relatively younger and mid-career professionals and specialists, from other Universities/reputed Research Institutions/Organizations (AEC, ICSSR, CSIR, ICAR, etc.)</li> <li>2. Such faculty possessing post-graduate or doctoral qualifications and having academic and research credentials, will be eligible for appointment as Adjunct Faculty in a University Department and may also include professionals and specialists from Public Sector Undertakings and business corporations.</li> <li>3. The Adjunct Faculty Member will be appointed on a tenure appointment for one academic year or for two semesters.</li> <li>4. They will be offered a token honorarium of up to Rs. 2500/- per teaching hour/session, subject to a maximum of Rs. 50,000/- per month.</li> <li>5. The host University will provide them suitable office-space to facilitate their working and interaction with students and peers.</li> <li>6. There will not be more than five such members at any given time in the University.</li> </ol> <p><b>SCHOLARS-IN-RESIDENCE</b></p> <ol style="list-style-type: none"> <li>7. Senior professionals and specialists from research and professional organizations (for example AEC, ICSSR, CSIR, ICAR, etc.) and those with Public Sector Undertakings and business corporations, with post-graduate or doctoral qualifications and research credentials will be eligible for appointment as Scholars-in-Residence in a University Department.</li> </ol>	<p>Ordinance No. 47 governing <b>APPOINTMENT OF ADJUNCT FACULTY MEMBERS AND SCHOLARS IN RESIDENCE</b> The Central Universities Act 2009: Section 6(1)(xvi); Section 28(1)(f)</p> <ol style="list-style-type: none"> <li>1. To encourage interdisciplinary collaboration in research and teaching, the Executive Council may appoint Adjunct Faculty Members, who preferably are relatively younger and mid-career professionals and specialists, from other Universities/reputed Research Institutions/Organizations (AEC, ICSSR, CSIR, ICAR, etc.)</li> <li>2. Such faculty possessing post-graduate or doctoral qualifications and having academic and research credentials; will be eligible for appointment as Adjunct Faculty in a University Department and may also include professionals and specialists from Public Sector Undertakings and business corporations.</li> <li>3. The Adjunct Faculty Member will be appointed on a tenure appointment for one academic year, or for two semesters.</li> <li>4. They will be offered a token honorarium of up to Rs. 2500/- per teaching hour/session, subject to a maximum of Rs. 50,000/- per month.</li> <li>5. The host University will provide them suitable office-space to facilitate their working and interaction with students and peers.</li> <li>6. There will not be more than five such members at any given time in the University.</li> </ol> <p><b>SCHOLARS-IN-RESIDENCE</b></p> <ol style="list-style-type: none"> <li>7. Senior professionals and specialists from research and professional organizations (for example AEC, ICSSR, CSIR, ICAR, etc.) and those with Public Sector Undertakings and business corporations, with post-graduate or doctoral qualifications and research credentials will be eligible for appointment as Scholar-in-Residence in a University Department.</li> </ol>


(206) *Qureshi*  
*SJ*

*S. Kumar*

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>4. Non Resident Indians and Persons of Indian Origin professionals and specialists, working in overseas organizations, will also be eligible for these positions. Similarly, these positions will be open to those overseas (non-Indian) professionals and specialists who have been dealing with Indian issues in their work.</p> <p>5. The Scholar-in-Residence will be appointed on a tenure appointment ranging between six and twenty-four months and will be paid a consolidated remuneration of up to Rs. 80,000/- (Rupees eighty thousand) a month, and a contingency grant of Rs. 1,00,000/- (Rupees one lac) per annum.</p> <p>10. The host University will provide them suitable office-space and residential accommodation.</p> <p>11. There will not be more than two such members at any given time in the University.</p> <p style="text-align: center;">APPOINTMENT</p> <p>12. The Vice Chancellor after consulting the person concerned and the Head of respective Department/Centre/Institute shall make his/her recommendation to the Executive Council for appointment as an Adjunct Faculty Member/Scholar in Residence.</p>	<p>8. Non Resident Indians and Persons of Indian Origin professionals and specialists, working in overseas organizations, will also be eligible for these positions. Similarly, these positions will be open to those overseas (non-Indian) professionals and specialists who have been dealing with Indian issues in their work.</p> <p>9. The Scholar-in-Residence will be appointed on a tenure appointment ranging between six and twenty-four months and will be paid a consolidated remuneration of up to Rs. 80,000/- (Rupees eighty thousand) a month, and a contingency grant of Rs. 1,00,000/- (Rupees one lac) per annum.</p> <p>10. The host University will provide them suitable office-space and residential accommodation.</p> <p>11. There will not be more than two such members at any given time in the University.</p> <p style="text-align: center;">APPOINTMENT</p> <p>12. The Vice Chancellor after consulting the person concerned and the Head of respective Department/Centre/Institute shall make his/her recommendation to the Executive Council for appointment as an Adjunct Faculty Member/Scholar in Residence.</p>

Resolution No. 3, Executive Council Meeting dated 25.05.2018

(207) *Quano*  


*SK Sharma*

# Central University of Jammu


Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																				
	<p>Ordinance No. 38 governing <b>COMMITTEE ON EQUIVALENCE AND RECOGNITION OF EXAMINATIONS/DEGREES</b> (The Central Universities Act, 2009: Section 28 (1)(j))</p> <p><b>Composition</b></p> <p>1. There shall be a Committee on Equivalence and Recognition of Examinations/ Degrees consisting of the following members:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">a. Pro Vice Chancellor or one of the Deans to be nominee of Vice Chancellor</td> <td style="width: 40%; text-align: right;">Chairperson</td> </tr> <tr> <td>b. One person to be nominated by the Academic Council</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>c. Dean of the Schools</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>d. Registrar</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>e. Controller of Examinations</td> <td style="text-align: right;">Member</td> </tr> </table> <p style="text-align: right;">Secretary</p> <p>The Committee may invite a domain expert, wherever necessary, to assist in its functioning.</p> <p><b>Functions</b></p> <p>2. The functions of the Committee shall be:</p> <ol style="list-style-type: none"> <li>i. to consider proposals in respect of recognition of courses/ examinations/ degrees received from other Boards/ Universities/ Institutions together with the report of the Dean of the School concerned, who has examined the courses of study and their standard, and to recommend to the Academic Council the examinations/degrees of other Boards/ Universities/ Institutions to be recognized as equivalent to the corresponding examinations/degrees of the University; including those of foreign Universities;</li> <li>ii. to consider requests for recognition of examinations/ degrees received from other Universities and Institutions and submit its recommendations to the Academic Council;</li> <li>iii. to examine and recommend to the Academic Council the withholding, suspension or cancellation of recognition to any examination/degree for such reasons and such time as it may deem fit;</li> </ol>	a. Pro Vice Chancellor or one of the Deans to be nominee of Vice Chancellor	Chairperson	b. One person to be nominated by the Academic Council	Member	c. Dean of the Schools	Member	d. Registrar	Member	e. Controller of Examinations	Member	<p>Ordinance No. 48 governing <b>COMMITTEE ON EQUIVALENCE AND RECOGNITION OF EXAMINATIONS/DEGREES</b> (The Central Universities Act, 2009: Section 28 (1)(j) and (c))</p> <p><b>Composition</b></p> <p>1. There shall be a Committee on Equivalence and Recognition of Examinations/ Degrees consisting of the following members:-</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">a. Pro Vice Chancellor or one of the Deans to be nominee of Vice Chancellor</td> <td style="width: 40%; text-align: right;">Chairperson</td> </tr> <tr> <td>b. One person to be nominated by the Academic Council</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>c. Deans of the Schools</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>d. Registrar</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>e. Controller of Examinations</td> <td style="text-align: right;">Member</td> </tr> </table> <p style="text-align: right;">Secretary</p> <p>The Committee may invite a domain expert, wherever necessary, to assist in its functioning.</p> <p><b>Functions</b></p> <p>2. The functions of the Committee shall be:</p> <ol style="list-style-type: none"> <li>i. to consider proposals in respect of recognition of courses/ examinations/ degrees of other Boards/ Universities/ Institutions together with the report of the Dean of the School concerned, who has examined the courses of study and their standard, and to recommend to the Academic Council the examinations/degrees of other Boards/ Universities/ Institutions to be recognized as equivalent to the corresponding examinations/degrees of the University; including those of foreign Universities;</li> <li>ii. to consider requests for recognition of examinations/ degrees received from other Universities and Institutions and submit its recommendations to the Academic Council;</li> <li>iii. to examine and recommend to the Academic Council the withholding, suspension or cancellation of recognition to any examination/degree for such reasons and such time as it may deem fit;</li> </ol>	a. Pro Vice Chancellor or one of the Deans to be nominee of Vice Chancellor	Chairperson	b. One person to be nominated by the Academic Council	Member	c. Deans of the Schools	Member	d. Registrar	Member	e. Controller of Examinations	Member
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e. Controller of Examinations	Member																					

(208) *Qureshi*  
*JS*

*SK*

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>v. to consider and recommend to the Academic Council proposal(s) submitted by the Dean(s) for recognition of courses from other University (ies)/ Institution(s), the number and extent of credits that may have been recommended for acceptance for the transfer of credits, on case to case basis, the request for which had been received by the concerned Dean from the student (s);</p> <p>v. to prepare a case for moving application for seeking recognition of Degrees, Diplomas and Certificates awarded by the University to be equivalent to the corresponding Degrees, Diplomas and Certificates of Universities and other Institutions within and outside the country; and</p> <p>v. To report to the Academic Council on all matters including matters concerning credits transfer, which are referred to it.</p> <p><b>Rules of Business</b></p> <p>3. The Committee shall lay down the Rules of Business and lay down guidelines for consideration and approval of the Academic Council. The Academic Council may delegate any of its powers, in this behalf, to the Committee on Equivalence and Recognition of Examinations/Degrees.</p> <p><b>Quorum</b></p> <p>4. Not less than half the total number of members of the Committee shall constitute the quorum for a meeting of the Committee.</p> <p style="text-align: right; font-size: small;">Resolving No. 4, Faculty of Education, MAPEE-4, 24/05/2023</p>	<p>iv. to consider and recommend to the Academic Council proposal(s) submitted by the Dean(s) for recognition of courses from other University (ies)/ Institution(s), the number and extent of credits that may have been recommended for acceptance for the transfer of credits, on case to case basis, the request for which had been received by the concerned Dean from the student (s);</p> <p>v. to prepare a case for moving application for seeking recognition of Degrees, Diplomas and Certificates awarded by the University to be equivalent to the corresponding Degrees, Diplomas and Certificates of Universities and other Institutions within and outside the country; and</p> <p>vi. to report to the Academic Council on all matters including matters concerning credits transfer, which are referred to it.</p> <p><b>Rules of Business</b></p> <p>3. The Committee shall frame the Rules of Business and lay down guidelines for consideration and approval of the Academic Council. The Academic Council may delegate any of its powers, in this behalf, to the Committee on Equivalence and Recognition of Examinations/Degrees.</p> <p><b>Quorum</b></p> <p>4. Not less than half the total number of members of the Committee shall constitute the quorum for a meeting of the Committee.</p>

(209) *Qureshi*  


*SK Sharma*  


# Central University of Jammu


Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;">Ordinance No. 49 governing <b>TRANSFER OF CREDITS</b> (The Central Universities Act, 2009: Section 6(2)(v))</p> <p>1. This Ordinance aims at providing a framework for promoting and facilitating the inter-University transfer and mobility of students across different Universities of India and abroad, and further to prescribe:</p> <p>procedure for facilitating and promoting transfer of credits earned by the students of the University to other Universities/Educational Institutions; and</p> <p>2. policy framework, procedure and conditions for accepting transfer of credits earned by the students from other Universities/ Educational Institutions.</p> <p><b>Facilitation for Transfer of Credits to other Universities/Educational Institutions</b></p> <p>2. The University shall facilitate transfer of credits earned by its students to other Universities/Educational Institutions.</p> <p>3. A student of the University seeking transfer of credits to other University/Educational Institutions shall submit a written request, along with the fee as prescribed by the Executive Council from time to time, to the Controller of Examinations.</p> <p>4. The Controller of Examinations, upon receipt of such request, shall issue a complete transcript of the courses taken by the student at the University and shall forward the application of the student to the University/Educational Institution concerned.</p> <p><b>Policy and Procedure for accepting Credits Transfer from other Universities</b></p> <p>5. The University shall have a policy of accepting transfer of credits earned by a student from the following Universities/Educational Institutions/Research Institutions:</p> <ol style="list-style-type: none"> <li>Universities recognized under Section 12 B of the UGC Act</li> <li>Universities that are members of the Association of Indian Universities</li> <li>Such foreign Universities, the courses/programmes of which are recognized as equivalent to those of Indian Universities by the Association of Indian Universities.</li> <li>Indian Institutes of Technology (IIT)</li> </ol>	<p style="text-align: center;"><b>Ordinance No. 49</b> governing <b>TRANSFER OF CREDITS</b> (The Central Universities Act, 2009: Section 6(2)(iv))</p> <p>1. This Ordinance aims at providing a framework for promoting and facilitating the inter-University transfer and mobility of students across different Universities of India and abroad, and further to prescribe:</p> <ol style="list-style-type: none"> <li>procedure for facilitating and promoting transfer of credits earned by the students of the University to other Universities/Educational Institutions; and</li> <li>policy framework, procedure and conditions for accepting transfer of credits earned by the students from other Universities/ Educational Institutions</li> </ol> <p><b>Facilitation for Transfer of Credits to other Universities/Educational Institutions</b></p> <p>2. The University shall facilitate transfer of credits earned by its students to other Universities/Educational Institutions.</p> <p>3. A student of the University seeking transfer of credits to other University/Educational Institution shall submit a written request, along with the fee as prescribed by the Executive Council from time to time, to the Controller of Examinations.</p> <p>4. The Controller of Examinations, upon receipt of such request, shall issue a complete transcript of the courses taken by the student in the University and shall forward the application of the student to the University/Educational Institution concerned.</p> <p><b>Policy and Procedure for accepting Credits Transfer from other Universities</b></p> <p>5. The University shall have a policy of accepting transfer of credits earned by a student from the following Universities/Educational Institutions/Research Institutions:</p> <ol style="list-style-type: none"> <li>Universities recognized under Section 12 B of the UGC Act.</li> <li>Universities that are members of the Association of Indian Universities.</li> <li>Such foreign Universities, the courses/programmes of which are recognized as equivalent to those of Indian Universities by the Association of Indian Universities.</li> <li>Indian Institutes of Technology (IIT)</li> </ol>

(210) *Ramesh*  
*RS*

*SK Sharma*

# Central University of Jammu


Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>1. Indian Institutes of Management (IIM).</p> <p>2. Indian Institutes of Technology (IIT).</p> <p>3. Indian Institutes of Science Education and Research (IISER).</p> <p>4. Indian Institute of Information Technology (IIIT).</p> <p>5. Schools of Planning and Architecture (SPA).</p> <p>6. All India Institute of Medical Sciences (AIIMS).</p> <p>7. Such Indian or Foreign Universities/Educational Institutions/Research Institutions with which the University has signed MOU for students and faculty exchange.</p> <p>8. Any other University/Educational Institution/Research Institution which has been recognized and approved for the purpose of credits transfer by the Academic Council of the University.</p> <p>9. The facility for transfer of credits earned by a student in this University shall also be available to him/her in appropriate cases.</p> <p>10. Request for acceptance of transfer of credits shall be:</p> <p>a. entertained only if received from such candidates who have been duly selected for admission to a Programme of Studies as per the Rules and Regulations governing admission in the University;</p> <p>b. made by the student concerned within 10 days from the date of his/her admission in the University;</p> <p>c. made in the prescribed format and along with the fees as prescribed by the Executive Council of the University from time to time; and</p> <p>d. supported by such documents as may be prescribed by the Academic Council.</p> <p>11. Dean of the School concerned shall be the Nodal Officer for receiving and processing the request for accepting the transfer of credits. To facilitate and expedite the process, the Dean may constitute a committee comprising a senior faculty as the chairperson and two to three faculty members in process and finalise the request for acceptance of credits.</p> <p>12. The maximum credits that can be accepted for transfer shall not exceed 25% of the total credits required for the completion of the Programme of Studies in which a student has been admitted.</p>	<p>e. Indian Institutes of Management (IIM).</p> <p>f. National Institutes of Technology (IIT).</p> <p>g. Indian Institutes of Science Education and Research (IISER).</p> <p>h. Indian Institute of Information Technology (IIIT).</p> <p>i. Schools of Planning and Architecture (SPA).</p> <p>j. All India Institute of Medical Sciences (AIIMS).</p> <p>k. Such Indian or Foreign Universities/Educational Institutions/Research Institutions with which the University has signed MOU for students and faculty exchange.</p> <p>l. Any other University/Educational Institution/Research Institution which has been recognized and approved for the purpose of credits transfer by the Academic Council of the University.</p> <p>6. The facility for transfer of credits earned by a student in this University shall also be available to him/her in appropriate cases.</p> <p>7. Request for acceptance of transfer of credits shall be:</p> <p>a. entertained only if received from such candidates who have been duly selected for admission to a programme of studies, as per the Rules and regulations governing admission in the University;</p> <p>b. made by the student concerned within 10 days from the date of his/her admission in the University;</p> <p>c. made in the prescribed format and along with the fees as prescribed by the Executive Council of the University from time to time; and</p> <p>d. supported by such documents as may be prescribed by the Academic Council.</p> <p>8. Dean of the School concerned shall be the Nodal Officer for receiving and processing the request for accepting the transfer of credits. To facilitate and expedite the process, the Dean may constitute a committee comprising a senior faculty as chairperson and two to three faculty members to process and finalise the request for acceptance of credits.</p> <p>9. The maximum credits that can be accepted for transfer shall not exceed 25% of the total credits required for the completion of the Programme of Studies in which a student has been admitted.</p>

(211) *Qureshi*  


*S Khanna*

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>10. Only such courses may be considered for acceptance of transfer of credits, in which the student has secured at least B grade or (60% or 2 or allowed a minimum of 50% marks) as the case may be. In case a student has earned more credits from other Universities/Educational Institutions/Research Institutions, the student may indicate his/her preference for credits transfer. However, the decision of the Dean of the School concerned in this regard shall be considered as final.</p> <p>11. The credits equivalence for accepting credits transfer shall be determined as under:</p> <ol style="list-style-type: none"> <li>a. for credit(s) earned by students from Universities that have the credits system in place, a course work requiring 15 hours of contact hours shall be considered as equivalent to 1 credits of the University;</li> <li>b. for courses completed from Universities/Educational Institutions / Research Institutions that do not follow credits system but have semester system in place, a course work requiring a minimum 30 lecture hours shall be considered as equivalent to 1 credits of the University;</li> <li>c. for courses completed from Universities / Educational Institutions and Research Institutions that neither follow the credits system nor have the semester system, a course work requiring formal class room instruction/lab work of at least 2 hours per week shall be considered as equivalent to 1 credits of the University;</li> <li>d. In case of any difficulty in determining the equivalence, the cases may be referred to the Committee on Equivalence and Recognition of Examinations / Degrees.</li> </ol> <p>12. The University may also permit its students to accumulate certain credits from other Universities/Educational Institutions/Research Institutions in partial fulfillment of the required course work. In such cases:</p> <ol style="list-style-type: none"> <li>a. The student shall be required to obtain prior approval of the Dean of the School; and</li> <li>b. The courses can be undertaken only in the institutions specified in Clause 5 above or a University/ Institution recognized by the University in pursuance to the Ordinance governing Recognition by the University for co-operation/ collaboration with other University/ Authority/ Institution.</li> </ol>	<p>10. Only such courses may be considered for acceptance of transfer of credits, in which the student has secured at least B grade or equivalent to a minimum of 50% marks, as the case may be. In case a student has earned more credits from other Universities/Educational Institutions/Research Institutions, the student may indicate his/her preference for credits transfer. However, the decision of the Dean of the School concerned in this regard shall be considered as final.</p> <p>11. The credits equivalence for accepting credits transfer shall be determined as under:</p> <ol style="list-style-type: none"> <li>a. i. for credit(s) earned by students from Universities that have the credits system in place, a course work requiring 15 hours of contact hours shall be considered as equivalent to 1 credits of the University;</li> <li>ii. for courses completed from Universities/Educational Institutions / Research Institutions that do not follow credits system but have semester system in place, a course work requiring a minimum 30 lecture hours per semester shall be considered as equivalent to 2 credits of the University; and</li> <li>iii. for courses completed from Universities / Educational Institutions/ Research Institutions that neither follow the credits system nor have the semester system, a course work requiring formal class room instruction/lab work of at least 2 hours per week shall be considered as equivalent to 2 credits of the University.</li> <li>b. In case of any difficulty in determining the equivalence, the cases may be referred to the Committee on Equivalence and Recognition of Examinations / Degrees.</li> </ol> <p>12. The University may also permit its students to accumulate certain credits from other Universities/Educational Institutions/Research Institutions in partial fulfillment of the required course work. In such cases:</p> <ol style="list-style-type: none"> <li>a. the student shall be required to obtain prior approval of the Dean of the School; and</li> <li>b. the courses can be undertaken only in the institutions specified in Clause 5 above or a University/ Institution recognized by the University in pursuance to the Ordinance governing Recognition by the University for co-operation/ collaboration with other University/ Authority/ Institution.</li> </ol>

(212) *S. Sharma*  


*S. Sharma*  


## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>13. The maximum number of credits that can be accumulated by a student, referred to in Clause 12, from other institutions shall not exceed 25% of the total credits prescribed for the successful completion of the programme of studies.</p> <p>14. The draft Memorandum of Understanding to be signed by the participating Universities/Institutions is appended here to as Appendix 'A'.</p> <p style="text-align: center; font-size: small;">Resolution No. 4, Executive Council Meeting dated 05.05.2011</p>	<p>13. The maximum number of credits that can be accumulated by a student, referred to in Clause 12, from other institutions shall not exceed 25% of the total credits prescribed for the successful completion of the programme of studies.</p> <p>14. The draft Memorandum of Understanding to be signed by the participating Universities/Institutions is appended here to as appendix 'A'.</p>

(213) *Quesme*  
*SB*

*S Khosla*



# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;"><b>Draft Memorandum of Understanding (MOU) for TRANSFER OF CREDITS BETWEEN/AMONGST UNIVERSITIES</b></p> <p><b>PREAMBLE, SCOPE &amp; EXECUTION</b></p> <p>This MOU is for the purpose of transfer of students and credits between the said Universities and provides for:</p> <ol style="list-style-type: none"> <li>(a) Procedure for facilitating and promoting transfer of credits earned by the students of the University/Educational Institutions; and</li> <li>(b) Policy framework, procedure and conditions for accepting transfer of credits earned by a student from other Universities/Educational Institutions.</li> </ol> <p>The MOU will be executed as under:</p> <p>The .....(name of the University) hereby enters into a Memorandum of Understanding with the .....(name of the University) on .....(date) for a period of .....(years) effective from the date of signing this MOU.</p> <p><b>PERIOD OF AGREEMENT</b></p> <ol style="list-style-type: none"> <li>1. This Agreement shall be effective as of the date it is signed, and continues in full force and effect for the period referred to above, or until terminated in writing by the parties hereto, whichever shall come first.</li> </ol> <p><b>IMPLEMENTATION</b></p> <ol style="list-style-type: none"> <li>2. Exchanges under the terms of this Agreement will be approved and initiated by the above named Universities in accordance with each respective University's internal procedures and provisions of the Act and Ordinances. Further, the MOU will be governed by the following rules:</li> </ol>	<p style="text-align: center;"><b>Draft Memorandum of Understanding (MOU) for TRANSFER OF CREDITS BETWEEN/AMONGST UNIVERSITIES</b></p> <p><b>PREAMBLE, SCOPE &amp; EXECUTION</b></p> <p>This MOU is for the purpose of transfer of students and credits between the said Universities and provides for:</p> <ol style="list-style-type: none"> <li>(a) Procedure for facilitating and promoting transfer of credits earned by the students of the University/Educational Institutions; and</li> <li>(b) Policy framework, procedure and conditions for accepting transfer of credits earned by a student from other Universities/Educational Institutions.</li> </ol> <p>The MOU will be executed as under:</p> <p>The .....(name of the University) hereby enters into a Memorandum of Understanding with the .....(name of the University) on .....(date) for a period of .....(years) effective from the date of signing this MOU.</p> <p><b>PERIOD OF AGREEMENT</b></p> <ol style="list-style-type: none"> <li>1. This Agreement shall be effective as of the date it is signed, and continues in full force and effect for the period referred to above, or until terminated in writing by the parties hereto, whichever shall come first.</li> </ol> <p><b>IMPLEMENTATION</b></p> <ol style="list-style-type: none"> <li>2. Exchanges under the terms of this Agreement will be approved and initiated by the above named Universities in accordance with each respective University's internal procedures and provisions of the Act and Ordinances. Further, the MOU will be governed by the following rules:</li> </ol>

(214) *Qureshi*  
*JS*

*SK Sharma*

# Central University of Jammu


Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>No student shall be eligible for transfer of credits unless he/she has passed the equivalent examination or examinations of the University or Board as prescribed by the Ordinances for admission to the concerned Course or Courses by this University.</p> <p>Provided that the application for transfer of credits must be supported by a certificate from the Dean of the School concerned in which the student is studying, justifying the record of attendance and conduct of the student.</p> <p>Provided further that the application of a student for transfer of credits who has not completed his Course of Study and has not appeared at the examination for which he was reading shall be considered for transfer of credits in a Course of the other University in such cases where the pattern of credits allocation and syllabi are similar to that course studied in his/her parent University.</p> <p><b>Facilitation for Transfer of Credits to other Universities/Educational Institutions</b></p> <ol style="list-style-type: none"> <li>1. The University shall facilitate transfer of credits earned by its students to other Universities/Educational Institutions.</li> <li>2. A student of the University seeking transfer of credits to other Universities/Educational Institutions shall submit a written request, along with the fee as prescribed by the Executive Council from time to time, to the Controller of Examinations.</li> <li>3. The Controller of Examinations, upon receipt of such request, shall issue a complete transcript of all the Courses taken by the student in the University and shall forward the same to the student(s) to the University/Educational Institution concerned.</li> </ol> <p><b>Policy and Procedure for accepting Credits Transfer from other Universities</b></p> <ol style="list-style-type: none"> <li>1. The University shall have a policy of accepting transfer of credits earned by a student from the following Universities/Educational Institutions/ Research Institutions:             <ol style="list-style-type: none"> <li>a) University recognized under Section 12 B of the UGC Act</li> <li>b) Universities that are members of the Association of Indian Universities</li> <li>c) Such Foreign University, the Courses/Programmes of which are recognized as equivalent to those of Indian Universities by the Association of Indian Universities</li> <li>d) Indian Institutes of Technology (IIT)</li> <li>e) Indian Institutes of Management (IIM)</li> <li>f) National Institutes of Technology (NIT)</li> </ol> </li> </ol>	<p>No student shall be eligible for transfer of credits unless he/she has passed the equivalent examination or examinations of the University or Board as prescribed by the Ordinances for admission to the concerned Course or Courses by this University.</p> <p>Provided that the application for transfer of credits must be supported by a certificate from the Dean of the School concerned in which the student is studying, justifying the record of attendance and conduct of the student.</p> <p>Provided further that the application of a student for transfer of credits who has not completed his Course of Study and has not appeared at the examination for which he was reading shall be considered for transfer of credits in a Course of the other University in such cases where the pattern of credits allocation and syllabi are similar to that course studied in his/her parent University.</p> <p><b>Facilitation for Transfer of Credits to other Universities/Educational Institutions</b></p> <ol style="list-style-type: none"> <li>3. The University shall facilitate transfer of credits earned by its students to other Universities/Educational Institutions.</li> <li>4. A student of the University seeking transfer of credits to other Universities/ Educational Institutions shall submit a written request, along with the fee as prescribed by the Executive Council from time to time, to the Controller of Examinations.</li> <li>5. The Controller of Examinations, upon receipt of such request, shall issue a complete transcript of the Courses taken by the student in the University and shall forward the application of the student(s) to the University/Educational Institution concerned.</li> </ol> <p><b>Policy and Procedure for accepting Credits Transfer from other Universities</b></p> <ol style="list-style-type: none"> <li>6. The University shall have a policy of accepting transfer of credits earned by a student from the following Universities/ Educational Institutions/ Research Institutions:             <ol style="list-style-type: none"> <li>a) University recognized under Section 12 B of the UGC Act.</li> <li>b) Universities that are members of the Association of Indian Universities.</li> <li>c) Such Foreign University, the Courses/Programmes of which are recognized as equivalent to those of Indian Universities by the Association of Indian Universities.</li> <li>d) Indian Institutes of Technology (IIT)</li> <li>e) Indian Institutes of Management (IIM)</li> <li>f) National Institutes of Technology (NIT)</li> </ol> </li> </ol>

(215) *Agarwal*  
*AS*

*SK Sharma*

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>1. Indian Institutes of Science Education and Research (IISER)</p> <p>2. Indian Institutes of Information Technology (IIIT)</p> <p>3. Schools of Planning and Architecture (SPA)</p> <p>4. All India Institute of Medical Sciences (AIIMS)</p> <p>5. Such Indian or Foreign Universities/ Educational Institutions/ Research Institutions with which the University has signed an MOU for students and faculty exchange.</p> <p>6. Any other University/ Educational Institution/ Research Institution that has been recognized and approved for the purpose of credits transfer by the Academic Council of the University.</p> <p>7. Request for acceptance of transfer of credits shall be:</p> <p>a. entertained only if received from such candidates who have been duly selected for admission to a Programme of studies, as per the Rules and regulations governing admission in the University;</p> <p>b. made by the student concerned within 10 days from the date of his/her admission in the University;</p> <p>c. made in the prescribed format and along with the fees as prescribed by the Executive Council of the University from time to time; and</p> <p>d. supported by such documents as may be prescribed by the Academic Council.</p> <p>8. Dean of the School concerned shall be the Nodal Officer for receiving and processing the request for accepting the transfer of credits. To facilitate and expedite the process, the Dean may constitute a committee comprising a senior faculty as chairman and two to three faculty members to process and finalise the request for acceptance of credits.</p> <p>9. The maximum credits that can be accepted for transfer shall not exceed 25% of the total credits required for the completion of the Programme of Study in which a student has been admitted.</p> <p>10. Only such Courses may be considered for acceptance of credits transfer in which the student has secured at least B grade or GPA of 2 or above /a minimum of 50% marks, as the case may be.</p>	<p>g) Indian Institutes of Science Education and Research (IISER)</p> <p>h) Indian Institutes of Information Technology (IIIT)</p> <p>i) Schools of Planning and Architecture (SPA)</p> <p>j) All India Institute of Medical Sciences (AIIMS)</p> <p>k) Such Indian or Foreign Universities/ Educational Institutions/ Research Institutions with which the University has signed an MOU for students and faculty exchange.</p> <p>l) Any other University/ Educational Institution / Research Institution that has been recognized and approved for the purpose of credits transfer by the Academic Council of the University.</p> <p>7. Request for acceptance of transfer of credits shall be:</p> <p>a. entertained only if received from such candidates who have been duly selected for admission to a Programme of studies, as per the Rules and regulations governing admission in the University;</p> <p>b. made by the student concerned within 10 days from the date of his/her admission in the University;</p> <p>c. made in the prescribed format and along with the fees as prescribed by the Executive Council of the University from time to time; and</p> <p>d. supported by such documents as may be prescribed by the Academic Council.</p> <p>8. Dean of the School concerned shall be the Nodal Officer for receiving and processing the request for accepting the transfer of credits. To facilitate and expedite the process, the Dean may constitute a committee comprising a senior faculty as chairman and two to three faculty members to process and finalise the request for acceptance of credits.</p> <p>9. The maximum credits that can be accepted for transfer shall not exceed 25% of the total credits required for the completion of the Programme of Study in which a student has been admitted.</p> <p>10. Only such Courses may be considered for acceptance of credits transfer, in which the student has secured at least B grade or GPA of 2 or above /a minimum of 50% marks, as the case may be.</p>

(216) *Qureshi*  


*SK Sharma*  


## Central University of Jammu


Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>7) In case a student has earned more credits from other Universities/ Educational Institutions/ Research Institutions, the student may indicate his/ her preference for credits transfer. However, the decision of the Dean of the School concerned in this regard shall be considered as final.</p> <p>10. The credits equivalence for accepting credits transfer shall be determined as under:</p> <ol style="list-style-type: none"> <li>a. i. for credits(s) earned by students from Universities that have the credits system in place, a course work requiring 15 hours of contact hours shall be considered as equivalent to 1 credit of the University.</li> <li>ii. In courses completed from Universities / Educational Institutions / Research Institutions that do not follow credits system but have semester system in place, a course work requiring a minimum 30 lecture hours per semester shall be considered as equivalent to 2 credits of the University, and</li> <li>iii. for courses completed from Universities/Educational Institutions/ Research Institutions that neither follow the credits system nor have the semester system, a course work requiring formal class room instruction/lab work of at least 2 hours per week shall be considered as equivalent to 2 credits of the University.</li> </ol> <p>d. In case of any difficulty in determining the equivalence, the cases may be referred to the Committee on Equivalence and Recognition of Examinations / Degrees.</p> <p>12. The University may also permit its students to accumulate certain credits from other Universities / Educational Institutions / Research Institutions in partial fulfillment of the required course work in such cases:</p> <ol style="list-style-type: none"> <li>a. The student shall be required to obtain prior approval of the Dean of the School;</li> <li>b. the courses can be undertaken only in the institutions specified in Clause 6 above or a University/ Institution recognized by the University in pursuance to the Ordinance governing Recognition by the University for co-operation/ collaboration with other University/ Authority/ Institution.</li> </ol> <p>14. The maximum number of credits that can be accumulated by a student, referred to in Clause 13, from other institutions shall not exceed 25% of the total credits prescribed for the successful completion of the programme of studies.</p>	<p>11. In case a student has earned more credits from other Universities/ Educational Institutions/ Research Institutions, the student may indicate his/ her preference for credits transfer. However, the decision of the Dean of the School concerned in this regard shall be considered as final.</p> <p>12. The credits equivalence for accepting credits transfer shall be determined as under:</p> <ol style="list-style-type: none"> <li>a. i. for credits(s) earned by students from Universities that have the credits system in place, a course work requiring 15 hours of contact hours shall be considered as equivalent to 1 credit of the University;</li> <li>ii. for courses completed from Universities/Educational Institutions/ Research Institutions that do not follow credits system but have semester system in place, a course work requiring a minimum 30 lecture hours per semester shall be considered as equivalent to 2 credits of the University; and</li> <li>iii. for courses completed from Universities/Educational Institutions/ Research Institutions that neither follow the credits system nor have the semester system, a course work requiring formal class room instruction/lab work of at least 2 hours per week shall be considered as equivalent to 2 credits of the University.</li> </ol> <p>b. In case of any difficulty in determining the equivalence, the cases may be referred to the Committee on Equivalence and Recognition of Examinations / Degrees.</p> <p>13. The University may also permit its students to accumulate certain credits from other Universities / Educational Institutions / Research Institutions in partial fulfillment of the required course work. In such cases:</p> <ol style="list-style-type: none"> <li>a. the student shall be required to obtain prior approval of the Dean of the School;</li> <li>b. the courses can be undertaken only in the institutions specified in Clause 6 above or a University/ Institution recognized by the University in pursuance to the Ordinance governing Recognition by the University for co-operation/ collaboration with other University/ Authority/ Institution.</li> </ol> <p>14. The maximum number of credits that can be accumulated by a student, referred to in Clause 13, from other institutions shall not exceed 25% of the total credits prescribed for the successful completion of the programme of studies.</p>

(217) *Opwemo*




## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>NON-DISCRIMINATION</b></p> <p>15. The Universities entering into this MOU agree that no person shall on the grounds of race, colour, nationality, origin, gender, sexual orientation, or any of them be excluded from participation under the terms of this Agreement.</p> <p><b>MODIFICATION</b></p> <p>16. The terms of this Agreement may be changed or modified only by written amendment signed by the parties hereto.</p> <p><b>IN WITNESS WHEREOF THIS MOU IS SIGNED TODAY BY</b></p> <p>.....</p> <p>Date:</p>	<p><b>NON-DISCRIMINATION</b></p> <p>15. The Universities entering into this MOU agree that no person shall on the grounds of religion, race, caste, sex, nationality, origin, colour, creed or any of them be excluded from participation under the terms of this Agreement.</p> <p><b>MODIFICATION</b></p> <p>16. The terms of this Agreement may be changed or modified only by written amendment signed by the parties hereto.</p> <p><b>IN WITNESS WHEREOF THIS MOU IS SIGNED TODAY BY</b></p> <p>.....</p> <p>Date:</p>

(218) 



# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Ordinance No. 50 governing <b>RECOGNITION BY THE UNIVERSITY FOR CO-OPERATION /COLLABORATION WITH OTHER UNIVERSITY/AUTHORITY/INSTITUTION</b> The Central Universities Act, 2009: Section 6(1)(vi), (x) and 28(1)(k).</p> <p><b>PREAMBLE</b></p> <p>4. Section 6(1) (vi) of the Central Universities Act, 2009 empowers the University to recognize an institution of higher learning for such purposes as the University may determine and to withdraw such recognition.</p> <p>5. Section 6(1) (x) of the Central Universities Act, 2009 empowers the University to cooperate or collaborate or associate with any University or Authority or Institution of higher learning, including those located outside the country in such manner and for such purposes as the University may determine.</p> <p>6. Section 28(1) (k) of the Act makes provision for framing of Ordinance to provide for "the manner of co-operation and collaboration with other Universities, Institutions and other Agencies including learned Bodies or Associations".</p> <p>7. In the context of the above, the Central University of Jammu will endeavour to recognize and collaborate with other Universities/Authorities/ Institutions of higher learning which have core competence in various branches of knowledge to enrich and strengthen instruction and research in such areas as are beneficial to the University in furtherance of its objectives.</p> <p><b>ELIGIBILITY FOR RECOGNITION</b></p> <p>1. Such Universities/Authorities/ Institutions which have a proven excellence and academic competence in instruction and research and are at least of ten years standing with a proven track record of competence will be eligible for the purpose of recognition for co-operation / collaboration with the University. Such University/Authority/ Institution may be located anywhere within or outside the country.</p>	<p>Ordinance No. 50 governing <b>RECOGNITION BY THE UNIVERSITY FOR CO-OPERATION /COLLABORATION WITH OTHER UNIVERSITY/AUTHORITY/INSTITUTION</b> The Central Universities Act, 2009: Section 6(1)(vii), (x) and 28(1)(k).</p> <p><b>PREAMBLE</b></p> <p>a. Section 6(1) (vii) of the Central Universities Act, 2009 empowers the University to recognize an institution of higher learning for such purposes as the University may determine and to withdraw such recognition.</p> <p>b. Section 6(1) (x) of the Central Universities Act, 2009 empowers the University "to cooperate or collaborate or associate with any University or Authority or Institution of higher learning, including those located outside the country in such manner and for such purposes as the University may determine."</p> <p>c. Section 28(1) (k) of the Act makes provision for framing of Ordinance to provide for "the manner of co-operation and collaboration with other Universities, Institutions and other Agencies including learned Bodies or Associations".</p> <p>d. In the context of the above, the Central University of Jammu will endeavour to recognize and collaborate with other Universities/Authorities/ Institutions of higher learning which have core competence in various branches of knowledge to enrich and strengthen instruction and research in such areas as are beneficial to the University in furtherance of its objectives.</p> <p><b>ELIGIBILITY FOR RECOGNITION</b></p> <p>1. Such Universities/Authorities/ Institutions which have a proven excellence and academic competence in instruction and research and are at least of ten years standing with a proven track record of competence will be eligible for the purpose of recognition for co-operation / collaboration with the University. Such University/Authority/ Institution may be located anywhere within or outside the country.</p>

(219) *Qureshi*  
*SK*  
*SB*

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																
	<p>Provided that such Universities/ Authorities /Institutions are funded by the Government or other agencies and shall not be profit-making bodies and source of their funding shall be through legal and government approved means.</p> <p>2. Proven excellence and academic competence shall be adjudged, inter alia, on the basis that the University/Authority/ Institution shall have:</p> <ul style="list-style-type: none"> <li>i. Full-time qualified core faculty consisting of at least four full time teachers who shall have been drawing the UGC/AICTE pay scales for a minimum period of 5 years and must have published at least 5 papers and for at least two books, after his/her Ph.D. in journals/publication houses of National/International repute having ISSN/ISBN number;</li> <li>ii. its own building with required laboratory facilities, library for research purpose having adequate number of research journals, reference books, advanced text books and internet facility or such modern equipment / facilities used in higher educational institutes/Universities in the country; and</li> <li>iii. sufficient financial resources to fund research activities.</li> </ul> <p><b>PROCEDURE FOR RECOGNITION, RENEWAL AND WITHDRAWAL OF RECOGNITION</b></p> <p>3. Any such University/ Authority /Institution which desires to be associated with the University shall express its intention to do so in writing to the University in the prescribed format with supporting documents in proof of clause 2 above.</p> <p>4. All such requests shall be received by the Registrar and placed before a Committee of Deans and Professors of the University which shall be composed of the following:</p> <table style="width: 100%; margin-left: 20px;"> <tr> <td style="width: 80%;">a. Pro Vice Chancellor or nominee of the Vice Chancellor</td> <td style="width: 20%; text-align: right;">Chairperson</td> </tr> <tr> <td>b. All Deans of Schools</td> <td style="text-align: right;">Members</td> </tr> <tr> <td>c. Head and all Professors of the Department/Centre concerned in whose area of instruction the proposed co-operation/ collaboration is to be carried out</td> <td style="text-align: right;">Members</td> </tr> <tr> <td>d. Registrar</td> <td style="text-align: right;">Member-Secretary</td> </tr> </table>	a. Pro Vice Chancellor or nominee of the Vice Chancellor	Chairperson	b. All Deans of Schools	Members	c. Head and all Professors of the Department/Centre concerned in whose area of instruction the proposed co-operation/ collaboration is to be carried out	Members	d. Registrar	Member-Secretary	<p>Provided that such Universities/ Authorities /Institutions are funded by the Government or other agencies and shall not be profit-making bodies and source of their funding shall be through legal and government approved means.</p> <p>2. Proven excellence and academic competence shall be adjudged, inter alia, on the basis that the University/Authority/ Institution shall have:</p> <ul style="list-style-type: none"> <li>i. full-time qualified core faculty consisting of at least four full time teachers who should have been drawing the UGC/AICTE pay scales for a minimum period of 5 years and must have published at least 5 papers and /or at least two books, after his/her Ph.D. in journals/publication houses of National/International repute having ISSN/ISBN number;</li> <li>ii. it's own building with required laboratory facilities, library for research purpose having adequate number of research journals, reference books, advanced text books and internet facility or such modern equipment / facilities used in higher Educational Institutes/Universities in the country; and</li> <li>iii. sufficient financial resources to fund research activities.</li> </ul> <p><b>PROCEDURE FOR RECOGNITION, RENEWAL AND WITHDRAWAL OF RECOGNITION</b></p> <p>3. Any such University/ Authority /Institution which desires to be associated with the University shall express its intention to do so in writing to the University in the prescribed format with supporting documents in proof of clause 2 above.</p> <p>4. All such requests shall be received by the Registrar and placed before a Committee of Deans and Professors of the University which shall be composed of the following:</p> <table style="width: 100%; margin-left: 20px;"> <tr> <td style="width: 80%;">a. Pro Vice Chancellor or nominee of the Vice Chancellor</td> <td style="width: 20%; text-align: right;">Chairperson</td> </tr> <tr> <td>b. All Deans of Schools</td> <td style="text-align: right;">Members</td> </tr> <tr> <td>c. Head and all Professors of the Department/Centre concerned in whose area of instruction the proposed co-operation/ collaboration is to be carried out</td> <td style="text-align: right;">Members</td> </tr> <tr> <td>d. 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(220)

*Qureshi*

*Skh...*

*[Signature]*

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>5. (i) Half of the members of the Committee shall constitute quorum for meeting of the Committee.</p> <p>(ii) All decisions shall be taken by the majority of not less than 3/4<sup>th</sup> of the members present.</p> <p>6. The Committee shall ordinarily meet twice in a year.</p> <p>7. The Committee shall consider the requests received and recommend a case for recognition to the Vice Chancellor who shall nominate a three-member Committee to carry out physical inspection and verification of the facts claimed by the University/ Authority/ Institution.</p> <p>8. The Physical Verification Committee shall visit the institution and carry out physical verification on the University/ Authority/ Institution to assess its case for recognition on the lines of the parameters described at para 2(i-iii) above. It shall submit its report to the Committee which will make appropriate recommendation to the Vice Chancellor who along with his opinion, place it before the Executive Council and recommend to the Academic Council for decision in the matter.</p> <p>9. Recognition granted shall normally be for a period not exceeding five years and will be subject to a mid-term review, the manner and timing of which shall be decided by the University.</p> <p>10. Recognition may be extended for subsequent term(s) of not exceeding five years each.</p> <p style="text-align: center;">Provided that the continuing instruction and research schedule shall not be disturbed for the reason of expiry of the term of recognition alone.</p> <p style="text-align: center;">Provided further that normally no new registration for research on initiation of an instructional semester shall be initiated by the University during the last six months of the period of recognition.</p> <p>11. Request for re-recognition/renewal of recognition shall be received at least six months in advance from the date of expiry of the period and shall be examined as per the procedure already detailed above.</p> <p>12. The University shall reserve the right to withdraw such recognition with immediate effect if any falsification of facts is found at a later stage or any fact damaging the credibility or conduct of the University/ Authority/ Institution, in terms of academic credentials, comes to the light.</p>	<p>5. (i) Half of the members of the Committee shall constitute quorum for meeting of the Committee.</p> <p>(ii) All decisions shall be taken by the majority of not less than 3/4<sup>th</sup> of the members present.</p> <p>6. The Committee shall ordinarily meet twice in a year.</p> <p>7. The Committee shall consider the requests received and recommend a case for recognition to the Vice Chancellor who shall nominate a three-member Committee to carry out physical inspection and verification of the facts claimed by the University/ Authority/ Institution.</p> <p>8. The Physical Verification Committee shall visit the institution and carry out physical verification of the University/ Authority/ Institution to assess its case for recognition on the lines of the parameters described at para 2(i-iii) above. It shall submit its report to the Committee which will make appropriate recommendation to the Vice Chancellor who, along with his opinion, place it before the Executive Council with recommendations of the Academic Council for decision in the matter.</p> <p>9. Recognition granted shall normally be for a period not exceeding five years and will be subject to a mid-term review, the manner and timing of which shall be decided by the University.</p> <p>10. Recognition may be extended for subsequent term(s) of not exceeding five years each.</p> <p style="text-align: center;">Provided that the continuing instruction and research schedule shall not be disturbed for the reason of expiry of the term of recognition alone.</p> <p style="text-align: center;">Provided further that normally no new registration for research on initiation of an instructional semester shall be initiated by the University during the last six months of the period of recognition.</p> <p>11. Request for re-recognition/renewal of recognition shall be received at least six months in advance from the date of expiry of the period and shall be examined as per the procedure already detailed above.</p> <p>12. The University shall reserve the right to withdraw such recognition with immediate effect if any falsification of facts is found at a later stage or any fact damaging the credibility or conduct of the University/ Authority/ Institution, in terms of academic credentials, comes to the light.</p>

(221) *Q. 12*

*S. Khanna*

*[Signature]*



# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																
	<p style="text-align: center;"><b>MANNER OF CO-OPERATION /COLLABORATION AND OTHER DETAILS</b></p> <p>11. The University may choose to collaborate with a University/ Authority /Institution for the purpose of either instruction or research or both.</p> <p>Provided that in case of either of the above, the students shall be admitted and examined by the University as per extant rules, regulations, ordinances and guidelines.</p> <p>12. Fees shall be prescribed and collected by the University which may be equally shared by this University and the other University /Authority/Institution, as the case may be as per mutual agreement.</p> <p>13. Guides/research supervisors shall be appointed /recognized by the University as per its rules, ordinances and regulations as amended from time to time.</p> <p>14. If a teacher of the University/ Authority /Institution retires in mid-term of the period of research or instruction, his/her services shall normally be utilized till the end of the semester following which suitable replacement shall be made by the University.</p> <p>15. The timing of residence for a batch of students/research scholar(s) at the institution shall be decided by the Head of the Department concerned. However the maximum period of residence shall be regulated as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">For 5 years integrated courses and Ph. D Programmes</td> <td style="width: 50%;">3 non-consecutive semesters</td> </tr> <tr> <td>For 3 years under-graduate courses</td> <td>2 non-consecutive semesters</td> </tr> <tr> <td>For post-graduate courses</td> <td>2 non-consecutive semesters</td> </tr> <tr> <td>For M. Phil. Courses</td> <td>1 semester</td> </tr> </table> <p>16. Any matter not specifically covered by this ordinance shall be regulated as per the University rules, regulations and ordinances as amended from time to time.</p> <p>17. All legal disputes shall be subject to the jurisdiction of the courts in whose jurisdiction the Head Quarters of the Central University of Jammu situate.</p>	For 5 years integrated courses and Ph. D Programmes	3 non-consecutive semesters	For 3 years under-graduate courses	2 non-consecutive semesters	For post-graduate courses	2 non-consecutive semesters	For M. Phil. Courses	1 semester	<p style="text-align: center;"><b>MANNER OF CO-OPERATION /COLLABORATION AND OTHER DETAILS</b></p> <p>13. The University may choose to collaborate with a University/ Authority /Institution for the purpose of either instruction or research or both.</p> <p>Provided that in case of either of the above, the students shall be admitted and examined by the University as per extant rules, regulations, ordinances and guidelines.</p> <p>14. Fees shall be prescribed and collected by the University which may be equally shared by this University and the other University /Authority/Institution, as the case may be as per mutual agreement.</p> <p>15. Guides/research supervisors shall be appointed /recognized by the University as per its rules, ordinances and regulations as amended from time to time.</p> <p>16. If a teacher of the University/ Authority /Institution retires in mid-term of the period of research or instruction, his/her services shall normally be utilized till the end of the semester following which suitable replacement shall be made by the University.</p> <p>17. The timing of residence for a batch of students/research scholar(s) at the institution shall be decided by the Head of the Department concerned. However the maximum period of residence shall be regulated as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">For 5 years integrated courses and Ph. D Programmes</td> <td style="width: 50%;">3 non-consecutive semesters</td> </tr> <tr> <td>For 3 years under-graduate courses</td> <td>2 non-consecutive semesters</td> </tr> <tr> <td>For post-graduate courses</td> <td>2 non-consecutive semesters</td> </tr> <tr> <td>For M. Phil. Courses</td> <td>1 semester</td> </tr> </table> <p>18. Any matter not specifically covered by this ordinance shall be regulated as per the University rules, regulations and ordinances as amended from time to time.</p> <p>19. All legal disputes shall be subject to the jurisdiction of the courts in whose jurisdiction the Head Quarters of the Central University of Jammu situate.</p>	For 5 years integrated courses and Ph. D Programmes	3 non-consecutive semesters	For 3 years under-graduate courses	2 non-consecutive semesters	For post-graduate courses	2 non-consecutive semesters	For M. Phil. Courses	1 semester
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(222) *Qureshi*  
*S Khuram*

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;">Ordinance No. 51 governing <b>FLOATING POSTS</b> (The Central Universities Act, 2009: Section 28(1)(o))</p> <ol style="list-style-type: none"> <li>1. There shall be a few floating posts of Professors, the number of which shall depend on the posts sanctioned by the University Grants Commission from time to time, as approved by the Executive Council. The appointments against such posts shall be made by the Executive Council on the recommendations of the Vice-Chancellor.</li> <li>2. These posts shall not be assigned to any particular Department but shall be made available to certain Departments which may be finding it difficult to fill up certain vacancies by the normal procedure.</li> <li>3. Persons eligible to be appointed against these posts will be eminent scholars including those who may have retired as Professors from this University or any other University or other similar institutions of higher learning in India or abroad.</li> <li>4. All appointments under floating posts will be made ordinarily for one year and efforts continued for filling these posts in the normal course.</li> </ol> <p style="text-align: center;">Provided that no floating appointment shall be renewed at the end of the year if the vacant post in the Department is filled up.</p> <ol style="list-style-type: none"> <li>5. No appointment letter to a person appointed against a floating post shall be issued unless the appointee enters into a contract with the University as per the proforma prescribed for contract appointment.</li> <li>6. Persons appointed against these posts shall be eligible to draw the pay last drawn or as fixed by the Executive Council in accordance with the U.G.C. guidelines in this regard.</li> </ol> <p style="text-align: center;">Resolved on 14.11.2014, Executive Council Meeting helded 25.11.2014</p>	<p style="text-align: center;"><b>Ordinance No. 51</b> governing <b>FLOATING POSTS</b> (The Central Universities Act, 2009: Section 28(1)(o))</p> <ol style="list-style-type: none"> <li>1. There shall be a few floating posts of Professors, the number of which shall depend on the posts sanctioned by the University Grants Commission from time to time, as approved by the Executive Council. The appointments against such posts shall be made by the Executive Council on the recommendations of the Vice Chancellor.</li> <li>2. These posts shall not be assigned to any particular Department but shall be made available to certain Departments which may be finding it difficult to fill up certain vacancies by the normal procedure.</li> <li>3. Persons eligible to be appointed against these posts will be eminent scholars including those who may have retired as Professors from this University or any other University or similar institutions of higher learning in India or abroad.</li> <li>4. All appointments under floating posts will be made ordinarily for one year and efforts continued for filling these posts in the normal course.</li> </ol> <p style="text-align: center;">Provided that no floating appointment shall be renewed at the end of the year if the vacant post in the Department is filled up.</p> <ol style="list-style-type: none"> <li>5. No appointment letter to a person appointed against a floating post shall be issued unless the appointee enters into a contract with the University as per the proforma prescribed for contract appointment.</li> <li>6. Persons appointed against these posts shall be eligible to draw the pay last drawn or as fixed by the Executive Council in accordance with the U.G.C. guidelines in this regard.</li> </ol>

(223) *Qureshi*  
*S. Khosla*

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;">Ordinance No. 52 governing <b>THE ALUMNI ASSOCIATION</b> (The Central Universities Act 2009: Statute 35(2))</p> <ol style="list-style-type: none"> <li>1. There shall be an Alumni Association of the University named the Central University of Jammu Alumni Association (CUJAA).</li> <li>2. The Association aims at promoting the objectives of the University and to maintain contacts as well as solidarity among the graduates of the University.</li> <li>3. The membership of the Association shall be open to all degree holders of the University.</li> <li>4. The membership fee for the Association shall be Rs. 600/- which shall be collected from each student at the time of admission.</li> <li>5. The application for membership shall be in a form prescribed by the University.</li> <li>6. There shall be an Executive Committee of the Association which shall consist of (a) President; (b) Vice President; (c) General Secretary; (d) Joint Secretary; and (e) 10 other members.</li> <li>7. The Vice Chancellor shall be the Patron of the Association. The Executive Committee of the Association shall be elected for a term of three years.</li> <li>8. No member of the Association shall be entitled to vote or stand for election unless he/she has been a member of the Association for at least one year prior to the date of the election.  <i>Provided that the condition relating to the completion of one year membership shall not apply in case of the first election.</i></li> <li>9. The funds of the Association shall be managed by the Finance Officer of the University who will maintain a separate Account for the purpose.</li> <li>10. Elections of the Executive Committee of the Association and the procedure for conduct of its business and business of the Association shall be prescribed by Regulations.</li> </ol> <p style="text-align: center;">10/11/2018 Institution No. 4, Jammu. Contd. Mailing order 25.05.2018</p>	<p style="text-align: center;">Ordinance No. 52 governing <b>THE ALUMNI ASSOCIATION</b> The Central Universities Act 2009: Statute 35(2)</p> <ol style="list-style-type: none"> <li>1. There shall be an Alumni Association of the University named the Central University of Jammu Alumni Association (CUJAA).</li> <li>2. The Association aims at promoting the objectives of the University and to maintain contacts as well as solidarity among the graduates of the University.</li> <li>3. The membership of the Association shall be open to all degree holders of the University.</li> <li>4. The membership fee for the Association shall be Rs. 600/- or as amended from time to time which shall be collected from each student at the time of admission.</li> <li>5. The application for membership shall be in a form prescribed by the University.</li> <li>6. There shall be an Executive Committee of the Association which shall consist of (a) President; (b) Vice President; (c) General Secretary; (d) Joint Secretary; and (e) 10 other Members.</li> <li>7. The Vice Chancellor shall be the Patron of the Association. The Executive Committee of the Association shall be elected for a term of three years.</li> <li>8. No member of the Association shall be entitled to vote or stand for election unless he/she has been a member of the Association for at least one year prior to the date of the election.  <i>Provided that the condition relating to the completion of one year membership shall not apply in case of the first election.</i></li> <li>9. The funds of the Association shall be managed by the Finance Officer of the University who will maintain a separate Account for the purpose.</li> <li>10. Elections of the Executive Committee of the Association and the procedure for conduct of its business and business of the Association shall be prescribed by Regulations.</li> </ol>

(224) *Quesno*

*S. Sharma* 

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)						
	<p style="text-align: center;">Ordinance No. 53 governing <b>TRAVELLING AND HALTING ALLOWANCES</b> The Central Universities Act 2009: Section 28(i); Statute 2(iii) and 12(x)</p> <p>1. This Ordinance shall be called the Travelling and Halting Allowance Rules of the Central University of Jammu.</p> <p>2. They shall apply to:</p> <ol style="list-style-type: none"> <li>i. Members of the Authorities of the University and Members of the Committee(s) appointed by the Authorities or by the Vice Chancellor.</li> <li>ii. Officers and employees (teaching and non-teaching) of the University.</li> <li>iii. Students proceeding on approved excursions/field work, sports activities and any other academic activities.</li> </ol> <p>3. Travelling and Halting Allowance shall be applicable to the following categories as mentioned in each case:</p> <ol style="list-style-type: none"> <li>i. Members of Authorities, Officers and Committees appointed by the Authorities or the Vice Chancellor.</li> <li>ii. Journey by Rail: AC I or Class/AC II Tier each way fare for the members from the place of the residence of the members to the place of work and back.</li> <li>iii. Journey by Air: As per rules of Government of India.</li> <li>iv. Rate of road mileage: As per rules of Government of India.</li> <li>v. The rates of road mileage will be on the basis of prevailing rates in the metropolitan city of a particular State and, if no rates have been fixed, the rates of neighbouring States may be adopted. However, if no such rates have been prescribed, the following rates of road mileage allowance may be fixed subject to other conditions governing grant of Travel Mileage Allowance and regulations of T.A. claim as per the order issued on the subject from time to time:             <table style="width: 100%; margin-left: 20px;"> <tr> <td style="width: 80%;">i. For journeys performed in own car/taxi</td> <td style="width: 20%; text-align: right;">Rs. 16/km</td> </tr> <tr> <td>ii. For journeys performed by auto rickshaw/own scooter</td> <td style="text-align: right;">Rs. 8/km</td> </tr> <tr> <td>iii. Daily Allowance: (as prescribed)</td> <td></td> </tr> </table> </li> </ol>	i. For journeys performed in own car/taxi	Rs. 16/km	ii. For journeys performed by auto rickshaw/own scooter	Rs. 8/km	iii. Daily Allowance: (as prescribed)		<p style="text-align: center;">Ordinance No. 53 governing <b>TRAVELLING AND HALTING ALLOWANCES</b> The Central Universities Act 2009: Section 28(1) (o); Statute 2(iii) and 12(xx)</p> <p>1. This Ordinance shall be called the Travelling and Halting Allowance Rules of the Central University of Jammu.</p> <p>2. They shall apply to:</p> <ol style="list-style-type: none"> <li>i. Members of the Authorities of the University and Members of the Committee(s) appointed by the Authorities or by the Vice Chancellor.</li> <li>ii. Officers and employees (teaching and non-teaching) of the University.</li> <li>iii. Students proceeding on approved excursions/field work, sports activities and any other academic activities.</li> </ol> <p>3. Travelling and Halting Allowance shall be applicable to the following categories as mentioned in each case:</p> <ol style="list-style-type: none"> <li>A. Members of Authorities, Members of Committees appointed by the Authorities or the Vice Chancellor:             <ol style="list-style-type: none"> <li>a. i. Journey by Rail: AC first Class/AC II Tier each way fare for the members from the place of the residence of the members to the place of work and back.</li> <li>ii. Journey by Air: As per rules of Government of India.</li> </ol> </li> <li>b. Rate of road mileage: As per rules of Government of India.</li> <li>c. The rates of road mileage will be on the basis of prevailing rates in the metropolitan city of a particular State and, if no rates have been fixed, the rules of neighbouring States may be adopted. However, if no such rates have been prescribed, the following rates of road mileage allowance may be fixed subject to other conditions governing grant of Road Mileage Allowance and regulations of T.A. claim as per the order issued on the subject from time to time:             <ol style="list-style-type: none"> <li>i. For journeys performed in own car/taxi</li> <li>ii. For journeys performed by auto rickshaw/own scooter</li> <li>iii. Daily Allowance: (as prescribed)</li> </ol> </li> </ol>
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(225) *Qureshi*  
*Sharma*

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																								
	<p>Provided that the Vice Chancellor may grant travelling and halting allowance at any other rate or rates in special cases, if necessary.</p> <p>B. Members of the Authorities and Committees, other than the employees of the University, who reside at the Headquarters shall be entitled to travelling allowance for attending meetings of Authorities or Committees as in para 3 A(d) above.</p> <p>C. Vice Chancellor</p> <ol style="list-style-type: none"> <li>i. Journey by Rail: Air conditioned or deluxe coaches of the highest class provided by the Railway.</li> <li>ii. Journey by Air: Executive/Business Class.</li> <li>iii. Rate of road mileage: Actual fare as per rules of Government of India.</li> </ol> <p>D. Other employees of the University</p> <p>For the purposes of travelling and daily allowance employees of the University shall be categorised into five groups as follows and shall be entitled to travel by air and train, and daily allowance as mentioned after the categorisation:</p> <p style="text-align: center;"><u>Categories</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Category</th> <th style="width: 85%;">Employees drawing grade pay of</th> </tr> </thead> <tbody> <tr> <td>i</td> <td>Rs.10,000/- and above and those in pay scale of HAG and above.</td> </tr> <tr> <td>ii</td> <td>Rs.7600 to Rs.9000/-</td> </tr> <tr> <td>iii</td> <td>Rs.5400 to 7000/-</td> </tr> <tr> <td>iv</td> <td>Rs.4200 to Rs.4800/-</td> </tr> <tr> <td>v</td> <td>Below Rs.4200/-</td> </tr> </tbody> </table>	Category	Employees drawing grade pay of	i	Rs.10,000/- and above and those in pay scale of HAG and above.	ii	Rs.7600 to Rs.9000/-	iii	Rs.5400 to 7000/-	iv	Rs.4200 to Rs.4800/-	v	Below Rs.4200/-	<p>Provided that the Vice Chancellor may grant travelling and halting allowance at any other rate or rates in special cases, if necessary.</p> <p>B. Members of the Authorities and Committees, other than the employees of the University, who reside at the Headquarters shall be entitled to travelling allowance for attending meetings of Authorities or Committees as in para 3 A(c) above.</p> <p>C. Vice Chancellor</p> <ol style="list-style-type: none"> <li>i. Journey by Rail: Air conditioned or deluxe coaches of the highest class provided by the Railway.</li> <li>ii. Journey by Air: Executive/Business Class.</li> <li>iii. Rate of road mileage: Actual fare as per rules of Government of India.</li> </ol> <p>D. Other Employees of the University</p> <p>For the purposes of travelling and daily allowance employees of the University shall be categorised into five groups as follows and shall be entitled to travel by air and train, and daily allowance as mentioned after the categorisation:</p> <p style="text-align: center;"><u>Categories</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Category</th> <th style="width: 85%;">Employees drawing grade pay of</th> </tr> </thead> <tbody> <tr> <td>i</td> <td>Rs.10,000/- and above and those in pay scale of HAG and above.</td> </tr> <tr> <td>ii</td> <td>Rs.7600 to Rs.9000/-</td> </tr> <tr> <td>iii</td> <td>Rs.5400 to 7000/-</td> </tr> <tr> <td>iv</td> <td>Rs.4200 to Rs.4800/-</td> </tr> <tr> <td>v</td> <td>Below Rs.4200/-</td> </tr> </tbody> </table>	Category	Employees drawing grade pay of	i	Rs.10,000/- and above and those in pay scale of HAG and above.	ii	Rs.7600 to Rs.9000/-	iii	Rs.5400 to 7000/-	iv	Rs.4200 to Rs.4800/-	v	Below Rs.4200/-
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(226) *Qureshi*  
*S Khosla*

# Central University of Jammu

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Not entitled	First class/AC 3 tier/AC Chair car.	Reimbursement for hotel accommodation/ guest house of up to Rs.300/- per day; reimbursement of travel charges of up to Rs.50/- per day for travel within the city and reimbursement of food bills not exceeding Rs.100/- per day.																																										
Category	Travel Entitlement	Daily Allowance																																										
	By air by train																																											
i	Business/Club Class AC first Class	Reimbursement for hotel accommodation/ guest house of up to Rs.5000/- per day/reimbursement of AC taxi charges of up to 50 kms per day for travel within the city and reimbursement of food bills not exceeding Rs.500/- per day.																																										
ii	Economy Class AC first Class	Reimbursement for hotel accommodation/guest house of up to Rs.3000/- per day; reimbursement of non-AC taxi charges of up to 50 kms per day for travel within the city and reimbursement of food bills not exceeding Rs.300/- per day.																																										
iii	Economy Class AC II tier	Reimbursement for hotel accommodation/ guest house of up to Rs.1500/- per day; reimbursement of taxi charges of up to Rs.150/- for travel within the city and reimbursement of food bills not exceeding Rs.200/- per day.																																										
iv	Not entitled AC II tier	Reimbursement for hotel accommodation/ guest house of up to Rs.500/- per day; reimbursement of taxi charges of up to Rs.100/- per day for travel within the city and reimbursement of food bills not exceeding Rs.150/- per day.																																										
v	Not entitled First class/AC 3 tier/AC Chair car.	Reimbursement for hotel accommodation/ guest house of up to Rs.300/- per day; reimbursement of travel charges of up to Rs.50/- per day for travel within the city and reimbursement of food bills not exceeding Rs.100/- per day.																																										

(227) *Quemo*  
*Sharma*  
*SS*

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Note 1: In the case of re-employed person, 'pay' will include the amount of original pension and gratuity equivalent of such person gratuity which he has been allowed to draw in addition to pay on re-employment, in the total of pay plus pension etc. Excess above the maximum of the pay scale of the post, such excess will be ignored.</p> <p>Note 2: Person getting honorarium or part time workers shall be ranked at such grade as the Vice Chancellor may decide on a case to case basis.</p> <p>x. Students proceeding on academic activities. Travelling and daily allowance of students and scholars proceeding on approved excursions, field work, academic or sports activities shall be regulated by the norms laid down by the UGC from time to time.</p> <p>4. General</p> <p>A member of the staff will be paid travelling/halting allowance for travel in connection with official work or in connection with congresses, conferences or seminars or when he/she is sent as a delegate by the University and is not paid by the authorities organizing the congress etc. or when he has to accompany students on educational tour/field work. Approval of the competent authority prescribed for the purpose shall, however, be taken before undertaking such journeys.</p> <p>Note: In the case of congresses/conferences/seminars, approval of the Vice Chancellor shall be obtained. The Deans may sanction field work by teachers and other Research/Technical Staff of the University in support of projects but similarly they shall also be within the sanctioned provision.</p> <p>3. Details of official tours on official work, like as Officer, Deans and Registrar will be given. In the case of staff working with them, in the case of Officers and Registrar the tour programme shall be got approved by the Vice Chancellor.</p> <p>B. When a person combines tour with vacation/leave and does not return to headquarters immediately on completion of the tour, he will be entitled to travelling/halting allowance for onward journey only.</p> <p>v. When a member of the vacation staff is required to come to headquarters from outside to attend, such a vacation, meeting, called by the Registrar or other statutory bodies and of committees appointed by these bodies or committees of examination committees etc. he will be entitled to travel grant for the journey from the place of stay outside to the place of the meeting and back but not to any halting allowance.</p> <p>v. A person compulsory recalled to duty before the expiry of leave sanctioned to him will be entitled to draw travel grant from the place at which the</p>	<p>Note 2: In the case of re-employed person, 'pay' will include the amount of original pension and gratuity equivalent of retirement gratuity which he has been allowed to draw in addition to pay on re-employment. If the total of pay plus pension etc. exceeds the maximum of the pay scale of the post, such excess will be ignored.</p> <p>Note 3: Person getting Honorarium or part time workers shall be ranked in such grade as the Vice Chancellor may decide on a case to case basis.</p> <p>E. Students proceeding on academic activities. Travelling and daily allowance of students and scholars proceeding on approved excursions, field work, academic or sports activities shall be regulated by the norms laid down by the UGC from time to time.</p> <p>4. General</p> <p>i. A member of the staff will be paid travelling/halting allowance for travel in connection with official work or in connection with congresses, conferences or seminars when he/she is sent as a delegate by the University (and is not paid by the authorities organizing the congress etc.) or when he has to proceed on field work or accompany students on educational tour/field work. Approval of the competent authority prescribed for the purpose shall, however, be taken before undertaking such journeys.</p> <p>Note: In the case of congresses/conferences/seminars, approval of the Vice Chancellor shall be obtained. The Deans may sanction field work by teachers and other Research/Technical Staff of the University in support of projects approved by the University and within the sanctioned provision.</p> <p>ii. In case of other tours on official work, Finance Officer, Deans and Registrar may authorize the move in the case of staff working with them. In the case of Deans and Registrar the tour programme shall be got approved by the Vice Chancellor.</p> <p>iii. When a person combines tour with vacation/leave and does not return to headquarters immediately on completion of the tour, he will be entitled to travelling/halting allowance for onward journey only.</p> <p>iv. When a member of the vacation staff is required to come to headquarters from outside to attend, during vacation, meetings called by the Registrar or other statutory bodies and of committees appointed by these bodies or meetings of examination committees etc. he will be entitled to travel grant for the journey from the place of stay outside to the place of the meeting and back but not to any halting allowance.</p> <p>v. A person compulsory recalled to duty before the expiry of leave sanctioned to him will be entitled to draw travel grant from the place at which the</p>

(228) *Qureshi*  
*Sharma*

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Communication reaches him provided the leave is curtailed by not less than a month. If the period by which the leave is curtailed is less than a month travel grant may be allowed at the discretion of the Vice Chancellor.</p> <p>vi. A teacher attending conference/ seminar/ workshop etc. with the financial assistance under the scheme "Unassigned Grants" of University Grants Commission, the rules of unassigned grant shall be followed.</p> <p>b. In respect of teachers nominated/ deputed to attend the conferences/ seminar/workshop from out of the University funds other than unassigned grants the following cases of teachers shall be considered for approval by the competent authority.</p> <ol style="list-style-type: none"> <li>i. A person who is nominated or elected as president or chairperson of the conference/meeting/section etc.</li> <li>ii. A person whose paper has been accepted for being presented at the conference/seminar.</li> <li>iii. The travelling allowance shall not exceed the actual travelling expenses and halting allowance that they may be paid in special case, to the participant shall be decided by the Vice Chancellor.</li> <li>iv. On educational tour/field work trips, the railway fare will be allowed at the concessional rate; where such concession is permissible under the railway regulations, by the class to which the person is entitled according to his/her entitlement</li> <li>v. The authority competent to permit a person to proceed on tour etc. may sanction an advance to cover his travelling expenses for a period not exceeding thirty days. A second advance is not permissible except under special sanction of the Vice Chancellor, until an account has been given of the first advance.</li> <li>vi. The T.A. bills shall be submitted within a month of the completion of the tour. Balance out of the advance, if any, shall however, be refundable immediately. Unless permitted by the Vice Chancellor, the entitlement of a person to travelling and halting allowances is forfeited as deemed to have been relinquished if the claim is not preferred within six months from the date on which they become due.</li> <li>vii Travelling and halting allowances once drawn and admitted shall not be revised in consequence of revision of TA regulations or increase in pay resultant on promotion/grant of advance increments with retrospective effect except for late authorization/drawal of increments.</li> <li>viii. The Deans and Registrar will be their own Controlling Officers. They will also be Controlling Officers in the case of the staff working with them.</li> <li>ix. It is the duty of a Controlling Officer before signing or countersigning a travelling allowance bill to</li> </ol>	<p>communication reaches him provided the leave is curtailed by not less than a month. If the period by which the leave is curtailed is less than a month travel grant may be allowed at the discretion of the Vice Chancellor.</p> <p>vi.a. A teacher attending conference/ seminar/ workshop etc. with the financial assistance under the scheme "Unassigned Grants" of University Grants Commission, the rules of unassigned grant shall be followed.</p> <p>b. In respect of teachers nominated/ deputed to attend the conferences/ seminar/workshop from out of the University funds other than unassigned grants the following cases of teachers shall be considered for approval by the competent authority.</p> <ol style="list-style-type: none"> <li>i. A person who is nominated or elected as president or chairperson of the conference/meeting/section etc.</li> <li>ii. A person whose paper has been accepted for being presented at the conference/seminar.</li> <li>iii. The travelling allowance shall not exceed the actual travelling expenses and halting allowance that they may be paid in special case, to the participant shall be decided by the Vice Chancellor.</li> <li>iv. On educational tour/field work trips, the railway fare will be allowed at the concessional rate; where such concession is permissible under the railway regulations, by the class to which the person is entitled according to his/her entitlement</li> <li>v. The authority competent to permit a person to proceed on tour etc. may sanction an advance to cover his travelling expenses for a period not exceeding thirty days. A second advance is not permissible except under special sanction of the Vice Chancellor, until an account has been given of the first advance.</li> <li>vi. The T.A. bills shall be submitted within a month of the completion of the tour. Balance out of the advance, if any, shall however, be refundable immediately. Unless permitted by the Vice Chancellor, the entitlement of a person to travelling and halting allowances is forfeited as deemed to have been relinquished if the claim is not preferred within six months from the date on which they become due.</li> <li>vii Travelling and halting allowances once drawn and admitted shall not be revised in consequence of revision of TA regulations or increase in pay resultant on promotion/grant of advance increments with retrospective effect except for late authorization/drawal of increments.</li> <li>viii. The Deans and Registrar will be their own Controlling Officers. They will also be Controlling Officers in the case of the staff working with them.</li> <li>ix. It is the duty of a Controlling Officer before signing or countersigning a travelling allowance bill to</li> </ol>

(229) *Quesme*  
*SKM*



# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>1. The Controlling Officer shall have the power to draw the actual cost of hiring a conveyance for the purpose of the journey by rail for the purpose of the class of accommodation actually used; and</p> <p>2. Where the Controlling Officer is of the opinion that the Controlling Officer may disallow any claim, in his opinion, does not fulfill the above conditions.</p> <p>3. The Controlling Officer may permit a person to draw the actual cost of hiring a conveyance for the purpose of the journey by rail for the purpose of the class of accommodation actually used; and</p> <p>4. Where the Controlling Officer is of the opinion that the Controlling Officer may disallow any claim, in his opinion, does not fulfill the above conditions.</p> <p>Note 1: The Controlling Officer may permit a person to draw the actual cost of hiring a conveyance for the purpose of the journey by rail for the purpose of the class of accommodation actually used; and</p> <p>Note 2: Where the Controlling Officer is of the opinion that the Controlling Officer may disallow any claim, in his opinion, does not fulfill the above conditions.</p> <p>Note 3: The Controlling Officer may permit a person to draw the actual cost of hiring a conveyance for the purpose of the journey by rail for the purpose of the class of accommodation actually used; and</p> <p>Note 4: Where the Controlling Officer is of the opinion that the Controlling Officer may disallow any claim, in his opinion, does not fulfill the above conditions.</p> <p>5. Anything not contained in this Ordinance shall be dealt with as per Rules of the Government of India.</p> <p style="text-align: right;">Made on 27.04.2024, Executive Council Meeting dated 27.04.2024</p>	<p>a. see that the halt has not been unnecessarily or unduly protracted;</p> <p>b. satisfy himself/herself that travelling allowance for journey by rail has been claimed for the class of accommodation actually used; and</p> <p>c. observe any other instructions which the Registrar or the Vice Chancellor may give for his guidance. The Controlling Officer may disallow any claim, in his opinion, does not fulfill the above conditions.</p> <p>x. The Controlling Officer may permit a person to draw the actual cost of hiring a conveyance as per Government of India rules as amended from time to time, in connection with a journey performed in the University's interest within a radius of 8 kms. from his headquarters when a staff/University conveyance is not made available and no travelling is admissible.</p> <p>Note 1: The conveyance hire reimbursed shall normally be the bus fare if the places to be visited are connected by the public conveyance. If on such routes any other conveyance is hired, the hire charges may be reimbursed on the certificate of the Finance Officer, Deans and Registrar that in the interest of the University work or due to the urgency it was necessary to hire such a conveyance. If the places to be visited are not connected by public conveyance, scooter fare may be paid.</p> <p>Note 2: Conveyance expenses will not be reimbursed in respect of a journey if the person concerned is granted any compensatory leave or otherwise receives any special remuneration, for the purpose of the duty which necessitated the journey. However, where the person is recalled to office from his residence the controlling officer may authorise reimbursement of conveyance expenses in addition to the overtime allowance admissible to him.</p> <p>Note 3: In the case of a person less in rank than of Assistant or equivalent, conveyance expenses may be paid if he is required to come to office outside the ordinary hours of duty and does not receive any special remuneration/overtime allowance.</p> <p>Note 4: When a person travels by a class lower than that he/she is entitled to; he/she shall be entitled to the reimbursement of the fare class actually used.</p> <p>5. Anything not contained in this Ordinance shall be dealt with as per Rules of the Government of India.</p>

(230) *Q. Verma*  
*S. Khanna*  
*SFS*

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																																				
	<p style="text-align: center;">(Amendment) Ordinance No. 54 (Amendment of Ordinance No. 3) <b>Master's Degree Programme: Curriculum and Conditions for Award of Degree</b> (The Central Universities Act, 2009: Section 28 (1) (d))</p> <p>The following amendments shall be made to Ordinance No. 3 governing Master's Degree Programme: Curriculum and Conditions for Award of Degree:</p> <p>4. In Clause 4 to be read after the note below the table:</p> <p style="padding-left: 40px;">Provided that for a programme of study of three years duration the total number of 100 credits of the students enrolled in the above cited table in each year of study shall have to accumulate a total of 100 credits equally spread over the four years.</p> <p style="padding-left: 40px;">After proposed Clause 4 to be read as follows:</p> <p style="padding-left: 40px;"><b>Choice Based Credit System (CBCS)</b></p> <p>4. All the courses of study in the University shall be based on a Combination of Choice Based Credit System (CBCS). For successful completion of a programme of study a student shall be required to accumulate a total of 100 credits as under:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-left: 40px;"> <thead> <tr> <th>Course Type</th> <th>Credits</th> <th>Contact Hours</th> <th>Field Work/ Lab work/ Practicals/ Internals (theory)</th> <th>Coverage/ week (theory)</th> <th>TAT work load (theory)</th> </tr> </thead> <tbody> <tr> <td>Department wide</td> <td>48</td> <td>144</td> <td>240</td> <td>240</td> <td>480</td> </tr> <tr> <td>College/University wide</td> <td>20</td> <td>60</td> <td>120</td> <td>240</td> <td>480</td> </tr> <tr> <td>University wide</td> <td>16</td> <td>48</td> <td>96</td> <td>240</td> <td>480</td> </tr> <tr> <td>Electives</td> <td>20</td> <td>60</td> <td>120</td> <td>240</td> <td>480</td> </tr> <tr> <td><b>Total</b></td> <td><b>104</b></td> <td><b>312</b></td> <td><b>600</b></td> <td><b>1200</b></td> <td><b>2400</b></td> </tr> </tbody> </table> <p style="margin-left: 40px;">Note: 80 credits shall be equally spread over the four semesters.</p>	Course Type	Credits	Contact Hours	Field Work/ Lab work/ Practicals/ Internals (theory)	Coverage/ week (theory)	TAT work load (theory)	Department wide	48	144	240	240	480	College/University wide	20	60	120	240	480	University wide	16	48	96	240	480	Electives	20	60	120	240	480	<b>Total</b>	<b>104</b>	<b>312</b>	<b>600</b>	<b>1200</b>	<b>2400</b>	<p>(Amendment Ordinance No.54) (Amendment Ordinance No.3) <b>Master's Degree Programme: Curriculum and Conditions for Award of Degree</b> (The Central Universities Act, 2009: Section 28 (1) (d))</p> <p>-----Omitted and amendments stand incorporated in Ordinance No.3-----</p>
Course Type	Credits	Contact Hours	Field Work/ Lab work/ Practicals/ Internals (theory)	Coverage/ week (theory)	TAT work load (theory)																																	
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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)								
	<p>1. A student for a third course in studies of B.A. should obtain the average of an average of 50% in all the semesters. In addition the above student should also have to secure a total of 100 marks equally spread over 2 semesters.</p> <p>2. Above to modify the stated words.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Before amendment</th> <th style="width: 50%; text-align: center;">After amendment</th> </tr> </thead> <tbody> <tr> <td>10. Individual School Departments may, with the approval of the Vice-Chancellor, modify the specified credits depending upon the course structure and requirements of a course subject to the condition that a student shall earn a minimum credit of 50 credits and an overall average mark of 50% in all the semesters. This student shall be eligible for the award of a degree.</td> <td>10. Individual School Departments may, with the approval of the Vice-Chancellor, modify the specified credits, depending upon the course structure and requirements of a course subject to the condition that a student shall earn a minimum of 50 credits in all the semesters of the course. The student shall also have to secure a minimum mark of 50% in all the semesters of the course. This student shall be eligible for the award of a degree.</td> </tr> </tbody> </table> <p>3. Above to delete the stated words.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Before amendment</th> <th style="width: 50%; text-align: center;">After amendment</th> </tr> </thead> <tbody> <tr> <td>10. A student admitted to a programme of study shall be considered eligible for the award of a degree if he/she successfully completes the programme with a minimum of 50 credits and an average mark of 50% in all the semesters. This student shall be eligible for the award of a degree.</td> <td>10. A student admitted to a programme of study shall be considered eligible for the award of a degree if he/she successfully completes the programme with a minimum of 50 credits and an average mark of 50% in all the semesters. This student shall be eligible for the award of a degree.</td> </tr> </tbody> </table> <p style="text-align: center;">Resolves of No. 18, Executive Council Meeting dated 02.10.2015</p>	Before amendment	After amendment	10. Individual School Departments may, with the approval of the Vice-Chancellor, modify the specified credits depending upon the course structure and requirements of a course subject to the condition that a student shall earn a minimum credit of 50 credits and an overall average mark of 50% in all the semesters. This student shall be eligible for the award of a degree.	10. Individual School Departments may, with the approval of the Vice-Chancellor, modify the specified credits, depending upon the course structure and requirements of a course subject to the condition that a student shall earn a minimum of 50 credits in all the semesters of the course. The student shall also have to secure a minimum mark of 50% in all the semesters of the course. This student shall be eligible for the award of a degree.	Before amendment	After amendment	10. A student admitted to a programme of study shall be considered eligible for the award of a degree if he/she successfully completes the programme with a minimum of 50 credits and an average mark of 50% in all the semesters. This student shall be eligible for the award of a degree.	10. A student admitted to a programme of study shall be considered eligible for the award of a degree if he/she successfully completes the programme with a minimum of 50 credits and an average mark of 50% in all the semesters. This student shall be eligible for the award of a degree.	
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(232) *Qureshi*  
*S. Khan*  
*JS*

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;">(Amendment) Ordinance No.55 Amendment to Ordinance No.6 Award of Integrated M.Phil. -Ph.D Degree (The Central Universities Act, 2009: Section 28 (1) (b) and 37 (1))</p> <p>The following amendments shall be made to Ordinance No. 6 governing Integrated to Ph.D Degree</p> <p>The following shall be added in clause 5.</p> <p>Provided that a candidate having awarded Master's Degree in the above subject will be considered for admission into Integrated M.Phil.-Ph.D Programme in the subject as per the University</p> <p><b>Eligibility Criteria</b></p> <p>A candidate with less than 11.5 credits in a first year of the Master's Degree in the subject concerned or who is not in the date named by the Academic Council, from a recognized University shall be eligible for admission in the integrated M.Phil. -Ph.D Programme in the University. Provided that the candidate is the qualifying candidate for admission into the Integrated to Ph.D programme with conditions as follows:</p> <p>Provided further that a candidate having awarded Master's Degree in the above subject will be considered for admission into Integrated Master's Ph.D Programme in the subject as per the University</p>	<p style="text-align: center;">(Amendment Ordinance No.55) (Amendment Ordinance No.6) Award of Integrated M.Phil. -Ph.D Degree (The Central Universities Act, 2009: Section 28 (1) (b) and 37 (1))</p> <p style="text-align: center;">-----Omitted and amendments stand incorporated in Ordinance No.6A-----</p>

(233) *Q. K. Sharma*  
*S. K. Sharma* *SK*

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)															
	<p>2. Clause 1 and 2 shall be substituted as under:-</p> <p><b>Section: Criteria for Admission</b></p> <p>7. Admission to Integrated M.Phil. and Professional Studies on the basis of merit of Composite score obtained in Jammu University Entrance Test (JUEET) and using cut-off marks, and admission merit may be as:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="text-align: center;">Sl. No.</th> <th style="text-align: center;">Component of the Composite Score Obtained in Admission Entrance Test (JUEET)</th> <th style="text-align: center;">Weightage</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.</td> <td>Test (JUEET)</td> <td style="text-align: center;">100%</td> </tr> <tr> <td style="text-align: center;">2.</td> <td>Percentage of marks in the PG Degree Course</td> <td style="text-align: center;">10%</td> </tr> <tr> <td style="text-align: center;">3.</td> <td>Interview</td> <td style="text-align: center;">10%</td> </tr> <tr> <td style="text-align: center;">Total</td> <td></td> <td style="text-align: center;">120%</td> </tr> </tbody> </table> <p>24. The JUEET qualified candidates shall be considered for Adm. for admission to Integrated M.Phil. and Professional Studies for the purpose of establishing merit list. If qualified candidates shall be deemed to have scored 100% marks in the Adm. process, the JUEET qualified candidates shall be deemed to have scored marks equivalent to the marks scored by the topper of this year (JUEET).</p> <p>Further that the JUEET qualified candidates shall be in the Adm. list till the end of process. Marks shall be awarded the actual marks scored in the Adm. only and not the 100% not be deemed to be scored 100% marks or 100% as scored by the topper of this year's Adm. respectively.</p>	Sl. No.	Component of the Composite Score Obtained in Admission Entrance Test (JUEET)	Weightage	1.	Test (JUEET)	100%	2.	Percentage of marks in the PG Degree Course	10%	3.	Interview	10%	Total		120%	
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1.	Test (JUEET)	100%															
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(234) *Prerna*  
*S. Khan*

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Proposed further that the Director who has been placed in charge of examination shall be the subject officer in charge of the subject (B.A./B.Com.) of the JGU in the respective category of students.</p> <p><b>Explanation:</b> In the event of the Director (Teacher of Instruction AET) being a candidate who has been JRF/NET/SET/NET and has obtained the highest marks in the JGU amongst the candidates who have applied for admission to the Central University of Jammu, in the relevant category in which NET/JRF/SET/NET candidate will be eligible to be considered.</p> <p>2. Clause 14 shall be amended to read as under:</p> <p>14) Subject to the provisions of all other candidates eligible to their under the number of seats shall be called for interview and the top of merit of cumulative marks in SET and marks obtained in interview shall be.</p> <p>NOTE: Interview shall be held by the Department of Public Relations and contacts of JGU through the Secretary or Head of Department, the Registrar, the Assistant Professor, and the Assistant Professor to be conducted by the Head of Department and a bench member. A list of names of candidates and marks obtained by them shall be made available.</p> <p style="text-align: center;">*Amended by Ord. No. 15, 2010 dated 12/02/2010</p>	

(235) *Prasanna*  
*SK*  
*SK*

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p style="text-align: center;">(Amendment Ordinance No. 56) (Amendment Ordinance No. 6A) governing Part-time Ph.D. programme for In-service Academic and Administrative Personnel (The Central Universities Act, 2009: Statute 37)</p> <p>The Ordinance read as follows:—</p> <p>1. In section 2 of the Ordinance, the definition of "candidate" shall be amended to read as follows:—</p> <p>"Candidate" shall mean a candidate who is eligible to apply for the post of the last sentence of clause (b) of section 2 of the Ordinance.</p> <p>2. In clause (b) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>3. In clause (c) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>4. In clause (d) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>5. In clause (e) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>6. In clause (f) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>7. In clause (g) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>8. In clause (h) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>9. In clause (i) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>10. In clause (j) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>11. In clause (k) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>12. In clause (l) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>13. In clause (m) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>14. In clause (n) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>15. In clause (o) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>16. In clause (p) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>17. In clause (q) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>18. In clause (r) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>19. In clause (s) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>20. In clause (t) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>21. In clause (u) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>22. In clause (v) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>23. In clause (w) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>24. In clause (x) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>25. In clause (y) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p> <p>26. In clause (z) of section 2 of the Ordinance, the words "and of other last sentence of clause (b) of section 2 of the Ordinance" shall be deleted.</p>	<p><b>(Amendment Ordinance No.56) (Amendment Ordinance No.6A) governing Part-time Ph.D. programme for the In-service Academic and Administrative Personnel (The Central Universities Act, 2009: Statute 37)</b></p> <p>-----Omitted Ordinance No.56 and 6A and amendments stand incorporated in Ordinance No.6-----</p>

(236) *Promo*  
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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>... ..</p> <p>... ..</p> <p>... ..</p> <p>1. ... ..</p> <p>2. ... ..</p> <p>3. ... ..</p> <p>4. ... ..</p> <p>5. ... ..</p> <p>6. ... ..</p> <p>7. ... ..</p> <p>8. ... ..</p> <p>9. ... ..</p> <p>10. ... ..</p> <p>11. ... ..</p> <p>12. ... ..</p> <p>13. ... ..</p> <p>14. ... ..</p> <p>15. ... ..</p> <p>16. ... ..</p> <p>17. ... ..</p> <p>18. ... ..</p> <p>19. ... ..</p> <p>20. ... ..</p> <p>21. ... ..</p> <p>22. ... ..</p> <p>23. ... ..</p> <p>24. ... ..</p> <p>25. ... ..</p> <p>26. ... ..</p> <p>27. ... ..</p> <p>28. ... ..</p> <p>29. ... ..</p> <p>30. ... ..</p> <p>31. ... ..</p> <p>32. ... ..</p> <p>33. ... ..</p> <p>34. ... ..</p> <p>35. ... ..</p> <p>36. ... ..</p> <p>37. ... ..</p> <p>38. ... ..</p> <p>39. ... ..</p> <p>40. ... ..</p> <p>41. ... ..</p> <p>42. ... ..</p> <p>43. ... ..</p> <p>44. ... ..</p> <p>45. ... ..</p> <p>46. ... ..</p> <p>47. ... ..</p> <p>48. ... ..</p> <p>49. ... ..</p> <p>50. ... ..</p> <p>51. ... ..</p> <p>52. ... ..</p> <p>53. ... ..</p> <p>54. ... 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<p>267. ... ..</p> <p>268. ... ..</p> <p>269. ... ..</p> <p>270. ... ..</p> <p>271. ... ..</p> <p>272. ... ..</p> <p>273. ... ..</p> <p>274. ... ..</p> <p>275. ... ..</p> <p>276. ... ..</p> <p>277. ... ..</p> <p>278. ... ..</p> <p>279. ... ..</p> <p>280. ... ..</p> <p>281. ... ..</p> <p>282. ... ..</p> <p>283. ... ..</p> <p>284. ... ..</p> <p>285. ... ..</p> <p>286. ... ..</p> <p>287. ... ..</p> <p>288. ... ..</p> <p>289. ... ..</p> <p>290. ... ..</p> <p>291. ... ..</p> <p>292. ... ..</p> <p>293. ... ..</p> <p>294. ... ..</p> <p>295. ... ..</p> <p>296. ... ..</p> <p>297. ... ..</p> <p>298. ... ..</p> <p>299. ... ..</p> <p>300. ... ..</p> <p>301. ... ..</p> <p>302. ... ..</p> <p>303. ... ..</p> <p>304. ... ..</p> <p>305. ... ..</p> <p>306. ... ..</p> <p>307. ... ..</p> <p>308. ... ..</p> <p>309. ... ..</p> <p>310. ... ..</p> <p>311. ... ..</p> <p>312. ... ..</p> <p>313. ... ..</p> <p>314. ... ..</p> <p>315. ... ..</p> <p>316. ... ..</p> <p>317. ... ..</p> <p>318. ... ..</p> <p>319. ... 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(237) *R. P. Singh*

*S. Khanna*

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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>Ordinance No</b></p> <p><b>BACHELOR'S OF VOCATIONAL DEGREE PROGRAMMES (B.Voc)</b></p> <p><b>1. General Rules</b></p> <p>a) Nobody shall be denied admission to a programme of study in the University on the basis of sex, caste, creed, race, class, religious belief or any of them.</p> <p>b) The B.Voc programme will be focused on providing undergraduate degree with multiple exit points such as Certificate, Diploma, Advanced Diploma and Degree under National Skill Qualification Framework (NSQF) comprising of level 5, 6 and 7 spread over three years. It shall incorporate qualification packs suggested by respective sector skill councils with specific job roles in line with National Occupation Standards.</p> <p>c) The B.Voc course shall be divided in six semesters and university examination will be held at the end of every semester in the months of November/December (for semester I, III &amp; V) and May/June (for semester II, IV &amp; VI) or as proposed by Advisory Committee of Bachelor's Of Vocational Degree Programmes and approved by Academic Council.</p> <p>d) The CUCET/Entrance Test shall be aimed at assessing knowledge, comprehension and aptitude of the candidates seeking admission to pursue higher studies.</p> <p>e) The academic calendar and commencement of class work for all programmes of study shall be in accordance with the guidelines/regulations of the UGC and other National Level Regulatory Bodies as issued and amended from time to time.</p> <p>f) The duration of programmes of study shall be prescribed by Advisory Committee of Bachelor's of Vocational Degree Programmes and approved by Academic Council in conformity with requirements of regulations prescribed by the UGC and other National Regulatory Bodies from time to time.</p> <p>g) No student pursuing a full time B.Voc programme in the University shall be allowed to take up a job without prior and explicit permission of the University. Provided that a student already employed at the time of admission shall submit, within ten days from the date of admission, a certificate, in original from his/her employer to the effect that</p>	<p><b>Ordinance No.58</b> <b>Governing</b> <b>Bachelor's in Vocational Programme (B.Voc.)</b></p> <p><b>1. General Rules</b></p> <p>a) Nobody shall be denied admission to a programme to study in the University on the basis of sex, caste, creed, race, class, religion belief or any of them.</p> <p>b) The B.Voc. programme will be focused on providing undergraduate degree with multiple exit points such as Certificate, Diploma, Advanced Diploma and Degree under National Skill Qualification Framework (NSQF) comprising of level 5, 6 and 7 spread over three years. It shall incorporate qualification packs suggested by respective sector skill councils with specific job roles in line with National Occupation Standards.</p> <p>c) The B.Voc course shall be divided in six semesters and university examination will be held at the end of every semester in the months of November/December (for semester I, III and V) and May/June (for semester II, IV &amp;VI) or as proposed by Advisory Committee of Bachelor's of Vocational Degree Programmes and approved by Academic Council.</p> <p>d) The CUCET and / or Entrance Test shall be aimed at assessing knowledge, comprehension and aptitude of the candidates seeking admission to pursue higher studies.</p> <p>e) The academic calendar and commencement of class work for all programmes of study shall be in accordance with the guidelines/regulations of the UGC and other National Level Regulatory Bodies as issued and amended from time to time.</p> <p>f) The duration of programmes of study shall be prescribed by Advisory Committee of Bachelor's of Vocational Degree Programmes and approved by Academic Council in conformity with requirements of regulations prescribed by the UGC and other National Regulatory Bodies from time to time.</p> <p>g) No student pursuing a full time B.Voc programme in the University shall be allowed to take up a job without prior and explicit permission of the University. Provided that a student already employed at the time of admission shall submit, within ten days from the date of admission, a certificate, in original form his/her employer to the effect that the employer has granted him/her leave for the whole duration of the programme of study, failing which his/her admission to the programme of study shall stand cancelled.</p>

(238) *P. Sharma*  
*S. Khosla* *JS*

# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>the employer has granted him/her leave for the whole duration of the programme of study, failing which his/her admission to the programme of study shall stand cancelled.</p> <p>h) Unless otherwise provided, no student pursuing a full course programme of study in the University shall be permitted to attend any other course or to take any other regular examination leading to another degree of this University or any other University/Educational Institution. Provided that this does not debar a student from appearing in an examination for a course of study for which he/she has already completed the instructional part.</p> <p>i) If at any time, it is discovered that a candidate has made a false or incorrect statement or has furnished false or incorrect information or has used any other fraudulent means for securing admission, his/her candidature shall be liable to be cancelled and if admitted his/her name shall be removed from the rolls of the University.</p> <p>j) There shall be no age bar for admission to Bachelor's of Vocational Degree Programmes</p> <p>k) Admission to the Bachelor's Vocational Degree Programmes will be done twice a year (summer / winter session), to facilitate a steady stream of learners joining the university and moving out as trained work force to the job market.</p> <p><b>2. Applications</b></p> <p>a) All admissions shall be based on the applications received in response to an admission notification.</p> <p>b) Applications for admission must be accompanied by a non-refundable prescribed application fee in the form of a Payee's Account Bank Draft/Pay Order (payable to the Central University of Jammu) or any other mode of payment notified by the University.</p> <p>c) The University will have a single common application form for admission to all B.Voc. degree programmes.</p> <p>d) Applicants for admission shall be required to indicate their choices of B.Voc. programmes in order of preference in their application forms to be submitted offline/online as per decision taken by the University from time to time.</p> <p><b>3. Prospectus</b></p> <p>a) The prospectus shall be published on the website of the University and the attention of the prospective candidates and the general public shall be drawn to such publication</p>	<p>h) Unless otherwise provided, no student pursuing a full course programme of study in the University shall be permitted to attend any other course or to take any other regular examination leading to another degree of this University or any other University/Educational institution. Provided that this does not debar a student from appearing in an examination for a course of study for which he/she has already completed the instructional part.</p> <p>i) If at any time, it is discovered that a candidate has made a false or incorrect statement or has false or incorrect information or has used any other fraudulent means for securing admission, his/her candidature shall be liable to be cancelled and if admitted his/her name shall be removed from the rolls of the University.</p> <p>j) There shall be no age bar for admission to Bachelor's of Vocational Degree Programmes.</p> <p>k) Admission to the Bachelor's Vocational Degree Programmes will be done twice a year (summer/winter session), to facilitate a steady stream of learners joining the university and moving out as trained work force to the job market.</p> <p><b>2. Applications</b></p> <p>a) All admissions shall be based on the applications received in response to an admission notification.</p> <p>b) Applications for admission must be accompanied by a non-refundable prescribed application fee in the form of a Payee's Account Bank Draft/Pay Order (payable to the Central University of Jammu) or any other mode of payment notified by the University.</p> <p>c) The University will have a single common application form for admission to all B.Voc. degree programmes.</p> <p>d) Applicants for admission shall be required to indicate their choices of B.Voc. programmes in order of preference in their application forms to be submitted offline/online as per decision taken by the University from time to time.</p> <p><b>3. Prospectus</b></p> <p>a) The prospectus shall be published on the website of the University and the attention of the prospective candidates and the general public shall be drawn to such publication hosted on the website through advertisements in the prominent national and local dailies.</p>

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	<p>hosted on the website through advertisements in the prominent national and local dailies.</p> <p>b) Contents of the prospectus shall be such as approved by the Academic Council, and will inter-alia, contain intake capacity, procedure of admission, fee structure, eligibility conditions, admission schedule and information about CUJET/Entrance Test.</p> <p>c) Fee and other charges as prescribed from time to time, shall be charged from a student admitted to a programme of study in the University.</p> <p><b>4. Reservation of seats</b> There shall be reservation of seats for SC, ST, OBC and Differently Abled Persons in the following manner:</p> <table style="margin-left: 40px; border: none;"> <tr> <td>i. Scheduled Caste (SC) Category</td> <td style="text-align: right;">15.0%</td> </tr> <tr> <td>ii. Schedule Tribe (ST) Category</td> <td style="text-align: right;">7.5%</td> </tr> <tr> <td>iii. 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Differently Abled Persons</td> <td style="text-align: right;">3.0%</td> </tr> </table> <p>Persons suffering from not less than forty per cent (40%) of any disability as certified by a competent medical authority would be considered for admission under this category. <b>Explanation:</b> For the purpose of calculation of number of seats under a Reserved Category, fraction of 0.5 or more shall be taken as one seat and fraction of less than 0.5 shall be ignored.</p> <p>4.1 Candidates seeking admission under the reserved categories shall be required to fulfill the prescribed conditions of admission criteria of the Course.</p> <p>4.2 Application form of a candidate under a reserved category must be submitted along with the requisite certificate issued by the competent authority as per the prescribed proforma.</p> <p>4.2 Application form received without the requisite certificate(s) shall be liable to be rejected.</p> <p><b>5. Minimum Eligibility Conditions</b></p> <p>a) To be eligible for admission to a bachelor's vocational degree programme of study, a candidate must have secured a minimum of 45% of the aggregate marks in class +2 level of a recognized Board of School Education or an equivalent grade/NSQF certification level, admission to first semester or level 4 of bachelor's vocational degree programme under NSQF can be made as per following categorization unless otherwise</p>	i. Scheduled Caste (SC) Category	15.0%	ii. Schedule Tribe (ST) Category	7.5%	iii. Other Backward Classes (OBC) Category	27.0%	iv. 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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)												
	<p>prescribed by Advisory Committee of Bachelor's Of Vocational Degree Programmes and approved by Academic Council;</p> <p><b>Category-1:</b> Candidates who have already acquired prescribed NSQF certification level in a particular industry sector and opted for admission in the bachelor's of vocational degree programme under same sector for which he / she was previously certified at school level.</p> <p><b>Category-2:</b> Students who have acquired requisite NSQF certification Level but may like to change their sector and may enter in B.Voc course in a different sector.</p> <p><b>Category-3:</b> Students who have passed 10+2 examination with conventional schooling without any background of vocational training.</p> <p><b>Category-4:</b> Students who have qualified equivalent examination from polytechnic in the same field may also be considered eligible.</p> <p>b) Equal weightage, at par with other subjects, would be given to vocational subjects at +2 level while considering candidates for admission</p> <p><b>6. Relaxation in Minimum Qualifying Marks</b> Relaxation in minimum qualifying marks up to a maximum of 5% shall be made in case of candidates belonging to Scheduled Caste, Scheduled Tribe and Persons with Disabilities. However, in open merit category if suitable number of candidates are not eligible then the relaxation in minimum qualifying marks up to a maximum of 5% marks shall be permitted.</p> <p><b>7. Criteria for Selection</b></p> <p>i) Admission to a B.Voc programme in the University shall be made on the basis of academic merit in qualifying examination, however, in case the number of candidates is three times the number of seats to be filled in the programme of study, then admission shall be made on the bases of merit of the Composite Score of the selection criteria in accordance with the preference of the candidates.</p> <p>ii) The composite score shall be determined as under</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Components of the Composite Score</th> <th>Weightage</th> </tr> </thead> <tbody> <tr> <td>Marks in the qualifying degree examination</td> <td>50%</td> </tr> <tr> <td>Scores obtained in the CUJET/Entrance Test</td> <td>50%</td> </tr> </tbody> </table>	Components of the Composite Score	Weightage	Marks in the qualifying degree examination	50%	Scores obtained in the CUJET/Entrance Test	50%	<p><b>Category-1:</b> Candidates who have already acquired NSQF certification level in a particular industry sector and opted for admission in the bachelor's of vocational degree programme under same sector for which he/she was previously certified at school level.</p> <p><b>Category-2:</b> Students who have acquired requisite NSQF certification level but may like to change their sector and may enter in B Voc course in a different sector.</p> <p><b>Category-3:</b> Students who have passed 10+2 examination with conventional schooling without any background of vocational training.</p> <p><b>Category-4:</b> Students who have qualified equivalent examination from polytechnic in the same field may also be considered eligible.</p> <p>b) Equal weightage, at par with other subjects, would be given to vocational subjects at +2 level while considering candidates for admission.</p> <p><b>6. Relaxation in Minimum Qualifying Marks</b> Relaxation in minimum qualifying marks up to a maximum of 5% shall be made in case of candidates belonging to Scheduled Caste, Scheduled Tribe and Persons with Disabilities. However, in open merit category if suitable numbers of candidates are not eligible then the relaxation in minimum qualifying marks up to a maximum of 5% marks shall be permitted.</p> <p><b>7. Criteria for Selection</b></p> <p>a) Admission to a B.Voc programme in the University shall be made on the basis of academic merit in qualifying examination, however, in case the number of candidates is three times the number of seats to be filled in the programme of study, then admission shall be made on the bases of merit of the Composite Score of the selection criteria in accordance with the preference of the candidates.</p> <p>b) The composite score shall be determined as under</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Components of the composite Score</th> <th>Weightage</th> </tr> </thead> <tbody> <tr> <td>Marks in the qualifying degree examination</td> <td>50%</td> </tr> <tr> <td>Scores obtained in the CUJET and / or Entrance Test</td> <td>50%</td> </tr> </tbody> </table>	Components of the composite Score	Weightage	Marks in the qualifying degree examination	50%	Scores obtained in the CUJET and / or Entrance Test	50%
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	<p>If the score of candidates are same then this shall be resolved on the basis of the score obtained by the candidates in the CUCET/Entrance test. If the same is still not resolved, it shall be decided on the basis of marks obtained in the qualifying degree examination.</p> <p>c) <b>Syllabus, components and weightage of the CUCET/Entrance Test.</b> The components, weightage and the syllabus of the CUCET/Entrance Test shall be prescribed by the Advisory Committee of Bachelor's Of Vocational Degree Programmes and approved by Academic Council or Collegium of Central Universities.</p> <p>d) Notwithstanding the above provisions, the University may also admit students, in case of a B.Voc programme where the number of intake is small, on the basis of marks obtained in the qualifying examination.</p> <p><b>8. Supernumerary Seats for Admission of the Foreign National/NRIs/PIOs</b></p> <p>a) In a course of study, 15% seats or as fixed by advisory committee of Bachelor's of Vocational Degree Programmes may be filled as supernumerary seats meant for Foreign National (FN), Non-Residential Indians (NRI) and Persons of Indian Origin (PIO) category candidates.</p> <p>b) Candidates belonging to the FN/NRI/PIO categories shall not be required to appear in the CUCET/Entrance Test of the University but will have to fulfill minimum eligibility conditions for admission on the basis of equivalence of the qualifying examination determined by the Government of India from time to time.</p> <p>c) Admission to these categories of students shall be granted on the merit based on the qualifying examination.</p> <p>d) Candidates seeking admission under the above quota of Supernumerary Seats shall be required to submit their applications on prescribed forms along with the certified copies of all the documents required as per the policy laid down by the Government of India not later than the prescribed date.</p> <p>e) Candidates seeking admission under FN/NRI/PIO category shall be required to pay the prescribed fees and other charges as applicable to their category.</p> <p>f) Students admitted under the FN/NRI/PIO category shall be required to undergo a medical test (including test for HIV AIDS) within a week from the date of admission.</p> <p>g) Candidates admitted under the FN/PIO category shall be required to produce STUDENT VISA within one month of the date of completion of the admission but prior to the commencement of the academic session and submit a copy of the same to the Dean of the School concerned, failing which their admission shall stand cancelled.</p>	<p>If the score of candidates are same then this shall be resolved on the basis of the score obtained by the candidate in the CUCET and / or Entrance test. If the same is still not resolved, it shall be decided on the basis of marks obtained in the qualifying degree examination.</p> <p>c) <b>Syllabus, components and weightage of the CUCET and / or Entrance Test</b> The components, weightage and the syllabus of the CUCET and / or Entrance Test shall be prescribed by the Advisory Committee of Bachelor's of Vocational Degree Programmes and approved by Academic Council or Collegium of Central Universities.</p> <p>d) Notwithstanding the above provisions, of the University may also admit students, in case of a B.Voc programme where the number of intake is small, on the basis of marks obtained in the qualifying examination</p> <p><b>8. 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	<p><b>9. Completion of Admissions</b></p> <p>a) No candidate shall be entitled to claim admission as a matter of right. The University reserves the right to refuse admission to any individual case, without assigning any reason.</p> <p>b) A candidate shall be considered as admitted to a programme of study and be eligible to avail the privileges of a student of the University only after he/she has completed all admission formalities including payment of the prescribed fee. If a candidate fails to complete the admission formalities by the prescribed date, he/she will forfeit his/her right of admission.</p> <p>c) List of selected candidates shall be displayed on the University Website and on the Notice Boards of the School/Department concerned. No intimation to the selected candidates will be sent by post/e-mail.</p> <p>d) The candidates shall be required to get their admissions completed by the notified dates.</p> <p>e) The selected candidates shall be required to produce, for verification, on or before the date prescribed for completion of the admission formalities, the following documents in original:</p> <ol style="list-style-type: none"> <li>i. certificates, Diplomas, Mark-Sheets of all educational qualifications;</li> <li>ii. In case of employed candidates, no objection certificate (NOC) from the employer clearly mentioning that the employer has no objection in the candidate pursuing Bachelor's of Vocational Degree Programme at the University as a regular student.</li> </ol> <p>f) Admission will be granted to only those candidates whose results of the qualifying examinations are complete in all respects.</p> <p>g) Admission of candidates to a programme of study shall be subject to the approval of the Vice-Chancellor or any other authority nominated by him/her.</p> <p>h) At the time of admission, every student shall be required to sign a declaration to the effect that he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and other authorities of the University.</p> <p>i) All the students admitted to a B.Voc programme shall be required to submit Migration Certificates in original within 30 days from the date of admission failing which their admissions in the University shall be liable to be cancelled.</p>	<p><b>9. Completion of Admissions</b></p> <p>a) No candidate shall be entitled to claim admission as a matter of right. The University reserves the right to refuse admission to any individual case, without assigning any reason.</p> <p>b) A candidate shall be considered as admitted to a programme of study and be eligible to avail the privilege of a student of the University only after he/she has completed all admission formalities including payment of the prescribed fee. If a candidate fails to complete the admission formalities by the prescribed date, he/she will forfeit his/her right of admission.</p> <p>c) List of selected candidates shall be displayed on the University Website and on the Notice Boards of the School/Department concerned. No intimation to the selected candidates will be sent by post/e-mail.</p> <p>d) The candidates shall be required to get their admission completed by the notified dates.</p> <p>e) The selected candidates shall be required to produce, for verification, on or before the date prescribed for completion of the admission formalities, the following documents in original.</p> <ol style="list-style-type: none"> <li>I) Certificate, Diplomas, Mark-Sheets of all educational qualifications;</li> <li>II) In case of employed candidates, no objection certificate (NOC) from the employer clearly mentioning that the employer has no objection in the candidate pursuing Bachelor's of Vocational Degree Programme at the University as a regular student.</li> </ol> <p>f) Admission will be granted to only those candidates whose results of the qualifying examinations are complete in all respects.</p> <p>g) Admission of candidates to a programme of study shall be subject to the approval of the Vice-Chancellor or any other authority nominated by him/her.</p> <p>h) At the time of admission, every student shall be required to sign a declaration to the effect that he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and other authorities of the University.</p> <p>i) All the students to a B.Voc programme shall be required to submit Migration Certificates in original within 30 days from the date of admission failing which their admissions in the University shall be liable to be cancelled.</p>

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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>10. Conduct and Administration of Admission</b></p> <p>a) The administration, conduct and logistics including maintenance of confidentiality and secrecy and preparation of the list of candidates on the basis of the merit of the CUCET/Entrance Test, shall be the responsibility of a person or a Committee specifically appointed by the Vice-Chancellor for the purpose. Accordingly, it shall be the responsibility of such person or Committee, as the case may be, specifically appointed to ensure that the provisions of the Act, Statutes and Ordinances with regard to admission of students are strictly adhered to. The said person or Committee shall, <i>interalia</i>,</p> <ol style="list-style-type: none"> <li>i. coordinate the task of preparation of the University Prospectus;</li> <li>ii. issue notification for admission specifying the date of issue of application form and the last date for its receipt;</li> <li>iii. receive, verify and process application forms, allot roll numbers and issue admit cards;</li> <li>iv. take care of the logistics and conduct of CUCET/Entrance Test.</li> <li>v. tabulate the scores obtained by the candidates in the components of the Selection Criteria as specified in these Ordinances and prepare the list of candidates finally selected for admission to various programmes of study in accordance with the merit of the composite score;</li> <li>vi. notify the merit list, of the selected candidates, based on complete score and forward the same to the Chairman of the Admission Committee concerned for completion of admission.</li> </ol> <p>b) There shall be an Admission Committee at the level of each department running Bachelor's of Vocational Degree Programme comprising (a) Head of Department concerned as Chairman, (b) Nodal Officer of Bachelor's of Vocational Degree Programmes (c) One nominee of the Vice-Chancellor.</p> <p>c) Fee: The fee shall be fixed by the committee constituted by the University for Bachelor's of Vocational Degree Programmes which would essentially include Head of the Department concerned, Finance Officer or his nominee, Nodal Officer, Bachelor's of Vocational Degree Programmes and one nominee of the Vice Chancellor. The course fee would be reviewed after every two year.</p> <p>d) Question papers for the CUCET/Entrance Test, each year shall be set by the Expert(s) appointed by the Vice-Chancellor/Collegium of Central Universities.</p> <p><b>11. Appellate Committee</b> A candidate aggrieved by the decision of the Admission Committee may file an appeal within ten days, from the last date of admission, on the prescribed form and payment of</p>	<p><b>10. Conduct and Administration of Admission</b></p> <p>a) The administration, conduct and logistics including maintenance of confidentiality and secrecy and preparation of the list of candidates on the basis of the merit of the CUCET and / or Entrance Test, shall be the responsibility of a person or a Committee specifically appointed by the Vice-Chancellor for the purpose. 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The Appellate Committee shall consist of the following</p>

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	<p>prescribed fee, to the Appellate Committee through the Head of Department concerned. The Appellate Committee shall consist of the following:</p> <ol style="list-style-type: none"> <li>i. Vice-Chancellor or his nominee</li> <li>ii. Head of the Department concerned</li> <li>iii. Nodal Officer of Bachelor's of Vocational Degree Programmes</li> <li>iv. One faculty member of the concerned department</li> <li>v. Nodal Officer appointed by the Vice-Chancellor for conducting the CUCET/Entrance Test.</li> </ol> <p>12. Appellate Committee shall decide the appeal on merit.</p> <p><b>13 Curriculum</b> The curriculum for Bachelor's of Vocational Degree programmes in each year of the programme would be a suitable mix of skill development and general education components. The weight-age for skill development would be 60 % and general education component 40%. The 60:40 credit weightage should be maintained on completion of each level. The curriculum and courseware be aligned as per the Qualification Pack (QP) of the respective sector skill council. The changes would be incorporated as per UGC/NSDC guidelines issued from time to time keeping in view the needs of the local industry as well. 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(245) *Qureshi*  
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## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																																								
	<p>iii) National Occupation Standard (NO) is not available for a specific area/job role, the department would get the curriculum developed in consultation with industry experts.</p> <p>iv) The curriculum would be designed to focus on work-readiness skills in each of the three years.</p> <p>v) Adequate attention shall be given in curriculum design to practical work, on the job training, development of student portfolios and project work.</p> <p><b>i) General Education Component:</b> The general education component would adhere to the normal university standards by emphasizing on courses which provide holistic development and not exceeding 40% of the overall curriculum. 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The broad framework specified by concerned sector skill council about national occupational standards, qualification packs by pre-specifying general and skill components, learning outcomes and workloads to be followed by Departments in designing and delivery of courses.</p> <p><b>15) Course Catalogue</b> The nomenclature/title, educational components, course-requirements including pre-requisite and credits shall be reviewed, regularly updated in light of UGC guidelines issued from time to time or as per the framework of concerned sector skill council and specified by the Board of Studies within the broad framework specified by the Advisory Committee. All Courses as specified shall be approved by Advisory Committee of Bachelor's Of Vocational Degree Programmes and Academic Council.</p> <p><b>16) Course Registration</b> After admission to a vocational programme of study and at the commencement of each subsequent semester, a student shall be required to register for the courses he/she intends to undergo during the semester. 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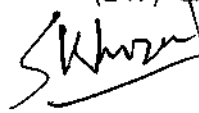

(246) *Prasanna*

*SK Sharma*

*[Signature]*

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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>17) Detailed Course Outline</b> The detailed course outline shall be prepared by the Board of Studies and shall be approved by Advisory Committee of Bachelor's of Vocational Degree Programmes and Academic Council and shall include such specific details about the particular course as, completion requirements, assessment criteria unit-wise course contents, lecture plan, prescribed texts, reading lists, planned activities for students' efforts/teacher-led activities etc.</p> <p><b>18) Programmes of Study</b> All B.Voc programmes shall be in general adhere to the minimum eligibility conditions, duration, credit requirements and other conditions of minimum standards as prescribed by the UGC/National Regulatory Bodies/Professional Councils.</p> <p><b>19) Minimum and Maximum Duration of Programmes of Studies</b> Subject to the requirements of the UGC/Regulatory Body/Professional Councils concerned, the minimum and maximum duration of B.Voc programmes introduced and offered by the University shall be two years after completion of the duration of the course.</p> <p><b>20) Conditions for the Award of Certificate/Diploma/Advanced Diploma/Degree</b> A student admitted to a programme of study shall be awarded Certificate/ Diploma/ Advanced Diploma/ B.Voc Degree in the concerned discipline, if he/she successfully completes General Educational &amp; Skill Component in each semester with minimum credits for award of certificate, Diploma, Advanced Diploma and award of B.Voc degree or six semesters, with minimum credits at each level for exit as specified in the NSQF scheme, as the case may be, and additional credits specified for the purpose by the individual Department/Sector Skill Council.</p> <p><b>21) Medium of Instruction and Examination</b></p> <p>I) The Medium of instruction in respect of all Vocational Programmes of Studies offered by the Schools/Departments of Studies shall be English, Hindi and State languages depending upon the requirements of the course.</p> <p>II) Question Papers of all examinations shall be set and answered in English language or any other language depending upon the requirements of the course.</p> <p>III) Project Work/Project Report/Field Work Report/Training Report etc., if any, shall have to be written in English/Local Language, except in case of the Programmes of Study where the same may be required to be written in the respective languages.</p>	<p><b>16. Detailed Course Outline</b> The detailed course outline shall be prepared by the Board of Studies and shall be approved by Advisory Committee of Bachelor's of Vocational Degree Programmes and Academic Council and shall include such specific details about he particular course as, completion requirements, assessment criteria unit-wise course contents, lecture plan, prescribed tests, reading lists, planned activities for students' efforts/teacher lead activities etc.</p> <p><b>17. Programmes of Study</b> All B.Voc. programmes shall be in general adhere to the minimum eligibility conditions, duration, credit requirements and other conditions of minimum standards as prescribed by the UGC/National Regulatory Bodies/Professional Councils.</p> <p><b>18. Minimum and Maximum Duration of Programmes of Studies</b> Subject to the requirements of the UGC/Regulatory Body/Professional Councils concerned, the minimum and maximum duration of B.Voc programmes introduced and offered by the University shall be two years after completion of the duration of the course.</p> <p><b>19. Conditions for the Award of Certificate/Diploma/Advanced Diploma/Degree</b> A student admitted to a programme of study shall be awarded Certificate/Diploma/Advanced Diploma/B.Voc. Degree in the concerned discipline, if he/she successfully completes General Educational &amp; Skill Component in each semester with minimum credits for award of certificate, Diploma, advanced Diploma and award for B.Voc. Degree or six semesters, with minimum credits at each level for exit as specified in the NSQF scheme, as the case may be, and additional credits specified for the purpose by the individual Department/Sector Skill Council.</p> <p><b>20. Medium of Instructions and Examination</b></p> <p>i) the Medium of Instruction in respect of all Vocational Programmes of Studies offered by the Schools/Departments of Studies shall be English, Hindi and State languages depending upon the requirements of the course.</p> <p>ii) Question papers of all examinations shall be set and answered in English language or any other language depending upon the requirements of the course.</p> <p>iii) Project Work/Project Report/Field Work Report/Training Report, etc, if any shall have to be written in English/Local Language, except in case of the Programmes of Study where the same may be required to be written in the respective languages</p>

(247) *Ramesh*  
  



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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																						
	<p><b>22) Examination and Assessment System</b></p> <p>I) The B.Voc Programmes shall be offered under Semester System and Examination and Evaluation of students shall be divided into general education and skill component assessment. The assessment for the general education component shall be done by the department. However, in order to check the domain/applicative knowledge of theoretical precepts of students' skill component shall be assessed as per the guidelines of UGC/Sector Skill council. The evaluation of skill component shall be done by respective sector skill council/university.</p> <p>II) Semester examination will be open to regular candidates who have been on the rolls and meet the attendance and other requirements as prescribed in the University statutes.</p> <p>III) Evaluation of students shall be through Continuous Internal Assessment of General education and Skill component. The Continuous Internal Assessment shall comprise the following components:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="width: 30%;">Break-up of Evaluation Criteria and Weightage (%)</th> <th style="width: 30%;">General education</th> <th style="width: 40%;">Award</th> </tr> </thead> <tbody> <tr> <td>Continuous Internal Assessment (25%)</td> <td rowspan="3" style="text-align: center;">To be conducted by Community College</td> <td rowspan="3" style="text-align: center;">To be issued by the University</td> </tr> <tr> <td>Mid Semester Examination (25%)</td> </tr> <tr> <td>End Semester Examination (50%)</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="width: 30%;">Evaluation Criteria and Weightage</th> <th style="width: 30%;">Skill Component</th> <th style="width: 40%;">Award</th> </tr> </thead> <tbody> <tr> <td>As per Sector Skill Council Guidelines amended from time to time</td> <td style="text-align: center;">To be conducted by respective Sector Skill Council as per UGC/NSDC guidelines for vocational courses under Community College</td> <td style="text-align: center;">To be issued by Sector Skill Council</td> </tr> </tbody> </table> <p>V) Depending upon the nature and requirements of a particular course, Department shall, within the overall framework of Continuous Internal Assessment prescribed by the Advisory Committee for B.Voc programmes/Board of Studies concerned, have freedom to prescribe additional/different component and their weightages. Provided that the weightage of the End-Semester Examination shall not be less than 50% in case of General Education Component.</p> <p>f) Paper Setting &amp; Evaluation</p>	Break-up of Evaluation Criteria and Weightage (%)	General education	Award	Continuous Internal Assessment (25%)	To be conducted by Community College	To be issued by the University	Mid Semester Examination (25%)	End Semester Examination (50%)	Evaluation Criteria and Weightage	Skill Component	Award	As per Sector Skill Council Guidelines amended from time to time	To be conducted by respective Sector Skill Council as per UGC/NSDC guidelines for vocational courses under Community College	To be issued by Sector Skill Council	<p><b>21) Examination and Assessment System</b></p> <p>I. The B.Voc Programmes shall be offered under Semester System and Examination and Evaluation of students shall be divided into general education and skill component assessment. 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(248) *Qureshi*  
*S Khanna*



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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>a) The overall framework of the Continuous Internal Assessment (CIA), including the broad guidelines regarding the content, format, duration and timings of different components of examination and evaluation shall be as decided by the Advisory Committee. Preferably CIA should include following components attendance (5%), class participation (5%), unit tests/skill tests (10%) and student portfolio (5%).</p> <p>b) Within the overall framework of examination and evaluation as decided by the Advisory Committee, the content, format, duration of various components of the CIA shall be decided by the concerned faculty members in consultation with Head or his/her nominee and be notified to student along with the detailed course outline provided at the commencement of each course.</p> <p>c) The question paper for examination of a course shall be set by the faculty member who is teaching that course and that he/she shall also be the evaluator except for the courses for which examination to be conducted by Sector Skill Council.</p> <p>d) In case of examinations involving Viva-Voce/Practicals, in a course offered by a Department under General Education Component, the evaluation shall be done by a panel comprising of Head, the concerned faculty member and an external examiner approved by the Vice-Chancellor out of the panel of Examiners.</p> <p>e) Project Report/Field Work Report/Training Report in case of general education component shall be evaluated by a panel of examiners comprising the Head of the Department and faculty member associated with B.Voc programme. In case of Viva-Voce based on the Project Work/Project Report/Field Work Report/Training Report etc., evaluation shall be done by the aforesaid panel of Examiners. However, in case of skill component the same may be evaluated by the expert from the concerned industry/sector skill council representative as per Sector Skill Council/UGC guidelines</p> <p>VI) Guidelines for Paper Setting</p> <p>a) The question papers for the Mid-Semester Examination shall be based on at least 50% of the course content prescribed for the Semester. The question papers for General Education component for the End Semester Examination shall be based on the total course content prescribed for the Semester and for skill component as per respective Sector Skill Council norms.</p> <p>b) The question papers for the Mid-Semester and End-Semester Examinations shall be set such as to encompass total course contents covered with limited internal choices such as to</p>	<p>a) The overall framework of the Continuous Internal Assessment (CIA), including the broad guidelines regarding the content, format during and timings of different components of examination and evaluation shall be as decided by the Advisory Committee. 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(249) *Q. Verma*  
*S. Khosla*  


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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>make it imperative for the student to study the prescribed course content in full and deter them from selective study.</p> <p>c) The paper setter shall set the question paper for the Mid Semester Examination in the prescribed format and shall arrange to make adequate number of copies/printouts, which shall be submitted in sealed cover marked as Confidential to the Head or his/her nominee at least five days prior to the commencement of the Mid-Semester Examination.</p> <p>d) Each paper setter shall be responsible for ensuring secrecy and confidentiality of the question paper set by him/her.</p> <p>e) For Mid-Semester Examination, the Head or his/her nominee shall keep the question-papers received from the paper setters in the safe custody till the date of examination and shall arrange to issue the same on the date of examination to the superintendent concerned appointed by Head for conduct of examination.</p> <p>f) The paper setter for the End-Semester Examination shall set the question paper as per prescribed format and shall submit the same in sealed cover marked as Confidential to the Controller of Examinations, at least ten days prior to the commencement of the End Semester Examination.</p> <p>g) Each Paper Setter shall also be required to submit in 2 separate sealed cover the key to the objective type questions to the Controller of Examinations along with the question paper set by him/her.</p> <p>h) The question papers for the Mid-Semester Examination shall be as follows: For courses with 3 or more credits the paper shall be of 2 (two) hours duration and shall comprise the following sections: Section A shall have 10 (Ten) objective type questions (Multiple Choice) of 0.5 mark each. (Total 05 Marks) and 03 (three) Short Answer Questions of 02 (Two) Marks each (Total 6 Marks) Section B shall have 2 (Two) Essay/Long Answer Questions preferably one from each unit with internal choice of 07 (Seven) Marks each (Total 14 Marks);</p> <p>In two credit course, the paper shall be of 1<sup>1/2</sup> hours duration and shall comprise the following: Section A shall have 6 (Six) objective type questions of 0.5 mark each (Total 3 marks), 03 (Three) short answer questions of 1.5 marks each (Total 4.5 marks). All questions in this section shall be compulsory. Section B shall have 2 (Two) essay/long answer questions preferably one from each unit out of which examinees shall be required to attempt 01 (One) (total 5 marks).</p> <p>i) The question papers for the End-Semester Examination shall be as follows: For courses with 3 or more credits, the paper shall be of 3 (Three) hour duration and shall comprise the following sections:</p>	<p>c) The paper setter shall set the question paper for the mid-semester examination in the prescribed format and shall arrange to make adequate number of copies/printouts, which shall be submitted in sealed cover marked as confidential to the head or his/her nominee at least five days prior to the commencement of the mid semester Examination.</p> <p>d) Each paper setter shall be responsible for ensuring secrecy and confidentiality of the question paper set by him/her.</p> <p>e) For mid-semester examination, the head or his/her nominee shall keep the question papers received from the paper setters in the safe custody till the date of examination and shall arrange to issue the same on the date of examination to the superintendent concerned appointed by head for conduct of examination.</p> <p>f) The paper setter for the end semester examination shall set the question paper as per prescribed format and shall submit the same in sealed cover marked as confidential to the controller of examination, at least ten days prior to the commencement of the end semester examination.</p> <p>g) Each paper setter shall also be required to submit in a separate sealed cover the key to the objective type question to the controller of examination along with the question paper set by him/her.</p> <p>h) The question papers for the Mid Semester Examination shall be as follows: <b>For courses with 3 or more credits the paper shall be of 2 (two) hour's duration and shall comprise the following sections:</b> <b>Section A:</b> shall have 10 (ten) Objective Type Question / Multiple Choice of 0.5 mark each. (Total 05 Marks) and 03 (three) Short Answer Type Questions of 02 (two) marks each (Total 6 marks); <b>Section B:</b> shall have 2 (Two) Essay/Long Answer Type Questions preferably one from each unit with internal choice of 07 (seven) marks each (Total 14 marks);</p> <p>i) <b>In two credit course, the paper shall be of 1<sup>1/2</sup> hours duration and shall comprise the following:</b> <b>Section A:</b> shall have 06 (six) Objective Type Question / Multiple Choice of 0.5 marks each (Total 3 marks), 03 (three) Short Answer Type Question of 1.5 marks each (Total 4.5 marks). 01 question in this section shall be compulsory. <b>Section B:</b> shall have 02 (two) Essay/ Long Answer Type Question preferably one from each unit out of which examinees shall be required to attempt 01 (one) (Total 02 marks).</p> <p>j) The question paper for the End-Semester Examination shall be as follows: For courses with three or more credits, the paper shall be of 03 (three)hour duration and shall comprise the following section:</p>

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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Section A shall have 10 (Ten) objective type questions (Multiple Choice) of 1<sup>1/2</sup> Mark each. All questions in this Section shall be compulsory. (Total 15 Marks).</p> <p>Section B: shall have 7 Short Answer type Questions of 8 (Eight) Marks each preferably covering all the units out of which the candidate shall attempt 5 questions. (Total 40 Marks).</p> <p>Section C shall have 5 (Five) Essay/Long Answer Questions of 15 (Fifteen) Marks each (Total 45 Marks), out of which the examinees shall be required to attempt any 3 (Three) questions;</p> <p>K) In two credit course, the paper shall be of 2 hours duration and shall comprise the following:</p> <p>Section A shall have 08 (Eight) objective type questions of 1.5 marks each (Total 12 Marks)</p> <p>Section B shall have 5 (Six) short answer questions out of which examinees shall be required to attempt any 03 (Three) questions of 6 marks each (Total 18 marks).</p> <p>Section C shall have 3 (Three) Essay/Long Answer Questions at least one question from each unit out of which examinees shall be required to attempt any 02 (Two) questions of 10 marks each (Total 20 marks).</p> <p>VII) Any complaint in respect of a question paper shall be submitted to the concerned Head or his/her nominee within two days after the conduct of the paper in respect of which the complaint is made and shall be considered by a Committee consisting of (i) Head of the Department and (ii) teacher concerned. The recommendations of the Committee shall be submitted to the Vice-Chancellor for appropriate action in the matter.</p> <p>VIII) Guidelines for Evaluation It shall be the bounden duty of the concerned faculty members to:</p> <ol style="list-style-type: none"> <li>(a) evaluate all assignments, quizzes and answer scripts of mid-semester examination and given the same to the students for their perusal within one week of the date of such examination;</li> <li>(b) address questions of students, explain and satisfy them about the marks/grades awarded to them;</li> <li>(c) display the marks/grades awarded to each student on the notice board of the Department, and</li> <li>(d) submit the marks/grades awarded to the students to the Head of the Department concerned.</li> </ol> <p>Assignments, quizzes and answer scripts of mid-semester examination shall be retrieved back from the students and submitted to the Head of the Department for record.</p>	<p>Section A: shall have 10 (Ten) Objective Type Questions / Multiple Choice of 1<sup>1/2</sup> mark each. All questions in this Section shall be compulsory. (Total 15 Marks);</p> <p>Section B: shall have 07 Short Answer Type Questions of 08 (eight) marks each preferably covering all the units out of which the candidate shall attempt 05 questions. (Total 40 marks);</p> <p>Section C: shall have 05 (five) Essay/Long Answer Type Questions of 15 (fifteen) marks each (Total 45 marks), out of which the examiners shall be required to attempt any 03 (three) questions;</p> <p>k) In two credit course, the paper shall be of 2 hours duration and shall comprise the following:</p> <p>Section A: shall have 08 (eight) Objective Type Questions of 1.5 marks each (Total 12 marks),</p> <p>Section B: shall have 06 (six) Short Answer Type Questions out of which examinees shall be required to attempt any 03 (three) questions of 06 marks each (Total 18 marks);</p> <p>Section C: shall have 03 (three) Essay/Long Answer Type Questions at least one question from each unit out of which examinees shall be required to attempt any 02 (two) questions of 10 marks each (Total 20 marks).</p> <p>VII. Any complaint in respect of a question paper shall be submitted to the concerned Head or his/her nominee within two days after the conduct of the paper in respect of which the complaint is made and shall be considered by a Committee consisting of (i) Head of the Department; and (ii) teacher concerned. The recommendations of the Committee shall be submitted to the Vice Chancellor for appropriate action in the matter.</p> <p>VIII. Guidelines for Evaluation: It shall be the bounden duty of the concerned faculty members to:</p> <ol style="list-style-type: none"> <li>(a) Evaluate all assignments, quizzes and answer scripts of mid-semester examination and given the same to the students for their perusal within one week of the date of such examination;</li> <li>(b) Address questions of students, explain and satisfy them about the marks/grades awarded to them;</li> <li>(c) Display the marks/grades awarded to each student on the notice board of the Department; and</li> <li>(d) Submit the marks/grades awarded to the students to the Head of the Department concerned. Assignments, quizzes and answer scripts of mid-semester examination shall be retrieved back from the students and submitted to the Head of the Department for record.</li> </ol>

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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																																																																																
	<p>IX) Head of the Department concerned, shall forward to the Controller of Examination, a consolidated award list of marks/grade awarded to the students in the Continuous Internal Assessment, Mid-Semester and End-Semester Examinations of each course, offered by the Department, through the Dean of the School concerned.</p> <p>X) All the candidates shall be shown their answer scripts before declaration of the result as per the schedule notified by the Head of the Department. The evaluator shall address to their queries, if any. The candidate(s) not satisfied with the award may submit a representation to the Head which will be considered by a Committee consisting of Head of the Department and the teacher concerned. The decision of the Committee shall be final.</p> <p>XI) Letter Grades and Grade Points: The UGC 10-point grading system as prescribed in revised guidelines of UGC for B.Voc shall be followed with the following letter grades: Percentage of Marks and corresponding Letter Grades and Grade Points are as under:</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>Percentage of Marks</th> <th>Letter Grade</th> <th>Grade point</th> <th>Description of Performance</th> </tr> </thead> <tbody> <tr> <td>96-100</td> <td>O</td> <td>10</td> <td>Outstanding</td> </tr> <tr> <td>90-95</td> <td>A+</td> <td>9</td> <td>Excellent</td> </tr> <tr> <td>80-89</td> <td>A</td> <td>8</td> <td>Very good</td> </tr> <tr> <td>70-79</td> <td>B+</td> <td>7</td> <td>Good</td> </tr> <tr> <td>60-69</td> <td>B</td> <td>6</td> <td>Above Average</td> </tr> <tr> <td>50-59</td> <td>C</td> <td>5</td> <td>Average</td> </tr> <tr> <td>41-49</td> <td>P</td> <td>4</td> <td>Pass</td> </tr> <tr> <td>Less than 40</td> <td>F</td> <td>0</td> <td>Fail</td> </tr> <tr> <td>Absent</td> <td>Ab</td> <td>0</td> <td>Absent</td> </tr> </tbody> </table> <p>Note: A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.</p> <p>XII) Computation of SGPA and CGPA: Following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be adopted:</p> <ul style="list-style-type: none"> <li>The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the course components taken by a student and the sum of the number of credits of all the courses undergone by a student in a semester viz.  <math display="block">SGPA (S_i) = \frac{\sum (C_i \times G_i)}{\sum C_i}</math>                     Where 'C<sub>i</sub>' is the number of credits of the i<sup>th</sup> course component and 'G<sub>i</sub>' is the grade point scored by the student in the i<sup>th</sup> course component.</li> <li>The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme viz.  <math display="block">CGPA = \frac{\sum (C_i \times S_i)}{\sum C_i}</math>                     Where 'S<sub>i</sub>' is the SGPA of the i<sup>th</sup> semester and 'C<sub>i</sub>' is the total number of credits in that semester.</li> </ul>	Percentage of Marks	Letter Grade	Grade point	Description of Performance	96-100	O	10	Outstanding	90-95	A+	9	Excellent	80-89	A	8	Very good	70-79	B+	7	Good	60-69	B	6	Above Average	50-59	C	5	Average	41-49	P	4	Pass	Less than 40	F	0	Fail	Absent	Ab	0	Absent	<p>IX. 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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																																						
	<p>Where 'Si' is the SGPA of the ith semester and Ci is the total number of credits in that semester.</p> <ul style="list-style-type: none"> <li>The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.</li> </ul> <p>XIII) Marks-Grade Card shall be issued to candidates by the Controller of Examinations' office in accordance with guidelines issued by UGC for B.Voc programmes from time to time.</p> <p><b>23) Governance and Coordination:</b> The Bachelor's of Vocational Degree Programmes would be governed by the Board of Studies and Advisory Committee. The course would be offered under the aegis of concerned Departments/School of Studies.</p> <p><b>1) Composition of Board of Studies for and Term of Office of its Members</b></p> <p>1. Board of Studies comprises of the following members:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">a. 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Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)																																					
	<p>Provided that when Nodal Officer of Vocational Courses on the recommendation of the Head of the Department is of the opinion that a particular issue needs urgent consideration and it is not expedient that a meeting of Board of Studies be convened, the matter may be disposed off by circulation among members of Board of Studies and he/she may issue necessary instructions to that effect.</p> <p>7. The quorum of the Board of Studies meeting shall be 50% of the members which shall include at least one outside subject expert and one sector skill council/industry representative.</p> <p>8. Head of the Department shall convene and preside over the meetings of the Board of Studies.</p> <p>9. In the absence of the Chairman, senior-most member present shall act as Chairman for that meeting.</p> <p>10. Special meeting may be called by Chairperson at his/her own Initiative or on a written request of at least 50% of the members of the Board of Studies. All members who have requested for the meeting will have to be present.</p> <p>11. Chairman of the Board of Studies may invite special invitees maximum 02 depending upon the requirement if any Faculty from B.Voc Programme/Concerned Department/Subject Experts /industry representative</p> <p>12. Notice for any meeting of the Board shall be issued at least 14 days before the date fixed for the meeting.</p> <p><b>I) Composition, Powers and Functions of the Advisory Committee B.Voc Courses</b></p> <p><b>1. Composition</b> The advisory committee shall consist of the following members:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">a. Vice Chancellor</td> <td style="width: 20%; text-align: right;">Chairperson</td> </tr> <tr> <td>b. One representative each of Sector Skill Council</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>c. One representative from National Skill Development Corporation</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>d. One representative each associated with concerned industry</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>e. One subject expert each, not in the service of the University to be nominated by the Vice-Chancellor</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>f. Head of the Departments offering Bachelor's of Vocational Degree Programmes</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>g. Nodal Officer, Bachelor's of Vocational Degree Programmes</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>h. On rotation basis between Departments offering vocational Courses</td> <td style="text-align: right;">Member Secretary</td> </tr> </table> <p><b>2. Term of Office</b> The term of office of the members other than Vice Chancellor, Nodal Officer, Heads of the Departments in the Advisory shall be three years.</p>	a. Vice Chancellor	Chairperson	b. One representative each of Sector Skill Council	Member	c. One representative from National Skill Development Corporation	Member	d. One representative each associated with concerned industry	Member	e. One subject expert each, not in the service of the University to be nominated by the Vice-Chancellor	Member	f. Head of the Departments offering Bachelor's of Vocational Degree Programmes	Member	g. Nodal Officer, Bachelor's of Vocational Degree Programmes	Member	h. On rotation basis between Departments offering vocational Courses	Member Secretary	<p>6. Provided that when Nodal officer of Vocational Courses on the recommendation of the Head of the Department is of the opinion that a particular issue needs urgent consideration and it is not expedient that a meeting of Board of studies be convened, the matter may be disposed off circulation among members of Board of studies and he/she may issue necessary instruction to that effect.</p> <p>7. The quorum of the Board of Studies meeting shall be 50% of the members which shall include at least one outside subject expert and one sector skill council/industry representative.</p> <p>8. Head of the Department shall convene and preside over the meetings of the Board of Studies (BoS).</p> <p>9. In the absence of the chairman, senior- most member present shall act as chairman for that meeting.</p> <p>10. Special meeting may be called by Chairperson at his/ her own initiative or on a written request of at least 50% of the members of the Board of Studies. All members who have requested for the meeting will have to be present.</p> <p>11. Chairman of the Board of Studies may invite special invitees maximum 02 depending upon the requirement if any Faculty from B.Voc. programme/Concerned Department/Subject Experts/ Industry representative.</p> <p>12. Notice for any meeting of Board Shall issued at least 14 day before the date fixed for the meeting.</p> <p><b>II) Composition, Powers and Functions of the Advisory Committee B.Voc Courses</b></p> <p><b>1. Composition</b> The advisory committee shall consist of the following members:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">a.</td> <td style="width: 80%;">Vice Chancellor</td> <td style="width: 15%;">Chairman</td> </tr> <tr> <td>b.</td> <td>One representative of Sector Skill Council (SSC)</td> <td>Member</td> </tr> <tr> <td>c.</td> <td>One representative from National Skill Development Council (NSDC)</td> <td>Member</td> </tr> <tr> <td>d.</td> <td>One representative each from associated / concerned Industry</td> <td>Member</td> </tr> <tr> <td>e.</td> <td>One subject expert each, not in the service of the University to be nominated by the Vice Chancellor</td> <td>Member</td> </tr> <tr> <td>f.</td> <td>Head of Department(s) offering B. Voc. Programme</td> <td>Member</td> </tr> <tr> <td>g.</td> <td>Nodal Officer (B.Voc. Programme)</td> <td>Member-Secretary</td> </tr> </table> <p><b>2. Term of office</b> The term of office of the members other than the Vice Chancellor, Nodal Officer, Head of Department(s) shall be three years.</p>	a.	Vice Chancellor	Chairman	b.	One representative of Sector Skill Council (SSC)	Member	c.	One representative from National Skill Development Council (NSDC)	Member	d.	One representative each from associated / concerned Industry	Member	e.	One subject expert each, not in the service of the University to be nominated by the Vice Chancellor	Member	f.	Head of Department(s) offering B. Voc. Programme	Member	g.	Nodal Officer (B.Voc. Programme)	Member-Secretary
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(254) *Q.vezmo* *SKW*  
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# Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p><b>3. Powers and Functions</b> The Advisory Committee, subject to overall supervision of the Academic Council, shall exercise powers and perform the functions given below:-</p> <ol style="list-style-type: none"> <li>a. To prescribe the qualifications and procedures for admission of the candidates to the various vocational courses in the Departments</li> <li>b. To co-ordinate the teaching, evaluation and industry-academia interface in the Departments;</li> <li>c. To consider and approve subjects for various Vocational Degrees and other requirements of vocational degrees as recommended by the Board of Studies;</li> <li>d. To constitute Committees to organize the teaching and concerned industry/sector skill council inputs in subjects or areas which do not fall within the sphere of any Department and to supervise the work of such Committees;</li> <li>e. To consider Schemes for the advancement of the standards of teaching and research, and to submit proposals in this regard to the Academic Council;</li> <li>f. To frame general rules for continuous internal evaluation and end-semester examinations;</li> <li>g. To consider and act on any proposal regarding the welfare of the students of the Vocational Courses;</li> <li>h. Chairman of the Advisory Committee may invite experts from industry, academic field as special invitees</li> <li>i. To perform all other functions which may be prescribed by the Act, Statutes and Ordinances, and to consider all such matters as may be referred to it by the Executive Council, the Academic Council or the Vice Chancellor; and</li> <li>m. To delegate to the Nodal Officer/Head of Departments/Member Secretary, or to any other member of the Committee or to a Committee such powers, general or specific, as may be decided by the Committee from time to time.</li> </ol> <p><b>4. Meetings</b></p> <ol style="list-style-type: none"> <li>(a) The Vice Chancellor shall preside over the meetings of the committee. In his absence, the Committee shall elect the Chairperson for the Meeting.</li> <li>(b) The Committee shall hold at least two ordinary meetings in an Academic Year, one in each semester.</li> <li>(c) The Vice Chancellor may convene special meetings of the committee at his /her own initiative or at the suggestion of the Nodal Officer/Head of Departments/ Member Secretary or on a written request from at last one third of the members of the Committee.</li> </ol> <p><b>5. Quorum</b> The quorum for the meeting of the Committee shall be one third of its total members.</p> <p><b>6. Notice</b></p>	<p><b>3. Powers and Functions</b> The Advisory Committee, subject to overall supervision of the Academic Council, shall Exercise powers and perform the functions giver below:-</p> <ol style="list-style-type: none"> <li>a. To prescribe the qualifications and procedures for admission of the candidates to the various vocational courses in the Departments;</li> <li>b. To co-ordinate the teaching, evaluation and industry-academia interface in the Departments;</li> <li>c. To consider and approve subjects for various vocational Degrees and other requirements of vocational degrees as recommended by the Board of Studies;</li> <li>d. To constitute Committees to organize the teaching and concerned industry/sector skill council inputs in subjects or areas which do not fall within the sphere of any Department and supervise the work of such Committees;</li> <li>e. To consider Schemes for the advancement of the standards of teaching and research . and to submit proposal in this regard to the Academic Council;</li> <li>f. To frame general rules for continuous internal evaluation and end-semester examinations;</li> <li>g. To consider and act on any proposal regarding the welfare of the students of the Vocational Courses;</li> <li>h. Chairman of the Advisory Committee may invite experts from industry, academic field as special invitees;</li> <li>i. To perform all other functions which may be prescribed by the Act, Statutes and Ordinances, and to consider all such matters as may be referred to it by the Executive Council, the Academic Council of the Vice Chancellor; and</li> <li>m. To delegate to the Nodal Officer/Head of Departments/Member Secretary, or to any other member of the Committee or to a Committee such powers, general or specific , as may be decided by Committee from time to time.</li> </ol> <p><b>4. Meetings</b></p> <ol style="list-style-type: none"> <li>a. The Vice Chancellor shall preside over the meetings of the committee. In his absence, the member-Secretary shall preside over the meeting.</li> <li>b. The Committee shall hold at least two ordinary meetings in an Academic Year, one in each semester.</li> <li>c. The Vice Chancellor may convene special meetings of the committee at his/her own initiative or at the suggestion of the Nodal Officer/Head of Department/ Member secretary or on a written request from at last one third of the members of the committee.</li> </ol> <p><b>5. Quorum</b> The quorum for the meeting of the committee shall be one third of its total members.</p> <p><b>6. Notice</b></p>

(255) *Q. Name* *SK*  
*SP*

## Central University of Jammu

Ordinance No.	Existing Ordinance	Proposed Ordinance ( to be read after Amendment)
	<p>Notice for any meeting of the Committee shall be issued at least 14 days before the date fixed for the meeting. The Vice Chancellor may convene emergency meeting of the Committee at short notice.</p> <p><b>24) Nomination of Nodal Officer</b> The Nodal Officer shall be nominated by the Vice-Chancellor from amongst the teachers of departments running B.Voc programme. Nodal officer shall be appointed for a term of one year and shall be eligible for re-appointment of maximum two terms</p> <p><b>25) This shall be deemed to have come into force with effect from 2015</b></p> <p>In case, there is no provision mentioned against any of the issues emerging thereafter, the general provision of the ordinances for other courses shall also be applicable to the B.Voc courses.</p>	<p>Notice for any meeting of the Committee shall be issued at least 14 days before the date fixed for the meeting. The Vice Chancellor may convene emergency meeting of the Committee at short notice.</p> <p><b>23) Nomination of Nodal Officer</b> The Nodal Officer shall be nominated by the Vice Chancellor from amongst the teachers of departments running a B.Voc. Programme. Nodal Officer shall be appointed for a term of one year and shall be eligible for re-appointment as may be decided upon by the Vice Chancellor.</p> <p><b>25) This shall be deemed to have come into force with effect from 2015</b></p> <p>In case, there is no provision mentioned against any of the issues pertaining emerging thereafter, the general provision of the Ordinances for other courses shall also be applicable to the B.Voc. programme.</p>

(256) *Qureshi* *Sharma*  
*JS*